

Shire of Lake Grace

Ordinary Council Meeting

Minutes

22 June 2011



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SHIRE OF LAKE GRACE

Minutes of the Ordinary Meeting of Council held at Council Chambers, 1 Bishop St, Lake Grace, WA on Wednesday 22 June 2011.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (Shire President) opened the meeting at 3.00pm.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr AJ Walker	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr JF De Landgraft	
Cr AI Milton	
Cr OP Farrelly	
Cr DP Sinclair	
Mr SK Fletcher	Chief Executive Officer
Ms D Lloyd	Manager Community Services (Acting)
Mrs J Bennett	Executive Assistant
Mr Marcus Owen	Natural Resource Management Officer

2.2 APOLOGIES

Ms S Appleton	Manager Corporate Services
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2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Resolution 11214 – 25 May 2011

Cr Wally Newman – leave of absence granted 22 June 2011.

3.0 PUBLIC QUESTION TIME

3.1 MR JOHN ROBINSON – QUESTIONS TAKEN ON NOTICE 25 MAY 2011

The following questions were taken on notice by the Shire President from Mr Robinson at the meeting held on 25 May 2011:

1. *Was the design of the reinforced concrete slab on ground in accordance to the Australian Standards A.S.2870 for Residential Slabs and Footings?*
2. *What was the reading of the penetrometer test, and did it come up to specifications if one was done?*
3. *Was there extra water added to slab on site?*
4. *Was there sufficient reinforcing steel in the slab?*

5. On placement of concrete was it compacted by vibrating until bubbles stopped rising to the surface?
6. Why was concrete poured on a very hot day?
7. Was the concrete ordered by strength, grade and slump more than N20 MPA with 20 mm nominal maximum aggregate size and 80mm slump or was the concrete ordered with a slump of more than 100mm which would have more shrinkage on curing?
8. Was there any curing compound placed on the finished product or, because it was a very hot day when it was poured, the decision was to rely on the weather?
9. Who was responsible to monitor and keep water on the slab over the curing process, as this didn't appear to happen?
10. If a decision to go ahead and build on this particular slab and footings was decided by a structural engineer and there was a structural failure with building settlement, who would be responsible, the rate payer?

These questions have been passed on to the engineer for comment and at this stage a reply is yet to be received.

Note: Mr Robinson to be advised that the Shire is awaiting a reply from the engineer.

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

None.

5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 ORDINARY MEETING – 25 MAY 2011

Resolution

MOTION 11231

Moved Cr Armstrong
Seconded Cr Farrelly

That the minutes of the Ordinary Meeting of Council held on the 25 May 2011 be confirmed as a true and accurate record.

MOTION CARRIED 8/0

6.0 DECLARATIONS OF INTEREST

6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

7.0 NOTICES OF URGENT BUSINESS

None.

8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

None.

9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None.

10.0 MEMBERS' REPORTS

10.1 CR WALKER

Cr Walker reported on happenings with the Lake Grace Centenary Committee. A long meeting was held this morning – time is marching on and the Committee is getting to the pointy end of things:

- This Saturday sees the winter sporting clubs celebration happening in conjunction with Lake Grace Hockey Club 80th year celebrations.
- Next week (Saturday 2 July) is the golf Turkey Day Reunion.
- The book is coming along and sections will be in manuscript form soon.
- There is an official launch this weekend of a map of the district showing the Lake Grace Area. The map shows original ownership of land in the district. The map will be erected in a public place, is 2m x 2m and will be unveiled this Saturday. It is a unique map depicting original location numbers which will be accessible for visitors.
- Main celebrations will be on the weekend of the 17 & 18 September 2011.

11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES

11.1 CALLING OF TENDERS – NEWDEGATE BOWLING CLUB SYNTHETIC SURFACING

Applicant: Manager Corporate Services
File No. 0415
Attachments: Nil
Author: Ms S Appleton
 Manager Corporate Services
Disclosure of Interest: Nil
Date of Report: 12 June 2011
Senior Officer: Ms S Appleton
 Manager Corporate Services

Summary

This report recommends that tenders be invited for supply and installation of a synthetic bowling green located at the Newdegate Bowling Club.

Background

Council submitted a grant application for CSRFF funding for this project in 2010. The resolution of Council supporting this is as follows:

MOTION 11100 *Moved Cr De Landgraft*
Seconded Cr Newman

That Council endorse the CEO to submit an application to the Department of Sport and Recreation for CSRFF funding in the 2010/2011 Funding Round to replace the grass greens with synthetic greens at the Newdegate Bowling Club.

MOTION CARRIED 9/0

The grant application was successful, and it is now time to progress the project in order for the new green to be in place for the 2011/12 bowling season.

Comment

The budget for the project at the time of the grant application is as follows:

CSRFF	\$71,088
Newdegate Bowling Club:	\$60,000
plus in-kind labour	\$8,286
Newdegate Field Day Committee:	\$30,000
Newdegate Community Cropping:	\$30,000
Shire of Lake Grace:	\$37,800 cash
plus excavation of green quoted at	\$9,200
Total	\$237,486
4% Contingency:	\$8888
Total	\$246,374

Table One: *Funding of Newdegate Bowling Club Synthetic Turf project.*

Since this time the engineering section has reviewed the capability of the Shire to conduct the excavation work and it is unlikely that the Shire would be able to do this, so a revised budget will make the provision for the total contribution of the Shire to

be in the form of cash (\$47,000) rather than cash (\$37,800) and in kind works (\$9,200).

This means the majority of the works will be done by the contractor reducing any possibility of warranty issues, should faults arise after construction.

It is proposed that the project be put to tender as soon as the meeting accept this resolution, with Council reviewing the tenders submitted at its July meeting.

