

Shire of Lake Grace



Minutes

Ordinary Council Meeting

27 October 2010

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SHIRE OF LAKE GRACE

Minutes of the Ordinary Meeting of Council held at Council Chambers, 1 Bishop St Lake Grace on Wednesday 27 October 2010.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (Shire President) opened the meeting at 1.00pm.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr AJ Walker	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr JF De Landgraft	
Cr AI Milton	
Cr WA Newman	
Cr OP Farrelly	
Mr PW Dittrich	Manager Corporate Services
Mrs NY Owen	Manager Community Services
Mrs J Bennett	Executive Assistant
Mr D Hillier	Department of Water

2.2 APOLOGIES

Cr DP Sinclair	
Mr SK Fletcher	Chief Executive Officer

2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

None

3.0 PUBLIC QUESTION TIME

3.1 MR HUGH ROBERTS

Mr Roberts was present during Public Question Time at the 22 September 2010 Ordinary Meeting at Lake King and made comments, and asked a series of questions regarding road works in the Lake King area, mainly concerning Norseman Road. He also requested copies of past road work budgets.

Mr Robert's concerns were followed up and the Chief Executive Officer responded in writing on 1 October 2010 with copies of the requested budget information being provided.

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

None

5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 ORDINARY MEETING – 22 SEPTEMBER 2010

Resolution

MOTION 11110

Moved Cr Chappell
Seconded Cr Newman

That the minutes of the Ordinary Meeting of Council held on the 22 September 2010 be confirmed as a true and accurate record.

MOTION CARRIED 8/0

6.0 DECLARATIONS OF INTEREST

6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

None

6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

None

6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

None

7.0 NOTICES OF URGENT BUSINESS

Nil

8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

None

9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9.1 DEPARTMENT OF WATER – MR DAVID HILLIER

Mr David Hillier, Manager of Rural Water Planning thanked Council for the invitation to attend today's meeting – it provides a useful opportunity to talk about the Emergency Response Plan, the Department of Water's farm rebate offer and the use of emergency farmland water supplies i.e. utilisation of the AA dams for stock water and standpipes for domestic water.

Main points covered by Mr Hillier:

- This year is not a good year, expectation of widespread water problems
- The Dept of Water has a collaborative arrangement with the Shire of Lake Grace in terms of the Emergency Water Plan that is in place. The Plan provides for preparedness for the dry season and it is good to see the results of that planning.
- Interesting future in terms of climate change and the extremes, good preparation for dry seasons lessens seriousness at the time
- The Dept of Water is working with Dept of Agriculture & Food in surveying landholders in anticipation of a declaration – once the relevant data has been collected and information available they will be in a better position to respond to water issues around the State.
- Standpipe use is not part of the Department of Water's service – these are Water Corporation managed, it complements the Water Corporation's service to the towns and it is important that standpipe use is conservative.
- Dept of Water assists via the following programs:
 - a) Farm Water Planning Scheme - \$500 available to farmers – this is to redress a lack of planning in the past and provides funds for on farm water audits
 - b) Farm Water Rebate Scheme – provides matching funding of up to \$15,000 for on farm infrastructure improvements, each farming business can only apply once, eligible every ten years, emphasis is on good construction/best practice
 - c) Community Water Supply (i.e. AA Dams) – results from works done within Shire of Lake Grace are showing through
 - d) Water Deficiency Status – area eligible to be declared if farmers have to cart water for domestic and stock use for more than 40kms. Need to encourage community to be conservative with standpipe use, should standpipe use be restricted this year this could become a problem.
 - e) Emergency Farm Water Response Plan – this has been adopted by the Shire of Lake Grace, communities need to be encouraged to utilise the Plan.

Discussion:

- The availability of the Jackson Rocks water supply was queried – Mr Hillier advised that a 12 month licence only could be negotiated with the Mining Company and this was not viable in terms of infrastructure dollars required to access the water.
- Anticipated water supplies within the Shire should last until mid January.
- Encourage the Shire to instigate a community education program and talk to them about the use of AA dams for stockwater and standpipes for domestic use.

The President thanked Mr Hillier for responding to the invitation and the Shire will take on board the education of the community with regard to AA dams to keep the pressure off the standpipes.

