

Shire of Lake Grace



Special Council Meeting

Minutes

29 July 2015

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SHIRE OF LAKE GRACE

Minutes of the Special Meeting of Council held at Council Chambers, 1 Bishop St Lake Grace on Wednesday 29 July 2015. The purpose of the meeting was to adopt the 2015/16 Budget.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (Shire President) opened the meeting at 3.00 pm.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr AJ Walker	Shire President
Cr JF De Landgraft	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr SG Hunt	
Cr DP Sinclair	
Cr MG Stanton	

In Attendance

Mr NA Hale	Chief Executive Officer
Mr P Dittrich	A/Manager Corporate Services
Mr L Shopov	Manager Infrastructure Services
Mrs L Holben	Manager Community Services
Mrs J Bennett	Executive Assistant

2.2 APOLOGIES

None

2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Cr Marshall - Motion 12032 May 2015

- Cr Marshall has approved leave of absence from 20 July to 25 August 2015.

Cr Clarke – Motion 12062 July 2015

- Cr Clarke has approved leave of absence from 24 July to 5 August 2015.

3.0 PUBLIC QUESTION TIME

No members of the public present

4.0 DECLARATIONS OF INTEREST

4.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

4.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

4.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

Cr Chappell – Item 5.1

5.0 MATTERS FOR CONSIDERATION

Cr Chappell disclosed an interest of impartiality in Item 5.1 in that his wife is a Shire employee.

5.1 2015/16 BUDGET ADOPTION

Resolution

MOTION 12085

Moved Cr Chappell
Seconded Cr De Landgraftt

That, as per clause 16.1 of the Shire of Lake Grace Standing Orders Local Law, Standing Orders be suspended at this time being 3.10 pm, to allow discussion on the 2015/16 Draft Budget.

MOTION CARRIED 7/0

Resolution

MOTION 12086

Moved Cr Chappell
Seconded Cr Hunt

That Standing Orders resume at this time being 3.27 pm

MOTION CARRIED 7/0

Applicant:	Chief Executive Officer
File No.	0756
Attachments:	No 1 2015/16 Statutory Budget No 2 Schedules No 3 Fees & Charges
Author:	Mr Peter Dittrich A/Manager Corporate Services
Disclosure of Interest:	Nil
Date of Report:	28 July 2015
Senior Officer:	Mr Neville Hale Chief Executive Officer

Summary

For Council to consider and adopt the Municipal Fund Budget for the 2015/16 financial year together with supporting schedules, including the striking of the municipal fund rates, establishment of new reserve funds, setting of elected member's fees for the year, and other consequential matters arising from the budget papers.

Background

The 2015/16 budget has been compiled on the principles contained in the revised Strategic (Community) Plan and other informing documents including the Forward Capital Works Plan, Five Year Road Program and Asset Management Plan.

The 2015/16 budget has been prepared in accordance with the presentations made to Councillors at the budget workshops held in May, June and July.

Comment

The budget has been prepared to include information required by the *Local Government Act 1995*, *Local Government (Financial Management) Regulations 1996* and *Australian Accounting Standards*. The main features of the draft budget include:

- The budget has been prepared with a 3.23 % increase in the total of all rate income to align with the forward financial plans contained in the Strategic Plan and other supporting plans.
- General Fees and charges have increased by 3% (CPI) with some variation for rounding. Statutory fees and charges such as those for Town Planning are as per legislative requirements.
- Household and commercial waste charges are proposed to increase in the range of 3% to meet the cost of waste facility management.
- Capital works totalling \$4.8M is planned. Expenditure on road infrastructure (\$2.5M) is a major component of this spending along with plant replacement (\$1.2M).
- A new Reserve for the provision of essential medical services (\$150K) will be established.
- An estimated surplus of \$1.873M is anticipated to be brought forward from 30 June 2015 following the early payment of the 2015/16 Federal Assistance Grants. However this is unaudited and may change. Any change will be addressed as part of a future budget review.
- Principal grant funding income for the year is estimated from:

	\$
MRWA – general contribution	248,400
Grants Commission General	497,961
Grants Commission Roads	571,197
Regional Road Group (MRWA)	330,000
Roads to Recovery	1,052,710

Legal Implications

Section 6.2 of the *Local Government Act 1995* requires that not later than 31 August in each financial year, or such extended time as the Minister allows, each local government is to prepare and adopt, (Absolute Majority required) in the form and manner prescribed, a budget for its municipal fund for the financial year ending 30 June of the next year.