The suggested selection criteria weighting for this tender is as follows:

Criteria	Weighting
Tender Price	60%
Performance of tenderer on similar projects	20%
Capability & competence to perform the work required including timing of work	18%
Local Price Preference (Purchasing Policy 3.7)	2%

Legal Implications

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

Policy Implications

N/A

Consultation

Internal: Development Officer
Works Overseer
Senior Management Team

External: Newdegate Bowling Club delegates
Department of Sport & Recreation

Financial Implications

For inclusion in the 2011/12 budget

Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 5: Infrastructure (other than roads)

Goals: Develop, maintain and rationalize key infrastructure in the best interests of the community

Focus 2: Social and Community Well-Being

Goals: Enhance the quality of life for residents within the Shire of Lake Grace

Recommendation

1. That tenders be invited for the supply and installation of a synthetic bowling green at the Newdegate Bowling Club.
2. That the selection criteria for the successful tender be as follows:

Criteria	Weighting
Tender Price	60%
Performance of tenderer on similar projects	20%
Capability & competence to perform the work required including timing of work	18%
Local Price Preference (Policy 3.7)	2%
3. That the income and expenditure for the project be included in the 2011/12 budget to be adopted by Council.

Voting Requirements

Simple majority required.

Recommendation/Resolution**MOTION 11232**

Moved Cr Chamberlain
Seconded Cr De Landgraft

1. That tenders be invited for the supply and installation of a synthetic bowling green at the Newdegate Bowling Club.
2. That the selection criteria for the successful tender be as follows:

Criteria	Weighting
Tender Price	60%
Performance of tenderer on Similar projects	20%
Capability & competence to Perform the work required including Timing of work	18%
Local Price Preference (Policy 3.7)	2%
3. That the income and expenditure for the project be included in the 2011/12 budget to be adopted by Council.
4. That the source of the community finance required be further negotiated with the Newdegate Bowling Club.

MOTION CARRIED 8/0

REASON: Council wished to clarify the source of community financing for the project.

11.2 **STANDPIPES – INSTALLATION OF CONTROLLERS & RE-INTRODUCTION OF FEES AND CHARGES FOR STANDPIPE WATER**

MOTION 11233

Moved Cr Chappell
Seconded Cr Sinclair

That Standing Orders be suspended at this time being 3.30pm to allow discussion on standpipe use in the Shire.

MOTION CARRIED 8/0

Applicant:	Natural Resource Management Officer
File No.	0464
Attachments:	Water Corp letter outlining price increases Standpipe Controller brochure & pricing
Author:	Mr Marcus Owen Natural Resource Management Officer
Disclosure of Interest:	Nil
Date of Report:	13 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

This report recommends Council endorse the installation of Standpipe Controllers at key sites along with the re-introduction of charges for standpipe water.

Background

For the last three financial years the author has been unable to find any evidence of charging users of the Shire's standpipes for water taken. For the whole of this period ratepayers have covered this cost within their rates.

In the 2007/2008 financial year, \$12,000 was charged to and received from users who had used the 'honesty system' that was in place at that time. This amount did not cover the total amount of the bill and the short fall was picked by the Shire.

From the information available the author believes it was about this time, a decision was made to cease charging the 'honest' users as it was unfair to them as they were being charged twice for the same water, so to speak.

In recent years due to the general lack of rainfall the reliance on the standpipes for not only domestic water but also for stock water has significantly increased.

Waterman Irrigation, a company based in Joondalup were approached to provide costings for standpipe controllers which allow for the monitoring and control of water usage from the standpipe through the use of an RFID card and card reader. Each time a user wants to access the standpipe he swipes his card past the reader. This then compares his details with the allowable users for that standpipe and once accepted will record his details as well as time and date of operation and water used. The data is then captured from the controller via laptop computer. The capture process can be done centrally via an optional internet connection.

Waterman Irrigation provided pricing with various options which have been used to provide an approximate costing at this point..

Comment

For the billing periods August to December 2010 & December to April 2011 the shire gave away \$ 55,000 worth of water from the standpipes as follows:

Standpipe Expense	
August to December 2010	\$ 17,053
December to April 2011	\$ 37,950
	\$ 55,003
August to December 2009	\$ 3,832
December to April 2010	\$ 14,050
	\$ 17,892
August to December 2008	\$ 2,656
December to April 2009	\$ 15,159
	\$ 17,815

There was an increase of \$ 37,111 between the same periods in 2010/11 and 2010/09:

Standpipe Income (I136100)	
2007/2008	\$ 12,131
2006/2007	\$ 5,883
2005/2006	\$ 4,879

A letter (attached) received from the Water Corp outlines new charges for farmland, stock and local government standpipes. Currently the majority of standpipe water is charged at 128.7cents/KL, however the water from 2 or 3 standpipes is being charged at 180.5cents

Should the trend of below average rainfall continue, consumption from standpipes will continue to increase, if this increase compromises supply to townsites the Water Corp has said standpipes will either be restricted further or even shut off. The Water Corp is not in the business of supplying stock water.

A percentage of water taken from our standpipes has been taken by users from outside of the shire as some of our neighbouring shires do charge for their water.

- Shire of Dumbleyung – currently use the ‘honesty’ system and charge \$1.75/kilolitre. Charges will raise inline with Water Corp charges. Users do report other users who don’t record what they take. The shire finds this system to work well and recover the majority of the cost.
- Shire of Kent – use the ‘honesty’ system and charge \$3.00/kilolitre to cover water costs and standpipe maintenance, this is set to rise in the next year or two to \$5.00/kilolitre. The Shire of Kent is thinking of installing swipecard standpipe controllers.
- Shire of Kulin – don’t charge but would feel they would have to start charging if the Shire of Lake Grace commenced charging.

Of the 15 standpipes in the shire 12 have a flow rate of approx 100L/Min, North Lake Grace, Lake Grace and Mallee Hill Road standpipes have flow rates of between 250 - 500L/Min. All the standpipes have a tank beside them.

I propose the Shire purchase and install standpipe controllers at each of the standpipes named above and reintroduce the honesty system at the others with a view to introducing controllers to the remaining standpipes over time.