2pm *The President accompanied Mr Hillier out of Chambers and returned.
Mr Owen left the meeting.
Cr Newman left the meeting and returned at 2.01pm.*

10.0 MEMBERS' REPORTS

10.1 CR DE LANDGRAFFT

Reported attendance at:

- Lake King Progress Association Meeting, 13 October 2010 – concerns over the proposed cost for the airstrip community cropping lease, empty community housing houses and the fact that those who meet the eligibility criteria cannot afford to live in a remote community like Lake King. In the past Lake King was considered a remote community, is that still the case and does that change the level of entry?
- WA Farmers Federation – Aussie Helpers Program is trying to target young farmers (under 45's) doing it tough – coming through Lake Grace, Kulin & Kondinin with a truck of goodies as a morale booster – looking to develop a list of young people who would benefit.

10.2 CR ARMSTRONG

Reported attendance at:

- Newdegate Community Development Association Meeting 18 October 2010 – there is a lot of angst about what is happening with community housing, community are working on adult playground proposal, discussion on town gardens.

10.3 CR MILTON

Attended the Lake Grace Development Association Meeting on 4 October 2010.

10.4 CR FARRELLY

Reported attendance at:

- Lake Grace Cemetery Restoration event on Wednesday 13 October 2010 – thanks to those who organised the celebration
- Roads Congress in Bunbury – a really worthwhile exercise, encourages us to always send someone along – communiqué/report will be available in the next Monthly Circular.

10.5 CR CHAMBERLAIN

Reported attendance at:

- Funeral of the wife of Honorary Freeman and ex Shire President Len Elliott, it was pleasing to see Councillors in attendance.
- Roads Congress in Bunbury – communiqué/report will be in next Information Bulletin.
- Newdegate Community Development Association Meeting.

10.6 CR CHAPPELL

Reported attendance at:

- Lake Grace Development Association Meeting 4 October 2010
- Lake Grace Cemetery Restoration Event 21 October 2010
- Living Communities Meeting 21 October 2010

10.7

CR NEWMAN

Reported on progress and the relocation of the palm tree at the Newdegate Medical Centre.

10.8

CR WALKER

Reported attendance at:

- A recent Regional Ageing Accommodation Project Meeting in Wagin with 4WD & Lakes VROC – presentations from three housing companies.
- 12 & 13 October 2010 events for the ABC Radio visit – included an informal afternoon BBQ at the golf club and broadcast of the Morning Show the following morning at the Visitors Centre.
- Cemetery Restoration Commemorative Service on 20 October 2010 – the final getting together for the Flood Recovery Project.
- Funerals of Mrs Shirley Elliott and Mr Brian Fletcher

11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES

11.1 TENDER 6/2010 – SUPPLY OF BITUMEN & AGGREGATE

Applicant: Manager of Works
File No. 0468
Attachments: Nil
Author: Mr Keith Dickerson
 Consultant Works Manager
Disclosure of Interest: Nil
Date of Report: 20 October 2010
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

For Council to approve a tender for the Supply of Bitumen and Aggregate to approximately 140,000 square metres to various projects in the Shire.

Background

The Shire's road program, adopted in conjunction with the 2010/11 budget indicates a budgeted amount of \$547,000.00 for bitumen sealing and resealing works on Taylor, Lake Grace Karlgarin, Magenta, Holt Rock South, Biddy Buniche, Aylmore, North Newdegate and several town streets.

Location	Length (m)	Width (m)	Area (m ²)	Material Cover	Seal Type	Cover Size (mm) 1 st Coat
Lake Grace Karlgarin Rd	8000	7	56,000	Aggregate	Reseal	10
Three intersections			6,500	Aggregate	Primer	14
Magenta Rd	2,000	6	12,000	Aggregate	Reseal	10
Aylemore Rd	1,500	3	4,500	Aggregate	Reseal	10
North Newdegate	2,000	7	14,000	Aggregate	Primer	14
Biddy Buniche Rd	2,000	3	6,000	Aggregate	Primer	14
Taylor Rd	1,000	7	7,000	Aggregate	Primer	14
Town Streets	2,000	7	14,000	Aggregate	Reseal	10
Holt Rock South Rd	2,000	5	10,000	Aggregate	Primer	14

Table One: Scope of Works

As a result of several shires encountering bitumen stripping problems during the 2008/09 and 2009/10 financial years, this year it was decided to request tenders with two options:

Option One (Including aggregate) - complete project including the supply and spray of bitumen, supply, pre coating and spreading of all aggregate, sweeping, rolling and traffic control.

This option will give the Shire the opportunity to go back to the company and request correction of any stripping should it occur.

