

Shire of Lake Grace



# *Minutes*

Ordinary Council Meeting

22 September 2010

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## **SHIRE OF LAKE GRACE**

Minutes of the Ordinary Meeting of Council held at the Lake King Hall, Lake King on Wednesday 22 September 2010.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (Shire President) opened the meeting at 1.04pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 PRESENT**

Cr AJ Walker	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr De Landgraft	
Cr AI Milton	
Cr WA Newman	
Cr OP Farrelly	
Cr DP Sinclair	
Mr SK Fletcher	Chief Executive Officer
Mr PW Dittrich	Manager Corporate Services
Mrs NY Owen	Manager Community Services
Mrs J Bennett	Executive Assistant
Mr Hugh Roberts	Observer

#### **2.2 APOLOGIES**

None

#### **2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

None

### **3.0 PUBLIC QUESTION TIME**

#### **3.1 MR HUGH ROBERTS – LAKE KING**

Mr Roberts asked the following series of questions and concerns regarding road works in the Lake King area, mainly in regard to the Norseman Road:

1. Main concerns regarding Norseman Road:
  - The width and state of the road on the bitumen section between the Lake King townsite crossroads and Kathleen Road.
  - On one part, between Kathleen Rd and Ladyman Rd, because of the width and roughness, two trucks cannot pass each other safely.
  - Between Ladyman Road and Hatters Hill Road - potholes in road – a patch has blown out, it has been marked three times and still has not been fixed.

- The section where the bitumen widening, reseal and re-sheeting was done is lifting - only \$20,000 was spent and the job is very ordinary.
  - Work is not being finished off properly - patched up work on Norseman Rd east of Hatters Hill Rd which was blown out at harvest time is still not fixed properly.
  - Email was sent by Jeanette De Landgraftt in March advising \$90,000 budgeted for Lake King Norseman Road.
  - We have been asking since 2005 for works to be done on the Lake King Norseman Rd, a letter was written to Councillors in 2008 and the matter was again brought to Council's attention at its meeting at Varley in March 2010 – still nothing has been done.
2. Request copy of works budgeted for the Lake King area since 2005.
  3. Hogan Rd re-sheeting which was done in April 2010 – there is still 300 metres more to be done to finish this job properly – why wasn't it done while the gear was there?
  4. Mine trucks carting ore to Esperance – the sub contractors are carting via Kathleen Rd, Pickernell Road and Mulcahy Rd – shouldn't they be on Carstairs Rd?
  5. Roads have not been patched properly over the past couple of years – maintenance grading is good.
  6. As a ratepayer he feels that the eastern end of the Shire is not getting its fair share of budgeted roadwork, most of it appears to be spent in the western end of the Shire.
  7. Why are the rate notices out a month late?

The Shire President advised Mr Roberts that of some of the areas of attention that he has brought to Council's attention today – some have been passed on to staff. The Manager of Works is in attendance today and anything that is not responded to today will be put in writing.

The Manager of Works advised that:

- Works to Norseman were subject to budget allowances – would be followed up
- Pot holes – need to look at where and why
- Expenditure back to 2005 – look at previous budgets
- Mine trucks – we need to go back to mining company – we have been assured they are using the designated roads
- Hogan & Pickernell Roads – need to follow up

The Shire President commented that in the past few years it would maybe seem that this end of the Shire has had a rough deal due to other priorities which included the aftermath of the floods in Lake Grace. At this point in time Council is going with a 5 year strategic road plan, so don't be surprised if for a little while things don't happen while more needy things are caught up on. With \$3 million being expended on roads this year the Shire is doing its best.

1.17pm *Hugh Roberts & Cr De Landgraftt left the meeting.*

#### **4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

## **5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS**

### **5.1 ORDINARY MEETING – 25 AUGUST 2010**

#### Resolution

#### **MOTION 11090**

Moved Cr Chappell  
Seconded Cr Armstrong

That the minutes of the Ordinary Meeting of Council held on the 25 August 2010 be confirmed as a true and accurate record subject to correction to Motion 11082 - record of mover and seconder to be included.

**MOTION CARRIED 8/0**

## **6.0 DECLARATIONS OF INTEREST**

### **6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A**

Mr Sean Fletcher, Chief Executive Officer declared a financial interest in Item 18.1.

### **6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B**

### **6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C**

Cr Sinclair declared an interest of impartiality in Item 11.2.

Cr Armstrong declared interests of impartiality in Items 11.3 & 14.3.

## **7.0 NOTICES OF URGENT BUSINESS**

Nil.

## **8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil.

1.20pm Cr De Landgraft re-entered the meeting.

## **9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

None.

## **10.0 MEMBERS' REPORTS**

### **10.1 CR ARMSTRONG**

Cr Armstrong reported attendance, along with Cr Chappell at the Rural Water Council (RWC) Meeting held in Northam on 17 September 2010.

Main points of interest from the meeting:

- Covered a fair amount of in house advice with regard to where the RWC is going into the future.
- Due to demise of the Water Advisory Group the RWC is ramping up and looking for members.
- The Shire of Lake Grace is currently the most southern member, with the most northern member being the Shire of Moora.
- Shire of Moora voiced its major area of concern – that of Water Corporation headworks costs on land developments means blocks will have to be sold for \$100,000 in order to recover headworks costs – not viable in rural areas. They feel local governments could do a lot of the work in cooperation with the Water Corporation for less cost.

Cr Armstrong believes it a most worthwhile group and suggests 2 delegates be appointed from the Shire of Lake Grace.

### **10.2 CR MILTON**

Cr Milton advised attendance at the CEO Review Meeting on 6 September, Audit Committee Meeting this morning and other community meetings.

Cr Milton wished to thank the Chief Executive Officer for his organisation of a fantastic visit to the City of Kalgoorlie Boulder this week.

### **10.3 CR CHAMBERLAIN**

Reported that he had chaired the Bushfire Advisory Committee Meeting last week and gave a brief outline of topics covered – Minutes will be available via the Information Bulletin.

Attended a Dry Season Meeting in Newdegate – there is a lot of stress in community – Centrelink welfare people were in attendance and were very helpful in encouraging all families to get family support. The Beyond Blue organisation supports the 15 to 25 year olds - support needs to be extended to the whole community.

### **10.4 CR CHAPPELL**

Attended Lake Grace Development Association meeting and a Living Communities meeting which was well responded to by the Lake Grace business houses – a grant application has been submitted.

As reported earlier by Cr Armstrong, attended the Water Council meeting in Northam - the Shire of Kent is looking to come on board, recommend Council stay in touch with this group.

Attended the Audit Committee Meeting, Newdegate Field Days and the Bushfire Meeting.

**10.5**      **CR NEWMAN**

Attended Dry Season meeting in Lake King – a very good forum, grants up to \$300,000 are available, a bigger version of the forum to be held in Kulin on 24 September 2010.

**10.6**      **CR WALKER**

Reported attendance at the following and noted information from all of these is available via the various reports provided by the Chief Executive Officer:

- GP Meeting in Kulin on 30 August 2010 at which there were preliminary discussions to a possible group scheme
- Lakes VROC Meeting in Lake Grace 7 September 2010
- Wheatbelt Development Commission Forum in Northam on 8 September 2010
- Visit from Rural Health West to Lake Grace on 14 September at which they toured medical facilities in Lake Grace

We have just returned from a two day outstanding visit to the City of Kalgoorlie Boulder at their invitation as guests of the city.

Highlights of the visit were:

- Meet and greet with the Mayor, CEO and Executive Directors
- Tour of the administration building
- Detailed briefing on the City of Kalgoorlie Boulder Attraction & Retention Strategy and the main street/town centre strategies.
- Administration staff updated on IT systems and processes and governance matters
- The City hired a bus and we were taken on a tour which took in visits and meals and refreshments at:
  - Hammond Park - a good central park facility that caters for all ages and groups
  - The new Graham Marsh designed golf course – a magnificent facility, three golf clubs combined into one
  - The airport which is in pristine condition and very well run – the Manager showed us their recently installed machinery for scanning explosives and other security initiatives
  - The Oasis – indoor pools, water recreation playgrounds and the wave rider – they had even organised a rider to demonstrate for us
  - The Boulder town centre and the Superpit
- In the evening we were guests of the City for their Council Meeting and shared a meal with them afterwards
- City of Kalgoorlie Boulder has a budget of \$80M, even though ours might be \$8M, we are all doing the same one thing in local government - it all comes down to looking after communities.



## 11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES

### 11.1 TENDER 3/2010 – MAINTENANCE GRADING LAKE KING & VARLEY

**Applicant:** Manager of Works  
**File No.** 0586  
**Attachments:** Tender Pricing and Evaluation  
**Author:** Mr Keith Dickerson  
 Manager of Works  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 September 2010  
**Senior Officer:** Mr Sean Fletcher  
 Chief Executive Officer

#### Summary

For Council to consider tenders received for Tender 3/2010, Maintenance Grading in the Lake King and Varley area.

#### Background

The three year contract for the Maintenance Grading - Lake King and Varley held by TW & PM Henderson which commenced on 1 September 2007, expired on 31 August 2010.

Council, at its 25 August 2010 Ordinary Meeting, authorised the Chief Executive Officer to call tenders for Maintenance Grading in the Lake King & Varley area. At that time it was reported that tenders would be evaluated by using the following selection criteria:

Criteria	Percentage Weighting
Demonstrated capacity & experience	25%
Key Personnel	25%
Plant & Equipment	20%
Performance	20%
Regional Price Preference	10%

This was later found to be incorrect in that the Regional Price Preference no longer applies to tenders – Shire of Lake Grace Purchasing Policy 3.7, adopted in February 2010 allows only for Local Price Preferencing for purchases under the \$100,000 tender threshold.

The new contract is for a three year period commencing Tuesday 5 October 2010 with the option of two (2), one (1) year extensions at the Shire's discretion.

Tenders were advertised in the 'West Australian' on Saturday 28 August 2010 and closed on Monday 13 September 2010 at 10.00am.

The following eleven (11) conforming and one (1) Alternative tender were received:

1. Timberden Plant Hire
2. Timberden Plant Hire – Marked Alternative Tender
3. Turpin Holding
4. Pallinup Contracting
5. TW & PM Henderson
6. Plantation Logging Co.