Legal Implications

Local Government Act 1995

Subdivision 2 — Fees and charges

Section 6.16. Imposition of fees and charges

Section 6.17. Setting level of fees and charges

Section 6.18. Effect of other written laws

Section 6.19. Local government to give notice of fees and charges

Policy Implications

Nil

Consultation

Internal: Mr Sean Fletcher, Chief Executive Officer
Mrs Samantha Appleton, Manager Corporate Services

External: Water Corporation, Lake Grace
Waterman Irrigation, Joondalup

Financial Implications

- Potential savings of shire funds for 2011/12 of \$ 40,000+
- Purchase & installation of standpipe controller approx \$6,000 x 3 = \$18,000
- Charge \$3.30/kilolitre, inclusive of GST, to cover water and maintenance costs

Strategic Implications

Focus 3. Financial Sustainability – Ensure the continued financial viability of the Shire of Lake Grace and surrounding environs.

Focus 5. Infrastructure (other than roads) – Develop, maintain and rationalise key infrastructure in the best interests of the community

Recommendation

1. That Council endorse the introduction of standpipe controllers at North Lake Grace, Lake Grace & Mallee Hill Road at a cost of \$18,000 to be included in the 2011/2012 budget considerations.
2. That the CEO review remaining standpipes with regard to introduction of card controllers or removal.
3. That a charge of \$3.30 per kilolitre, inclusive of GST, be included in the 2011/12 Fees and Charges Schedule for budget consideration to cover water costs and standpipe maintenance; and, that all users with the exception of the Shire and Emergency Services are charged for consumption.

Voting Requirements

Simple majority required

MOTION 11234

Moved Cr Chappell
Seconded Cr De Landgraft
That Standing Orders resume at 3.57pm

MOTION CARRIED 8/0

Resolution

MOTION 11235

Moved Cr Chappell
Seconded Cr Farrelly

1. That Council endorse the introduction of standpipe controllers at North Lake Grace, Lake Grace & Mallee Hill Road at an approximate cost of \$18,000 to be included in the 2011/2012 budget considerations.
2. That the CEO review remaining standpipes with regard to introduction of card controllers or removal.
3. The CEO to resolve issues in time for the adoption of the 2011/12 budget regarding the reintroduction of the honesty book system for those standpipes without the proposed card system, whether a levy is applicable in the first instance and whether access by those from across the Shire's boundaries is emerging as an issue.

MOTION CARRIED 8/0.

REASON FOR CHANGE: Prior to making a decision to introduce the charges, Council required the honesty book system and levy options issues to be further investigated.

11.3 **CALLING OF TENDERS – SUPPLY OF BITUMENOUS PRODUCTS**

Applicant: Works & Infrastructure Services
File No. 0468
Attachments: Nil
Author: Mrs Jeanette Bennett
 Executive Assistant
Disclosure of Interest: Nil
Date of Report: 16 June 2011
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

This report recommends that tenders be invited for the supply of bitumen and aggregate for the period 1 July 2011 to 30 June 2012.

Background

The Shire's road program to be adopted with the 2011/12 budget will set out details of budgeted amounts for bitumen sealing and resealing works in conjunction with the Shire's five year road program.

Tenders were last called for the above in October 2009. At that time tenders were requested with two options covering both the inclusion and exclusion of aggregate due to several shires encountering bitumen stripping problems. It is recommended tenders again include the two options.

Comment

The suggested selection criteria weighting for this tender is as follows:

Criteria	Weighting
Conformity to specifications and experience	50%
Maintenance service with a commitment to customer service	25%
Quality Assurance (OSH & Traffic Management)	25%

Legal Implications

Local Government Act 1995 s3.57

Local Government (Functions and General) Regulations 1996 Part 4

Policy Implications

Council Policy 3.7 – Purchasing Policy

Consultation

N/A

Financial Implications

For inclusion in the 2011/12 budget.

Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 4: Roads

Goals: Plan, construct and maintain a safe and efficient road network, which reflects the importance of roads to the social and economic development of the Shire and the region.

Voting Requirements

Simple majority required.

Recommendation/Resolution**MOTION 11236**

Moved Cr Sinclair

Seconded Cr Chappell

1. That tenders be invited for the supply of bituminous products.
2. That the selection criteria for the successful tender be as follows:

Criteria	Weighting
Conformity to specifications and experience	50%
Maintenance service with a Commitment to customer service	25%
Quality Assurance (OSH & Traffic Management)	25%

MOTION CARRIED 8/0

12.0 MATTERS FOR CONSIDERATION – PLANNING

12.1 PLANNING APPLICATION FEES – SCHEDULE OF FEES & CHARGES

Applicant:	Shire of Lake Grace
File No.	0525
Attachments:	Attachment 1
Author:	Mr Joe Douglas, Urban & Rural Perspectives Town Planning Consultant
Disclosure of Interest:	Nil
Date of Report:	8 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

This report provides details and recommendations regarding recent amendments to the Planning and Development (Local Government Planning Charges) Regulations 2009 which the Shire of Lake Grace has previously adopted as a basis for charging fees for town planning services.

Background & Comment

The Western Australian Planning Commission has recently completed a review of the Planning and Development (*Local Government Planning Charges*) Regulation 2009 and recommended an increase in the fees charged by local government for town planning services to reflect inflationary movement under the Consumer Price Index (CPI) of approximately 3% during the 2010/2011 financial period.

The recommended revised schedule of planning fees is provided in Attachment 1.

The modification to the *Planning and Development (Local Government Planning Charges) Regulation 2009* will generally assist local governments throughout Western Australia to recover some of the costs associated with providing town planning services.

As a result of the review undertaken by the Western Australian Planning Commission, Part 1 (Items 1 to 17) of the recommended fee schedule has been adjusted to reflect the inflationary movement experienced during the 2010/2011 financial year.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Government Planning Charges) Regulations 2009
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

Nil

Consultation

Community consultation not required

Financial Implications

Adoption of the recently amended *Planning and Development (Local Government Planning Charges) Regulations 2009* prepared by the Western Australian Planning Commission with a number of minor recommended modifications will help to ensure that the Shire recovers some of the costs associated with processing planning applications.

Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 7: Organisational Excellence

Goal: Provide sound and effective leadership in physical and financial management.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11237

Moved Cr De Landgrafft
Seconded Cr Armstrong

That Council adopt the recently amended Planning and Development (Local Government Planning Charges) Regulations 2009 for Part 1 (Items 1 to 17) with various minor modifications as depicted in Attachment 1 to this report and authorise the new fees to be applied by the Shire following adoption of the 2011/12 budget.