Option Two (Excluding aggregate) – to supply and spray the bitumen, pre coat and spread aggregate supplied by the Shire, with the Shire carrying out the rest of the associated works including sweeping, rolling and traffic control.

Tenders were requested by way of a tender advertisement in the West Australian newspaper on Wednesday 29 September 2010 with tenders closing on Thursday 14 October 2010. Five tenders were received.

Comment

Tenders were evaluated using the Western Australian Local Government's (WALGA) preferred model.

The selection criteria were set as follows:

Description of Qualitative Criteria		Weighting
(a)	Demonstrated experience by tenderer to meet the requirements as set out in the specification.	45%
(b)	A maintenance service best suited to the Principal's requirements that demonstrates a commitment to customer service and a professional corporate image.	25%
(c)	Demonstrated use of Local Organisations that can provide local content as set out in the specification.	15%
(d)	Demonstrated ability and procedures to ensure public and employee safety by way of Occupational Safety and Health, and adherence to the Traffic Management for Roadworks Code of Practice.	15%

Table Two: Selection Criteria

Pricing

Pricing for Tender 6/2010 was evaluated out of 100 using the following points scale:

Pricing	1. Unreasonable	25 Points
	2. Reasonable	50 Points
	3. Good	75 Points
	4. Very Good	100 Points

Using the above selection criteria, tenders were evaluated as follows:

Selection Criteria	Demonstrated Capacity & Experience	Service	Demonstrated use of Local Organisations	Safety	Sub Total	Price (Points)	Total
RnR Contracting	45	20	0	25	90	50	140
Malatesta	36	20	0	20	76	25	101
Bitumen Surfacing	45	20	0	25	90	75	165
Boral	36	20	0	20	76	50	126

Table Three: Option One – Including Aggregate

Option One minimises the risk to the Shire in that it offers the opportunity to go back to the supplier and request corrective measures for any failures should they occur.

Selection Criteria	Demonstrated Capacity & Experience	Service	Demonstrated use of Local Organisations	Safety	Sub Total	Price (Points)	Total
RnR Contracting	45	20	0	25	90	50	140
Malatesta	36	20	0	20	76	25	101
Bitumen Surfacing	45	20	0	25	90	75	165
Boral	36	20	0	20	76	50	126
Fulton Hogan	18	20	0	20	58	75	133

Table Four: Option Two – Excluding Aggregate

Option Two reduces the chances of the supplier carrying out remedial works should any failures occur.

After the tenders were evaluated according to the selection criteria, discussions were held with the highest scoring tenderer in relation to the use of local organisations.

The tenderer stated that:

- If materials of the required price and quality were available locally they would be sourced locally
- Fuel would be sourced locally
- Accommodation would be sourced locally

Based on the evaluation of tenders it is recommended that the tender received from Bitumen Surfacing under Option One i.e. including the supply of aggregate, which is within Council's budget allocation be accepted.

Legal Implications

Local Government Act 1995 s3.57

Local Government (Functions and General) Regulations 1996 Part 4

Policy Implications

Council Policy: Policy 3.7 – Purchasing Policy

Consultation

N/A

Financial Implications

Within Council's 2009/10 Budget.

Strategic Implications

Shire of Lake Grace Strategic Plan

4. Roads – Plan, construct and maintain a safe and efficient road network, which reflects the importance of roads to meet the social and economic development of the Shire and the region.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11111

Moved Cr Farrelly
Seconded Cr Chappell

That Council authorise the Chief Executive Officer to accept the 'Option One' Tender from Bitumen Surfacing for the Supply of Bitumen and Aggregate for a one year period at the tendered rate.

MOTION CARRIED 8/0

12.0 MATTERS FOR CONSIDERATION – PLANNING
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12.1 CALLING OF TENDERS – SUPPLY & INSTALLATION OF UNDERGROUND POWER – LAKE GRACE RESIDENTIAL SUBDIVISION

Applicant:	Chief Executive Officer
File No.	0697
Attachments:	Plans 1 to 3
Author:	Messrs Joe Douglas & Carlo Famiano – Urban & Rural Perspectives Town Planning Consultants
Disclosure of Interest:	Nil
Date of Report:	18 October 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

This report recommends that Council authorise the Chief Executive Officer to call tenders for the supply and installation of underground power for the next stage of development of the proposed residential subdivision at Lot 1 Wattle Drive, Lake Grace to create ten (10) new separately titled residential lots.

