

Shire of Lake Grace



Minutes

Ordinary Council Meeting

25 August 2010

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SHIRE OF LAKE GRACE

Minutes of the Ordinary Meeting of Council to be held at Council Chambers, 1 Bishop St Lake Grace on Wednesday 25 August 2010.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (Shire President) opened the meeting at 1.01 pm.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr AJ Walker	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr De Landgraft	
Cr Al Milton	
Cr WA Newman	
Cr OP Farrelly	<i>entered the meeting at 1.05pm</i>
Cr DP Sinclair	
Mr SK Fletcher	Chief Executive Officer
Mr PW Dittrich	Manager Corporate Services
Mrs NY Owen	Manager Community Services
Mrs J Bennett	Executive Assistant
Mr M Walsh	Environmental Health Officer
Mr Alex Bashtannyk	LOGOV Pty Ltd Econometrician

2.2 APOLOGIES

None

2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

None

3.0 PUBLIC QUESTION TIME

No members of the public present.

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

None received.

5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 ORDINARY MEETING – 28 JULY 2010

Resolution

MOTION 11071

Moved Cr Chamberlain
Seconded Cr Newman

That the minutes of the Ordinary Meeting of Council held on the 28 July 2010 be confirmed as a true and accurate record.

MOTION CARRIED 9/0

6.0 DECLARATIONS OF INTEREST

6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

7.0 NOTICES OF URGENT BUSINESS

7.1 CR CHAMBERLAIN – NEW FEDERAL MEMBER FOR O’CONNOR

Cr Chamberlain requested the President allow a motion of support for the new Federal Member Elect in regard to negotiations for medical services in the electorate of O’Connor.

7.2 CR NEWMAN – RETIRING FEDERAL MEMBER FOR O’CONNOR

Cr Newman requested a motion to support a letter of thanks to Hon Wilson Tuckey for his years of service.

8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

None

9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

9.1 CAM MANAGEMENT SOLUTIONS – MR DYLAN PASCOE

Mr Dylan Pascoe will provide an overview of the Shire's new integrated strategic management software.

The Shire President advised this presentation will take place later in the meeting due to a delayed arrival time for Mr Pascoe.

9.2 MR ALEX BASHTANNYK – FEDERAL ASSISTANCE GRANTS SCHEME (FAGS)

Mr Bashtannyk has been engaged by the Shire to review its level of funding through the Federal Assistance Grants Scheme (FAGS)..

Mr Bashtannyk gave an overview and background in relation to the Scheme and also discussed with Councillors the current level of the Shire funding under FAGS and the possibility of reviewing the assessment criteria in relation to the disability factors. If we make a better case known to the Commission than what they have been hearing in the past the Shire should be able to increase its grant.

His discussion included the following:

- The scheme – FAGS - was originally set up in 1970's under the Whitlam Government.
- Mr Bashtannyk has been involved from the start as he worked with Treasury at the time.
- Since the early 80's has been helping Councils to help obtain their natural entitlements to funding.
- The onus is on Shires to prove their case to the Grants Commission.
- Lots of disability factors are involved in the FAGS program.
- Grants consist of two components - Roads and General Purpose grants.
- These grants are untied funds and can be used by local governments for whatever purpose.
- The Shire of Lake Grace has a declining population base which is directly affecting the level of funding.
- The importance of road counts as road usage directly increases funding.
- Maximising expenditure and minimising income.
- In the future the Shire can expect the Grants Commission and the Department of Local Government to ask to be shown how it can increase external funding.

Additional funding can be sought through the following disability factors affecting the Shire of Lake Grace:

- large road network
- salting problems
- heavy haulage
- clay base
- lack of water
- drought declaration affecting capacity of the residents to pay rates
- flood relief monies are claimable from the Grants Commission

The Shire President thanked Mr Bashtannyk for the very informative session and that he looks forward to having him back once he has completed his review.

1.40pm

Mr Bashtannyk left the meeting

10.0 MEMBERS' REPORTS**10.1 CR MILTON**

Reported attendance at the Lake Grace Development Association monthly meeting and participation in a teleconference with Anne Lake regarding the CEO's Performance Review.

Cr Milton advised she has also resumed the Presidency of the Lake Grace St John Ambulance Sub Centre. A fall out from the current medical situation in the Shire has meant increased ambulance transfers to Narrogin and this has caused a major increase in times when there is no ambulance in town. They are subsequently applying to have a second van based in Lake Grace which would also be available for events throughout the region.

10.2 CR FARRELLY

Reported attendance at the Roe Tourism Association Meeting which was held in Lake Grace on 16 August. Main topic of discussion was the lack of suitable accommodation available in the Wheatbelt – Allan Marshall, Lake Grace Development Association Accommodation Committee provided an outline of where things are at with regard to the drive for development of quality accommodation in Lake Grace. The meeting agreed to move forward with a proposal to develop a regional accommodation strategy with assistance from the Wheatbelt Development Commission.

Cr Farrelly also reported attendance at the Local Government Convention in early August.

10.3 CR CHAMBERLAIN

Cr Chamberlain reported attendance at Local Government Convention Week and at the GP Forum convened by WA Local Government Association at that time.

10.4 CR CHAPPELL

Reported attendance at:

- The recent men's health nights held in conjunction with the Lake Grace and Newdegate Football Clubs.
- Joint meeting held in Newdegate between the Lake Grace, Newdegate, Lake King & Varley Development/Progress Associations to progress the 'Living Communities' program. The four groups agreed they should jointly meet at least annually to discuss issues in common.

10.5 CR WALKER

Meetings/functions attended during the past month include:

- CWA Cultural Exhibition at Lake Grace Hall – Monday 16th August, an enjoyable afternoon which included a presentation by Tania Spencer.
- Women in Local Government afternoon tea celebration at the Shire – about recognising women in local government and included recognition of female councillors and employees.
- LEMC Meeting - the Emergency Management Arrangements were adopted and are now ready for Council endorsement.
- CEO Performance Review teleconference with Anne Lake.

11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES

11.1 CALLING OF TENDERS – MAINTENANCE GRADING AND GRAVEL PUSHING & STOCKPILING CONTRACTS

Applicant: Manager of Infrastructure
File No. 0468
Attachments: Nil
Author: Mr Keith Dickerson
 Manager of Infrastructure
Disclosure of Interest: Nil
Date of Report: 16 August 2010
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

This report is for Council to consider the calling of tenders for Gravel Pushing & Stockpiling, Maintenance Grading–Newdegate and Maintenance Grading-Lake King and Varley.

Background

Gravel Pushing & Stockpiling - The current contract held by Davmin Holdings Pty Ltd commenced on 1 September 2007 for a three (3) year period and is due to expire on 31 August 2010.

Maintenance Grading - Newdegate - The current contract held by Pincon Pty Ltd commenced on 1 October 2007 for a three (3) year period and is due to expire on 30 September 2010.

Maintenance Grading - Lake King and Varley - The current contract held by TW & PM Henderson commenced on 1 September 2007 for a three (3) year period and is due to expire on 31 August 2010.

Comment

Proposed contracts for both maintenance grading and gravel pushing & stockpiling are for a three (3) year period that will be reviewed annually.

It is proposed tenders be evaluated using the following selection criteria:

Criteria	Percentage Weighting
Demonstrated capacity & experience	25%
Key Personnel	25%
Plant & Equipment	20%
Performance	20%
Regional Price Preference	10%

Legal Implications

Local Government Act 1995 s3.57 (Tenders for providing goods and services).
 Local Government (Function and General) Regulations 1996 (Part 4, Tenders for providing goods and services).

Policy Implications

Shire of Lake Grace Purchasing Policy 3.7

Internal Consultation

Keith Dickerson Manager of Infrastructure
Sean Fletcher Chief Executive Officer
Peter Dittrich Manager Corporate Services
Bill McKenna Works Overseer

External Consultation

Executive Manager Engineering Services – Shire of Ashburton
Executive Manager Corporate Services – Shire of Esperance

Financial Implications

Budget 2010/11 – Account E122500 allows \$180,000 each for contract maintenance grading at Lake King and Newdegate.

Strategic Implications

4. Roads
- 4.4 Assess the utilisation of contractors to ensure the efficient expenditure of Council's resources.
5. Infrastructure
- 5.4 Strive for excellence in the management of environmental and natural resource infrastructure.

Voting Requirements

Simple majority required

Recommendation/Resolution

MOTION 11072

Moved Cr Newman
Seconded Cr Armstrong

That Council authorise the Chief Executive Officer to call tenders for the following:

- Maintenance Grading – Newdegate
- Maintenance Grading – Lake King and Varley
- Gravel Pushing and Stockpiling

MOTION CARRIED 9/0

12.0 MATTERS FOR CONSIDERATION – PLANNING

No items for consideration.