MOTION CARRIED 8/0

12.2 **WESTERN AUSTRALIAN PLANNING COMMISSION – DRAFT WHEATBELT LAND USE PLANNING STRATEGY & RURAL PLANNING POLICIES**

Applicant:	Shire of Lake Grace
File No.	0557
Attachments:	To be provided at Council's June 2011 Ordinary Meeting
Author:	Mr Joe Douglas, Urban & Rural Perspectives Town Planning Consultant
Disclosure of Interest:	Nil
Date of Report:	8 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

This report recommends that Council consider the implications of the Western Australian Planning Commission's (WAPC) proposed draft Wheatbelt Land Use Planning Strategy, State Planning Policy No.2.5 and Development Control Policy No.3.4 and authorise the Shire administration to prepare a written submission to the WAPC which reflects Council's position regarding their general suitability (or otherwise) and any suggested modifications.

Background & Comment

The Department of Planning, on behalf of the Western Australia Planning Commission (WAPC), has prepared a draft land use planning strategy for the Wheatbelt region of Western Australia to help guide land use planning decision-making. The proposed new Strategy will form part of the State Planning Framework and will:

- i. Provide a leadership document that guides decision-making in the region;
- ii. Apply State Planning Policy and establish the WAPC policy position on growth and population change and development challenges facing the region;
- iii. Provide a framework for urban growth, rural settlement, environmental protection and rural and regional planning;
- iv. Provide more detailed spatial planning where required in high-growth shires; and
- v. Identify key economic, social and environmental drivers and their likely implications.

The Department of Planning has also undertaken a review of State Planning Policy No.2.5 entitled '*Land Use Planning in Rural Areas*' and Development Control Policy No.3.4 entitled '*Subdivision of Rural Land*'.

All of these documents are currently the subject of a public advertising process with submissions due to close on Friday 19th August 2011.

Given the implications of all these documents for future land use planning in the Shire of Lake Grace it is recommended that Council review their content and authorise the Shire administration to prepare a formal submission to the WAPC outlining any points of specific concern.

In order to assist Council's consideration of the implications of these draft documents and prepare a follow up submission to the WAPC, the following course of action is proposed:

1. That Councillors review each of the draft documents in readiness for discussion regarding their potential implications at its next Ordinary Meeting in July 2011;
2. The Shire's consultant town planners will prepare and submit a report to Council for consideration at its July meeting where a number of points will be raised to help stimulate discussion;
3. That Council provide details of those matters and points of concern it would like to raise in the follow up submission to the WAPC; and
4. The Shire's consultant town planners will then prepare and lodge a written submission to the WAPC on behalf of the Shire which reflects Council's position.

In order to facilitate meaningful discussion, hard copies of the draft strategy and policies will be provided to each Councillor at Council's June meeting.

It is recommended that Councillors review these documents with a view to providing input on their suitability or otherwise during discussions at Council's July meeting where a detailed report from the Shire's consultant town planners will be tabled.

Legal Implications

Shire of Lake Grace Local Planning Scheme No.4
Planning and Development Act 2005

Policy Implications

To be determined following a review of the draft documents.

Consultation

Community consultation not required.

Financial Implications

The total cost to review the draft Wheatbelt Land Use Planning Strategy, State Planning Policy No.2.5 and Development Control Policy No.3.4 and prepare a follow up submission to the Western Australia Planning Commission is estimated to be in the order of \$1,500.00 excluding GST.

It is understood that a suitable allowance has been made in the Shire's budget to accommodate this expenditure.

Strategic Implications

To be determined following a review of the draft documents.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11238

Moved Cr Chappell
Seconded Cr Farrelly

That Council review the draft Wheatbelt Land Use Planning Strategy, State Planning Policy No.2.5 and Development Control Policy No.3.4 recently published by the Western Australian Planning Commission and authorise the Chief Executive Officer to prepare a follow up written submission to the Commission which reflects the Shire's position regarding its general suitability (or otherwise) and any suggested modifications following consideration of the documents at the July 2011 Ordinary meeting.

MOTION CARRIED 8/0

13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

No matters for consideration.

14.0 MATTERS FOR CONSIDERATION – FINANCE

14.1 ACCOUNTS FOR PAYMENT – MAY 2011

Applicant: Shire of Lake Grace
File No. 0277
Attachments: List of Creditors
Author: Miss Nicola Bateman
Finance Officer
Disclosure of Interest: Nil
Date of Report: 09 June 2011
Senior Officer: Ms Samantha Appleton
Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of May 2011.

Background

List of payments for the month May 2011 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of May 2011 from the Municipal and Trust Accounts Totals \$772,457.75.

Strategic Implications

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11239

Moved Cr Armstrong
Seconded Cr Farrelly

That Council receive the list of payments totalling \$772,457.75 as presented for the month of May 2011 incorporating:

- Municipal Account Cheques 34361 to 34398
- Trust Account Cheques 604 to 608
- Electronic Funds Transfers EFT7902 to EFT8066

MOTION CARRIED 8/0

14.2 FINANCIAL STATEMENTS – MAY 2011

Applicant:	Corporate Services Section
File No.	0275
Attachments:	Financial Reports
Author:	Ms Samantha Appleton Manager Corporate Services
Disclosure of Interest:	Nil
Date of Report:	12 June 2011
Senior Officer:	Ms Samantha Appleton Manager Corporate Services

Summary

Consideration of the financial statements for the month ending 31 May 2011.

Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Capital Road Works, Operating Revenue & Expenditure Graphs

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Goal 7: Organisational Excellence

Strategy 7.1: Develop systems to ensure compliance with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11240

Moved Cr Chappell
Seconded Cr Farrelly

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statement of Financial activity for the period ended 31 May 2011

MOTION CARRIED 8/0

14.3 COUNTRY LOCAL GOVERNMENT FUND 2008/09 - VARIATION

Applicant:	Department of Regional Development and Lands
File No.	0666
Attachments:	Letter Department of Regional Development and Lands
Author:	Mr Sean Fletcher Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	9 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to seek Council's agreement to vary the funding for the projects allocated under the Country Local Government Fund (CLGF) 2008-09 so that this funding can now be acquitted and the next round of funding disbursed to the Shire.