Background & Comment

The Shire of Lake Grace has historically undertaken the staged subdivision development of Lot 1 Wattle Drive, Lake Grace for residential purposes to satisfy market demand for vacant residential land within the townsite.

On 2 December 2009 the Western Australian Planning Commission (WAPC) granted conditional approval to subdivide Lot 1 Wattle Drive to create ten (10) new separately titled residential lots, one (1) reserve for public open space and one (1) balance of title lot (see Plans 1 to 3).

To date the Shire has undertaken the preliminary tasks required to progress the proposed subdivision and is now in a position to appoint contractors to undertake the physical construction works.

Given the above, the Shire's administration recently obtained quotations from a number of electrical contractors for the supply and installation of underground power to satisfy the relevant power supply condition of the Commission's subdivision approval. The quotations received by the Shire exceed the sum of \$100,000.00.

Council is advised that section 11 of the Local Government (Functions and General) Regulations 1996 requires all local government authorities to publicly invite tenders prior to entering into a contract for the supply of goods and/or services where the contract value is more than \$100,000.00.

In order to satisfy the specific requirements of the Local Government (Functions and General) Regulations 1996 it is recommended that Council resolve to proceed with the tasks required to publicly invite tenders for the supply and installation of underground power for the next stage of development of the proposed residential subdivision at Lot 1 Wattle Drive, Lake Grace.

Legal Implications

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

Policy Implications

Nil

Consultation

Internal: Chief Executive Officer

External: Western Power

Financial Implications

Suitable allowances have been made in Council's 2010/2011 budget for all costs associated with the next stage of the proposed subdivision development of Lot 1 Wattle Drive, Lake Grace for residential purposes.

Strategic Implications

The subdivision of Lot 1 Wattle Drive, Lake Grace for residential purposes is consistent with strategic land use planning direction afforded by the Shire of Lake Grace Local Planning Strategy as this relates to future residential development in the Lake Grace townsite.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11112

Moved Cr Milton

Seconded Cr Armstrong

That Council resolve to authorise the Chief Executive Office to call tenders for the supply and installation of underground power for the next stage of development of the proposed subdivision at Lot 1 Wattle Drive, Lake Grace to create ten (10) new separately titled residential lots.

MOTION CARRIED 8/0

13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

No items for consideration.

14.0 MATTERS FOR CONSIDERATION – FINANCE

14.1 ACCOUNTS FOR PAYMENT – SEPTEMBER 2010

Applicant: Shire of Lake Grace
File No. 0277
Attachments: List of Creditors
Author: Miss Jessica de Burgh
Finance Officer
Disclosure of Interest: Nil
Date of Report: 06 October 2010
Senior Officer: Mr Peter Dittrich
Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of September 2010.

Background

List of payments for the month September 2010 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of September 2010 from the Municipal Account totals \$333,639.28. There were no creditors paid for the month of September from the Trust Account.

Strategic Implications

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11113

Moved Cr Chappell
Seconded Cr Milton

That Municipal Account Cheques 34100 to 34118, Electronic Funds Transfers EFT6977 to EFT7034, and direct debits to the Municipal Account totalling \$333,639.28, having been checked and certified in accordance with the Financial Management Regulation 12, be confirmed, and passed for payment against the respective accounts as shown on the summary of Accounts for Payment schedule.

MOTION CARRIED 8/0

14.2 FINANCIAL STATEMENTS – SEPTEMBER 2010

Applicant: Shire of Lake Grace
File No. 0275
Attachments: Financial Reports
Author: Mrs Danielle Robertson
Senior Finance Officer
Disclosure of Interest: Nil
Date of Report: 18 October 2010
Senior Officer: Mr Peter Dittrich
Manager Corporate Services

Summary

Consideration of the financial statements for the month ending 30 September 2010.

Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Summary of Net Current Assets
- Operating Statement by Programme
- Balance Sheet
- Assets Purchased and Sold
- Capital Road Works, Operating Revenue & Expenditure Graphs
- Bank Reconciliations
- Rates Summary Chart

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan Goal 7: Organisational Excellence

Strategy 7.1: Develop systems to ensure compliance with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11114

Moved Cr Newman
Seconded Cr Armstrong

That the financial reports for the month ending 30 September 2010 as attached be received.

MOTION CARRIED 8/0

15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION
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15.1 CORPORATE PLAN 2010-2011 - QUARTERLY UPDATE

Applicant:	Chief Executive Officer
File No.	0552
Attachments:	Corporate Plan 10/11 Update Strategic Action Plan Update
Author:	Mr Sean Fletcher Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	19 October 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

Presented to Council is the quarterly update of the Shire's Corporate Plan 2010/11.