13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING**13.1 TENDER 2/2010 - WASTE COLLECTION CONTRACT**

Applicant:	Environmental Health Officer
File No.	0329
Attachments:	Original Tender documents available at the meeting
Author:	Mr Maurice Walsh Environmental Health Officer
Disclosure of Interest:	Nil
Date of Report:	17 August 2010
Senior Officer:	Mrs Nadene Owen Manager Community Services

Summary

For Council to consider tenders for kerbside waste collection within the Lake Grace, Newdegate, Lake King and Varley townsites.

Background

The contract for Waste Collection within the Shire of Lake Grace town sites was held by E.N. & B. Pugh, which commenced in July 2005 expired on 30 June 2010. The contract was for a three year term with the option of two one year extensions. During the contract period, EN& B Pugh sold out to Great Southern Waste Removals and Council subsequently approved re-assignment of the contract with all the contractual arrangements to remain in place.

With regard to the contract that expired on 30 June 2010, the contractor, Great Southern Waste Disposal has continued the service. The new contract is for a three year period commencing 1 October 2010.

Council, at its 28 July 2010 Ordinary Meeting, authorised the Chief Executive Officer to call tenders for the weekly collection of kerbside waste for all town sites within the Shire. Tenders were advertised in the West Australian on Saturday 31 July 2010 and closed on Tuesday 17 August 2010 at 4.30pm.

Two conforming tenders were received:

- Great Southern Waste Disposal based in Narrogin
- Warren Blackwood Waste based in Manjimup.

Comment

Table One lists the tenders and pricing structures of both companies:

Warren Blackwood Waste	Town	Price exc GST	GST	Price inc GST
Kerbside & Street Litter Bins	Lake Grace	\$ 1.15	\$ 0.12	\$ 1.27
	Newdegate	\$ 1.15	\$ 0.12	\$ 1.27
	Lake King	\$ 1.15	\$ 0.12	\$ 1.27
	Varley	\$ 1.15	\$ 0.12	\$ 1.27
Special Events (e.g. Ngt Field Day)		\$ 1.15	\$ 0.12	\$ 1.27

Great Southern Waste Disposal	Town	Price exc GST	GST	Price inc GST
Kerbside & Street Litter Bins	Lake Grace	\$ 1.45	\$ 0.15	\$ 1.60
	Newdegate	\$ 3.00	\$ 0.30	\$ 3.30
	Lake King	\$ 3.00	\$ 0.30	\$ 3.30
	Varley	\$ 3.00	\$ 0.30	\$ 3.30
Special Events (e.g. Ngt Field Day)		\$ 700.00	\$ 70.00	\$ 770.00

Table One: Tenders and Pricing Structures

Table Two provides an assessment based on a scoring range using the following criteria and weightings:

- | | |
|--|-----|
| 1. Price | 30% |
| 2. Ability to carry out conditions of contract | 30% |
| 3. Plant & Equipment | 15% |
| 4. Previous Experience | 15% |
| 5. References | 10% |

Selection Criteria	Warren Blackwood Waste			Great Southern Waste Disposal		
	Weighting	Score (out of 10)	Weighted Score	Weighting	Score (out of 10)	Weighted Score
Price	30%	10	30	30%	5	15
Ability to carry out conditions of contract		10				
	30%		30	30%	10	30
Plant & Equipment	15%	10	15	15%	10	15
Previous Experience	15%	10	15	15%	10	15
References	10%	10	10	10%	10	10
Totals	100%	50	100	100%	45	85

Table Two: Tender Evaluation

Based on this assessment the tender submitted by Warren Blackwood Waste is ranked number one and Great Southern Waste Disposal ranked number two.

Both tenderers have the required ability to carry out the contract including possessing suitable plant and equipment to perform the work, both have substantial experience in providing waste collection services and their references have been checked with both receiving good reports.

The tender from Warren Blackwood Waste has been rated higher because of a significant price difference submitted in the tender.

Legal Implications

Local Government Act 1995 53.57
(Tenders for providing goods and services)
Local Government (Functions and General) Regulations 1996
(Part 4, Tenders for providing goods and services)
Environmental Protection Act 1986
Health Act 1911
Waste Avoidance and Resource Recovery Act 2007

Policy Implications

Purchasing Policy 3.7

Community Consultation

N/A

Financial Implication

Budget 2010/11 provides a total of \$69,670.00 for the collection of kerbside waste including street bins. This amount is based on estimated number of collections at a price increase of 5%. 2009/10 expenditure totalled \$66,263.00.

The estimated annual cost of the Warren Blackwood tender is \$38,750.00 and the Great Southern Waste tender is \$67,558.00.

The contract is due to commence 1 October 2010.

Strategic Implications

Shire of Lake Grace Strategic Plan
Goal 5 Infrastructure (other than Roads)
Strategy 5.4 Strive for the excellence in the management of environmental and natural resource infrastructure – Waste Management

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11073

Moved Cr Milton
Seconded Cr Newman

That Council accept the tender from Warren Blackwood Waste to carry out the kerbside waste collection services in Lake Grace, Newdegate, Lake King and Varley with the contract to commence on the 1 October 2010 and expiring on 30 September 2013, with the Shire of Lake Grace retaining the option to extend the agreement for a further two (2) one (1) year options.

MOTION CARRIED 9/0

2.01pm Mr Walsh left the meeting.

13.2 RECRUITMENT OF GENERAL PRACTITIONER – SHIRE OF LAKE GRACE

Applicant:	Chief Executive Officer
File No.	0299
Attachments:	Hon Wilson Tuckey MP Agenda Rural GP Forum Outline of Requirements from Southern Regional Medical Group
Author:	Mr Sean Fletcher Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	16 August 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to keep Council informed on the recruitment of a general practitioner (GP) for the Shire of Lake Grace.

Background

Since the June Council meeting the author along with Council has continued to seek a resolution to the issue regarding finding a GP for the Shire of Lake Grace. This has included various meetings and presentations as follows:

- Meetings in Canberra during June with the Government and the Opposition on the issue facing Lake Grace and Local Government in General;
- A meeting between the Southern Regional Medical Group and the author on 4 July 2010 regarding whether this group would develop a proposal for consideration;
- A presentation by Tim Free to Council at the July meeting regarding the future of WACHS and how this organisation can assist the Shire find a GP. Council discussed the range of options available;
- Discussions with Rural Health West, the Wheatbelt GP Network and the Shire of Yilgarn regarding the Wheatbelt GP Network model and how the Royal Flying Doctor Service is supporting this;
- Local Government GP Forum held on 4 August 2010 attended by over 100 local government representatives across WA;
- Discussions between the author and the CEOs of the Shires of Corrigin and Kondinin and Kulin on setting up a group scheme to service the region covered by the Shires;
- Further discussions between the author and the member for Wagin: Minister Terry Waldron;
- Discussions with Federal Election candidate hopefuls. During Local Government Week, the author and the Deputy President, Crs Newman, Farrelly and Sinclair met with Senate hopeful Anthony Fels. The author also had discussions with Nationals candidate Tony Crook on 13 August 2010. Mr Crook is the former chair of RFDS;
- Further discussions with Southern Regional Medical Group on access to Gemini's financial figures and the preparation of a business case for consideration.

Comment**Local Government GP Forum**

WALGA convened the Local Government GP Forum on 4 August 2010 at the Perth Convention Centre, the day before the start of Local Government Week. Both the Deputy President and the author attended the Forum.

The purpose of the Forum was to ascertain or determine possible solutions for local government across the State. A number of presenters from Rural Health West, the Rural Doctors Association and the Wheatbelt GP Network addressed the Forum. The Minister assisting the Minister for Health, the Hon. Terry Waldron opened the Forum.

Over 100 persons from local governments across WA and the Health sector attended the Forum. In particular the Forum heard:

- Local Government must get out of the bidding war regarding the provision of doctors and start working together;
- There has been an increase in GPs up from 416 in 2002 to 639 at present;
- 10% increase in junior GPs in the first year;
- 133 out of 270 training will do a rural rotation for a year;
- Currently 72 vacancies in rural and remote WA, with a further 32 vacancies in the hospitals;
- The numbers training will double by 2014;
- However, there will be a range of retirements over this time;
- The profile of a GP is now:
 - Want competing levels of remuneration;
 - Want ongoing training;
 - Want to work with colleagues;
 - Want decent infrastructure e.g. medical centre;
 - Locums to support;
 - Do not want to own a practice;
 - Want someone else to run the practice;
 - It is not all about a fancy five bedroom house, but lifestyle.

Part of enlightening discussion provided by Paul West, CEO of the WGPN and how a model needs to be developed that will tap into the \$8.3M underclaimed Medicare allocation for the Wheatbelt each year. The WGPN model is one way to do this.