The proposal by Regional Development and Lands would be to bring the Lake King Hall Roof project (\$100,000) forward leaving \$100,000 from 2010-11 that would then be allocated to the Newdegate Medical Centre. This will not change the CLGF allocations to the Medical Centre project.

Failure to vary the funding would see the Shire lose the outstanding funding (of at least \$100,000) in due course.

Background

To date, under CLGF 2008-09 allocation of \$750,341, the Shire has completed the following projects:

<u>Project</u>	<u>Funding</u>
Varley Hall (Roof & Ceiling):	\$100,000
First Frank's Street House (Staff):	\$100,000
Whurr Road Tip (Newdegate):	\$100,341
Lake Grace Daycare Centre:	<u>\$200,000</u>
Total Acquitted:	\$500,341

The outstanding project is the Newdegate Medical Centre (Stage One) with a CLGF 2008-09 allocation of \$250,000.

After discussions with the Department of Regional Development and Lands (RDL) and with Council at the Strategic Planning Workshop, the author wrote to the RDL on 21 April 2011 outlining the difficulties the Shire has had expending the 2008-09 Country Local Government Fund (CLGF) allocation regarding the construction of the Newdegate Medical Centre.

RDL's Manager Reporting and Evaluation, Linda Leonard has now responded to the author's letter. In particular, Ms Leonard notes that the Shire has expended \$115,000 so far and that the laying of the concrete pad would complete Stage One of the Newdegate Medical Centre.

Accordingly, RDL suggests bringing forward the replacement of the Lake King Hall Roof (costed at \$100,000) to enable the Shire to fully utilise and fully expend the remainder of its 2008-09 CLGF funds. When in a position to progress with the Newdegate Medical Centre Stage Two, the 2010-11 CLGF funds can be utilised for this purpose.

The total amount of CLGF funding allocated (i.e. 2008/09 plus 2010/11) the Newdegate Medical Centre is \$387,000. This resulted from discussions regarding the 2010-11 Budget and adoption of the Shire's Strategic Plan (August 2010) to increase the level of CLGF to this project from \$250,000 to \$387,000.

Comment

As identified during the March 2011 Strategic Planning Workshop and the 2010-11 Budget Review, the status of the Newdegate Medical Centre project has, in part, held up the release of the 2010-11 funds consisting of \$487,000 for the Lake King Hall Roof (\$100,000) and the construction of the second Frank St Staff House – Lake Grace (\$250,000). The remaining funding under 2010-11 is allocated to Stage Two of the Newdegate Medical Centre Project (\$137,000). The other constraint has been the approval of the Shire's Forward Capital Works Plan.

RDL has made it very clear in its letter to the author and therefore the Shire that the 2010-11 funding will only be released once the 2008-09 CLGF allocation has been acquitted, the Forward Capital Works Plan approved and a Financial Assistance Agreement signed.

To date, the Shire's Forward Capital Works Plan has been approved. The Financial Assistance Agreement is a formality once it has been lodged seeking the release of the next round of funding.

By bringing the Lake King Hall Roof funding forward, this means that this particular project can commence by early July 2011 with a completion date of September 2011. Once completed, funding to undertake the second Franks Street House and to complete the Newdegate Medical Centre would be released. It is expected that the Newdegate Medical Centre would be completed by January 2012. Advice on the status of this particular project is already subject to various reports before Council.

Failure to vary the funding would see the Shire lose the outstanding funding of at least \$100,000 in due course.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Mr Paul Rosair – Director General Regional Development and Lands

Ms Linda Leonard – Manager Reporting and Evaluation
CEOs - LGMA Zone Meeting 7 June 2011
Internal: Shire President
Senior Management Team
Strategic Planning Workshop
Council Information Session

Financial Implications

The 2008-09 CLGF funds allocated by the Shire of Lake Grace to the Newdegate Medical Centre (Stage One) and subsequently agreed by RDL was \$250,000.

To date the Shire has spent \$150,000 on the Newdegate Medical Centre (Stage One). This leaves \$100,000 from the Shire's 2008-09 CLGF allocation that can be allocated to the Lake King Hall Roof if it is brought forward from the 2010-11 program.

This will mean that the 2010-11 allocation becomes:

Newdegate Medical Centre:	\$237,000
Second Franks Street house:	<u>\$250,000</u>
Total:	<u>\$487,000</u>

This also means that the total CLGF allocation for the Newdegate Medical Centre remains at \$387,000:

CLGF 2008-09:	\$150,000
CLGF 2010-11:	<u>\$237,000</u>
Total:	<u>\$387,000</u>

The total cost of the Newdegate Medical Centre is set at \$760,000. To date the Shire has borrowed \$223,000 for this project and has yet to confirm \$150,000 from the Newdegate Field Days.

Strategic Implications

Shire of Lake Grace Strategic Plan

1. Economic Diversity

Construct the Newdegate Medical Centre (Finish Project)

Voting Requirements

Simple majority required.

Officer Recommendation/Resolution

MOTION 11241

Moved Cr De Landgraft
Seconded Cr Farrelly

That Council authorises the Chief Executive Officer to seek a variation of projects from the Department of Regional Development and Lands. This is to enable 2008-09 Country Local Government Funds to be acquitted and allow for the 2010-11 Country Local Government Funds to be disbursed.

The variation of projects sought is to consist of:

- a. Bringing the Lake King Hall Roof project (\$100,000) forward from 2010-11 to enable the Shire to utilise and fully expend the remainder of its 2008-09 Country Local Government Funds.
- b. Allocating the remaining 2010-11 Country Local Government Funds of \$100,000 that results from bringing the Lake King Hall Roof project forward to the Newdegate Medical Centre Stage Two.