Background

The Shire of Lake Grace Strategic Plan 2010 – 2015 was adopted by Council at the August 2010 meeting. In hand with this was the endorsement of the Shire's Corporate Plan 2010 – 2015.

Comment

Until Interplan is up and running, the Corporate Plan will be presented to Council on a quarterly basis in the attached format to show progress against the key actions for 2010 – 2011.

Focus	Actions Due 10/11	No Completed	Percentage Completed	Percentage Progressed
1	12	1	8%	75%
2	9			78%
3	8			62%
4	2			50%
5	4			75%
6	2			100%
7	9	1	11%	75%
Total	46	2	4%	70%

Table One: Evaluation Summary 10/11

The above table shows that 70% of projects have been progressed and that this is in required timelines. 4% of projects have been completed. Some have been rescheduled to accommodate changes in workload and availability of resources.

At this point it is expected that 85% of projects will be completed within required timelines.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Nil

Internal: Shire President
Council at the Information Sessions
Senior Management Team

Financial Implications

Nil.

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution

MOTION 11115

Moved Cr Milton
Seconded Cr Armstrong

That Council note the quarterly update of the Shire's Corporate Plan 2010/11 as attached.

MOTION CARRIED 8/0

15.2 CEO KEY PERFORMANCE INDICATORS - UPDATE

Applicant: Chief Executive Officer
File No. 0552
Attachments: Nil
Author: Mr Sean Fletcher
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 19 October 2010
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

This report provides an update each month on the progress of the CEOs Key Performance Indicators as identified during the CEO Performance Review 2010.

Background

The Council in conjunction with the author developed a range of Key Performance Indicators for the Chief Executive Officer to achieve.

Comment

A summary on the progress of the Chief Executive Officer's key performance indicators (KPIs) are as follows:

KPI 1		
Present to Council a Roles and Functionality Plan that provides for services to be maintained without necessarily replacing departing staff. The report is to be presented to Council by April 2011.		
Measure	Progress	Due
Report is presented to Council and Councillors have an opportunity to be heard	Discussed with Simon White at WALGA the development of a Roles & Functionality Plan: <ul style="list-style-type: none"> • Will commence review in Jan 2011; • First discussions with Council during Feb 2011 	30 April 11
KPI 2		
CEO to invest time in meeting with stakeholders on a face to face basis at their localities and to be seen in the communities attending community functions and activities wherever practicable		
Measure	Progress	Due
Community Survey demonstrates an improvement in the Community understanding of the Role of Council and the Role of the CEO with improved communication channels	<ul style="list-style-type: none"> • Gave a presentation on archaeology at the Newdegate Primary School; • Attended and spoke at Flourish Launch; • With Shire President and key staff met with Royce Taylor & John O'Neill re Lake Grace ovals; • Met with David Fyfe regarding local business issues; 	31 Aug 11

	<ul style="list-style-type: none"> • Met with Lake Grace ratepayers on site regarding “Jam Patch” – Reserve R23881; • MC for Lake Grace Cemetery Restoration launch; • Weekly Senior Management Team Meetings which include liaison/planning on all community events, matters and issues. 	
KPI 3		
Based on the outcomes of the draft Strategic Plan, the plan’s KPIs for 2010/11 will be as follows:		
Action 1.1.1	Progress	Due
Lake Grace Residential Land – Development of next stage (Known as Pt Lot 1 Griffin Street)	As per the Corporate Plan: <ul style="list-style-type: none"> • URP confirmed costs for cable laying. Approval to go to tender submitted to Council 27/10/10; • Watercorp will do South St main upgrade 	31 Dec 10
Action 1.1.2	Progress	Due
Lake Grace Industrial Land Development: <ul style="list-style-type: none"> • Funding; • Commence Construction; • Finish Construction • (Note: Newdegate Industrial Land Development Plan to be scheduled for review during December 2010) 	As per the Corporate Plan: <ul style="list-style-type: none"> • Landcorp has agreed to develop; • Will fund five blocks first; • Shire to assist with some works 	31 Dec 11
Action 2.1.1	Progress	Due
Construct the Newdegate Medical Centre within allocated budget	As per the Corporate Plan: <ul style="list-style-type: none"> • Project Manager contract signed; • Site cleared & palm tree moved; • Site marked out and works on sand pad commenced 	30 Jun 11
Action 2.4.2	Progress	Due
Construct the Lake Grace Childcare Centre within allocated budget	As per the Corporate Plan: <ul style="list-style-type: none"> • Concrete pad completed; • Wall frames completed; • Roof trusses near completion; • Roof sheeting next. 	31 Mar 11
Action 6.1.2	Progress	Due
Recruit a general practitioner that includes sourcing of a new GP for the Shire and the development with WALGA of a local government GP recruitment platform	<ul style="list-style-type: none"> • Working Group for Group Scheme established; • Rural Health West developing Model for consideration. Next meeting is in Corrigin on 22/10/10; 	31 Aug 11