Each group was then asked to brainstorm the issues and submit these for the development of a range of outcomes that can be taken forward.

As the Shire of Lake Grace and the Shire of Kondinin requested the Forum, WALGA has promised to run the proposed solutions past the author for further comment before releasing to Local Government in general.

After the Forum, the CEO and Shire President from the Shire of Corrigin asked the author if it would be possible to get together to discuss the development of a group scheme between the Shires of Corrigin, Kondinin, Kulin and Lake Grace. A meeting is being scheduled for sometime in the next two weeks. Rural Health West (Belinda Bailey), the WGPN (Paul West) and WA Country Health Service (Tim Free) are interested to be part of this process.

Realistic Options at this Point in Time

The options taking shape that the Council can reasonably consider include:

Wheatbelt GP Network – Solo GP	
Cost	\$55,000 PA
Operational	Yes. Shire of Wyalkatchem, Shire of Yilgarn
Strengths	<ul style="list-style-type: none"> • Will provide doctor(s). Ideally this would be to live in Lake Grace. • Will run the practice and support it including staff matters • Will run the pharmacy
Weaknesses	<ul style="list-style-type: none"> • Shire wears the losses, profits are shared 50/50 with the GP
Opportunities	<ul style="list-style-type: none"> • Practice can be expanded and other stakeholders included. Scope for nurse practitioner • Can access funding or subsidies offered by Commonwealth to relocate doctors
Threats	<ul style="list-style-type: none"> • Ongoing resistance by Commonwealth to improving intake of overseas doctors • Ongoing resistance by WACHS regarding admitting rights to hospitals for overseas trained GPs

Local Government Group Scheme (Lake Grace, Corrigin, Kondinin and Kulin) underpinned by Wheatbelt GP Network	
Cost	Unknown. Perhaps between \$50,000 to \$100,000 PA
Operational	No. Midwest Councils developing concept with Rural Health West
Strengths	<ul style="list-style-type: none"> • Will provide doctors. Ideally this would be to live in Lake Grace/Corrigin/Kondinin. • Will run the practice and support it including staff matters • Will run the pharmacy (with Wheatbelt GP Network support).
Weaknesses	<ul style="list-style-type: none"> • Shire wears the losses, profits are shared 50/50 with the GP • Corrigin has a pharmacist – could support the group.
Opportunities	<ul style="list-style-type: none"> • Practice can be expanded and other stakeholders included. Scope for nurse practitioner • Can access funding or subsidies offered by Commonwealth to relocate doctors (Wheatbelt GP Network)
Threats	<ul style="list-style-type: none"> • Ongoing resistance by Commonwealth to improving intake of overseas doctors • Ongoing resistance by WACHS regarding admitting rights to hospitals for overseas trained GPs

Other Medical Service Provider e.g. Southern Regional Medical Group (SRMG - Albany) or Earl St Practice (Narrogin)	
Cost	Unknown. Perhaps \$100,000 PA
Operational	Yes. Earl St provides one day to Shire of West Arthur
Strengths	<ul style="list-style-type: none"> • Will provide doctors with access to other specialties and services. Albany option would suit Newdegate and is looking at either 5 days or 7 days a week. • Will run the practice and support it including staff matters. • Earl St practice has declined to prepare a proposal. • SMRG will be on a business footing (i.e. Profit/Loss).
Weaknesses	<ul style="list-style-type: none"> • Running of the pharmacy unknown at this point. However, SRMG has it listed as part of its business brief. • Doctors will be on a rotational basis. • WACHS may not support SRMG
Opportunities	<ul style="list-style-type: none"> • Practice can be expanded and other stakeholders included. Scope for nurse practitioner • Can access funding or subsidies offered by Commonwealth to relocate doctors • Doctors are moving to Albany that are interested in working inland on a rotational basis
Threats	<ul style="list-style-type: none"> • Ongoing resistance by Commonwealth to improving intake of overseas doctors • Ongoing resistance by WACHS regarding admitting rights to hospitals for overseas trained GPs

Shire Employs/Attracts Doctor Direct	
Cost	Unknown. Perhaps \$500,000+ PA. Reinforces bidding war
Operational	Yes. A range of local governments have implemented at great cost. Successful Shires include Quairading (10 years), Morowa (recently). Unsuccessful includes Wyalkatchem, Merredin.
Strengths	<ul style="list-style-type: none"> • Doctor and family lives locally • House and vehicle available so no further cost here except further works on the house to suit new doctor
Weaknesses	<ul style="list-style-type: none"> • Trend is for GPs not wanting to own or run practice. Falls back on the local government. Generally want to work 9-5, Monday to Friday. • Scope of contract unknown – incentives, 50/50 profit sharing including pharmacy, who wears the losses. • Preparedness to run the pharmacy unknown at this point.
Opportunities	<ul style="list-style-type: none"> • Practice can be expanded and other stakeholders included.

	<ul style="list-style-type: none"> • Scope for nurse practitioner • If doctor takes on practice direct, then can access funding or subsidies offered by Commonwealth to relocate doctors
Threats	<ul style="list-style-type: none"> • Ongoing resistance by Commonwealth to improving intake of overseas doctors • Ongoing resistance by WACHS regarding admitting rights to hospitals for overseas trained GPs

Other Arrangements

Ravensthorpe Doctor	As reported previously Manis is not in a position to do anything at this point in time regarding expanding his practice. The Shire would need to find the doctors as per the Shire GP Attraction model. Not an attractive proposition in terms of time and resources.
Dr Moffson	As an individual, the same issues are faced with implementing the Ravensthorpe doctor model. However, Dr Moffson may be able to assist with the proposed Group Scheme

As can be seen from the above options, there is a solution for Lake Grace. Each solution has their respective positives and negatives. The Wheatbelt GP Network model is being rolled out with success and includes profit sharing arrangements with the GP provided by this organisation. The Southern Regional Medical Group is well along in the development of its proposal and is a viable option should it prove to be cost effective for both the Shire and the SRMG. However, WACHS may not support.

Setting up of a group scheme consisting of four GPs with Corrigin, Kondinin and Kulin that is supported by the Wheatbelt GP Network, Rural Health West and WA Country Health Service has the potential to be very attractive to a certain level of doctor. Also Kondinin is close to having a new GP in place. Corrigin also has a pharmacist. This model should happen in a reasonable time frame. A meeting of this group including Presidents and CEOs is scheduled for 30 August 2010.

The Shire of Quairading is recognised as having unparalleled success with the arrangements it has in place with its doctor direct model and his running of the Shire practice. However, Quairading is now starting to experience difficulties with finding locums for the first time to support its doctor.

The author has extensive knowledge and experience regarding the attraction and retention of GPs. In terms of the options presented at this point in time, it should be noted that the WGPN has a model for consideration right now including the business case and appropriate agreements and is prepared to manage all facets of the practice including the pharmacy. The author believes that the Shire would be able to move very quickly if the Wheatbelt GP Network option was taken up by Council. However, the Group Scheme requires

exploration and in many ways would be a better outcome as there is a group of doctors that can support each other, provide respite and so on.

At this point the choice will depend on the firming up of a range of proposals from interested stakeholders including the Wheatbelt GP Network and the Southern Regional Medical Group. The Earl St Practice has declined to provide a proposal at this point in time.

As Council is also aware, WACHS (Tim Free) has offered providing GP coverage once Gemini leaves until the Shire has a permanent GP service in place.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External

Belinda Bailey – CEO Rural Health West
Susie Leavesley – CEO Great Southern Division (GP Network)
Paul West – CEO Wheatbelt Division (GP Network)
Steve Sant – CEO Rural Doctors Association
Chris Swarts – Business Manager - Southern Regional Medical Group
Tim Free – Regional Director WA Country Health Service – Wheatbelt
Julian Murphy – CEO Shire of Corrigin
Eddie Piper – Acting CEO Shire of Yilgarn
Peter Webster – CEO Shire of Kondinin
Tony Brown – Executive Manager Governance & Strategy WALGA
BHW Consulting
Gemini Medical Services
Hon Minister Waldron
Hon Minister Grylls
Hon Minister for Health Nicola Roxon
Hon Minister for Ageing Katherine Elliot
Hon Shadow Minister for Health Peter Dutton
Hon Wilson Tuckey sitting member O'Connor
Anthony Fels – Senate candidate
Tony Crook – Nationals candidate O'Connor
Ian Bishop – Labour candidate O'Connor

Internal

Shire President
Council
Senior Management Team

Financial Implications

Unknown at this point in time. See information in the body of the report.

Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 2 Social and Community Well Being

Strategy 2.1 Retain, promote and develop health, education, recreational provision and access within the Shire.