MOTION CARRIED 7/1

Voting for the Motion: Cr De Landgraft, Cr Farrelly, Cr Walker, Cr Sinclair,
Cr Armstrong, Cr Milton & Cr Chappell

Voting against the Motion: Cr Chamberlain

15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION
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15.1 LOCAL GOVERNMENT AMENDMENT (REGIONAL SUBSIDIARIES) BILL 2010

Applicant:	Hon Max Trenorden MLC - Member for the Agricultural Region
File No.	0029, 0445, 0552
Attachments:	WALGA – Letter from Ricky Burgess Letter Hon Max Trenorden Extract from Hansard – <i>Local Government Amendment (Regional Subsidiaries Bill) 2010</i>
Author:	Mr Sean Fletcher Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	13 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

That report seeks Councils approval to support the introduction of Local Government Enterprises on the basis of the comprehensive approach outlined in the Draft Discussion Paper: Local Government Enterprises as a Means of Improving Local Government.

Background

The Hon. Max Trenorden MLC has written to the author regarding support for his private member's bill, the *Local Government Amendment (Regional Subsidiaries) Bill 2010*. The purpose of the Bill is to amend the *Local Government Act 1995* so that Local Government will be able to share local government functions through the formation of regional subsidiaries similar to that found in South Australia and as proposed through the SEAVROC model.

In short, the Bill will allow two or more local governments to perform a function jointly through the formation of a corporate entity. This is similar to what was highlighted in the June 2010 report to Council regarding WALGA's request to support Local Government Enterprises as a means to provide a broad range of joint service delivery an example of such an entity is a group of rural local governments combining their roadworks operations under a single stand alone jointly owned entity or sharing environmental health services or even payroll, rating and procurement. Also there may be an opportunity to pick up private sector enterprises such as a medical centre or general practice, pharmacy or service station that would otherwise disappear.

The Hon. Member for the Agricultural Region sees his Bill as a valid mechanism to address the Government's Reform agenda without the ongoing burning out of local government elected members and officers alike

that is now occurring. The formation of such a subsidiary will still require the approval of the Minister for Local Government. However, the intent is for the regional subsidiary to act as an alternative to the formation of a formal regional organisation of councils through allowing the formation of a corporate entity with a charter that does not require the same level of structure and requirements applied to a local government.

WALGA has also written to the Shire advising that the Association supports the Hon Max Trenorden's Bill.

Comment

As advised previously, the 2008 WALGA SSS Report recognised that local government in Western Australia has very limited means in which to raise levels of finance to provide the ever increasing level of services that a local government such as Lake Grace is expected to provide. The main revenue streams are:

- Rates (ideally 40% of all revenue);
- Financial Assistance Grants (from the Commonwealth);
- Other Grant funding including Roads to Recovery;
- Loans; and
- Fees and Charges.

A local government has the capacity to enter into a major trading undertaking or major land transaction, but these do not guarantee a positive level of income.

The SSS Report identified that the implementation of a Local Government Enterprise (LGE) would provide an excellent opportunity for either individual or joint local governments to diversify their income stream. Western Australia is the only state that has a barrier to this opportunity. Queensland (along with New Zealand) has the most open model. It is common practice for local governments to place their commercial activities in wholly-owned corporate subsidiaries under the control of external boards.

South Australia also has the subsidiary model subject to Ministerial approval. In this instance it is mandatory that the regulatory functions of a local government must be separate from its commercial functions, and is the premise that SEAVROC was trying to pursue with the State Government during the Reform process. However, it became clear that the *Local Government Act 1995* in its current form does not have the capacity to cater for such subsidiaries.

At the Zone meeting in April 2011 attended by the author and the Shire President, the Hon. Member for the Agricultural Region gave a further presentation on his Bill and implored local government to get behind it. The Hon. Member along with Hon Nigel Hallett have worked tirelessly on this issue including meeting with various interstate agencies and local governments to get a better understanding of local government reform in other parts of Australia.

With the subsidiary model, the subsidiary is always subservient to the member council. A local government can be a member of any number of subsidiaries.

As an alternative to reform based on amalgamation, the subsidiary model has substantial merit. In particular, it allows for the opportunity to pursue greater sharing of resources that will save costs to the member local governments and thus communities in general. It also means that local decision making is maintained. The downside could well be the level of regulation that is developed to support such a model. However, it is incumbent on all involved in the process to ensure commonsense is maintained and that the subsidiary model is adopted in its purest form such as that exemplified by the South Australian model.

Legal Implications

Nil at this point in time. The *Local Government Act 1995*, will need amendment as outlined in the Bill.

Policy Implications

Nil

Consultation

External: Tony Brown – Executive Manager Governance & Strategy
WALGA
Hon. Max Trenorden MLC
Internal: Senior Management Team

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan – Focus 6 Leadership

Provide a visionary and proactive approach to leadership at an operational and strategic level.

6.1 Develop and implement through collaboration with other local, state and federal government agencies, resource sharing and regional service delivery.

6.2 Actively monitor the outcomes of the SSS report and its probable effects on the operations of Council.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11242

Moved Cr Armstrong
Seconded Cr Farrelly

That Council supports the *Local Government Amendment (Regional Subsidiaries) Bill 2010* and that the Chief Executive Officer advises the Hon. Max Trenorden MLC and the Chief Executive Officer WALGA accordingly.

MOTION CARRIED 8/0

15.2 CEO'S KEY PERFORMANCE INDICATORS - UPDATE

Applicant: Chief Executive Officer
File No. 0271
Attachments: Nil
Author: Mr Sean Fletcher
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 9 June 2011
Senior Officer: Mr Sean Fletcher
 Chief Executive Officer

Summary

This report provides an update each month on the progress of the CEOs Key Performance Indicators as identified during the CEO Performance Review 2010.

Background

The Council in conjunction with the author developed a range of Key Performance Indicators for the Chief Executive Officer to achieve.