- *Local Government (Functions and General) Regulations 1996*
- *Cemeteries Act 1986*
- *Waste Avoidance and Resources Recovery Act 2007*
- *Local Government (Miscellaneous Provisions) Act 1960*
- *Australian Accounting Standards*

Policy Implications

N/A

Consultation

Internal Staff
 Council

External Community groups (and Councillors) have had the opportunity to submit budget requests

Financial Implications

The Budget document establishes activities which the Shire will pursue during the 2015/16 financial year.

Strategic Implications

Nil

Voting Requirements

Absolute majority (5) required.

Recommendation/Resolution

MOTION 12085

Moved Cr Chappell
Seconded Cr De Landgraftt

1. That Council adopt all recommendations in parts A to J as follows as its budget for 2015/16:

PART A - MUNICIPAL FUND BUDGET FOR 2015/16

Pursuant to the provisions of section 6.2 of the *Local Government Act 1995* and Part 3 of the *Local Government (Financial Management) Regulations 1996*, the Council adopt the Municipal Fund Budget as contained in Attachment 1 of this agenda for the Shire of Lake Grace for the 2015/16 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type on page 2 showing a net result for that year of (\$802,026).
- Statement of Comprehensive Income by Program on page 3 showing a net result for that year of (\$802,026).
- Statement of Cash Flows on page 5.
- Rate Setting Statement on page 6 showing an amount required to be raised from rates of \$2,698,669 which includes Ex Gratia rates of \$53,487 and interim rates of \$823.
- Notes to and Forming Part of the Budget.
- Budget schedules as detailed in Attachment 2.
- Transfers to/from Reserve accounts as detailed in Note 6 of Attachment 1.

PART B – GENERAL AND MINIMUM RATES, INSTALMENT PAYMENT ARRANGEMENTS

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council, pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the *Local Government Act 1995*, impose the following general and minimum rates on Gross Rental and Unimproved Values.

MOTION 12085 continued:

1.1 General Rates

Gross Rental Value (GRV)	8.9660 cents in the dollar
Rural (UV)	0.86130 cents in the dollar

1.2 Minimum Rates

Gross Rental Value (GRV)	\$400
Unimproved Value (UV)	\$400

2. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 64 (2) of the *Local Government (Financial Management) Regulations 1996*, Council nominates the following due dates for payment in full or by instalments:

- Full payment and 1st instalment due date 11 September 2015
- 2nd half instalment due date 15 January 2016
- 2nd quarterly instalment due date 13 November 2015
- 3rd quarterly instalment due date 15 January 2016
- 4th quarterly & final instalment due date 15 March 2016

3. Pursuant to Section 6.46 of the *Local Government Act 1995*, Council does not undertake to offer discount for payment of rates within the 35 days after the date of issue of rates notices.

4. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 67 if the *Local Government (Financial Management) Regulations 1996*, Council adopts an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$11 for each instalment after the initial instalment is paid.

5. Pursuant to section 6.45 of the *Local Government Act 1995* and regulation 68 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 5.5% where the owner has elected to pay rates and service charges through an instalment option.

6. Pursuant to section 6.51 (1) and subject to section 6.51 (4) of the *Local Government Act 1995* and regulation 70 of the *Local Government (Financial Management) Regulations 1996*, Council adopts an interest rate of 11% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

PART C – RESERVE FUNDS – NEW RESERVES ESTABLISHED

Pursuant to section 6.11 of the *Local Government Act 1995* a Essential Medical Services Reserve be established. The purpose of the reserve is as follows:

- Essential Medical Services

To be used to meet expenditure relating to the provision of future essential medical services.

PART D – GENERAL FEES AND CHARGES FOR 2015/16

Pursuant to section 6.16 of the *Local Government Act 1995*, Council adopts the Fees and Charges as per Attachment 3 of this Agenda.

MOTION 12085 continued**PART E – OTHER STATUTORY FEES FOR 2015/16**

1. Pursuant to Part 7 Local Government Planning Charges *Planning and Development Regulations 2009* that Council adopts the Fees and Charges for Planning Services within the Shire of Lake Grace as included in Attachment 3 of this Agenda.

2. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007*, Council adopt the following charges for the removal and deposit of domestic and commercial waste:

Refuse Removal Charges

Lake Grace Weekly Kerbside Collection (per year)	\$124.00 (GST Free)
Newdegate Weekly Kerbside Collection (per year)	\$124.00 (GST Free)
Lake King Weekly Kerbside Collection (per year)	\$124.00 (GST Free)
Varley Weekly Kerbside Collection (per year)	\$124.00 (GST Free)

Pensioners Discount (Refuse Collection 1 st Bin)	50%
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(As determined by the *Pensioners (Rates, Rebates and Deferments) Act 1995*)

Additional Lake Grace Weekly Kerbside Collection (per year)	\$109.00 (Inc GST)
Additional Newdegate Weekly Kerbside Collection (per year)	\$109.00 (Inc GST)
Additional Lake King Weekly Kerbside Collection (per year)	\$109.00 (Inc GST)
Additional Varley Weekly Kerbside Collection (per year)	\$109.00 (Inc GST)

Recycling Collection

Lake Grace Fortnightly Kerbside Collection (per year)	\$128.00 (GST Free)
Newdegate Fortnightly Kerbside Collection (per year)	\$128.00 (GST Free)

4. Pursuant to section 67 of the *Waste Avoidance and Resources Recovery Act 2007* and section 6.16 of the *Local Government Act 1995* Council adopt the following charges for the deposit of commercial waste:

Trade and Other Refuse (per m3)	\$79.00 (Inc GST)
Commercial (per m ³)	\$11.00 (Inc GST)
Asbestos Disposal (per m3)	\$95.00 (Inc GST)

PART F – ELECTED MEMBERS FEES AND ALLOWANCES FOR 2015/16

Pursuant to the *Salaries and Allowances Act 1975*, section 5.99 of the Local Government Act 1995 and regulation 34 of the Local Government (Administration) Regulations 1996 Council adopt the following annual fees for payment to elected members:

President Allowance	\$11,112
Deputy President Allowance	\$2,778

Council Sitting Fees

President	\$340 per meeting attended
Councillors	\$170 per meeting attended

Committee Meeting Sitting Fees

Elected Members	\$85 per meeting attended
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Note: The committee meeting sitting fee only applies if the committee is a committee of council.

MOTION 12085 continued**PART G – MATERIAL VARIANCE REPORTING FOR 2015/16**

In accordance with regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*, and *AASB 1031 Materiality*, the level to be used in statements of financial activity shall be 10% or \$5,000 whichever is the greater.

PART H – SPECIFIED AREA RATES

That in accordance with section 6.37 of the *Local Government Act 1995* the specified area rates to recoup costs of recreation and culture operating expenses for the Lake Grace, Newdegate, Lake King and Varley area being \$575,077, \$248,618, \$93,589 and \$58,395 respectively for the 2015/16 rating year be raised on those properties identified as being within the specified area as follows:

Sport & Recreation	Cents in the \$	Basis of Rate	Rateable Value	2015/16 Budgeted Revenue
Varley	3.5015	GRV	116,719	4,087
Varley	0.1607	UV	33,805,000	54,308
Lake King	2.3369	GRV	240,231	5,614
Lake King	0.1607	UV	54,752,500	87,975
Newdegate	5.3383	GRV	695,211	37,112
Newdegate	0.2137	UV	98,990,000	211,506
Lake Grace	6.1481	GRV	2,899,536	178,266
Lake Grace	0.4971	UV	79,822,200	396,811
			Total	975,679

PART J – SEWERAGE CHARGES

That the rates for the Lake Grace Sewerage Scheme for 2015/16 rating year be based on the schedule of rates approved by Cabinet in respect to subsidised sewerage schemes, being:

	Rate in \$ or Charge	Basis of Rate	Rateable Value	2015/16 Budgeted Revenue \$
Lake Grace Sewerage				
Residential	4.5812	GRV	1,956,050	89,611
Commercial	4.5812	GRV	618,713	28,344
Vacant	4.5812	GRV	112,801	5,168
1st Major Fixture	231.71	GRV		6,950
Additional Fixtures	101.93	GRV		4,647
			Total	134,720

MOTION CARRIED BY ABSOLUTE MAJORITY 7/0

6.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 3.27 pm.

7.0 CERTIFICATION

I Andrew James Walker certify that the minutes of the special meeting held on the 29 July 2015 as shown were confirmed as a true record at the meeting held on the 26 August 2015.

Chairman

Date