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

MOTION 11074

Moved Cr Farrelly
Seconded Cr Sinclair

That Council receive the Chief Executive Officer's report on updating the recruitment of a general practitioner for the Shire of Lake Grace.

MOTION CARRIED 9/0

14.0 MATTERS FOR CONSIDERATION – FINANCE

14.1 ACCOUNTS FOR PAYMENT – JULY 2010

Applicant: Shire of Lake Grace
File No. 0277
Attachments: List of Payments
Author: Miss Jessica de Burgh
Finance Officer
Disclosure of Interest: Nil
Date of Report: 06 August 2010
Senior Officer: Mr Peter Dittrich
Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of July 2010.

Background

List of payments for the month July 2010 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of July 2010 from the Municipal Account totals \$371,398.94.

Strategic Implications

Shire of Lake Grace Strategic Plan

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11075

Moved Cr Farrelly
Seconded Cr Milton

That Municipal Account Cheques 34041 to 34074, Electronic Funds Transfers EFT6784 to EFT6896, and direct debits to the Municipal Account totalling \$371,398.94, having been checked and certified in accordance with the Financial Management Regulation 12, be confirmed, and passed for payment against the respective accounts as shown on the summary of Accounts for Payment schedule.

Cheque 34073 was cancelled.

MOTION CARRIED 9/0

14.2 FINANCIAL STATEMENTS – JULY 2010

Applicant:	Shire of Lake Grace
File No.	0275
Attachments:	Financial Reports
Author:	Mrs Danielle Robertson Senior Finance Officer
Disclosure of Interest:	Nil
Date of Report:	16 August 2010
Senior Officer:	Mr Peter Dittrich Manager Corporate Services

Summary

Consideration of the financial statements for the months ending 31 July 2010.

Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Summary of Net Current Assets
- Operating Statement by Programme
- Balance Sheet
- Assets Purchased and Sold
- Capital Road Works, Operating Revenue & Expenditure Graphs
- Bank Reconciliations
- Rates Summary Chart

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Goal 7 - Organisational Excellence

Strategy 7.1 - Develop systems to ensure compliance with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11076

Moved Cr Milton
Seconded Cr Newman

That the financial reports for the months ending 31 July 2010 as attached be received.

MOTION CARRIED 9/0

14.3 BUDGET 2010/11 – UV RATE AMENDMENT

Applicant:	Council
File No.	0273
Attachments:	Nil
Author:	Mr Peter Dittrich Manager Corporate Services
Disclosure of Interest:	Nil
Date of Report:	16 August 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this item is for Council to adopt an amended Unimproved Rate both General and Specified Area Rates for the 2010/11 financial year.

Background

At the Council meeting of 28 July 2010 Council adopted the 2010/11 Annual Budget and set the associated rate in the dollar amounts. Following the Council meeting it was found that the incorrect Unimproved Valuations had been used in calculating the various rates in the dollar and therefore Council had adopted a higher rate in the dollar than necessary.

Comment

Following the finalisation of the reconciliation and application of the revised Unimproved Valuations received from the Valuer General it was noted that if the rates in the dollar as adopted by Council at its meeting of 28 July 2010 were applied, an additional amount of \$62,903 in general rates and \$23,476 in Specified Area Rates would be raised from the community.

The production and distribution of the Unimproved Value rates notices was halted at that time.

The corrected rate in the dollar figures will allow the Shire to raise the budgeted rate income in its adopted budget.

Processes and procedures have been put in place to minimise the risk of such an error re-occurring in the future

Legal Implications

Local Government Act 1995 – section 6.2

Local Government (Financial Management) Regulations – Part 3

Policy Implications

N/A

Consultation

Internal: Chief Executive Officer
Shire President
Memo to Councillors

External: Department of Local Government

Financial Implications

The corrected rate in the dollar amounts enable the raising of the correct rates income during the 2010/11 financial year.

Strategic Implications

Nil.

Voting Requirements

Absolute majority (5) required.

Recommendations/Resolution

MOTION 11077

Moved Cr Milton
Seconded Cr DeLandgraft

1. Adoption of Valuations

That the amended Unimproved Values of \$267,635,125 (previously adopted \$258,185,729) excluding exempt properties as advised by the Valuer General applicable as from 1 July 2010 be adopted by Council for the purpose of levying rates and charges.

2. Rate in the Dollar Unimproved Value

That the rate in the dollar for the 2010/11 rateable year be amended and set at:

- Unimproved Value properties – 0.6801 cents in the dollar (previously adopted 0.7037).

3. Instalment Dates

That Council offer the options of one (1) payment due in full by 8 October 2010 or 35 days after the date of service appearing on the rate notice, whichever is the later, or two (2) or four (4) equal or nearly equal instalments.

That the following instalments dates be set:

For two (2) instalments:

1 st instalment	8 October 2010
2 nd instalment	7 January 2011

For four (4) instalments:

1 st instalment	8 October 2010
2 nd instalment	5 November 2010
3 rd instalment	7 January 2011
4 th instalment	11 March 2011

The administration charge imposed where payment is made by instalments be set at \$11.00 per instalment.

MOTION 11077 continued.

The interest rate imposed where payment is made by instalments be set at 6.0%pa, calculated from the date the instalment is due.

5. Specified Area Rate – Recreation & Culture Operating Costs

That the specified area rates for Unimproved Valuation properties for the 2010/11 rating year be amended to:

Lake Grace Unimproved Valuation properties 0.4213 cents in the dollar (0.4283 previously adopted);

Newdegate Unimproved Valuation properties 0.1949 cents in the dollar (0.2036 previously adopted);

Lake King Unimproved Valuation properties 0.2362 cents in the dollar (0.2505 previously adopted);

Varley Unimproved Valuation properties 0.1641 cents in the dollar (0.1691 previously adopted).

MOTION CARRIED BY ABSOLUTE MAJORITY 9/0

15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION

2.21pm Cr Newman left the meeting and returned at 2.25pm.

15.1 SHIRE OF LAKE GRACE STRATEGIC PLAN 2010-2015 - ADOPTION

Applicant: Chief Executive Officer
File No. 0552
Attachments: Strategic Action Plan Update
Author: Mr Sean Fletcher
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 12 August 2010
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

Re-presented for adoption to Council is the Shire of Lake Grace Strategic Plan 2010 - 2015. The Corporate Plan (which contains the project performance indicators) is also presented for endorsement.

The discussion on the development of other KPIs for the Shire of Lake Grace is part of the item on Local Government Reform in this agenda.

Background

Motion to Lay Draft Strategic Plan on the Table

At the ordinary meeting of Council on 23 June 2010 regarding the adoption of the Shire of Lake Grace Strategic Plan 2010 – 2015, Motion 11035 resolved:

That Council table this item until the issues that are laying on the table have been dealt with.

The reason given for laying the adoption of the Strategic Plan on the table was to do with clarifying and finalising the funding of the Lake Grace Childcare Centre Project and its impact on the Shire's Royalties for Regions (Round 3, Country Local Government Fund) allocations.

Development of the Strategic Plan

The Strategic Planning workshop was held on 9/10 April 2010 at the Lakes Village Hall in Lake Grace. The workshop was attended by all elected members except for Crs Chamberlain and Sinclair who unfortunately could not attend due to personal circumstances. Senior staff also attended the workshop.

The workshop was facilitated by Alan Bandt of Bandtgatter and Associates. A number of other presenters also attended the workshop including Jo Burgess, WALGA's Regional Cooperation Manager and Dr Barbara

Maidment regarding the Shire's customer survey. The Development Officer also gave a presentation on the demographic impacts on the Shire.

Throughout the workshop, the participants met collectively and in groups to review and confirm:

- ✓ The Shire's vision;
- ✓ The Shire's mission statement;
- ✓ The Shire's values;
- ✓ The seven focus areas;
- ✓ The seven goals and the strategies underpinning the goals;
- ✓ Key actions for each of the strategies.

As a result a new strategic plan was developed. The vision, mission, values, focus areas and goals remained the same. However, many of the strategies either changed or were redefined. Actions completed were confirmed. Those actions not completed were brought forward and new ones created.

The draft corporate plan (strategic action plan) was then issued for comment to elected members on 7 May 2010. Feedback was due at the information session in Newdegate on 28 May 2010.

Comment

Attached for information and consideration are the following documents:

Shire of Lake Grace Strategic Plan 2010 - 2015

This is the final version of the strategic plan in a glossy format for public distribution. This document contains an opening address by the Shire President, the key components of the plan regarding the vision, mission, and values as well as the detailed list of actions or projects due for completion during the next five years.

This document clearly shows the key works to be undertaken by the Shire that are over and above the normal day to day service delivery that the Shire provides regarding its roads, parks and gardens, recreational facilities, health, dam infrastructure and tourism.