Comment

A summary on the progress of the Chief Executive Officer's key performance indicators (KPIs) are as follows:

KPI 1		
Present to Council a Roles and Functionality Plan that provides for services to be maintained without necessarily replacing departing staff. The report is to be presented to Council by April 2011.		
Measure	Progress	Due
Report is presented to Council and Councillors have an opportunity to be heard	Alasdair Malloch-Smith WALGA conducted the review 22/23 February 2011: <ul style="list-style-type: none"> • Interviewed CEO & Staff 22/02; • Interviewed Elected Members 23/02; • Report received 10 March • Issued to Council 23 March 2011; • Mr Malloch-Smith to present to Council 27 April 2011; • CEO's response provided to Council 27 April 2011; • Recommendations forwarded for 2011/12 Budget consideration Matter completed	30 April 11

KPI 2		
CEO to invest time in meeting with stakeholders on a face to face basis at their localities and to be seen in the communities attending community functions and activities wherever practicable		
Measure	Progress	Due
Community Survey demonstrates an improvement in the Community understanding of the Role of Council and the Role of the CEO with improved communication channels	<p>Community Engagement Workshop conducted by Barbara Maidment 28/02/11 with elected members and key staff to develop policy and process based on new Department of Local Government guidelines on community engagement.</p> <ul style="list-style-type: none"> Policy presented to Council meeting 27 April 2011 and subsequently adopted <p>Attendances:</p> <ul style="list-style-type: none"> Lake Grace Development Association 7 June 2011; Newdegate Development Association 13 June 2011; Met with Stephen Chappell and Royce Taylor re Lake Grace Sporting Precinct Upgrade 	31 Aug 11

KPI 3		
Based on the outcomes of the draft Strategic Plan, the plan's KPIs for 2010/11 will be as follows:		
Action 1.1.1	Progress	Due
Lake Grace Residential Land – Development of next stage (known as Pt Lot 1 Griffin Street or Quondong Cr)	<p>As per the Corporate Plan:</p> <ul style="list-style-type: none"> Works crew completed road works; Electric mains connected and street lights working; Water and Sewerage lines going in. <p>Now starting to receive enquiries</p> <p>Rescheduled to 31 August 2011</p>	31 Aug 11
Action 1.1.2	Progress	Due
Lake Grace Industrial Land Development:	<p>As per the Corporate Plan:</p> <ul style="list-style-type: none"> As discussed and agreed at the strategic planning workshop 9&10 March, Shire works (\$40,000) deferred to 2011/12 to meet Landcorp timetable; Blocks available Feb 2012; Met with Landcorp Project Manager Robert Fenn 30 	31 Dec 11

	<p>March 2011:</p> <ul style="list-style-type: none"> ○ Mr Fenn clarifying matters re Native Title, soil contamination; ○ Will enter into pre-sale agreements with interested parties; <p>CEO's involvement completed for 2010/11</p>	
Action 2.1.1	Progress	Due
Construct the Newdegate Medical Centre within allocated budget	<p>As per the Corporate Plan and subsequent resolutions of Council:</p> <ul style="list-style-type: none"> • Construction site and pad adequately secured and protected; • Second review of pad conducted by second engineer, architect and CEO. 	31 Dec 11
Action 2.4.2	Progress	Due
Construct the Lake Grace Childcare Centre within allocated budget	<p>As per the Corporate Plan:</p> <ul style="list-style-type: none"> • Final plumbing connection completed; • Fit-out commenced Feb 2011; • Fencing nearing completion; • Development Officer applying for grant for fit-out costs and play equipment • As part of the transition now required a Management Committee is to be established regarding the running of this facility; • Centre expected to open July 2011 <p>Construction Completed</p>	31 Mar 11
Action 6.1.2	Progress	Due
Recruit a general practitioner that includes sourcing of a new GP for the Shire and the development with WALGA of a local government GP recruitment platform	<p>Pursuit of long term agreement with SRMG now required</p> <p>Consulted with stakeholders – report updating the GP situation prepared for June 2011 Ordinary Council Meeting. Final report recommending a final decision to be presented at the July Council Meeting.</p>	31 Aug 11

Action 7.1.7	Progress	Due
Complete Ward and Representation Review – By April 2011 the CEO to run a workshop for Councillors allowing Councillors the opportunity to review the report to ensure that it is appropriate for the Shire	<ul style="list-style-type: none"> • Special Council Meeting decision was to lay the matter on the table and for further consultation to be undertaken; • Special Electors meeting requested and called for 7 April 2011. Resolutions forwarded to 27 April Council meeting; • Advisory Board requested and met with Council on 13 April to review “Impasse”. • Council Meeting 27 April 2011 – Resolution 11208 provides a way forward with additional community engagement process. Second Discussion Paper developed with Working Group. • Further Special Electors meeting requested and called for 4 May 2011. • 13 June 2011 – Ward Review update to community via letter drop to whole of Shire – public submissions closing 28 July 2011. 	30 Jun 11

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: As per the comments in this report.

Internal: Shire President
Council at the Information Sessions
Strategic Planning Workshop 9 & 10 March 2011
Senior Management Team
Key Staff (as defined by the Corporate Plan)

Financial Implications

Nil.

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution

MOTION 11243

Moved Cr Chappell
Seconded Cr Milton

That Council note the progress of the Chief Executive Officer's Key Performance Indicators – Year Two.

MOTION CARRIED 8/0

15.3 DELEGATION OF POWERS TO THE CHIEF EXECUTIVE OFFICER AND THE DELEGATION REGISTER

Applicant:	Executive Services
File No.	0052
Attachments:	Register of Delegations
Author:	Mrs Jeanette Bennett Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	14 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is for Council to review its delegation of powers and duties performed by the Chief Executive Officer and other staff.

Background

In accordance with the requirements of the *Local Government Act 1995, s 5.46 (2)*; the local government is to review its delegations made under this division at least once each financial year. The previous review was undertaken in June 2010.

The Delegation Register is a requirement under the *Local Government Act 1995, s 5.46 (2)* and subject to the annual external audit process.

Comment

The attached Delegation Register where the Council has delegated powers and duties to the Chief Executive Officer, and where the Chief Executive Officer has delegated to other employees is presented.

No changes have been recommended since the previous review in June 2010.