7. GS Hobbs Contracting
8. Newdegate Grading & Plant Hire
9. Ravensthorpe Bulk Handling
10. Mayday Earthmoving
11. Jadley Nominees
12. Westhall Transport Services

### Comment

Tenders were evaluated using the Western Australian Local Government's (WALGA) preferred model:

Selection Criteria	Demonstrated Capacity & Experience	Key Personnel	Plant & Equipment	Performance	Sub Total	Price (Points)	Total
1. Timberden Plant Hire Alternative	20	15	25	20	80	25	105
2. Timberden Plant Hire	20	15	25	20	80	50	130
3. Turpin Holding	15	15	20	15	65	25	90
4. Pallinup Contracting	0	0	10	5	15	50	65
5. TW & PM Henderson	20	20	20	15	75	100	175
6. Plantation Logging Co	10	15	10	20	55	75	130
7. GS Hobbs Contracting	20	20	15	15	70	50	120
8. Newdegate Grading & Plant Hire	20	20	15	15	70	100	170
9. Ravensthorpe Bulk Handling	15	15	10	15	55	50	105
10. Mayday Earthmoving	20	20	20	20	80	25	105
11. Jadley Nominees	15	15	15	15	60	75	135
12. Westhall Transport Services	10	10	10	10	40	50	90

**Table One: Scorecard - Tender 3/2010 Maintenance Grading Lake King & Varley**

### **Tender Evaluation**

Table One provides an assessment based on a scoring range using the following criteria and weightings:

- |                                       |     |
|---------------------------------------|-----|
| 1. Demonstrated Capacity & Experience | 25% |
| 2. Key Personnel                      | 25% |
| 3. Plant & Equipment                  | 25% |
| 4. Performance                        | 25% |

Pricing for Tender 3/2010 was evaluated out of 100 using the following points scale:

- |          |                 |            |
|----------|-----------------|------------|
| Pricing: | 1. Unreasonable | 25 Points  |
|          | 2. Reasonable   | 50 Points  |
|          | 3. Good         | 75 Points  |
|          | 4. Very Good    | 100 Points |

The percentage weighted sub totals were the added to the price points totalling a score out of 200.

The Alternative tender, submitted by Timberden Plant Hire was based on a square metre rate, which when compared and weighted resulted in an excessive per kilometre cost.

Several tenderers have the required ability to carry out the contract including possessing suitable plant and equipment to perform the work with substantial experience in providing maintenance grading services, however TW & PM Henderson's work practices are proven.

Based on the above it is recommended that the tender from TW & PM Henderson be accepted.

Legal Implications

Local Government Act 1995 53.57

(Tenders for providing goods and services)

Local Government (Functions and General) Regulations 1996

(Part 4, Tenders for providing goods and services)

Policy Implications

Policy 5.7 Roads Classification

Community Consultation

N/A

Financial Implications

The 2010/11 budgeted provisions for maintenance grading in Lake King & Varley is an adequate allowance to complete the required maintenance grading in the Lake King Varley area.

As per the tender specifications, the contractor will receive a work plan from the Manager of Works and no works can proceed without prior written approval.

The contract is due to commence on Tuesday 5 October 2010.

Strategic Implications

Shire of Lake Grace Strategic Plan - Goal 4. Roads

Plan, construct and maintain a safe and efficient road network, which reflects the importance of roads to the social and economic development of the Shire and the region.

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

**MOTION 11091**

Moved Cr Newman  
Seconded Cr Armstrong

That Council accept the tender offered by TW & PM Henderson to carry out contract maintenance grading services in Lake King & Varley area for a three year period commencing 5 October 2010 and expiring 4 October 2013, with the option of two (2) one year extensions.

**MOTION CARRIED 9/0**

**11.2 TENDER 4/2010 – MAINTENANCE GRADING NEWDEGATE**

*Cr Sinclair declared an interest of impartiality in Item 11.2 in that he leases property from the family of one of the tenderers.*

**Applicant:** Manager of Works  
**File No.** 0586  
**Attachments:** Tender Pricing and Evaluation  
**Author:** Mr Keith Dickerson  
 Manager of Works  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 September 2010  
**Senior Officer:** Mr Keith Dickerson  
 Chief Executive Officer

**Summary**

For Council to consider tenders received for Tender 4/2010 - Maintenance Grading in the Newdegate area.

**Background**

The Contract for the Maintenance Grading - Newdegate held by Pincon Pty Ltd which commenced on 1 October 2007 will expire on 30 September 2010. The contract was for a three year term.

Council, at its 25 August 2010 Ordinary Meeting, authorised the Chief Executive Officer to call tenders for Maintenance Grading in the Newdegate area. At that time it was reported that tenders would be evaluated by using the following selection criteria:

<b>Criteria</b>	<b>Percentage Weighting</b>
Demonstrated capacity & experience	25%
Key Personnel	25%
Plant & Equipment	20%
Performance	20%
Regional Price Preference	10%

This was later found to be incorrect in that the Regional Price Preference no longer applies to tenders – Shire of Lake Grace Purchasing Policy 3.7, adopted in February 2010 allows only for Local Price Preferencing for purchases under the \$100,000 tender threshold.

The new contract is for a three year period commencing Tuesday 5 October 2010 with the option of two (2), one (1) year extensions at the Shire's discretion.

Tenders were advertised in the 'West Australian' on Saturday 28 August 2010 and closed on Monday 13 September 2010 at 10.00am.

The following ten (10) conforming and one (1) Alternative tender were received:

1. Westhall Transport Services
2. Jadley Nominees
3. Ravensthorpe Bulk Handling
4. Newdegate Grading & Plant Hire

5. Mayday Earthmoving
6. Plantation Logging Co.
7. Pallinup Contracting
8. Kuchel Grader Hire
9. Timberden Plant Hire – marked Alternative Tender
10. Timberden Plant Hire
11. GS Hobbs Contracting

### Comment

Tenders were evaluated using the Western Australian Local Government's (WALGA) preferred model:

Selection Criteria	Demonstrated Capacity & Experience	Key Personnel	Plant & Equipment	Performance	Sub Total	Price (Points)	Total
1. Westhall Transport Services	10	10	10	10	40	50	90
2. Jadley Nominees	15	15	15	15	60	75	135
3. Ravensthorpe Bulk Handling	15	15	10	15	55	50	105
4. Newdegate Grading & Plant Hire	20	20	15	15	70	100	170
5. Mayday Earthmoving	20	20	20	20	80	25	105
6. Plantation Logging Co	10	15	10	20	55	75	130
7. Pallinup Contracting	0	0	10	5	15	50	65
8. Kuchel Grader Hire	20	20	15	15	70	50	130
9. Timberden Plant Hire Alternative	20	15	25	20	80	50	130
10. Timberden Plant Hire	20	15	25	20	80	50	130
11. GS Hobbs Contracting	20	20	15	15	70	50	120

**Table One: Scorecard Tender 4-2010 Maintenance Grading – Newdegate**

### **Evaluation**

Table One provides an assessment based on a scoring range using the following criteria and weightings:

- |                                       |     |
|---------------------------------------|-----|
| 1. Demonstrated Capacity & Experience | 25% |
| 2. Key Personnel                      | 25% |
| 3. Plant & Equipment                  | 25% |
| 4. Performance                        | 25% |

### **Pricing**

Pricing for Tender 4/2010 was evaluated out of 100 using the following points scale:

- |          |                 |            |
|----------|-----------------|------------|
| Pricing: | 1. Unreasonable | 25 Points  |
|          | 2. Reasonable   | 50 Points  |
|          | 3. Good         | 75 Points  |
|          | 4. Very Good    | 100 Points |

The percentage weighted sub totals were then added to the price points totalling a score out of 200.

The Alternative Tender submitted by Timberden Plant Hire was based on a square metre rate, which when compared and weighted resulted in an excessive per kilometre cost.  
Based on the above it is recommended that the tender submitted by Newdegate Grading & Plant Hire be accepted.

Legal Implications

Local Government Act 1995 53.57  
(Tenders for providing goods and services)  
Local Government (Functions and General) Regulations 1996  
(Part 4, Tenders for providing goods and services)

Policy Implications

Policy 5.7 Roads Classification

Community Consultation

N/A

Financial Implications

The 2010/11 budgeted provisions for maintenance grading in Newdegate is an adequate allowance to complete the required maintenance grading in the Newdegate area.

As per the tender specifications, the contractor will receive a work plan from the Manager of Works and no works can proceed without prior written approval.

The contract is due to commence on Tuesday 5 October 2010.

Strategic Implications

Shire of Lake Grace Strategic Plan - Goal 4. Roads  
Plan, construct and maintain a safe and efficient road network, which reflects the importance of roads to the social and economic development of the Shire and the region.

Voting Requirements

Simple majority required.

Officers Recommendation/Resolution

**MOTION 11092**

Moved Cr Newman  
Seconded Cr De Landgraft

That Council accept the tender offered by Newdegate Grading & Plant Hire to carry out contract maintenance grading services in the Newdegate area for a three year period commencing 5 October 2010 and expiring on 4 October 2013, with the option of two (2) one year extensions.

**MOTION CARRIED 9/0**

**11.3 TENDER 5/2010 – GRAVEL PUSHING AND STOCKPILING**

*Cr Armstrong declared an interest of impartiality in Item 11.3 in that he has a long term friendship with the preferred tenderer.*

**Applicant:** Manager of Works  
**File No.** 0586  
**Attachments:** Tender Pricing and Evaluation  
**Author:** Mr Keith Dickerson  
 Manager of Works  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 September 2010  
**Senior Officer:** Mr Keith Dickerson  
 Chief Executive Officer

Summary

For Council to consider tenders received for Tender 5/2010 - Gravel Pushing & Stockpiling within the Shire of Lake Grace.

Background

The Contract for the Gravel Pushing & Stockpiling held by Davmin Holdings Pty Ltd which commenced on 1 September 2007, expired on 31 August 2010. The contract was for a three year term.