This version of the Strategic Plan takes into account the following changes and matters raised during the adoption of the 2010/11 Budget:

- Completion of the Lake Grace Day Care Centre for \$208,000 with \$200,000 from CLGF1 and \$8,000 from RLCIP1. Approval was received to carry the funding of \$200,000 from CLGF1 forward;
- Inclusion the Lake King Hall roof. This will be funded through CLGF3 at a cost of \$100,000;
- Inclusion of additional funding of \$137,000 CLGF3 towards the Newdegate Medical Centre;
- Removal of \$33,000 from the Zero Waste Program for Green Resource projects as this funding was unsuccessful.

In all there are 46 strategies to be achieved for 2010/11

Strategic Plan – Priority Strategies 2010 – 2011

This document is a one page snapshot of the strategies for 2010 -2011.

Corporate Plan 2010 - 2015

The Corporate Plan is the strategic plan in action and is used by the Senior Management Team and other staff to achieve the desired outcomes. As such, the Corporate Plan contains the following:

- A detailed breakdown on each action identified during the workshop and where it allocated during the next five years;
- Which staff member is responsible for each of the actions;
- A timeline for each action where appropriate;
- The resources required to complete the action including financial (budget);
- A progress column; and
- The performance indicators for actions during the next 12 months. The performance indicators consist of the measure used and the target to be achieved.

Despite the Strategic Plan laying on the table, substantial progress has been made regarding the following for 2010/11:

Action	Progress
1.1.1 Lake Grace Residential Land Development of next stage (Known as Pt Lot 1 Griffin Street)	<ul style="list-style-type: none"> • Technical specifications completed; • CEO met with stakeholders 4 August 2010 to develop scope of works; • Electrical cable layers to be appointed; • Watercorp to be challenged over requirements for new watermain on South St
1.1.2 Lake Grace Industrial Land Development: <ul style="list-style-type: none"> • Funding • Commence Construction 	Landcorp confirmed 6 August 2010 that the Dewar application is being assessed. Decision is due end of October
1.3.1 Centenary of Lake Grace – complete planning and start some events	Committee in place, events and budget identified
1.3.2 Support the Newdegate Field Days	Support in place for 2010 including rubbish collection and display designed
1.3.3 Develop Annual Wheatbelt Cycling Event – September each year	Analysis conducted and project plan developed. Survey of participating bike clubs across WA to be developed
1.3.4 Investigate feasibility of Golf on Grass project	Group has commenced analysis
1.4.2 Investigate alternative Management of LOGChop and Joint Venture housing	Department of Housing has conducted audit. Options for consideration will be presented to Council
2.1.1 Construct the Newdegate Medical Centre	<ul style="list-style-type: none"> • Contract drafted and finalised with Project Manager • Project program developed

	Scheduled to commence 23 August
2.1.2 Complete the wrap up of Gemini Medical Services	CEO and MCMS working through wrap up with Gemini
2.2.1 Develop Aged Care Housing Plan for the Shire of Lake Grace	Draft plan underway
2.4.1 Progress Lake Grace Sports Ground Re-development	Shire arranging for Sport and Rec to provide further assistance
2.4.2 Build the Lake Grace Childcare (Daycare) Centre	<ul style="list-style-type: none"> • Committee in place • Construction has started
3.1.1 Develop long term financial forecasts	UHY Haines Norton has commenced work. 10 Year financial plan will be available November 2010
3.1.2 Develop and Implement Forward Capital Works Plans	Building Asset Management Plan underway. Profile of Shire buildings being developed 16 – 30 August 2010
3.1.5 Implement performance Indicator software	CAMS has developed Interplan reporting tool for the Shire. Council to consider performance indicators
4.2.1 Complete 10 Year Road Strategy	Alex Bashtannyk engaged to undertake analysis of shire roads, the asset preservation model for the Shire. Expected outcome is an increase to the Financial Assistance Grants and Roads to Revocery funding
5.1.1 Develop Lake Grace Flood Mitigation plan and timeline	CEO met with GHD 5 August 2010 to develop action plan. Concept plan including costings for mitigation works will be available end of August
6.1.1 Continue with Lakes VROC	Regional projects identified. Wheatbelt to meet 8 September 2010 in Northam to look at total projects for the whole region. Projects include: <ul style="list-style-type: none"> • construction of units for seniors; • solar generation; and • mobile phone towers with GPS correction signal
6.1.2 Recruit a general practitioner that includes sourcing of a new GP for the Shire and development with WALGA of a local government GP recruitment platform	<ul style="list-style-type: none"> • Great Southern Medical Group (Albany) developing proposal for consideration; • Earl St Practice (Narrogin) will not put forward a proposal; • Council met with Tim Free 28 July 2010; • WACHS will provide interim support once Gemini leaves; • Local Government GP Forum held 4 August 2010. WALGA to develop platform for consideration; • Proposed group scheme consisting of Corrigin, Kulin, Kondinin and Lake

	Grace to meet 30 August 2010.
7.1.2 Implement Staff Retention Objectives	Attraction and Retention Strategy adopted
7.1.6 Establish performance indicators for the organization including: <ul style="list-style-type: none"> • Road program • Building maintenance • Projects (Strategic Actions) 	<ul style="list-style-type: none"> • CAMS has set up Interplan for consideration. • Presentation to Council 28 August 2010 • Will go live November 2010. • First quarterly report to Council February 2011

Table One: Overview of Actions Underway

2010 – 2011 Action Plan Report

This document is presented in two parts and is a summary of the Corporate Plan for 2010 – 2011. This document will be used to report quarterly to Council on the status of the actions during the year.

This format may change slightly once the Interplan software is produced because this document will be encapsulated within the Interplan report.

Feedback to Date

The Deputy President at the information session commented that the planned works for the Newdegate Industrial Land was too far out. The author responded that the order in which the land projects are to be done has been maintained. As can be seen from the strategic plan it is not possible to have these projects coming through at the same time. Ultimately it is up to Council on the priority of any project whilst taking into account the resources available to do the project.

As with any strategic process, some projects will change from year to year taking into account the resource requirements. Once the Shire's new financial management plan (10 Year Financial Plan) is developed, this will confirm the Shire's capacity to undertake projects over the longer term.

Conclusion

The new format for the Strategic Plan and the Corporate Plan is working well. It is easy for staff to follow and to be encapsulated into Interplan for reporting purposes including KPIs.

Council has the opportunity to discuss and develop the other KPIs for the Shire of Lake Grace regarding Interplan in the item on Local Government Reform of this agenda.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Alan Bandt of Bandt Gatter and Associates
CAMS consultants Vicki Wright and Dylan Pascoe

Internal: Shire President
Council at the SMT Information Sessions
Senior Management Team

Financial Implications

Nil.

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

MOTION 11078

Moved Cr Armstrong
Seconded Cr De Landgraft

That Council:

1. Adopt the Shire of Lake Grace Strategic Plan 2010 – 2015.
2. Endorse the Shire of Lake Grace Corporate Plan 2010–2015 including the project Key Performance Indicators for 2010 - 2011.

MOTION CARRIED 9/0

15.2 CENTRAL COUNTRY ZONE

Applicant:	Central Country Zone
File No.	0030
Attachments:	Minutes/Agendas available at the Shire Office WALGA Infopage: Local Government Grain Freight Network Mapping and Heavy Vehicle Access Policy Project Fitzgerald Strategies: Western Australian Country Shire Councils Representation
Author:	Mr Sean Fletcher Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	13 August 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is for Council to consider issues raised through the Central Country Zone.

Background

The Shire of Lake Grace is a member of the Central Country Zone. The purpose of the Zone is to provide feedback to WALGA (Local Government's peak body in Western Australia) and other stakeholders on key issues faced by Local Government. Members of WALGA State Council are also selected from each of the Zones.

Members of the group include:

- Beverley
- Brookton
- Corrigin
- Cuballing
- Dumbleyung
- Kulin
- Lake Grace
- Narrogin Shire
- Narrogin Town
- Pingelly
- Quairading
- Wagin
- Wandering
- West Arthur
- Wickepin
- Williams

Under the List of Committees, the Shire of Lake Grace Zone representatives are the Shire President and Deputy Shire President. The CEO also attends these meetings and has voting rights in the absence of one or both representatives.

The Zone also considers matters before State Council and a copy of the agenda/minutes of these meetings is available at the Shire Office should you wish to review them at any time.

The Executive Officer is Bruce Wittber of BHW Consulting and can be contacted on 9313 5761 should you have further queries regarding matters under discussion by the Zone.

Comment

Meeting During Local Government Week

The Central Country Zone met on 4 August 2010 at the Perth Convention Centre which was the day before Local Government Week. The Deputy Shire President and the author attended the meeting.