Legal Implications

Local Government Act, 1995

- s5.16 Delegations to committees
- s5.42 Delegations to the CEO
- s5.43 Limits on delegations
- s5.44 CEO may delegate

Town Planning and Development Act 2005

Bush Fires Act 1954

Dog Act 1976

Health Act 1911

Local Government (Miscellaneous Provisions) Act 1960

Policy Implications

Shire of Lake Grace Policy Manual.

Consultation

N/A

Financial Implications

N/A

Strategic Implications

Shire of Lake Grace Strategic Plan - 7. Organisational Excellence

7.1 Develop systems to ensure compliance with various statutes, regulations and policies.

Voting Requirements

Absolute majority (5) required.

Recommendation/Resolution

MOTION 11244

Moved Cr De Landgraftt
Seconded Cr Sinclair

That Council, in accordance with s5.42 of the *Local Government Act 1995*, delegate to the Chief Executive Officer and others, the discharge of duties and powers as detailed in the attached Register of Delegations (June 2011) noting that the Chief Executive Officer has on-delegated some of his powers and duties to other staff.

MOTION CARRIED BY ABSOLUTE MAJORITY 8/0

16.0 INFORMATION BULLETIN

16.1 INFORMATION BULLETIN REPORT – JUNE 2011

Applicant:	Executive Services
File No.	N/A
Attachments:	<ol style="list-style-type: none"> 1. Grants Register as at 14 June 2011 2. State Records Office of WA – Policy & Information Sheet for LG Elected Members 3. Wheatbelt Railway Retention Alliance Update 4. Minister for Local Govt Circular 15-2011 5. Minister for Local Govt – Letter & Reports 6. Electoral Distribution Commissioners – Letter & booklet 7. Minister for Environment & Water – Media Releases 8. Dept of Local Government – Circular 16-2011
Author:	Mrs Jeanette Bennett Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	14 June 2011
Senior Officer:	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Report deals with monthly standing items and other information of a strategic nature relevant to Council.

A 'Monthly Circular' is also distributed alongside the Agenda and contains management reports, committee meeting and other minutes, circulars, newsletters and items of correspondence received by the Shire.

Comment

The information at attachment as per above, together with the following updates are provided for Council's information:

1. Grants Register

Provides a list of grants applied for (pending), approved and completed on behalf of the Shire.

2. State Records Office of WA – Policy & Information Sheet for LG Elected Members

The State Records Commission Policy and an information sheet regarding the capture of Elected Member Records is attached for your attention.

Note: The Shire's Recording Keeping Policy will be updated in coming months; at that time the capture of Shire of Lake Grace Elected Member records will be addressed and procedures put in place.

3. Wheatbelt Railway Retention Alliance Update

WWRA update for members is attached – note the possibility of a full Alliance general meeting being called in the second week of July 2011 to present the CBH/Watco Business Case.

4. Minister for Local Govt - Circular 15-2011

Circular re Whole of Local Government Forum – Planning for Change – refer next item (5) for more detail.

5. Minister for Local Govt – Letter & Reports

Letter from the Minister re Whole of Local Government Forum held on 12 May 2011 (Acting CEO Gary Martin attended on behalf of Shire of Lake Grace). A report on the presentations and discussion is attached.

6. Electoral Distribution Commissioners – Letter & Booklet

Letter re 2011 proposed Electoral Boundaries for Western Australia. A copy of the proposed boundaries booklet was provided and is available on request.

A copy of the booklet also appeared in the West Australian on Saturday 11 June 2011. The booklet is also available for download at www.boundaries.wa.gov.au.

7. Minister for Environment & Water – Media Releases

WALGA and the Wheatbelt Development Commission have issued the Shire with media releases from the Minister for Environment & Water regarding the announcement of a \$7 million boost from the State Government for regional waste management.

The funding is for a five year period to help local governments increase rates of recycling and reduce waste going to landfill. The finding is a direct outcome of the Zero Waste Plan Development Scheme. Access to the funding is conditional on regional grouping.

To this end Council will recall that at its 22 December 2010 Ordinary Meeting it was resolved to withdraw from membership with the Wagin Refuse Group with the acknowledgement that the Shire may apply to re-enter at some stage in the future.

8. Dept of Local Government – Circular 16-2011

This Circular outlines the new regulation 29B, *Local Government (Administration) Regulations 1996*, developed in response to ratepayers concerns about personal information being available to other organisations and members of the public.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution

MOTION 11245

Moved Cr Milton
Seconded Cr Farrelly

That Council receive the Information Bulletin Report.

MOTION CARRIED 8/0

17.0 URGENT BUSINESS BY DECISION OF THE MEETING

None.

18.0 SCHEDULING OF MEETING

18.1 JULY 2011 ORDINARY MEETING

Motion 11124 November 2010 states:

An Ordinary Meeting of Council will be held on Wednesday 27 July 2011, commencing at 3:00pm at Council Chambers, 1 Bishop St Lake Grace WA.

19.0 CONFIDENTIAL BUSINESS – as per Local Government Act s5.23 (2)

MOTION 11246

Moved Cr Milton
Seconded Cr Chappell

That Council close the meeting to the public at this time, being 4.23pm, to consider Item 19.1 - Recruitment of a General Practitioner for the Shire of Lake Grace - Update.

MOTION CARRIED 8/0

4.23pm *Mr Owen left the meeting.*

19.1 RECRUITMENT OF A GENERAL PRACTITIONER FOR THE SHIRE OF LAKE GRACE - UPDATE

Confidential Item forwarded under separate cover.

MOTION 11247

Moved Cr Milton
Seconded Cr Chamberlain

That Council receives the Chief Executive Officer's updated report on the recruitment of a general practitioner for the Shire of Lake Grace.

MOTION CARRIED 8/0

4.45pm *Cr Chamberlain left the meeting.*

MOTION 11248

Moved Cr Chappell
Seconded Cr Milton

That Council re-open the meeting to the public at this time, being 4.46pm.

MOTION CARRIED 7/0

20.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 4.47pm.

21.0 CERTIFICATION

I Andrew James Walker certify that the minutes of the meeting held on the 22 June 2011 as shown were confirmed as a true record at the meeting held on the 27 July 2011.

Chairman

Date