

Shire of Lake Grace

Ordinary Council Meeting

Minutes

24 October 2012



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SHIRE OF LAKE GRACE

Minutes of the Ordinary Meeting of Council held at Council Chambers, 1 Bishop St Lake Grace WA on Wednesday 24 October 2012.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Shire President opened the meeting at 3.01pm.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr LW Armstrong	Shire President
Cr IC Chamberlain	Deputy Shire President
Cr R Chappell	
Cr JF De Landgraft	
Cr OP Farrelly	
Cr AI Milton	
Cr DP Sinclair	
Cr AJ Walker	
Mr GK Simpson	Acting Chief Executive Officer
Ms S Appleton	Manager Corporate Services
Mr MF Harrop	Manager Infrastructure Services
Ms LG Holben	Manager Community Services
Mrs J Bennett	Executive Assistant
Mrs M Naisbitt	Observer

2.2 APOLOGIES

2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

As per Motion 11505 Cr Newman was previously granted leave of absence from 23 to 27 October 2012.

3.0 PUBLIC QUESTION TIME

3.1 MRS H MCDONALD & MR B IFFLA

Questions taken on notice at the 28 September 2012 Ordinary Meeting from Mrs Helen McDonald:

Question 1:

The community feels we are top heavy with office staff and road maintenance is not being carried out. How many Shire staff are employed on the following sections:

1. Road maintenance crew
2. Gardening Crew
3. Office Staff

Reply: (as per September 2012 Minutes)

The Manager Infrastructure Services advised there are 10 staff on the Road Maintenance and Construction Crew, the Gardening Crew has 4FTE gardeners.

The Manager Corporate Services advised that in relation to Office Staff the question will be taken on notice. The Manager Corporate Services commented that at the last official count, the total Shire workforce consists of 38 full time equivalent positions, since then 3 positions have become vacant which have not been replaced, this puts the Shire workforce at 35 full time equivalent positions.

Reply to question taken on notice

Office Staff at the Shire of Lake Grace includes:

CEO & 3 Managers = 4FTE's

Office Staff = 10 FTE's across the four service areas i.e. Corporate, Community, Infrastructure & Executive Services)

Question 2:

Why is it 3 years ago the Shire was pushing 180,000 to 200,000 sq metres of gravel each year and since then battling to be 100,000 sq metres of gravel each year?

Is there still a separate allocation for stockpiling gravel? Quite obviously the gravel is not getting to the roads.

Reply: (as per September 2012 Minutes)

The Manager Infrastructure & Works replied a review of the past 8 years data indicated that annual gravel pushing for road re-sheeting never extends to 180,000 cubic metres. The Shire has a separate allocation within the budget of the amount of \$45,000 for contract gravel pushing. The balance of gravel is sourced from surplus stockpiles and pushed for specific roads within the adopted budget road program.

With regard to totals for past years, the question will be taken on notice as an assessment will need to be done.

Reply to question taken on notice

The Shire does not need to push up 180,000 cubic metres to manage the gravel re-sheeting road program. A review of the Shire and contractor records also indicates that, over the past 8 years this quantity has never been pushed up for the re-sheeting program.

The typical volumes of gravel used for gravel re-sheeting are in the order of 120,000-130,000 cubic metres subject to road program scope and seasonal conditions.

The Shire has allocations within its budget for gravel pushing in a dedicated account and within the scope of the road program budget. The Shire has a contract with a local contractor for the pushing of gravel with a specified amount at the discretion of the Shire's need.

From time to time the Shire does other works including dam construction, back slopes clearing, drainage, rubbish tip construction & maintenance, gravel pit rehabilitation and flood damage work. This work typically demands additional contractor work to undertake these jobs.

In the past, the development of stockpiles and surplus gravel from flood damage work has provided suitable gravel supplies for our current road program work. The Shire will endeavour to utilize existing stockpiles to ensure previous gravel pushing is not wasted where practical. As gravel stockpiles are subject to pilferage and vegetation re-growth it is important to use existing sources to ensure road program is delivered at the lowest cost.

Questions taken on notice at the 28 September 2012 Ordinary Meeting from Mr Bob Iffla:

Question 4:

Mr Iffla referred to the artificial turf in the main street of Lake Grace which he admires, and asked what the total cost of it was?

Reply: (as per September 2012 Minutes)

Manager Infrastructure Services advised the question will be taken on notice. The Manager Corporate Services commented that the grass around the BBQ area was purchased in March 2011, some of the cost as covered by the Lotterywest Flood Project and some costed to the Road Verges account.