A number of presentations were made to the meeting including Jo Davies the Manager of the Physical Activity Taskforce and Michelle McKenzie and Cardno regarding the Grain Freight Network Mapping and Heavy Vehicle Access Policy Project.

The Grain Freight Task project is now at the point of conducting workshops during August/September for local governments to identify strategic regional local road routes to feed rail and main roads, along with roads standards, costs and Local Government heavy vehicle access policies. A copy of the information bulletin is attached.

Formation of New Lobby Group

A meeting of country local governments convened by Fitzgerald strategies was held on 4 August 2010. In essence the group resolved to set up a working group to look at a range of options to improve the representation of country local governments at State level.

The Shire has been invited to comment on the report and to participate in the ongoing process. As advised previously, Fitzgerald strategies has been advised by the author and the Shire President that the Shire of Lake Grace is satisfied with WALGA and its relationship with the State and Commonwealth and does not consider there is a need for a new group at this point in time.

A copy of the minutes and the outcome of the meeting is attached.

Next Meeting

The next meeting of the Central Country Zone is:

Teleconference:	To be advised
Golf Day:	17 September Shire of Wandering
	1 October 2010 Shire of Wandering @ 10:00AM

Legal Implications

Nil

Policy Implications

Nil

Consultation

Bruce Wittber – Executive Officer Central Country Zone

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 6 - Provide a visionary and proactive approach to leadership at an operational and strategic level

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11079

Moved Cr Newman
Seconded Cr Armstrong

That Council receive the Chief Executive Officer's report regarding the Central Country Zone.

MOTION CARRIED 9/0

15.3 **LAKES VOLUNTARY REGIONAL ORGANISATION OF COUNCILS (LAKES VROC)**

Applicant:	Lakes Voluntary Regional Organisation of Councils
File No.	0031
Attachments:	Notes from Lakes VROC Regional Project Workshop Wheatbelt Infrastructure Plan Program FAQs Country Local Government Fund Regional Component
Author:	Mr Sean Fletcher Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	17 August 2010
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to keep Council abreast of matters regarding the Lakes Voluntary Regional Organisation of Councils (Lakes VROC) that consists of the Shires of Lake Grace, Dumbleyung and Kent.

Background

As mentioned at the July meeting, the Wheatbelt Development Commission held a workshop with the Lakes VROC on 23 July 2010 in Dumbleyung to establish priorities for the region. The outcomes included:

- Aged, medium density housing;
- Solar or alternative energy generation project (three projects);
- Mobile phone towers with self correcting GPS.

The Wheatbelt Development Commission has now invited the Shire Presidents and CEOs from all Wheatbelt local governments to a meeting on 8 September in Northam to look at (discuss?) the final list of projects for the region.

Comment

Lakes VROC Workshop on Regional Projects (Wheatbelt Infrastructure Plan)

The workshop facilitated by Alison Dalziel and the Wheatbelt Development Commission (Grant Arthurs, Pip Kirby) was held on 23 July 2010 in Dumbleyung. The WDC confirmed the purpose of the workshop as a requirement under the Country Local Government Fund regional allocation of funding process to identify key projects across the Wheatbelt and for each ROC to confirm one project for consideration for 2010/11. This will then form the Wheatbelt Infrastructure Plan.

Issues Identified for the Regions

Grant Arthurs confirmed that meaningful content is difficult due to the number of local governments in the Wheatbelt. This means that local governments in the Wheatbelt need to run arguments that will win. For instance, the State needs 250,000 workers by 2017. So, how will the Wheatbelt assist with this?

The author raised that the other capital items i.e. human, social, financial have to be addressed at some point under Royalties for Regions. The facilitator said she will put this in her report.

Mr Arthurs confirmed that regional means at least ROC wide.

Key Discussion Issues

As a result, the VROC identified the following key issues for discussion:

1. Power
2. Housing
3. Land development
4. Water
5. Sewerage
6. Transport
7. Medical services
8. Telecommunications
9. Tourism
10. Environmental
11. Waste Management

Solutions

The VROC discussed a range of solutions from the big picture (true regional impact with State implications through to more localised issues. The solutions proffered included.

- Regional supply of Natural Gas. First put forward by Cr Chamberlain and reinforced at the Workshop by the author.
- Utilisation of school buses as a solution for community transport. Put forward by the Dumbleyung CEO as a means to make better use of an under utilised resource. Considered more of a local issue than a regional issue and doesn't meet the guidelines.
- Alternative power generation - solar 10 MW mid west project photo voltaic. Three projects would be required? WDC suggested scoping a project on this basis.
- Retirement units Regional aged care facilities. Medium density housing considered essential. This was perhaps the number one project across the Wheatbelt.
- The need for regional plan Rail investments and rolling stock Roads upgrade to cope with demand. Not supported by Lake Grace. This is clearly a State responsibility and there are other funding sources available.
- Mobile phone towers with self correcting GPS. Considered very important and still needed to happen.
- Mapping and prioritising of regional waste facility transfer stations. Is an issue being addressed through other mechanisms and groups.

Rationale (criteria)

The WDC confirmed that the criteria for a project must encompass the following:

- Can be done quickly
- Truly regional project
- Unobtainable individually
- Identified need
- All agreed
- Enhanced community sustainability. Facilities to attract more population Address barriers to sustained development

Candidates

As a result, the VROC concluded to develop a business case based on village style housing medium density multiple purpose. The initial enticement would be promoting this as a pilot re this year's funding 2010/11. The second candidate would be alternative power solar based on expertise support location for pilot. This would be used if the village project does not get up for 2010/11 Telecommunications was considered much more difficult and as such longer term. However, in the interim there is a need to get the mapping and prioritisation done on the location of the new towers.

Discussions Grant Arthurs re Lakes VROC Plan

Mr Arthurs contacted the author on 18 August 2010 to discuss the preliminary planning for the Medium Density Housing pilot project. In essence he advised he has had further discussions with National Lifestyle Villages for the development of a pilot project as follows:

- Provision of between 12 - 20 3x2 units to be placed in Lake Grace, Dumbleyung and Nyabing;
- This will be a \$5M project in the first instance;
- Funding from other sources will be required;
- One hectare is required in each location that is flat and reasonable access to services in the first instance;
- This will be a green project with the units fully solar powered (saving 50% in electricity usage) and water efficient (40%) reduction in usage;
- Will be a regional show case project, culminating in 60 units for the Lakes VROC and in all likelihood 60 units for 4WD or \$24M in total;
- Will be reviewed at the Northam Forum, but is already considered a key project to achieve for the Wheatbelt;
- The WDC will arrange for the business case to be developed.

The buying power regarding National Lifestyle Villages means that the Shires will be able to buy solar technology at a much reduced price for other projects.

Final Forum to Develop Wheatbelt Infrastructure Plan

The Wheatbelt Development commission has invited the Presidents and CEOs to a final forum in Northam as follows:

Date: 8 September 2010

Time: 9:00AM (Morning Tea)

Venue: Bridgeley Community Centre 93 Wellington St.

This is an all day meeting. It also clashes with the next Lakes VROC meeting. It is proposed to hold the meeting on Tuesday 7 September 2010 in Lake Grace.

A copy of the program and frequently asked questions regarding the Country Local Government Fund is attached.

Wheatbelt Infrastructure Plan Project Business Cases

Once the regional projects are confirmed, a business case is required including consultation with the respective communities. This must be completed by the end of December. Approval for projects would be in March 2011. Each of the member shires voiced concern on the short time frame.

As already mentioned, the WDC will arrange for a business case to be prepared for the Lakes VROC regarding the Medium Density Housing Project.

Next Meeting

The next meeting of the Lakes VROC is:

In Person: 7 September 2010 in Lake Grace?

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: CEO Dumbleyung
CEO Kent
Wheatbelt Development Commission including CEO Wendy Newman; Director Projects – Grant Arthurs and Senior Officers Pip Shields and Pip Kirby
Alison Dalziel – Senior consultant Morrison Low

Internal: Senior Management Time
Shire President
Elected Member Updates

Financial Implications

The regional projects will be funded through the Country Local Government Fund Regional component. For 2010/11 this is worth \$670,000 between the three shires. The project must be underway or completed by 30 June 2011.

Strategic Implications

Shire of Lake Grace Strategic Plan

6. Leadership

6.1 Develop and implement through collaboration with other local state and federal government agencies resource sharing and regional service delivery.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11080

Moved Cr Farrelly
Seconded Cr De Landgraft

That Council receive the Chief Executive Officer's report on the latest developments regarding the Lakes VROC.

MOTION CARRIED 9/0

15.4 LOCAL GOVERNMENT REFORM UPDATE – INTEGRATED STRATEGIC PLANNING

Resolution

MOTION 11081

Moved Cr Newman
Seconded Cr Chamberlain

That Item 15.4 be tabled until following the CAMS Management presentation by Mr Dylan Pascoe.