Council, at its 25 August 2010 Ordinary Meeting, authorised the Chief Executive Officer to call tenders for Gravel Pushing & Stockpiling within the Shire of Lake Grace. At that time it was reported that tenders would be evaluated by using the following selection criteria:

Criteria	Percentage Weighting
Demonstrated capacity & experience	25%
Key Personnel	25%
Plant & Equipment	20%
Performance	20%
Regional Price Preference	10%

This was later found to be incorrect in that the Regional Price Preference no longer applies to tenders – Shire of Lake Grace Purchasing Policy 3.7, adopted in February 2010 allows only for Local Price Preferencing for purchases under the \$100,000 tender threshold.

The new contract is for a three year period commencing Tuesday 5 October 2010 with the option of two (2), one (1) year extensions at the Shire's discretion.

Tenders were advertised in the 'West Australian' on Saturday 28 August 2010 and closed on Monday 13 September 2010 at 10.00am.

The following five (5) conforming tenders were received:

1. GS Hobbs Contracting
2. Timberden Plant Hire
3. Pallinup Contracting
4. Westhall Transport Services
5. Davmin Holdings Pty Ltd

Comment

Tenders were evaluated Tenders were evaluated using the Western Australian Local Government's (WALGA) preferred model:

Selection Criteria	Demonstrated Capacity & Experience	Key Personnel	Plant & Equipment	Performance	Sub Total	Price (Points)	Total
1. GS Hobbs Contracting	20	20	5	15	60	50	110
2. Timberden Plant Hire	20	15	10	20	65	50	115
3. Pallinup Contracting	15	15	20	15	65	50	115
4. Westhall Transport Services	5	10	15	10	40	50	90
5. Davmin Holdings Pty Ltd	15	20	20	15	70	50	120

**Table One: Scorecard Tender 5-2010 Grader Pushing & Stockpiling**

**Evaluation**

Table One provides an assessment based on a scoring range using the following criteria and weightings:

1. Demonstrated Capacity & Experience	25%
2. Key Personnel	25%
3. Plant & Equipment	25%
4. Performance	25%

**Pricing**

Pricing for Tender 5/2010 was evaluated out of 100 using the following points scale:

Pricing:	1. Unreasonable	25 Points
	2. Reasonable	50 Points
	3. Good	75 Points
	4. Very Good	100 Points

The percentage weighted sub totals were then added to the price points totalling a score out of 200.

Several tenderers have the required ability to carry out the contract including possessing suitable plant and equipment to perform the work with substantial experience in providing gravel pushing and stockpiling services, however Davmin Holdings Pty Ltd work practices are proven.

Based on the above, it is recommended that the tender submitted by Davmin Holdings Pty Ltd be accepted.

Legal Implications

Local Government Act 1995 53.57

(Tenders for providing goods and services)

Local Government (Functions and General) Regulations 1996

(Part 4, Tenders for providing goods and services)



Policy Implications

Policy 5.7 Roads Classification

Community Consultation

N/A

Financial Implication

The Budget 2010/11 provides funding for the purpose of Gravel Pushing & Stockpiling within the Shire of Lake Grace.

The contract is due to commence Tuesday 5 October 2010.

Strategic Implications

Shire of Lake Grace Strategic Plan - Goal 4. Roads

Plan, construct and maintain a safe and efficient road network, which reflects the importance of roads to the social and economic development of the Shire and the region.

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

**MOTION 11093**

Moved Cr Chamberlain  
Seconded Cr De Landgraft

That Council accept the tender offered by Davmin Holdings Pty Ltd to carry out contract gravel pushing and stockpiling within the Shire of Lake Grace for a three year period commencing 5 October 2010 and expiring 4 October 2013, with the option of two (2) one year extensions.

**MOTION CARRIED 9/0**

**11.4 LAKE GRACE FLOOD MITIGATION PRELIMINARY DESIGN – GHD PROPOSAL**

**Applicant:** GHD  
**File No.** 0551  
**Attachments:** GHD Proposal for Lake Grace Floodplain Management Strategy – Flood Mitigation Preliminary Design  
**Author:** Mr Sean Fletcher  
 Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 10 September 2010  
**Senior Officer:** Mr Sean Fletcher  
 Chief Executive Officer

Summary

The purpose of this report is to seek Council's approval for the Chief Executive Officer to proceed with Phases 1, 2 and 3 of the proposal by GHD for the Lake Grace Flood Mitigation Preliminary Design subject to the successful securing of external funding; and in the event that funding the project is successful:

- a) Phase 1 and Phase 2 proceed at a cost of \$113,493 (GST ex); and,
- b) Phase 3 proceed at a cost of \$50,000 (GST ex).

Background

In February 2009, the then CEO presented two reports to Council that made comment that as a result of the January 2006 flooding of the Cemetery lake, damage to the townsite was substantial and the flooding of the main entrance road into Lake Grace a disaster for the community. It was also important that the community is well prepared and all steps are taken to minimise the risk for any such future event.

Accordingly, at the Ordinary Meeting of Council in February 2009, the then Council resolved the following:

**Motion 10743**

*Moved Cr Newman  
 Seconded Cr Dunkeld*

*That the report: Lake Grace Urban Stormwater Investigation – December 2008 prepared by GHD Pty Ltd be adopted.*

**Motion 10744**

*Moved Cr Milton  
 Seconded CR Farrelly*

*That the report titled Lake Grace Townsite Flood Study prepared by GHD Pty Ltd dated December 2008 be adopted by Council.*

As such, the requirements to deal with the outcomes of the reports prepared by GHD have now been adopted within the Shire's Strategic Plan 2010 – 2015.

The author met with GHD consultants on 3 August 2010 to discuss the development of a proposal to implement the preferred outcomes of the GHD Report known as the Lake Grace Townsite Flood Study. The meeting was attended by Simon Cleary, Almos Blums and Robin Connolly. The key objective of the meeting was to establish whether there was a practical, cost effective preliminary engineering

solution that protects the Lake Grace townsite from flooding which is a direct result of flows upstream and in the vicinity of the known bottleneck at the corner of Stubbs Street and South Road in the design 100-year Average Recurrence Interval (ARI) flood event with a view to preparing construction documentation for the works.

Accordingly, the author discussed with the consultants the following:

- A review of the recommended Option 3 Flood Mitigation Concept;
- The need to undertake desktop study and site visit to ascertain site restriction and constraints, including land use planning, environmental and safety;
- Meet with key stakeholders to review of the proposed Concept with a view of gain provisional endorsement – Shire of Lake Grace to convene;
- Review & update the existing surface water model to determine the storm water flows in the area for a 1:100 year event;
- Confirm the likely position, size and hydraulic profile of proposed infrastructure;
- Prepare preliminary drawings of proposed infrastructure (Long Sections, Cross Section etc);
- Develop preliminary cost estimate (+/- 30%) and preliminary construction schedule; and
- Present recommended solution to stakeholders for comment.

A copy of the proposal by GHD is attached.

#### Comment

It is proposed by GHD to undertake the project as a series of work packages so that there is an opportunity to keep a close eye on the cost of the project as it proceeds. Each package or phase cannot commence until the previous one has been completed and evaluated including the cost and the Shire has given instruction for it to do so. The key phases of the project have been set at:

Phase 1 – Concept Refinement, Workshop and Endorsement

Phase 2 – Concept Design (15% Detailed Design)

Phase 3 – Additional investigation (ie Survey, Geotechnical Investigation,  
Environmental Constraints)

Phase 4 – Detailed Design

Phase 5 – Approvals

Phase 6 – Tender and Procurement

Phase 7 - Construction

Costs to complete Phase 1–3 are included within GHD’s proposal. The author has approached the Wheatbelt Development Commission for out of session funding for GHD to undertake the preliminary design encapsulated with Phase 1-3.

Accordingly, the timeline for the project is proposed as follows:

Phase 1 – 3:	23/06/2011
Phase 4:	28/10/2011
Phase 5:	27/04/2012
Phase 6:	29/06/2012
Phase 7:	28/12/2012

The timeline of the project fits in with the timeline within the Strategic Plan and the Corporate Plan.

#### Legal Implications

*Local Government Act 1995 s3.57* (Tenders for providing goods and services)  
*Local Government (Function and General) Regulations 1996* (Part 4, Tenders for providing goods and services).

Under the Local Government Accounting Manual, drainage is defined as underground pipes & structures, lined and unlined channels, detention basins, access pits, inlet structures, wetlands and pollution control structures.

GHD is listed with WALGA as a preferred supplier as a generalist consultancy with services in asset classes of roads, roadside furniture, drainage, parks, recreation facilities, foreshore, buildings and city cultural enhancement. The Directory falls under the tender exemption requirements for Local Government.

Accordingly this project fits for all intents and purposes under drainage and that the Shire can use GHD as a preferred supplier without the need to go to other providers for tender or a quote.

#### Policy Implications

Nil

#### Consultation

External: Almos Blums – GHD Principal Civil Engineer – Project Director  
 Simon Cleary – GHD Senior Engineer – Job Manager  
 Robin Connolly – GHD Principal Hydrologist – Modelling Lead

Internal: Shire President  
 Council including Strategic Planning Workshop and Elected Member Update  
 Senior Management Team

#### Financial Implications

The cost for the preliminary design is as follows (GST Exclusive):

Phase 1:	\$43,413
Phase 2:	<u>\$70,080</u> \$113,493
Phase 3:	<u>\$50,000</u>
Total cost:	\$163,493

At this point the Shire has \$10,000 in the 2010/11 for costs associated with developing an appropriate plan. There is a further \$8,550 remaining from the Rural Towns Program. This means the Shire can put a total of \$18,550 to the project in the first instance. As indicated earlier in the report, the author has also applied to the Wheatbelt Development Commission for assistance with funding. The amount required would be \$144,943.

Once Phase 1 – 3 is completed, the Shire will then know what the costs to undertake the mitigation infrastructure works will cost. Council would then make a determination at that time whether to proceed or not proceed with the project.

Strategic Implications

Shire of Lake Grace Strategic Plan

5. Infrastructure (other than Roads)

Develop, maintain and rationalize key infrastructure in the best interests of the community.