Reply to question taken on notice

Total cost of supply and install: \$53,636.36

Funding sources:

Lotterywest 2006 Flood Recovery Project: \$23,763.95

Lake Grace Centenary celebrations: \$15,000.00

Shire town streets funding: \$14,872.41

Question 5:

I have heard through the grapevine that there has been a considerable over run on the construction of the health centre at Newdegate, how much is this and how many quotes did you receive and was the cheapest considered?

Reply: (as per September 2012 Minutes)

Question taken on notice.

Reply to question taken on notice

After a lengthy tender process Council resolved to reject the tenders and proceed on the basis of owner/builder for a maximum price of \$760,000 (exclusive of GST). The cost advice given was for \$884,295 with possible savings of \$123,000 by the Shire, absorbing the cost of the carpark, landscaping, paving and headworks.

The final costs came in as follows:

Building construction: \$ 703012.43

Consultants: \$145,895.45

Headworks: \$105,345.58

Internal fit out: \$ 73,100.38

Total: \$1,027,353.84

The finished article is below the Quantity Surveyors total construction projection of \$1,103,955.00 of 3 years ago.

Question 6:

Have all the rates due last year been collected?

Reply:(as per September 2012 Minutes)

The Manager Corporate Services advised the question will be taken on notice.

Reply to question taken on notice

As at 23 October 2012 the summary of outstanding rates is as follows:

1 July 2012 sundry debtors for rates:	\$294,682.00
Arrears collected to date:	<u>\$172,348.00</u>
23 October 2012 arrears still outstanding:	\$122,334.00

The outstanding figure of \$122,334.00 represents 3.7% of the 2011/12 rates budgeted.

3.2 MRS M NAISBITT

The following written questions were received from Mrs Mary Naisbitt via email on Monday 21 October 2012 regarding the Lake Grace Swimming Pool:

Question 1:

When it will open for this season?

Question 2:

How many days it will be open?

Question 3:

What hours it will be open?

Comment 4:

I hope that the house at 3 Clark Avenue will be reserved for future Pool Managers.

The Manager Community Services, Ms Lee Holben has provided the following replies as follows:

Reply: Question 1:

- *Friday 16 November - 2pm to 6pm as a trial run (registration for Swimming Club 3.30pm – 4.30pm)*
- *Monday 19 November is the official opening.*

Reply Question 2 & 3:**Normal Pool Opening Hours:**

- *Monday 2.00pm – 6.00pm*
- *Tuesday CLOSED*
- *Wednesday 2.00pm – 6.00pm*
- *Thursday CLOSED*
- *Friday 2.00pm – 6.00pm*
- *Saturday Midday – 6.00pm*
- *Sunday Midday – 6.00pm*

Early Morning Swimming (as of Monday 3 December):

- *Monday, Wednesday & Friday: 6am – 7.30am*

The pool is open a total of 5 days per week (28½ hours)

Swimming Lessons

- *School in-term swimming lessons – Monday to Friday, 19 -30 November. Pool open 2.00pm-6.00pm which includes the public.*
- *Vacation Swimming Lessons – from Wednesday 19 – 23 December. Pool is open to the public. Opening hours to be confirming pending weather conditions.*

Other Information

- *Cleaning & maintenance will be done outside of these hours*
- *If temperature drops below 20 degrees pool will be closed*
- *If temperature above 30 degrees on a non opening day (i.e. Tuesday & Thursday) the pool will be open if staff available. Public can check via the answering machine at the pool (ph 9865 1144).*

Reply: Comment 4:

The house at 3 Clark Avenue which is occupied by the Pool Manager for 5 months of the year, is currently being used by a Shire Staff member as local residents are being trained as pool managers and do not require a house.

This allows for a rental income rather than having the house vacant and no income. If circumstances change and the house is needed for a pool manager, the house at 3 Clark Avenue will be utilised.

4.0 APPLICATIONS FOR LEAVE OF ABSENCE
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MOTION 11523

Moved Cr Chamberlain
Seconded Cr Milton

That Cr Sinclair be granted leave of absence for the 28 November 2012 Ordinary Meeting of Council.

MOTION CARRIED 8/0

5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 ORDINARY MEETING – 28 SEPTEMBER 2012

Resolution

MOTION 11524

Moved Cr De Landgraft
Seconded Cr Walker

That the minutes of the Ordinary Meeting of Council held on the 28 September 2012 be confirmed as a true and accurate record subject to the administrative corrections made on page 102 to Public Question Time Question No 2 reply.