MOTION CARRIED 9/0

REASON

Mr Dylan Pascoe was to provide an overview of the Shire's new integrated strategic management software prior to consideration of this report – due to his delayed arrival the item has been tabled.

Refer page 702 for Item 15.4.

15.5 WAGIN REGIONAL REFUSE GROUP

2.41pm *Mr Dittrich left the meeting and returned at 2.44pm*

Applicant: Wagin Regional Refuse Group
File No. 0680
Attachments: Landform Research Report
 Minutes 30 July 2010
Author: Mr Sean Fletcher
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 13 August 2010
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

The purpose of this report is for Council to consider issues raised through the Wagin Regional Refuse Group. In particular the Shire has been asked to provide feedback on the proposed regional landfill site based on the report submitted by Landform.

This report recommends supporting the Wagin Regional Refuse Group in its pursuit of a regional landfill site, but does not believe it meets the requirements for the Shire of Lake Grace due to distance. Other options may be possible including better recycling over time and thus extending the life of the Shire's rubbish tips and/or participating in the Bendering Landfill or the Ravensthorpe Landfill.

Background

The Shire of Lake Grace is a member of the Wagin Regional Refuse Group (WRRG). The purpose of the Group is to improve waste management between the 12 member local governments.

Members of the group include:

- Cuballing
- Dumbleyung
- Lake Grace
- Narrogin Shire
- Narrogin Town
- Pingelly
- Wagin
- Wandering
- West Arthur
- Wickepin
- Williams
- Woodanilling

The Group is represented at officer level including CEO's, EHO's, relevant managers and project officers.

The Chairperson is the Wagin CEO.

The Executive Officer for the Group is Mr Nick Samson who was employed in 2009 through grant funding and Shire contributions.

Comment**Project Update – Regional Refuse Site**Sites Identified – Western End of WRRG

Project	Expression of Interest into Feasibility Study for Regional Refuse Site
Budget	\$18,000
Funding Source	Shire contribution \$1,500 each
Shire Contribution	\$1,500. CEO confirmed commitment 13/04/10
Status	Lindsay Stephens of Landform Research chosen to undertake study 13 April 2010

As part of the Wagin Regional Refuse Group, the Shire has been asked by that group to comment on the report prepared by Landform Research regarding the location of the regional refuse site for the group.

It is clear from the report that the Shire of Lake Grace communities will not be serviced by any of the regional sites identified due to the distance that the Shire or its service providers would need to travel in order to dispose of waste. That being said, the Shire would need to look at another arrangement in due course as the life of the Shire's various landfills are rather limited.

The author considers it appropriate for the Shire to support the need for a regional landfill that addresses the needs of the Wagin Regional Refuse Group members to the West, but has no comment to make on what would be the most appropriate location for such a site.

Alternatives to WRRG Regional Landfill Site

In order to address an alternative in future, the most cost effective method accepted is a regional land fill site that is managed. However, for the Shire of Lake Grace this will be difficult to achieve with its neighbours due to the problem associated with distance and the fact that the Shire's neighbours have already either entered into or are about to enter into another scheme with their respective neighbours or ROCs. This is also referred to in part by Figure 2 from the report which shows a smaller regional centre between Dumbleyung and Kukerin and to the South of Wickepin are not viable.

One possible solution for Lake Grace is to continue the recycling initiative for its respective communities. The Sea Containers are being well utilised and could be expanded to ensure that even less material goes to landfill. By continuing this process the Shire would extend the life of its tips to 20 years instead of the four to five years it is faced with at the moment.

Another solution for exploration is whether the Shire can participate in the group of Great Southern local governments that are looking at establishing a regional facility in Ravensthorpe. Member shires of this group are Gnowangerup, Jerramungup, Kent, Katanning and Katanning. The cost to

participate in this group is \$10,000 which will go towards a feasibility study to set up the regional landfill.

Another option for exploration is whether ROEROC would consider allowing the Shire to take waste to the Bending Regional Landfill.

A comparison of distances regarding Narrogin, Ravensthorpe and Bending based on the longest (major) routes is as follows:

Town	Narrogin km	Ravensthorpe km	Bending km
Lake Grace	134	186	109
Newdegate	194	136	161
Lake King	269	74	209
Varley	245	112	157

Table One: Comparison of distances to Regional Landfill Sites

Project Update – Green Resource Compound

Project	Strategic Waste Initiative Scheme (SWIS) - Application to Develop Green Waste Compound
Budget	\$286,640
Funding Source	SWIS: \$154,640 Shires: \$132,000
Shire Contribution	\$33,000 10/11
Status	<ul style="list-style-type: none"> The shires of West Arthur, Wandering, Lake Grace and Wagin generates significant volumes of Greenwaste, the majority of which goes to landfill. The project aims to provide the infrastructure for local Greenwaste drop off facilities on council land close to the population centres for residents to drop-off Greenwaste for chipping and distribution back to residents. Could be part of recycling compound

As advised during the 2010/11 Budget process the above SWIS grant submission was unsuccessful. The group resolved not pursue the second round of funding for this project.

Project Manager

The project manager has requested to go to part time from September 2010 and this has been agreed.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Wagin Regional Waste Refuse Group
Wagin CEO: Len Calneggia

Internal: Waste Management Group (Manager Works, EHO, Works
Overseer, Development Officer, CEO);
Elected Member Updates and Information Bulletin

Financial Implications

\$10,000 if the Shire participates in the Ravensthorpe Landfill. Cost of participation in the Bending Regional Landfill is unknown at this point in time.

Strategic Implications

Shire of Lake Grace Strategic Plan

5.4 Strive for excellence in the management of environmental and natural resource infrastructure.

- Programs
- Waste management
- Water management
- Parks and Reserves
- Salinity

Recommendation

That Council:

1. Supports a regional landfill site that would best meet the needs of the members of the Wagin Regional Refuse Group that will have the most beneficial use.
2. Endorses the Chief Executive Officer exploring the possible participation of the Shire of Lake Grace in the regional landfill schemes based in Ravensthorpe and Bending.

Voting Requirements

Simple majority required.

Resolution

MOTION 11082

Moved Cr Chamberlain
Seconded Cr Farrelly

That Council suspend Standing Orders to allow discussion on the benefits of the Wagin Regional Refuse Group.

MOTION CARRIED 9/0

MOTION 11083

Moved Cr Farrelly
Seconded Cr Newman

That Standing Orders resume.

MOTION CARRIED 9/0

MOTION 11084

Moved Cr Milton
Seconded Cr Chamberlain

That Council:

1. Receives the report.
2. Endorse the Chief Executive Officer to participate in the Wagin Regional Refuse Group for a period of six months with a further review at that time.

MOTION CARRIED 9/0

REASON FOR CHANGE

At this point Council did not wish to be involved in looking at participation in regional landfill schemes based in Ravensthorpe and Bending and agreed to maintain involvement with the Regional Waste Group for a further period of six months with a further review at that time.

16.0 URGENT BUSINESS BY DECISION OF THE MEETING

16.1 CR CHAMBERLAIN – NEW FEDERAL MEMBER FOR O’CONNOR

MOTION 11085

Moved Cr Chamberlain
Seconded Cr Farrelly

That the Chief Executive Officer contact Hon Tony Crook, Federal Member Elect to organise a meeting of Shire’s in need of a medical practitioner within the Electorate of O’Connor and that he, or his representative be invited to the Meeting of President’s that is scheduled for the 30 August 2010 at Kulin.

MOTION CARRIED 9/0

16.2 CR NEWMAN – RETIRING FEDERAL MEMBER FOR O’CONNOR

MOTION 11086

Moved Cr Newman
Seconded Cr Chamberlain

That the Shire of Lake Grace formally thank Hon Wilson Tuckey for his exceptional services to our Shire and community over the many years of his term of office and that the Shire sincerely appreciates his dedication to a challenging career, and wishes him well for the future.

MOTION CARRIED 9/0

3.13pm Meeting adjourned for afternoon tea.

3.45pm Meeting re-convened at with all those previously in attendance present as well as Mr Dylan Pascoe.

President introduced and welcomed Dylan Pascoe of CAM Management Solutions and advised the meeting it would now proceed with the presentation on reporting software relating to integrated performance management planning system.

Mr Pascoe gave his company profile and provided examples of reporting and facilitated discussion on what level of Key Performance Indicators are required at the various levels within the organisation.

4.13pm Cr Farrelly left the meeting and returned at 4.15pm.

4.25pm CEO left the meeting and returned at 4.27pm.

The Shire President thanked Dylan for his presentation and advised the meeting Council would now consider Item 15.4 tabled earlier in the meeting.