5.1 In conjunction with key stakeholders undertake the development and implementation of suitable utility services infrastructure:

- Water
- Power
- Rubbish
- Sewerage

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

**MOTION 11094**

Moved Cr Newman  
Seconded Cr De Landgraft

1. That Council authorise the Chief Executive Officer to proceed with Phases 1, 2 and 3 of the proposal by GHD for the Lake Grace Flood Mitigation Preliminary Design subject to the successful securing of external funding.
2. In the event that funding the project is successful:
  - a) Phase 1 and Phase 2 proceed at a cost of \$113,493 (GST ex); and,
  - b) Phase 3 proceed at a cost of \$50,000 (GST ex).

**MOTION CARRIED 9/0**

**11.5 WHEATBELT REGIONAL ROAD GROUP – GRAIN FREIGHT REVIEW**

<b>Applicant:</b>	Wheatbelt South Regional Road Group
<b>File No.</b>	0679
<b>Attachments:</b>	Grain Freight Planning Workshops
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	7 September 2010
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

**Summary**

The purpose of this report is for Council to consider the issues raised through the Wheatbelt South Regional Road Group and the Lakes Sub Regional Road Group including the Grain Freight Task Review.

**Background**

The Shire of Lake Grace is a member of the Wheatbelt South Regional Road Group (WSRRG) and the Lakes Sub Regional Road Group. The purpose of the WSRRG is to consider funding for the Roads 2025 program and resolve matters that impact on roads in the region.

Members of the group include:

- Beverley
- Brookton
- Bruce Rock
- Corrigin
- Cuballing
- Dumbleyung
- Kondinin
- Kulin
- Lake Grace
- Narembeen
- Narrogin Shire
- Narrogin Town
- Pingelly
- Quairading
- Wagin
- Wandering
- West Arthur
- Wickepin
- Williams

Under the List of Committees, the Shire of Lake Grace representatives are the Shire President and Deputy Shire President. The CEO also attends these meetings. Voting rights are based on each of the sub regional road groups.

The administrative support to the group is provided by Main Roads through the Regional Manager, Bernie Miller and the Acting Customer Services Manager Megan Holding.

The Shire's current 2025 project is the North Lake Grace Kalgarin Road.

**Comment****Grain Freight Review**

The author and Manager of Works attended a workshop in Katanning on 31 August to consider the implications of moving the grain freight task through to the port zones and to develop an overall position or level playing field regarding heavy vehicle access on rural roads. This included taking into account:

- The role and commitment CBH plays in this process. CBH is now looking to move grain out over 4-5 months each year instead of 9-10 months. This means that there will be a significant increase in the dual demand for the use of rail and road at the same time. This will include the mapping of strategic pathways;
- The main roads or those under the State's jurisdiction taking the bulk of the freight task;
- The need for access to the quickest routes and the quality or increased capacity of these routes but not at the expense of local rate payers.

The Chair of the Great Southern Regional Road Group Cr Pech addressed the meeting and commented that local governments cannot keep doing what they have always done re open slather on the roads. The Minister for Transport is interested in what the Grain Freight Task Group is developing. Cr Stan McDonnell Chair of the Grain Freight Task Group discussed the need to put in place relevant categories including policies and permits, monitoring the road use and whether CBH will ever release its long term bin strategy. In otherwords Local Government will have an opportunity to set the scene and offer some direction regarding CBH and the State.

Main Roads confirmed that it has submitted a plan for the future to both the Minister and Cabinet. Main Roads representatives implored the group to look at the big picture. John Rossiter from Main Roads commented that by allowing bigger rigs on the local roads regarding paddock to bin, local government is undermining rail and putting pressure on shire roads. Others commented on the future of on farm storage and how that this will be 50% of all grain storage and as a result will change the grain task.

The group then reviewed the respective maps and identified those bins that required more direct access to a main road or rail. As a result Cardno will now produce a map for further consideration regarding those bins that need more direct access to main roads and rail.

**Next Meeting** - the next meeting of the WSRRG is: TBA

Legal Implications

Nil

Policy Implications

Nil

Consultation

Internal:           Manager Works  
                          Shire President

External:           Wheatbelt South Regional Manager: Bernie Miller  
                          Members of the Wheatbelt South Regional Road Group  
                          Michelle McKenzie – Executive Manager WALGA

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan - Item 6 Leadership

6.1. Continue to engage and implement resources sharing on a regional basis, including, but not limited to:

- Lakes VROC
- 4WD VROC
- Wagin Regional Refuse Group
- Australia Wide Rural Road Group
- Eastern Districts Declared Species Group

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11095**

Moved Cr Armstrong  
Seconded Cr Farrelly

That Council receive the Chief Executive Officer's report regarding the Wheatbelt South Regional Road Group and the Grain Freight Task Review.

**MOTION CARRIED 9/0**



**11.6 AUSTRALIAN RURAL ROAD GROUP INC.**

<b>Applicant:</b>	Gwydir Shire Council & Moree Plains Shire Council
<b>File No.</b>	0686
<b>Attachments:</b>	Rural Local Road Funding – Juturna Consulting Australian Rural Road Group Minutes 14 June 2010 Letter and survey – 6 September 2010
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	6 September 2010
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

**Summary**

The purpose of this report is to bring Council up to speed on the Teleconference held by the Australian Rural Road Group Inc (ARRG) on Monday 30 August 2010. In particular a report is being prepared in time for the National Road Congress in Bunbury where the ARRG will speak and launch its media campaign.

**Background**

At the March 2010 Ordinary Meeting of Council, it was resolved for the Shire to be a member of the Australian Rural Road Group Inc (AARG). The Shire President and author attended the inaugural meeting on 15 March 2010 and then the second meeting of this group at the Australian Local Government Association Congress on 14 June 2010.

The purpose of ARRG is to develop a strategy to lobby the Commonwealth Government for additional new road funding regarding those local governments throughout Australia where the value of their agricultural activity is in excess of \$100M. As such Lake Grace is ranked 25 overall with its agricultural activity coming in at \$192.8M and as such is the second most productive district in WA. Esperance sits at number two on the list overall with \$370.8M.

The premise is to tie an acceptable level of funding to the amount contributed to the Gross Domestic Product expressed as an amount per kilometre of the road network length.

**Comment**

The author participated in the ARRG Teleconference on Monday 30 August 2010 with the Shire President an apology. The purpose of the meeting was to discuss the development of a report by Luke Fraser from Juturna Consulting in time for the National Roads Congress in Bunbury that looks at:

- Pulling all the work together so far;
- Economic modelling on a number of key issues:
  - Size of the group. The group represents 50% of all agriculture produced in Australia;
  - The population for the area underpinning this level of productivity is 1.5M;
  - Contains 1/3 of the Local Government Road network throughout Australia.

Mr Fraser and the group discussed the development of a 20 year framework that will address long term road infrastructure planning. In other words the plan will support local governments throughout Australia get their strategic infrastructure right. This is reliant on relevant asset management plans. At this point in time the status of asset management planning in each state is:

Queensland:	Well advanced
Victoria:	Has 10 year plans in place
NSW:	Compulsory to have plans in place within the next three years
South Australia:	Has identified the gap and well under way with planning
Western Australia:	Knows the gap, but there are few plans in place

The discussion then focussed on the importance of doing the asset management process correctly so that the holes are found. At the same time it will be important to push for the provision of services that the State/Commonwealth are responsible for and plug the gaps due to reduced level of services so far. In essence the last round of Stimulus funding was out of step with the needs of Local Government i.e. human services infrastructure instead of road infrastructure and the like. We need to be united and Local Government is better placed to know where funds should be directed.

Discussion was also held on depreciation on roads versus the backlog of road works to maintain the road network. In short, as the years go by the level of depreciation decreases (the written down value of the roads), but the backlog increases.

The group also commented that the States need to put the same level of investment re asset management of state roads. It was also agreed to remove the peri-urban local governments from the model e.g. City of Wanneroo. The report will also include a section on safety issues and the need to legislate for misfeasance.

So the goal is to work towards a National picture where people can log in and review the plans regarding the ARRG or road network in general.

The ARRG has been granted time to speak at the National Road Congress in Bunbury and will also do the official launch of this group at the same time.

#### Legal Implications

Nil

#### Policy Implications

Nil

#### Consultation

External: Cr John Coulton Mayor Gwydir Shire Council  
 Australian Rural Road Group Executive  
 Michelle McKenzie and Steve Martin WALGA  
 Australian Rural Road Group

Internal: Shire President  
 Senior Management Team

#### Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan - Item 6 Leadership

6.1. Continue to engage and implement resources sharing on a regional basis, including, but not limited to:

- Lakes VROC
- 4WD VROC
- Wagin Regional Refuse Group
- Australia Wide Rural Road Group
- Eastern Districts Declared Species Group

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11096**

Moved Cr Chappell  
Seconded Cr Sinclair

That Council receive the Chief Executive Officer's report on the Australian Rural Road Group teleconference held on Monday 30 August 2010.

**MOTION CARRIED 9/0**

**12.0 MATTERS FOR CONSIDERATION – PLANNING**

*No items for consideration.*

## 13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

### 13.1 RECRUITMENT OF GENERAL PRACTITIONER – SHIRE OF LAKE GRACE

<b>Applicant:</b>	Chief Executive Officer
<b>File No.</b>	0299
<b>Attachments:</b>	Letter Hon Tony Windsor MP Flyer Lake Grace Medical Centre
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	10 September 2010
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

#### Summary

The purpose of this report is to keep Council informed on the recruitment of a general practitioner (GP) for the Shire of Lake Grace.

#### Background

At the August Ordinary Meeting of Council, the author presented the different options regarding the attraction and retention of a GP. This included:

- An agreement with the Wheatbelt GP Network to recruit a GP and manage the practice;
- Setting up a group scheme with the Shires of Corrigin, Kulin, Kondinin and Lake Grace;
- A service provided by the Southern Regional Medical Group.