MOTION CARRIED 9/0

6.0 DECLARATIONS OF INTEREST

6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

None

6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

None

6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

None

7.0 NOTICES OF URGENT BUSINESS

None

8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

None

9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None

10.0 MEMBERS' REPORTS

10.1 CR CHAMBERLAIN

Cr Chamberlain reported attendance at the 12 November 2012 Wheatbelt Railway Retention Alliance Meeting in Quairading. The main agenda for the lengthy meeting was to formalise the incorporation of the group and attend to the constitutional matters. The process will now move forward via the public advertising period.

There were no decisions on actions or discussion on strategies, they did circulate financials of the organisation and Cr Chamberlain noted the Shire of Lake Grace contribution needs to be paid. Even though we have no Tier 3 rail in our district it is important to support the Alliance as any overflow from rail puts more pressure on our roads.

10.2 CR SINCLAIR

Cr Sinclair thanked the Councillors and staff who attended the Varley Progress Meeting during the week, it was very much appreciated by the Varley community.

10.3 CR ARMSTRONG

Cr Armstrong reported attendance at the Local Laws and Community Strategic Planning Workshop held on Tuesday 16 October 2012, the information gained from the Local Laws workshop regarding Standing Orders was very worthwhile.

11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES

11.1 CALLING OF TENDERS – PURCHASE OF PLANT

Applicant: Manager Infrastructure Services
File No. 0415
Attachments: Nil
Author: Mr Martin Harrop
 Manager Infrastructure Services
Disclosure of Interest: Nil
Date of Report: 17 October 2012
Senior Officer: Mr Graeme Simpson
 Acting Chief Executive Officer

Summary

This report recommends that Council authorise the Chief Executive Officer to call tenders for supply and disposal of a Multi tyred roller for the Shire road construction plant.

Background

The Shire's works program for the balance of this financial year will focus on the re-sheeting of roads and improving the ongoing general maintenance of the gravel road network.

The Shires existing multi tyred roller (Multipac VP2400) was purchased in October 2001 and has accumulated 6240 hours in operation.

The multi tyred roller is a key plant requirement to ensure our roads are constructed and maintained to level of service expected by the community and the purchase of a new multi tyred roller will ensure road maintenance standards are achieved.

Comment

In order to satisfy the specific requirements of the Local Government (Functions and General) Regulations 1996 it is recommended that Council resolve to proceed with the tasks required to publicly invite tenders for the supply and disposition of Multi tyred pneumatic roller for the Shire road construction plant.

The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative and specification criteria to determine the most advantageous outcome to the Shire.

The assessment criteria will be:

- | | |
|---|-----|
| • Cost (purchase price minus trade price) | 65% |
| • Serviceability | 15% |
| • Warranty | 10% |
| • Functionality and specifications | 10% |

Legal Implications

Local Government Act 1995

Local Government (Functions and General) Regulations 1996

Policy Implications

Nil

Consultation

Internal: Chief Executive Officer

Financial Implications

Allowances have been made within the budget to purchase new roller with income from disposal of existing Multipac VP2400 roller.

Strategic Implications

Works are required to enable the completion of road re-sheeting and road construction projects.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11525

Moved Cr Farrelly
Seconded Cr Chappell

That Council authorise the Chief Executive Officer to call tenders for the supply and disposal of a multi tyred roller using the following assessment criteria:

- | | |
|---|-----|
| • Cost (purchase price minus trade price) | 65% |
| • Serviceability | 15% |
| • Warranty | 10% |
| • Functionality and specifications | 10% |

MOTION CARRIED 8/0

12.0 MATTERS FOR CONSIDERATION – PLANNING

12.1 PROPOSED LIGHT INDUSTRIAL SUBDIVISION ON PORTION OF RESERVES 29080 & 39314 LAKE GRACE NEWDEGATE ROAD, NEWDEGATE – WAPC NOTIFICATION OF CONDITIONAL APPROVAL

Applicant:	Shire of Lake Grace
File No.	0726
Attachments:	Plans 1 to 3 & Attachment 1
Author:	Mr Joe Douglas & Mr Carlo Famiano Urban & Rural Perspectives -Town Planning Consultants
Disclosure of Interest:	Nil
Date of Report:	15 October 2012
Senior Officer:	Mr Graeme Simpson Acting Chief Executive Officer

Summary

This report has been prepared to inform Council of the Western Australian Planning Commission's (WAPC's) decision on the 27th September 2012 to grant conditional approval to the proposed subdivision by LandCorp of a 3.26 hectare portion of Reserves 29080 & 39314 Lake Grace-Newdegate Road to allow for the creation of nine (9) individually titled light industrial lots in the western extremities of the Newdegate townsite.