4.45pm Mrs Owen and Mr Pascoe left the meeting.

4.47pm Mrs Owen returned to the meeting.

15.4 LOCAL GOVERNMENT REFORM UPDATE – INTEGRATED STRATEGIC PLANNING

Applicant: Department of Local Government
File No. 0552
Attachments: Handout Integrated Planning Forum
 Media Statement – Paul Papalia MLA Shadow
 Minister for Local Government
Author: Mr Sean Fletcher
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 13 August 2010
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

The purpose of this report is to keep Council abreast of matters regarding Local Government Reform.

This includes outcomes from the Minister's briefing to Local Government CEOs on Forward Capital Works Plans, the Regional Business Planning Framework, legislation and guidelines for Integrated Strategic Planning and the provision of services to remote indigenous communities.

Background

The prior history to this item can be found in the report submitted to Council at the ordinary meeting held on 24 March 2010.

March 2010

In response to a request from the Shadow Minister for Local Government, the following information was provided regarding the cost of the Local Government Reform process to the Shire of Lake Grace:

Consultants:	\$11,000
In-kind:	\$24,000
Other:	<u>\$ 4,000</u>
Total:	\$37,000

Mr Papalia's media statement regarding the cost to Local Government was tabled at the March ordinary meeting. An infopage from WALGA's Deputy CEO was also tabled saying if a Local Government was not genuinely committed to pursuing an amalgamation, then do not participate in the RTG process.

April 2010

The matter regarding Forward Capital Works plans was reviewed at the April meeting.

May 2010

Council considered a report on Integrated Strategic Planning.

June 2010

Alison Dalziel gave a presentation to Council on Integrated Strategic Planning.

July 2010

Council was advised at the July meeting that the Minister for Local Government had established the Local Government Reform Implementation Committee in June 2010 to oversee and progress the implementation of the State Government's local government reform agenda.

Comment

Integrated Planning Workshop 3 August 2010

The requirement for Integrated Strategic Planning was previously reported to Council in May and again at the June meeting.

The author and the Manager Corporate Services at the request of the Department of Local Government attended the information session on integrated strategic planning on 3 August 2010 at the City of Canning.

Jennifer Mathews the head of the Department of Local Government at the information session made it very clear that there are two parts to the Local Government Reform process:

1. Structural reform i.e. amalgamations, regional transition groups and regional collaborative groups;
2. Building the capacity of local governments in a uniform way across Western Australia including the introduction of integrated strategic planning.

It is evident that at this point, the structural reform process has been parked for now. However, the Minister for Local Government and the Department has commenced the roll out of building the capacity of local governments through the implementation of Integrated Strategic Planning. The Minister and others made it very clear during Local Government Week that this process is now being rolled out as the key reporting mechanism on a local government's performance and that this will be a legislated requirement for all local governments.

At the Integrated Planning Forum, CEOs did ask that further workshops are held with elected members. To this end, the author has already made sure that Council has been briefed through a presentation by Alison Dalziel.

Implementation of Integrated Strategic Planning

The Shire of Lake Grace has commenced preparations for the implementation of Integrated Strategic Planning through:

- Currently preparing forward capital works plans. UHY Haines Norton is assisting and will have this ready by the end of November 2010;

- Drafting a strategic plan. The new plan has been put forward for adoption at this meeting;
- Commencing the development of a 10 Year financial plan. UHY Haines Norton has commenced this process;
- Commencing the development of asset management plans. The WAAMI consultants are assisting with the plans. 80% of WAAMI has now been implemented and ROMANS II will be rolled out from February 2011. The Building Asset Management Plan will be ready for the October meeting; and
- Engaging CAMS Interplan as the reporting software as per the 2010/11 Budget. Interplan is currently being set up with staff and the KPIs and reports will be developed at two levels:
 - Council. Will allow Council to look at the overall performance of the Shire according to the Strategic Plan, key projects, key financial data and the Roads Program. A presentation by CAMS will be made to Council at the August meeting regarding the Interplan software including the establishment of relevant project reporting and KPIs;
 - Corporate/Executive. Will allow the CEO, Managers and key staff to confirm the day to day performance of the Shire.

Please note that all of the Shire's infrastructure funding including the Country Local Government Fund is contingent on having these plans in place. Road funding will be subject to the same requirement in due course.

Development of KPIs and Reporting

As mentioned above a range of KPIs are to be developed. This includes implementing the KPIs from the Corporate Plan, the development of the financial KPIs and any other KPIs council considers relevant. Reports will then be developed in Interplan to track the KPIs.

With the Corporate Plan, the key projects to be achieved for 10/11 have been allocated to relevant staff including the electronic tracking of the project. In this instance, each staff member has access to a dashboard that shows how their projects are performing. Staff can also input further data or information if required including any relevant explanations. These individual reports are then fed up into an overall report to Council that shows the status of each project using descriptive information, graphs and a traffic light warning system.

The financial KPIs, other KPIs and the Road Program (Plan) will have the same reporting mechanism. The reporting and KPI framework will go live from November with the first quarterly report to Council at the February 2011 meeting.

In terms of what the report will look like, Council was provided at the May Information Session with a copy of the Interplan Report used by the Shire of Kalamunda.

As stated previously it is clear that the CEO will be spending a significant amount of time in future dealing with Integrated Strategic Planning as will the Manager Corporate Services.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External

- Department of Local Government
- CAMS key staff – Vicki Wright, Dylan Pascoe
- Alison Dalziel, Senior consultant - Morrison Low

Internal

- Council – Senior Management Information Session May 2010
- Shire President
- Senior Management Team
- Senior Administration Officer
- Finance Officer
- Executive Assistant

Financial Implications

The 2010/11 Budget has the following allocations regarding the implementation of Integrated Strategic Planning:

- \$20,000 for the implementation of Interplan;
- \$35,000 has been allowed for the development of the forward capital works plans and the 10 Year Financial Plan. This is being funded by the Department of Local Government;
- \$50,000 for the development of the Building Asset Management Plan;
- \$12,000 for the roll out of ROMANS II.

Strategic Implications

Shire of Lake Grace Strategic Plan

Goal 3 Financial Sustainability

3.2.6 Investigate sources of funding that could support resource sharing.

Goal 6 Leadership

6.1 Develop and implement through collaboration with other local state and federal government agencies resource sharing and regional service delivery.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11087

Moved Cr De Landgraft
Seconded Cr Cr Farrelly

That Council:

1. Receive the Chief Executive Officer's report regarding the current update on the Local Government Reform Process.
2. Discuss the development of further KPIs for the Shire of Lake Grace.

MOTION CARRIED 9/0

17.0 SCHEDULING OF MEETING

17.1 SEPTEMBER 2010 ORDINARY MEETING

Motion 10913 November 2009 states:

An Ordinary Meeting of Council will be held on Wednesday 22 September 2010, commencing at 1:00pm at the Lake King Town Hall, Lake King.

18.0 CONFIDENTIAL BUSINESS – As per Local Government Act s5.23 (2)

MOTION 11088

Moved Cr Milton
Seconded Cr Armstrong

That Council close the meeting to the public at this time, being 4.57pm, to discuss Item 18.1 Chief Executive Officer – 2010 Performance Review.

MOTION CARRIED 9/0

4.58pm *Mr Fletcher, Mr Dittrich, Mrs Owen and Mrs Bennett left the meeting.*

18.1 CHIEF EXECUTIVE OFFICER – 2010 PERFORMANCE REVIEW

Item forwarded under separate cover.

MOTION 11089

Moved Cr Farrelly
Seconded Cr Sinclair

That Council endorse the following process for the Chief Executive Officers 2010 Performance Review Review Panel and all Elected Members to meet and go through the documentation consisting of the following;

1. Chief Executive Officers comments on performance and KPI's for next 12 months
2. Comments on Chief Executive Officers performance to be made by senior managers and staff
3. Comments on Chief Executive Officers performance and KPI's to be made by elected members
4. Consultant, Anne Lake will go through all performance review documentation with Councillors on the day of scheduled review meeting to be held on 6th September 2010
5. Once document is complete the review panel will take over and consider all of what has been said
6. Review panel and Consultant will provide feedback of findings to the Chief Executive Officer

MOTION CARRIED 9/0

5.22pm *Mr Fletcher, Mr Dittrich, Mrs Owen and Mrs Bennett re-entered the meeting.*

MOTION 11090

Moved Cr Milton
Seconded Cr Chamberlain

That Council re-open the meeting to the public at this time, being 5.23 pm.

MOTION CARRIED 9/0

19.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 5.24 pm.

20.0 CERTIFICATION

I Andrew James Walker certify that the minutes of the meeting held on the 25 August 2010 as shown were confirmed as a true record at the meeting held on the 22 September 2010.

Chairman

Date