Since the August meeting the Shire President and the author attended a meeting on 30 August 2010 in Kulin with the presidents, CEOs and other representatives from the Shires of Corrigin, Kulin, Kondinin to discuss setting up or participating in a GP group scheme for at least the four shires. The discussion included:

- The need to set up a group scheme that is administered or at least the practices run by a separate body e.g. Wheatbelt GP Network;
- Recognition that the 457 Visa process needs changing to allow more overseas GPs in;
- Whether the shires could enter into an agreement with a third party to run the GP Group Scheme;
- The Group Scheme made sense because it provided the doctors in the scheme a system of respite;
- The Scheme would consist of at least three — four doctors with a registrar;
- Agreement to work together initially to develop a framework for consideration;
- The CEOs would develop a statement for release confirming that the four shires were looking to work together to resolve their respective GP issues.

The author met with local Lake Grace resident Mrs Betty Daly King on 31 August 2010 to thank her for writing to a range of politicians and other stakeholders regarding the GP situation in Lake Grace. Also the Lake Grace Development Association has written to the Minister for Health. It is the author's understanding that the Health Department is preparing a ministerial response.

On Saturday 4 September the author received a phone call from the current locum at the Lake Grace Medical Centre. The doctor and author then had a meeting that afternoon and discussed how she could help Lake Grace as she was a former member of the Rural GP Board. The outcome was agreement for the doctor to speak on the Shire's behalf to GPs at the national rural GP conference next month and handout information regarding the shire and the medical facilities and support available. The author subsequently developed a new flyer for this purpose. The doctor also said she will approach leading GP magazines seeking them to do an article on the Shire and what is on offer.

On Monday 6 September, the author spoke with Gemini regarding the financials for the Lake Grace Medical Centre and the status of GPs that were available. The financials have now been provided and forwarded to Southern Regional Regional Group for consideration.

With the status of GPs, Gemini advised that it had eight doctors that could be provided, but would not do so as the WA Country Health Service had written to this organisation and refusing to credential (provide them with admitting rights) to work in WA rural and remote hospitals until they had six months experience working under supervision in a hospital with an emergency department. As a result these doctors have been referred onto Tasmania.

The author immediately raised this issue with Belinda Bailey the CEO of Rural Health West and Tim Free the Regional Director Wheatbelt WA Country Health Service. Ms Bailey then contacted the Health Department for clarification. The response has been a willingness of Health Department personnel to touch base with Gemini to clarify and improve the relocation of GPs.

On 7 September, the Shire received a response from Independent Hon. Tony Windsor MP to the author's letter as mentioned at the August SMT information session and will use the matters raised in the letter when dealing with the Commonwealth Government in future including further appropriate representations.

At the Wheatbelt Infrastructure Forum in Northam on 8 September, the Minister for Regional Development and Lands in response to questions from Cr Patroni (Shire President – Yilgarn) on resolving the GP issue for rural and remote WA, the Minister commented that Local Government should not be involved in the provision of GP services as this lets the Commonwealth off the hook. Cr Patroni had discussed these issues with the President and author prior to the meeting.

Dr Tony Mylius the new Regional Medical Director Wheatbelt contacted the author on 9 September to respond to the email sent to Tim Free. Dr Mylius commented that there is some flexibility regarding the credentialing process and would assist the shire(s) achieve an appropriate outcome.

The author has also received expressions of interests from several overseas doctors and these have been referred to Rural Health West for assessment. A generic letter has been received from a doctor that has settled in Tasmania. The author has spoken to this doctor and sent her further information.

Belinda Bailey and Rural Health West Staff met with the Shire CEOs and Presidents from Corrigin and Lake Grace on Tuesday 14 September to work up a viable model for the four shires.

The outcome of the meeting was agreement for Rural Health West to develop a group scheme model for consideration. This model will be based on health, social, demographic and financial data for the four shires. It will also take into account the current status of health provision in rural WA including the fact that the area covered by the four shires forms part of a corridor that is considered the most isolated in Australia for solo GP's.

### Comment

Gemini's comments tend to indicate that it is receiving genuine interest from overseas trained doctors. Also Gemini's Ms Pearce made it very clear that if the eight doctors had been credentialed by the WA Country Health Services then the Shire of Lake Grace (and others) would have a permanent doctor once more. As can be seen in the background information this has caused a flurry of activity and found WA Country Health Service to have a renewed willingness to assist resolve the placement of GPs in rural and remote hospitals.

One of the uncertainties in setting up the group scheme is the impact that the Local Government Act and its regulations have on what arrangements local governments can enter into. However, this comes down to finding a suitable vehicle to set this arrangement up and the four shires feeling comfortable with this. Options include:

- Setting up a formal regional council. Not desirable in the first instance as this will put in a place a dedicated local government for this purpose. It will then be administered by separate staff or by staff from the representative shires that act in addition to the work they currently perform. So this adds a level of cost and red tape that defeats the purpose of what the shires are trying to do but may be the only way forward at the end of the day;
- Individual partnerships between each of the group scheme shires and the Wheatbelt GP Network or other body. Implies that there is a voluntary ROC in place and that the formal part of running the group scheme is left to the Wheatbelt GP Network. Of course in a sense of irony this may be Gemini;
- Local Government Trading entity once the legislation is established to allow local governments to set up commercial entities. This is some way off but may be the final solution.

Once the proposal has been received from the Southern Regional Medical Group or others and the model from Rural Health West that includes consideration of the group scheme it may be appropriate for Council to hold a special meeting to make a decision on the management of the Lake Grace practice.

### Legal Implications

Nil

### Policy Implications

Nil

### Consultation

External: Belinda Bailey – CEO Rural Health West

Chris Swarts – Business Manager - Southern Regional Medical Group  
Tim Free – Regional Director WA Country Health Service – Wheatbelt  
Dr Tony Mylius – Wheatbelt WA Country Health Service  
Shire of Corrigin, Kulin and Kondinin representatives  
Julian Murphy – CEO Shire of Corrigin  
Greg Hadlow – CEO Shire of Kulin  
Romolo Patroni – Shire President - Shire of Yilgarn  
Peter Webster – CEO Shire of Kondinin  
Leza Pearce - Gemini Medical Services  
Hon Minister Waldron  
Hon Minister Grylls  
Hon Tony Crook – Member for O'Connor

Internal: Shire President  
Council  
Senior Management Team

Financial Implications

Unknown at this point in time. See information in the body of the report.

Strategic Implications

Shire of Lake Grace Strategic Plan

2.1 Seek and undertake an improvement of the medical facilities and primary health care provided to the Shire.

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

**MOTION 11097**

Moved Cr Chappell  
Seconded Cr Sinclair

That Council receive the Chief Executive Officer's report on updating the recruitment of a general practitioner for the Shire of Lake Grace.

**MOTION CARRIED 9/0**



<b>14.0 MATTERS FOR CONSIDERATION – FINANCE</b>
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**14.1 ACCOUNTS FOR PAYMENT – AUGUST 2010**

<b>Applicant:</b>	Shire of Lake Grace
<b>File No.</b>	0277
<b>Attachments:</b>	List of Creditors
<b>Author:</b>	Miss Jessica de Burgh Finance Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	09 September 2010
<b>Senior Officer:</b>	Mr Peter Dittrich Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of August 2010.

Background

List of payments for the month August 2010 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12  
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of August 2010 from the Municipal Account totals \$552,881.97. The list of creditors paid for the month of August 2010 from the Trust Account totals \$1,173.90.

Strategic Implications

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11098**

Moved Cr Armstrong  
Seconded Cr Farrelly

That Municipal Account Cheques 34076 to 34099, Trust Account Cheques 589 to 595, Electronic Funds Transfers EFT6897 to EFT6976, and direct debits to the Municipal Account totalling \$554,055.87, having been checked and certified in accordance with the Financial Management Regulation 12, be confirmed, and passed for payment against the respective accounts as shown on the summary of Accounts for Payment schedule.

**MOTION CARRIED 9/0**

## 14.2 FINANCIAL STATEMENTS – AUGUST 2010

<b>Applicant:</b>	Shire of Lake Grace
<b>File No.</b>	0275
<b>Attachments:</b>	Financial Reports
<b>Author:</b>	Danielle Robertson Senior Finance Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 September 2010
<b>Senior Officer:</b>	Peter Dittrich Manager Corporate Services

### Summary

Consideration of the financial statements for the months ending 31 August 2010.

### Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Summary of Net Current Assets
- Operating Statement by Programme
- Balance Sheet
- Assets Purchased and Sold
- Capital Road Works, Operating Revenue & Expenditure Graphs
- Bank Reconciliations
- Rates Summary Chart

### Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

### Policy Implications

N/A

### Consultation

Nil

### Financial Implications

Nil

### Strategic Implications

Shire of Lake Grace Strategic Plan

Goal 7: Organisational Excellence

Strategy 7.1: Develop systems to ensure compliance with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11099**

Moved Cr Chappell  
Seconded Cr Armstrong

That the financial reports for the months ending 31 August 2010 as attached be received.

**MOTION CARRIED 9/0**

### 14.3 **NEWDEGATE COUNTRY CLUB – CSRFF FUNDING APPLICATION ENDORSEMENT**

*Cr Armstrong declared an interest of impartiality in Item 14.3 in that he is an immediate past Vice President of the Newdegate Bowling Club.*

<b>Applicant:</b>	Newdegate Country Club
<b>File No.</b>	0168/0286
<b>Attachments:</b>	Nil
<b>Author:</b>	Ms Michelle Slarke Development Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 September 2010
<b>Senior Officer:</b>	Mrs Nadene Owen Manager Community Services

#### Summary

For Council to endorse an application to the Community Sport and Recreation Facilities Fund (CSRFF) on behalf of the Newdegate Country Club Inc. to replace the grass greens of the Newdegate Bowling Club with synthetic turf.

#### Background

Applications to CSRFF must be received at the Regional Office of the Department of Sport & Recreation by 29 October 2010. Successful applications will be notified in February/March 2011.

A Department of Sport & Recreation CSRFF requirement is that Local Governments prioritise and endorse CSRFF applications within their district for each funding round.

The project was prioritised and supported in an application to the 2009/2010 CSRFF funding round however that application was unsuccessful. Department of Sport & Recreation staff gave the following feedback on the application:

- The fund was heavily oversubscribed.
- Within the Shire of Lake Grace there are two existing synthetic bowling greens.
- Given the low membership level of the club [29], the CSRFF committee prioritised other applications ahead of Newdegate although having merit (reducing the workload of volunteers and the financial impact of ongoing costs including water) it was not deemed a priority.