Background & Comment

As Council is aware, the Shire of Lake Grace has for many years been investigating a suitable location for the development of additional light industrial land in Newdegate to address the current critical shortage of land of this type in the townsite.

In 2003, following extensive investigations and discussions between the Shire of Lake Grace, LandCorp, the Department of Regional Development and Lands and various service agencies, it was agreed that approval be sought from the WAPC to subdivide a portion of Reserves 29080 & 39314 Lake Grace-Newdegate Road, Newdegate to create a total of thirty three (33) new individually titled industrial lots.

On the 30th June 2005 a subdivision application prepared under the authority of LandCorp and the Department of Regional Development and Lands was submitted to the WAPC to obtain approval for Stage 1 of the project comprising a 3.26 hectare portion of Reserves 29080 & 39314. Under the terms of that application a total of nine (9) new light industrial lots ranging in size from 1,462m² to 3,622m² plus one drainage lot of 6,350m² and all associated roadways were proposed (see Plans 1 to 3).

On the 27th September 2012 the WAPC, after much deliberation over Council's decision in September 2005 not to support the subdivision application despite having initiated the entire process, decided to grant approval for Stage 1 of the project as proposed to give all parties concerned the flexibility required to help address the current critical shortage of light industrial land in the townsite. The Commission's approval, which is a valid for a period of four (4) years from the abovementioned date, includes ten (10) standard conditions and nine (9) associated

advice notes which will need to be satisfied as part of the project's implementation (see Attachment 1).

In light of the Commission's recent approval, LandCorp is now able to commence the engineering design and physical construction works required to facilitate the implementation of Stage 1 of the project should the Shire wish to proceed.

It is significant to also note that the WAPC's approval of the application also provides the Shire with an alternative option for the development and release of additional light industrial land in Newdegate townsite in the event that the WAPC and EPA decide not to support the proposed rezoning and subdivision of portion of Reserves 20531 & 25063 in the eastern part of the townsite adjacent to Lake Burkett due to potential environmental constraints and/or higher than anticipated development costs.

Legal Implications

Planning and Development Act 2005
Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

Nil

Consultation

Community consultation not required. Public advertising of the Shire's intention to rezone and subdivide portion of Reserves 29080 & 39314 Lake Grace-Newdegate Road, Newdegate for light industrial purposes was undertaken in the latter half of 2004 for a period of ninety (90) days as part of the process of formulating the Shire's now approved and operative Local Planning Scheme No.4 and Local Planning Strategy where specific details of the proposal were provided.

Financial Implications

To be determined following the preparation of revised development cost estimates if / when required.

Strategic Implications

The proposed subdivision of portion of Reserves 29080 & 39314 Lake Grace-Newdegate Road, Newdegate is consistent with the strategic direction provided in the Shire of Lake Grace Local Planning Strategy as this applies specifically to the development of additional light industrial land in the Newdegate townsite. It also provides a further short term opportunity to address the current shortage of land of this type in the townsite which has been a longstanding issue that remains unresolved.

Recommendation

That Council receive and acknowledge the correspondence received from the Western Australian Planning Commission confirming the issuance of conditional subdivision approval for the creation of nine (9) new light industrial lots on portion of Reserves 29080 & 39314 Lake Grace-Newdegate Road, Newdegate which is valid for a period of four (4) years from the 27th September 2012.

Voting Requirements

Simple majority required.

Resolution

MOTION 11526

Moved Cr Chappell
Seconded Cr Chamberlain

That Standing Orders, under clause 16.1 Shire of Lake Grace Standing Orders Local Law, be suspended at this time, being 3.19 pm to allow discussion on the development of Newdegate Industrial Land at this location.

MOTION CARRIED 8/0

3.20pm *Mrs Naisbitt left the meeting.*

Resolution

MOTION 11527

Moved Cr Chappell
Seconded Cr Farrelly

That Standing Orders resume at this time, being 3.48 pm.

MOTION CARRIED 8/0

Resolution

MOTION 11528

Moved Cr Chappell
Seconded Cr Walker

That Item 12.1 Proposed Light Industrial Subdivision on Portion of Reserves 29080 & 39314 Lake Grace Newdegate Road, Newdegate – WAPC Notification of Conditional Approval lay on the table until all relevant information on the past history is brought back to the November 2012 Ordinary Meeting.

MOTION CARRIED 8/0

13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

No items for consideration.

14.0 MATTERS FOR CONSIDERATION – FINANCE**14.1 ACCOUNTS FOR PAYMENT – SEPTEMBER 2012**

Applicant: Shire of Lake Grace
File No. 0277
Attachments: List of Creditors
Author: Miss Nicola Bateman
Finance Officer
Disclosure of Interest: Nil
Date of Report: 5 October 2012
Senior Officer: Ms Samantha Appleton
Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of September 2012.