	<ul style="list-style-type: none"> • Gemini looking for replacement GP; • Southern Regional Medical Group developing proposal for consideration. CEO Chris Swarts gave a verbal indication that SRMG will proceed with providing GPs 	
Action 7.1.7	Progress	Due
Complete Ward and Representation Review – By April 2011 the CEO to run a workshop for Councillors allowing Councillors the opportunity to review the report to ensure that it is appropriate for the Shire	Proposal to use BHW to be presented to Council at its 24 November 2010 Meeting.	30 Jun 11

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: As per the comments in this report.

Internal: Shire President
 Council at the Information Sessions
 Senior Management Team
 Key Staff (as defined by the Corporate Plan)

Financial Implications

Nil.

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution**MOTION 11116**

Moved Cr Farrelly
 Seconded Cr Chappell

That Council note the progress of the Chief Executive Officer's Key Performance Indicators – Year Two.

MOTION CARRIED 8/0

16.0 INFORMATION BULLETIN

16.1 INFORMATION BULLETIN REPORT – OCTOBER 2010

Applicant:	Executive Services
File No.	N/A
Attachments:	Grants Register as at 27 October 2010 Letter from the Minister for Agriculture and Food
Author:	Mrs Jeanette Bennett Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	19 October 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to keep Elected Members informed on matters of interest and importance to Council.

Background

At the Senior Management Team Information Session held following the September 2010 Council Meeting, it was proposed that the standing agenda items presented each month be included in one report titled the 'Information Bulletin Report'.

The monthly publication, previously know as the 'Information Bulletin' consisting of management reports, committee meeting minutes, circulars, newsletters and items of correspondence received by the Shire, will become the 'Monthly Circular' and will be sent out at the same time as the Agendas to allow Councillors to access the information prior to the meeting day.

Comment

The information at attachment, together with the following updates are provided for Council's information:

1. Lakes Voluntary Regional Organisation of Councils

The Shire President, Manager Community Services and the Development Officer attended the 4WD/Lakes VROC review of the Aged Accommodation Project last Thursday with:

- National Lifestyle Villages;
- WA Country Builders;
- Pinelock.

As a result a business case working group has now been established.

The next meeting of the Lakes VROC is scheduled to be held early in November 2010.

2. Local Government Reform Update

The Local Government Reform Steering Committee Report was tabled in State Parliament recently.

An advertisement was published in the West Australian on Tuesday 19 October 2010 outlining WALGA's position. The Chief Executive Officer has been requested by WALGA to provide comment.

3. WALGA Central Country Zone

A Central Country Zone Meeting was held in Wandering on 1 October 2010. The minutes of the meeting are included in the Monthly Circular.

4. Regional Refuse Group

A meeting and site visit to transfer stations and the new Roe ROC Landfill site was held on Monday 11 October at the Shire of Wickepin.

Minutes of the meeting are included in the Monthly Circular.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer's Recommendation Resolution

MOTION 11117

Moved Cr Farrelly
Seconded Cr De Landgraft

That Council receive the Information Bulletin Report.

MOTION CARRIED 8/0

17.0 URGENT BUSINESS BY DECISION OF THE MEETING

None.

18.0 SCHEDULING OF MEETING

18.1 NOVEMBER 2010 ORDINARY MEETING

Motion 10913 November 2009 states:

An Ordinary Meeting of Council will be held on Wednesday 24 November 2010, commencing at 8:00am at the Newdegate Library Telecentre, Collier St, Newdegate.

19.0 CONFIDENTIAL BUSINESS – As per Local Government Act s5.23 (2)

None.

20.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 2.40pm.

21.0 CERTIFICATION

I Andrew James Walker certify that the minutes of the meeting held on the 27 October 2010 as shown were confirmed as a true record at the meeting held on the 24 November 2010.

Chairman

Date