Newdegate Bowling Club has attained quotes for an alternative synthetic surface, and consulted Terry Waldron, MLA, Minister for Sport and Recreation, Racing and Gaming, and Department of Sport & Recreation staff.

#### Comment

Newdegate Country Club has received a quote for the installation of synthetic turf (Tiger Turf – Super Green II) costed at \$202,200. The Club

estimate an additional \$20,000 is required to build new shelters, install paving and concrete the edges. The project total including in-kind contributions, accommodation and a 4% contingency allowance is \$246,374.

Funding (\$71,088) for the project is being sought through CSRFF, \$120,000 contributed by Newdegate Country Club and the Newdegate community with the remaining \$37,800 cash plus excavation of green quoted at \$9,200 contributed by the Shire of Lake Grace. The Newdegate Bowling Club is willing to contribute a cash component of \$60,000 and volunteer labour to assist in completing the proposed project.

Table One below outlines break up of funding for the Newdegate Bowling Club project.

CSRFF	\$71,088
Newdegate Bowling Club:	\$60,000
plus in-kind labour	\$8,286
Newdegate Field Day Committee:	\$30,000
Newdegate Community Cropping:	\$30,000
Shire of Lake Grace:	\$37,800 cash
plus excavation of green quoted at	\$9,200
<b>Total</b>	<b>\$237,486</b>
4% Contingency:	\$8888
<b>Total</b>	<b>\$246,374</b>

**Table One:** Funding of Newdegate Bowling Club Synthetic Turf project.

Should Council be requested to part fund the Newdegate Bowling Green project then the project has implications for specified area rates. The Shire of Lake Grace's contribution to the project would be covered through Council's Specified Area Rating (SAR) programme for the Newdegate area. In accordance with Council Policy 3.3 Specified Area Rates, a community survey is not required as the amount requested is less than \$50,000

The Newdegate Country Club facility benefits members of the Newdegate Bowling and Golf Clubs, and members and players from sporting clubs throughout the region, particularly those geographically closer.

Newdegate Bowling Club estimates its current water use to be 1400 – 1800 kilolitres per year. The Club estimates, by installing the synthetic turf, water savings will be approximately 75% at 1050 – 1500 kilolitres per year. Additional savings in energy use, maintenance, chemicals and wages are expected. The cost of grass green maintenance at the existing facility is estimated at \$13,640 per annum.

The Shire of Lake Grace is committed to the implementation of water wise efficiency measures and, in installing the preferred synthetic green, will address the issue of excessive water use for irrigation and maintenance.

Varley Bowling Club received CSRFF funding in the 2007/08 round and replaced its grass greens with synthetic turf. The Lake Grace Sportsman's

Club application to CSRFF in 2008 to replace the grass greens with synthetic turf was unsuccessful. The Club has since funded the project with the assistance of a Shire loan. The number of existing synthetic turf projects in the Shire, one funded by CSRFF, may impact on the success of Newdegate Country Club's application.

Legal Implications

Nil

Policy Implications

Policy 3.3 Specified Area Rating

Community Consultation

In planning the greens upgrade, Newdegate Bowling Club consulted Bowls WA, Lake Grace Bowling Club, various retailers of synthetic surfaces and Shire of Lake Grace staff.

Committee members from the Newdegate Bowling Club met with former Chief Executive Officer Jim Fraser on 17 April 2009, and with Development Officer Michelle Slarke on 7 September 2009 and again in September 2010.

Newdegate Machinery Field Days Committee and the Newdegate Community Cropping Committee have confirmed providing funding. Newdegate Primary School utilise the Bowling Green and has provided a letter of support for the project.

Financial Implications

If successful, the additional expenditure of \$47,000 by the Shire represents a 20.6% increase on the specified area rate for Newdegate based on the rate raised in the 2010/2011 Budget.

Strategic Implications

**Shire of Lake Grace Strategic Plan**

Focus 2                    Social and Community Well Being  
Strategy 2.1            Retain, promote and develop health, education,  
   recreational provision and access within the Shire.

Voting Requirements

Simple majority required.

Recommendation /Resolution

**MOTION 11100**

Moved Cr De Landgraft  
Seconded Cr Newman

That Council endorse the CEO to submit an application to the Department of Sport and Recreation for CSRFF funding in the 2010/2011 Funding Round to replace the grass greens with synthetic greens at the Newdegate Bowling Club.

**MOTION CARRIED 9/0**

<b>15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION</b>
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**15.1 SHIRE OF LAKE GRACE LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS - ENDORSEMENT**

<b>Applicant:</b>	Shire of Lake Grace Local Emergency Management Committee
<b>File No:</b>	0240
<b>Attachments:</b>	Minutes of LEMC meeting 19 August 2010 Local Emergency Management Arrangements
<b>Author:</b>	Mr Marcus Owen Natural Resource Management Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	13 September 2010
<b>Senior Officer:</b>	Mrs Nadene Owen Manager Community Services

Summary

For Council to endorse Shire of Lake Grace Local Emergency Management Arrangements.

Background

A key element of emergency management planning is to ensure a co-ordinated response by all agencies having responsibilities and functions in an emergency.

An important principle of this planning is that local communities have control and coordination of emergency operations and the responsibility for preparedness, response and recovery. At a local level, the Lake Grace flood event in 2006 highlighted the need for an adequate Local Emergency Management Arrangement which is the subject of this report.

During the floods in 2006, the current Local Emergency Management Plan was found to be inadequate. After the floods funding was received from two sources to develop the new Emergency Risk Management Plans.

Since the adoption of the Emergency Management Act 2005, Fire and Emergency Services Authority (FESA) has become more involved with emergency management. Subsequently, it was found, that the plans don't follow FESA guidelines therefore it was necessary to rewrite the plans to become Local Emergency Management Arrangements.

The current Local Emergency Management Committee, local representative body, along with Mr Adam Smith, Community Emergency Management Officer FESA, worked together on the Local Emergency Management Arrangements that were then tabled and accepted, in its current form, at the Local Emergency Management Committee meeting held 19 August 2010.



Comment

The Local Emergency Management Arrangements document is comprehensive and outlines, in 6 Parts all requirements as per s.41 (1) of the Emergency Management Act 2005, those being:

- Part 1 - Introduction
- Part 2 - Planning ( LEMC Administration)
- Part 3 - Response
- Part 4 - Recovery
- Part 5 - Emergency Contacts Directory
- Part 6 - Exercising and Reviewing
- Appendices

Legal Implications

Emergency Management Act 2005 S.41 (1)

Policy Implications

Nil

Consultation

- |          |   |
|----------|---|
| Internal | Shire of Lake Grace Local Emergency Management Committee.<br>Marcus Owen, Natural Resource Management Officer<br>Senior Management Team   |
| External | Adam Smith, Community Emergency Management Officer, FESA<br>Sergeant Martin Downey, Lake Grace Police<br>Colleen Hopkins, Nursing Manager, Lake Grace Hospital<br>Lois Dickins, St John Ambulance Sub Centre, Lake Grace<br>Brian Kimber, Biosecurity Officer, Department of Agriculture and Food Western Australia, Lake Grace Office.<br>Darcy Roberts, Chief Fire Control Officer.<br>Sarah Evans, Department for Child Protection.<br>Lindsay Atkins, St John Ambulance Sub Centre, Lake King<br>Shane Carruthers, Manager, Co-operative Bulk Handling<br>Gary Guelfi, St John Ambulance Sub Centre, Newdegate<br>Gary Logan, District Manager, FESA/SES. |

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan  
7. Organisational Excellence.

Voting Requirements

Simple majority required.

Committee Recommendation/Resolution

**MOTION 11101**

Moved Cr Milton  
Seconded Cr Newman

That Council endorse the Local Emergency Management Arrangements – Shire of Lake Grace.

**MOTION CARRIED 9/0**

**15.2 USE OF COMMON SEAL – RESTRICTIVE COVENANT ON LOT 116 WHURR RD NEWDEGATE**

**Applicant:** Shire of Lake Grace  
**File No.** 0336  
**Attachments:** Letter & Restrictive Covenant Form  
**Author:** Mrs Jeanette Bennett  
Executive Assistant  
**Disclosure of Interest:** Nil  
**Date of Report:** 9 September 2010  
**Senior Officer:** Mr Sean Fletcher  
Chief Executive Officer

Summary

The purpose of this report is for Council to approve use of its common seal on a restrictive covenant for Lot 116 Whurr Road Newdegate – the new Newdegate Landfill Site.

Background

In April 2010, Urban & Rural Perspectives, on behalf of the Shire of Lake Grace submitted an application to the WA Planning Commission (WAPC) on behalf of the owners TR & PJ McCracken to subdivide portion of Lot 116 Whurr Rd Newdegate, being the location of the new Newdegate Landfill site.

The WAPC issued a conditional subdivision approval on 25 June 2010. One of the conditions was for a restrictive covenant to be placed on the Certificate of Title prohibiting the construction or placement of a dwelling on proposed Lot 1.

Comment

To enable lodgement of the deposited plan and finalisation of the restrictive covenant it is necessary for Council to approve the use of its Common Seal for signing of the document.

Once the restrictive covenant is placed on the title, the WAPC condition will be fulfilled and can be cleared which will in turn allow the land transaction between the Shire and TR & PJ McCracken to be finalised. The sale of the land is conditional upon the subdivision being approved.

Legal Implications

Planning and Development Act 2005  
Transfers of Land Act 1893 Section 129BA  
Local Government Act 1995

Policy Implications

Shire of Lake Grace Policy 1.11 – Use of the Common Seal

Financial Implications

\$472.60 – Application fee to Western Australian Land Information Authority (Landgate) for lodgement of Form 1C – Application to certify deposited plan.

Account E101260 allows for expenditure relating to the development of the Newdegate Landfill Site.