Background

List of payments for the month September 2012 through the Municipal and Trust accounts are attached with a statement of credit card activity

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of September 2012 from the Municipal and Trust Account Total \$607,101.26

Strategic Implications

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11529

Moved Cr Chappell
Seconded Cr Farrelly

That Council receive the list of payments totalling \$607,101.26 as presented for the month of September 2012 incorporating:

- Direct Credits DD4134.1 to DD4170.1
- Trust Account 670 to 671
- Municipal Account Cheques 34882 to 34898
- Electronic Funds Transfers EFT10032 to EFT10138

MOTION CARRIED 8/0

14.2 FINANCIAL STATEMENTS – AUGUST 2012

Applicant: Corporate Services Section
File No. 0275
Attachments: Financial Reports
Author: Ms Samantha Appleton
Manager Corporate Services
Disclosure of Interest: Nil
Date of Report: 5 October 2012
Senior Officer: Mr Graeme Simpson
Acting Chief Executive Officer

Summary

Consideration of the financial statements for the month ending 31 August 2012.

Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Capital Road Works, Operating Revenue & Expenditure Graphs
- Bank Reconciliations

It should be noted that the audit for 2011/12 is yet to be completed and end of year figures for this period may be subject to change.

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Goal 7: Organisational Excellence

Strategy 7.1: Develop systems to ensure compliance with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 11530

Moved Cr Chappell
Seconded Cr Sinclair

That Council in accordance with Regulation 34 of the Local Government (Financial Management) Regulations 1996 receives the Statement of Financial activity for the period ended 31 August 2012.

MOTION CARRIED 8/0

15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION

No items for consideration.

16.0 INFORMATION BULLETIN

16.1 INFORMATION BULLETIN REPORT – OCTOBER 2012

Applicant:	Executive Services
File No.	N/A
Attachments:	<ol style="list-style-type: none"> 1. Grants Register – not available 2. Council Status Report 3. Letter – Minister for Environment 4. WALGA Infopage 5. Letter – Dept of Local Govt 6. Letter – Dept of Premier & Cabinet 7. Letter – SW Aboriginal Land & Sea Council
Author:	Mrs Jeanette Bennett Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	17 October 2012
Senior Officer:	Mr Graeme Simpson Acting Chief Executive Officer

Summary

The purpose of this report is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Report deals with monthly standing items and other information of a strategic nature relevant to Council.

A copy of other relevant Councillor information is distributed via email and the weekly mail-out.

Comment

The information at attachment includes:

1. Grants Register

Report not available for October 2012 at the time of preparing the agenda.

2. Council Status Report

Tracks the progress of Council resolutions.

3. Letter – Minister for Environment

The Minister for Environment has written regarding the establishment of a container deposit scheme for WA.

4. WALGA Infopage

WALGA Infopage regarding legal advice sought by WALGA to clarify Local Government's obligations and responsibilities under the *Building Act 2011*.

5. Letter – Department of Local Government

Letter from the Director General regarding the 2011/12 Capability Measurement Survey that the Shire of Lake Grace took part in back in May 2012.

6. Letter – Department of Premier & Cabinet

Letter from the Executive Director of the Dept of Premier and Cabinet regarding the State Government's negotiations to resolve native title claims in the South West.

7. Letter – SW Aboriginal Land & Sea Council

Letter from the Chief Executive Officer of the South West Aboriginal Land and Sea Council regarding opportunities for partnerships.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

N/A

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution

MOTION 11531

Moved Cr Chappell
Seconded Cr De Landgraft

That Council accept the Information Bulletin Report.

MOTION CARRIED 8/0

17.0 URGENT BUSINESS BY DECISION OF THE MEETING

None

18.0 SCHEDULING OF MEETING

18.1 NOVEMBER 2012 ORDINARY MEETING

Motion 11333 November 2011 states:

An Ordinary Meeting of Council will be held on Wednesday 28 November 2012, commencing at 8.00am at the Newdegate Community Resource Centre, Collier St Newdegate WA.

19.0 CONFIDENTIAL BUSINESS – as per Local Government Act s5.23 (2)

None

20.0 CLOSURE

There being no further business, the Shire President closed the meeting at 3.55 pm.

21.0 CERTIFICATION

I Leonard William Armstrong certify that the minutes of the meeting held on the 24 October 2012 as shown were confirmed as a true record at the meeting held on the 28 November 2012.

Chairman

Date