Strategic Implications

Shire of Lake Grace Strategic Plan

5. Infrastructure (other than roads) – develop, maintain and rationalize key infrastructure in the best interests of the community.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11102**

Moved Cr Armstrong  
Seconded Cr Newman

That Council authorize the President and the Chief Executive Officer to affix the Common Seal for the execution of the Deed of Restrictive Covenant between the Shire of Lake Grace and TR & PJ McCracken for part of Lot 116 on Deposited Plan 202835, Title Volume 1155, Folio 345.

**MOTION CARRIED 9/0**

**15.3 CENTRAL COUNTRY ZONE**

**Applicant:** Central Country Zone  
**File No.** 0030  
**Attachments:** Minutes/Agendas available at the Shire Office  
 Letter from WALGA President Mayor Troy Pickard  
 Re Association Representing Rural Interests  
**Author:** Mr Sean Fletcher  
 Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 3 September 2010  
**Senior Officer:** Mr Sean Fletcher  
 Chief Executive Officer

Summary

The purpose of this report is for Council to consider issues raised through the Central Country Zone and WALGA.

Background

The Shire of Lake Grace is a member of the Central Country Zone. The purpose of the Zone is to provide feedback to WALGA (Local Government’s peak body in Western Australia) and other stakeholders on key issues faced by Local Government. Members of WALGA State Council are also selected from each of the Zones.

Members of the group include:

- Beverley
- Brookton
- Corrigin
- Cuballing
- Dumbleyung
- Kulin
- Lake Grace
- Narrogin Shire
- Narrogin Town
- Pingelly
- Quairading
- Wagin
- Wandering
- West Arthur
- Wickepin
- Williams

Under the List of Committees, the Shire of Lake Grace Zone representatives are the Shire President and Deputy Shire President. The CEO also attends these meetings and has voting rights in the absence of one or both representatives.

The Zone also considers matters before State Council and a copy of the agenda/minutes of these meetings is available at the Shire Office should you wish to review them at any time.

The Executive Officer is Bruce Wittber of BHW Consulting and can be contacted on 9313 5761 should you have further queries regarding matters under discussion by the Zone.

Comment

**Letter from Mayor Pickard**

At the last Council meeting, the author reported on the outcomes of the meeting of a new country local government lobby group convened by Fitzgerald Strategies. In essence, the Shire was invited to comment on the report and to participate in the ongoing process. As stated previously, Fitzgerald strategies has been advised by the author and the Shire President that the Shire of Lake Grace is satisfied with WALGA and its relationship with the State and Commonwealth and does not consider there is a need for a new group at this point in time.

Mayor Pickard has written to the Shire President and the CEO to comment on the new lobby group and address issues raised in the report compiled by the new group. Mayor Pickard also advises it is his intention to invite the members of the group and discuss how WALGA can better meet their needs.

Mayor Pickard concludes by saying that he is keen to hear from the author where possible meet with the author and Councillors where possible. The author believes it would be appropriate to extend an open invitation to Mayor Pickard to visit the Shire and to also advise him that the Shire of Lake Grace is satisfied with WALGA.

**Agenda Items**

To be advised at the meeting.

**Next Meeting**

The next meeting of the Central Country Zone is:

Teleconference:	To be advised
Golf Day:	17 September Shire of Wandering
	1 October 2010 Shire of Wandering @ 10:00AM

Legal Implications

Nil

Policy Implications

Nil

Consultation

Bruce Wittber – Executive Officer Central Country Zone

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 6 Provide a visionary and proactive approach to leadership at an operational and strategic level.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11103**

Moved Cr De Landgrafft  
Seconded Cr Sinclair

That Council:

1. Extend an open invitation to Mayor Pickard to visit the Shire of Lake Grace and meet with the Shire's councillors and Chief Executive Officer.
2. Confirm that the Shire of Lake Grace is satisfied with the services and support in general provided by WALGA.

**MOTION CARRIED 9/0**

#### 15.4 **LAKES VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (LAKES VROC)**

<b>Applicant:</b>	Lakes Voluntary Regional Organisation of Councils
<b>File No.</b>	0031
<b>Attachments:</b>	Minutes Lakes VROC 7 September 2010
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	10 September 2010
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

##### Summary

The purpose of this report is to keep Council abreast of matters regarding the Lakes Voluntary Regional Organisation of Councils (Lakes VROC) that consists of the Shires of Lake Grace, Dumbleyung and Kent.

##### Background

The Wheatbelt Development Commission held a workshop with the Lakes VROC on 23 July 2010 in Dumbleyung to establish priorities for the region. The outcomes included:

- Aged, medium density housing;
- Solar or alternative energy generation project (three projects);
- Mobile phone towers with self correcting GPS.

As advised at the August Ordinary Meeting of Council, the Wheatbelt Development Commission invited the Shire Presidents and CEOs from all Wheatbelt local governments to a meeting on 8 September in Northam to look at the final list of projects for the region. A copy of the draft Wheatbelt Infrastructure Plan discussed at the Northam meeting was handed out to all elected members at the August Council meeting.

##### Comment

##### **Lakes VROC Meeting 7 September 2010**

The Lakes VROC met at the Shire of Lake Grace to review the Draft Wheatbelt Infrastructure Plan and the priorities for the VROC including aged accommodation, renewable energy and mobile phone towers with self tracking signal capability.

The VROC agreed to look at the medium density housing project over at least two years as 2010/11 funding can now be carried forward. This would mean that 2010/11 and 2011/12 funding can be put to a significant project such as seniors accommodation.

At this stage the Wheatbelt Development Commission has suggested to build 20 units for the initial pilot project. The project would be in the order of \$5M and will require at least \$1.64M in funding from other sources.

The detail regarding the model in terms of the construction type, the number of units for each shire and who will manage the units has yet to be



determined. Each shire will need to make one hectare available. A two bedroom unit by National Lifestyle Villages fully fitted out will cost \$200,000 each.

The VROC will meet as required to review the scope of the project, meet with potential project providers and consider the business case.

The document from Cr Chamberlain on information from Landgate regarding self correcting GPS that can be accessed by local users was also put forward. The VROC resolved to invite Landgate to the next meeting to explain what Landgate is putting in place and how the shires can access this.

### **Wheatbelt Infrastructure Plan Forum - Northam**

The Shire President and author attended the Central Forum to finalise the Wheatbelt Infrastructure Plan. The forum was attended by over 100 people from across the 43 Wheatbelt shires, the Wheatbelt Development Commission, Regional Development Australia and private interests.

Minister Brendon Grylls and Parliamentary Secretary Wendy Duncan made it very clear that the Minister is looking for showcase regional projects. He appreciates how difficult it is to do the regional thing in the Wheatbelt, but because of our tenacity he is expecting a number of projects to come through that he can get in behind for further (financial?) support.

Minister Grylls in responses to questions on the GP issue made it very clear that it is not up to Local Government to take on the role of the Commonwealth and the State in this matter. Rather he said Local Government should turn things on its head. In particular look at the Commonwealth Government and the \$9.9b additional funding that has now been made available to Regional Australia through the Independents. Minister Grylls commented it is more about going to Canberra and saying we (Local Government) have funding under Royalties for Regions and will put this on the table and stating that now we have your interest, what will the Commonwealth do?

The Minister then went on to say he is over the stick approach and so now it is time for the carrot to be used. He acknowledged that local governments had been pushed from pillar to post regarding the Reform Process. However, he said we must think big. The ball is in our court. By way of demonstration the Minister cited the Peel VROC where a project has been approved that will not benefit one of its members (the Shire of Boddington).

The Parliamentary Secretary, made comment on maintaining of the local component of the Country Local Government Fund after 2013/14. She said that a good way to go would be to put a case to WALGA that could then be brought through to the Government. A suggestion is that this is set at the same percentage that has been allocated to the regional projects for 10/11 i.e. 35%. In the case of Lake Grace this would equate to no less than \$254,700 per annum. What is interesting to note is that the State's Forward

Estimates do show a 10% increase in the Country Local Government Fund each year. However, it was recently reported that there will be an additional \$2b additional paid in royalties to the State from this year onwards. Please note that this matter has now been put on the next Zone agenda.

Discussion was then had regarding what was a regional project. This was defined as something that has regional significance and involves local government collaboration. Regional significance was then defined as a project that was group wide and can either be:

- One asset e.g. research station; or
- A number of assets across the region e.g. aged housing.

The Shire President and author attended then attended the workshop on medium density housing with a focus on aged accommodation in the first instance. At this point there are 20 now projects listed for completion or progress across the Wheatbelt for 2010/11.

### **Regional Project Process**

Once the regional projects are confirmed, a business case is required including consultation with the respective communities. This must be completed by the end of December. Approval for projects and funding will be given once the business case is endorsed by the Department of Regional Development.

The template for the business case has now been issued for compilation.

### **Work Required**

A substantial amount of work will be required through the Lakes VROC to develop and deliver the regional projects. This needs to be taken into account regarding the other projects that the Shire of Lake Grace is seeking to deliver throughout 10/11 and 11/12.

### **Next Meeting**

The next meeting of the Lakes VROC is:

In Person: To be advised

### Legal Implications

Nil

### Policy Implications

Nil

### Consultation

External: CEO Dumbleyung  
CEO Kent  
Wheatbelt Development Commission  
Alison Dalziel

Internal: Senior Management Time  
Shire President  
Elected Member Updates

Financial Implications**CLGF Allocation Available to Shire of Lake Grace 10/11**

The total allocation available to the Shire is \$727,715. The breakdown is as follows:

CLCF Local Projects:	\$473,015 (65%)
CLGF Regional Projects:	<u>\$254,700 (35%)</u>
	\$727,015

**Funding Available to the Lakes VROC 10/11**

The total funding that could be available to the Lakes VROC for 10/11 is \$669,495. However, the Shire of Kent will only allocate 50% of its funding thus reducing the total amount available to the VROC of \$570,420.

As such the Lakes VROC has agreed to do the aged accommodation project over two years. This means that there is the potential to put together a total cash contribution of approximately \$2.36M to the project over 10/11 and 11/12.

**Breakdown of Funding for Medium Density (Aged) Housing Project**

The breakdown of the project is then (indicative figures only):

CLGF 10/11 (35% funding)	\$ 570,000
CLGF 11/12 (50% funding)	\$1,790,000
In-kind (Land etc)	\$1,000,000
Other funding?	<u>\$1,640,000</u>
	\$5,000,000

**Construction Costs (Indicative Only)**

20 Units @ \$200,000:	\$4,000,000
Land, headworks etc:	<u>\$1,000,000</u>
	\$5,000,000

The project must be well underway by 30 June 2011.

Strategic Implications

Shire of Lake Grace Strategic Plan - Item 6 Leadership

6.1. Continue to engage and implement resources sharing on a regional basis, including, but not limited to:

- Lakes VROC
- 4WD VROC
- Wagin Regional Refuse Group;
- Australia Wide Rural Road Group;
- Eastern Districts Declared Species Group

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11104**

Moved Cr Farrelly  
Seconded Cr Chappell

That Council:

1. Receive the Chief Executive Officer's report on the latest developments regarding the Lakes VROC.
2. Supports the allocation of the regional component of the 2010/11 and 2011/12 Country Local Government Fund for the Shire of Lake Grace to the Accommodation Project for Seniors/Key Workers/Short Stay Medium Density Housing.

**MOTION CARRIED 9/0**

**15.5 WAGIN REGIONAL REFUSE GROUP**

<b>Applicant:</b>	Wagin Regional Refuse Group
<b>File No.</b>	0680
<b>Attachments:</b>	Minutes 30 August 2010
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	7 September 2010
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is for Council to consider issues raised through the Wagin Regional Refuse Group.

Background

The Shire of Lake Grace is a member of the Wagin Regional Refuse Group (WRRG). The purpose of the Group is to improve waste management between the 12 member local governments.

Members of the group include:

- Cuballing
- Dumbleyung
- Lake Grace
- Narrogin Shire
- Narrogin Town
- Pingelly
- Wandering
- West Arthur
- Wickepin
- Williams
- Woodanilling
- Wagin

The Group is represented at officer level including CEO's, EHO's, relevant managers and project officers.

The Chairperson is the Wagin CEO. The Executive Officer for the Group is Mr Nick Samson who was employed in 2009 through grant funding and Shire contributions.

Comment

At the August ordinary meeting of Council, it was resolved that the Shire continue its participation with the WRRG for the next six months with a watching brief. This was reported to the WRRG meeting on 30 August 2010 by the Environmental Health Officer. The Shires of Dumbleyung, and Woodanilling adopted the same position as the Shire of Lake Grace at the meeting.

As a result, the WRRG will proceed with the regional landfill project excluding the Shire of Lake Grace.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Wagin Regional Waste Refuse Group  
Wagin CEO: Len Calneggia

Internal: Waste Management Group (Manager Works, EHO, Works  
Overseer, Development Officer, CEO)

Financial Implications

\$10,000 is set aside in the 2010/11 Budget for WRRG administration costs and funding if required for future projects excluding the Regional Landfill project.

Strategic Implications

Shire of Lake Grace Strategic Plan

5.1 In conjunction with key stakeholders undertake the development and implementation of suitable utility services infrastructure:

- o Water
- o Power
- o Rubbish
- o Sewerage

6.1 Continue to engage and implement resources sharing on a regional basis, including, but not limited to:

- Lakes VROC
- 4WD VROC
- Wagin Regional Refuse Group
- Australia Wide Rural Road Group
- Eastern Districts Declared Species Group

Wagin Regional Waste Refuse Group Strategic Plan

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11105**

Moved Cr Newman  
Seconded Cr Chappell

That Council receive the Chief Executive Officer's report on the Wagin Regional Refuse Group.

**MOTION CARRIED 9/0**

**15.6 NEWDEGATE RESEARCH STATION – POSITIONING PAPER**

<b>Applicant:</b>	Users of the Newdegate Research Station
<b>File No.</b>	0614
<b>Attachments:</b>	Newdegate Research Station Positioning Paper
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	10 September 2010
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

**Summary**

The purpose of this report is to update Council on the status of the Newdegate Research Station in regard to its use by the community. This includes the development of a positioning paper by the Shire's Chief Executive Officer as the first step in the possible development of a proposal that seeks a resolution regarding the future of the Newdegate Research Station.

**Background**

The author developed a positioning paper on the possible use of the Newdegate Research Station in response to the meeting scheduled with the Minister for Agriculture and Minister for Sport and Recreation (Member for Wagin) on 1 September 2010.

Mr John Morton met with the author on 27 August 2010 to see if he would attend the meeting with the Minister for Agriculture at the Newdegate Field Day to discuss the Research Station. As a result of the discussions with Mr Morton, the author developed a positioning paper that proposed the Newdegate Research Station being owned or managed by a community trust.

At the meeting on 1 September that was also attended by the Shire President, the author handed over a positioning paper to the Minister for Agriculture. In essence the positioning paper looks at the development of a proposal for the establishment of a community trust to take on the Newdegate Research Station.

In essence the positioning paper looks at how the community trust could develop a plan over the next three years on utilising the Research Station including:

- Continuation of community cropping and agricultural research;
- Alternative energy production and research;
- A temporary site for asylum refugees and others;
- Prison Work Camp;
- Making use of the water catchment.

The Minister indicated his agreement to consider a three year deal that would give the community groups a chance to set up the trust, develop a plan and seek the necessary funding to purchase the Research Station.

### Comment

As Council would be aware the property in question is used for both community cropping and stock agistment. However, It is clear that there are a number of community groups within both Lake Grace and Newdegate who have been seeking a resolution regarding the future of the Newdegate Agricultural Research Station for some time.

The positioning paper points out that it is extremely important that when State Government Department infrastructure, holdings and/or service is to be withdrawn from a community that members of that community are given the opportunity to not only comment on the proposed change but to see if there is an opportunity to take on that infrastructure, holding or service.

The Lake Grace and Newdegate communities want the chance to do something with the Newdegate Research Station. The opportunities for a community trust in greater detail include:

- Continuation of the community cropping programs and thus an important source of income for both the Trust and the community cropping groups;
- The opportunity to continue and undertake agricultural research. The communities are passionate to have an opportunity to keep this alive and well. An example of such an approach is the Agricultural & Energy Resource Centre Inc. in the United States;
- Alternative energy and generation. The site in question is ideal in terms of the opportunities it can provide as a place for alternative power generation and research. This approach is being done successfully in the State of Victoria through Origin Energy;
- Alternative site for refugees and others who need to be housed until such times as their status is known. In simple terms, the site is available, so why not use it. This would require close cooperation between all spheres of government;
- Making the site available for a prison work camp or temporary accommodation. This is still a viable option considering that the State Government has a prison accommodation issue to sort out. It would not take much to get the Research Station to a point for use;
- It goes without saying that the site is a valuable water catchment for community use.

In simple terms, the Lake Grace and Newdegate communities should be given the opportunity to prepare a proposal and business case for why the Research Station should be handed over to the community. It is clear there is a mood for change in how business should be done with and by the Government. In other words there is a need to engage with communities in a more meaningful way including empowering them to determine their own destiny. Three years to develop a plan for action including the setting up of a trust, developing a business case and securing funding is not a tall ask of the State.

It was also raised with the Minister for Agriculture that the Shire is paying total lease payments of \$53,000 and this was considered excessive given that it is far in excess of the market rate. The Minister agreed to look at the arrangement in place.



Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Mr John Morton  
Mr Royce Taylor

Internal: Shire President  
Cr Milton  
Elected Member Update  
Senior Management Team  
Development Officer

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

5. Infrastructure (other than Roads)

Develop, maintain and rationalize key infrastructure in the best interests of the community.

5.1 In conjunction with key stakeholders undertake the development and implementation of suitable utility services infrastructure:

- Water
- Power
- Rubbish
- Sewerage

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

**MOTION 11106**

Moved Cr Farrelly  
Seconded Cr Newman

That Council accepts the Newdegate Research Station Positioning Paper as the first step in the possible development of a proposal that seeks a resolution regarding the future of the Newdegate Research Station.

**MOTION CARRIED 9/0**

**16.0 URGENT BUSINESS BY DECISION OF THE MEETING**

None.

**17.0 SCHEDULING OF MEETING**

**17.1 OCTOBER 2010 ORDINARY MEETING**

**Motion 10913 November 2009 states:**

An Ordinary Meeting of Council will be held on Wednesday 27 October 2010, commencing at 1:00pm at Council Chambers, 1 Bishop St Lake Grace.

**18.0 CONFIDENTIAL BUSINESS – As per Local Government Act s5.23 (2)**

Resolution

**MOTION 11107**

Moved Cr Sinclair  
Seconded Cr De Landgraft

That Council close the meeting to the public at this time, being 2.15 pm, to discuss Item 18.1 Chief Executive Officer – 2010 Performance Review.

**MOTION CARRIED 9/0**

*Mr Sean Fletcher declared a financial interest in Item 18.1 and left the meeting.*

*2.16pm Mr Fletcher, Mr Dittrich, Mrs Owen, Mr Dickerson and Mrs Bennett left the meeting.*

**18.1 CHIEF EXECUTIVE OFFICER – 2010 PERFORMANCE REVIEW**

*Item forwarded under separate cover.*

President's Recommendation/Resolution

**MOTION 11108**

Moved Cr Farrelly  
Seconded Cr Newman

That Council endorse that:

1. The Chief Executive Officers 12 Month Performance Review process has been completed in accordance with the requirements of *Local Government Act 1995 - Sections 5.38 Part 5 Subdivision 2 of the Local Government Act 1995 – Committees and their meetings.*
2. The Chief Executive Officers contractual arrangements have been met.

**MOTION CARRIED 9/0**

**MOTION 11109**

Moved Cr Chamberlain  
Seconded Cr Sinclair

That Council re-open the meeting to the public at this time, being 2.22 pm.

**MOTION CARRIED 9/0**

2.23pm *Mr Fletcher, Mr Dittrich, Mrs Owen and Mrs Bennett re-entered the meeting.*

**19.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 2.25 pm.

**20.0 CERTIFICATION**

I Andrew James Walker certify that the minutes of the meeting held on the 22 September 2010 as shown were confirmed as a true record at the meeting held on the 27 October 2010.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date