

SHIRE OF LAKE GRACE



Minutes

Ordinary Council Meeting

26 November 2008

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SHIRE OF LAKE GRACE

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD AT THE NEWDEGATE LESSER HALL, MALEY ST, NEWDEGATE ON WEDNESDAY, 26 NOVEMBER 2008.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson (President) opened the meeting at 9.05am.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr AJ Walker	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr JF De Landgraft	
Cr AJ Dunkeld	
Cr AI Milton	
Cr WA Newman	
Cr OP Farrelly	
Cr DP Sinclair	
Cr RP Taylor	
Mr HJ Fraser	Chief Executive Officer
Mr MW Burbridge	Manager Corporate Services
Mrs J Bennett	Executive Assistant
Mr Geoffrey Moore	Observer
Mr Ashley McDonald	Newdegate Water Recycling Project
Mr Ray Gosling	Observer
Mrs Diana Gosling	Observer

2.2 APOLOGIES

Mr Lance White Manager Community Services

2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

None.

3.0 PUBLIC QUESTION TIME

3.1 MR ASHLEY McDONALD

Mr McDonald updated Council on the Newdegate Water Recycling Project since his attendance at the September 2008 Ordinary Meeting. Since that meeting the

Water Corporation have agreed to supply a second hand chlorination unit for the project which was in use at Wellstead and is being replaced with a new unit.

Mr McDonald has spoken with representatives from Wellstead and they are pleased that a new unit has been installed as the previous unit could not cope with the volumes of water needing chlorination.

At the commencement of the Newdegate project it was estimated by the Water Corporation that annual output of untreated effluent running into Lake Stubbs (an A Class Reserve) was estimated to be 7,000 cubic metres or 7,000,000 litres per annum which equates to 13 litres per minute.

Mc Donald is concerned the Wellstead chlorinator will not cope as he is sure that Newdegate will have more output than Wellstead and feels it is time to start measuring current outputs for ourselves and requested Shire assistance and co-operation with the task.

The importance of installing a modern and efficient chlorinator for the Newdegate Water Recycling Project cannot be stressed enough as not only will the water be used on playing fields but also on school ovals where children sit to eat their lunch.

Mr McDonald reminded Council and staff of the letters presented at the last meeting from Government officials about the merits of the project and that Water Corporation chlorinator will be supplied and asked the question -

Why have we settled on a second hand chlorinator from Wellstead when we had verbal commitment from the Water Authority for a \$70,000 new unit?

Reply: CEO Mr Jim Fraser replied that it had always been the understanding of staff that it would be a second hand unit and further that the community has had no contact with the Shire re the use of the water for the school.

The Shire President, Cr Andrew Walker advised that there would be no further discussion on the matter today – the Shire will follow up and outcomes will be reported in an item for consideration by Council at the December 2008 Meeting.

Mr McDonald advised he wished to conclude by saying the project is due to be completed by December 2008 and he wishes to “dig our heels in” and visit the Minister for Water, Hon Graham Jacobs to stress that the second hand system which is not good for Wellstead, which has one third of the population of Newdegate is not acceptable.

It was agreed a letter be forwarded from the Shire to the Minister for Water outlining these concerns.

3.2 MR RAY & MRS DIANA GOSLING

Mr Gosling advised Council he was present as a follow up to last meeting on the use of motor bikes in the Newdegate townsite.

Question: He was very happy to report a massive reduction in the riding of motor bikes. The community meeting held on November 19th was very well attended. He is of the understanding that several letters from people unable to attend the meeting had been forwarded to the Shire but were not read out at the meeting – why?

Question: The jumps have been flattened however there is still a lot rubbish around – could the Shire clean up the area and in conjunction with the Water Corporation also revegetate the area?

Question: Could the Shire erect a fence between Gosling's and the Water Corporation land?

Question: At the community meeting Clive Morton suggested an exclusion zone of 800m – could the Shire make a local by-law prohibiting the riding of motor bikes in all Shire towns?

Question: There were no local police present at the community meeting and there has been no action by local police - if they were proactive in this matter the problem would be gone.

Reply: CEO Mr Jim Fraser replied:

- He was handed a letter (in a sealed envelope) at the meeting – a draft has been prepared and is waiting to go out. Staff will follow up if further letters have been received.
- The matter of the rubbish clean up will be taken up with the Water Corporation
- The Manager of Community Services is following up on costs of fencing.
- With regard to the making of a local law – Council would need to seek legal advice re definition of an off road bike and creating buffer zones for noise purposes.
- A letter inviting the District Police Superintendent was forwarded however he was unable to attend today's Council Meeting.
- Local police have advised they have been in Newdegate on several occasions and each time there has been no bike riding activity.

9.35am Mr & Mrs Gosling and Mr McDonald left the meeting.

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

None

5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 ORDINARY MEETING – 22 OCTOBER 2008

Resolution

MOTION 10696

Moved Cr Dunkeld
Seconded Cr Newman

That the minutes of the Ordinary Meeting of Council held on the 22 October 2008 be confirmed as a true and accurate record.

MOTION CARRIED 9/0

6.0 DECLARATIONS OF INTEREST

Cr Dunkeld and Cr Chamberlain expressed financial interests in Item 14.3.

7.0 NOTICES OF URGENT BUSINESS

None

8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

None

9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

None

10.0 MEMBERS' REPORTS

10.1 CR FARRELLY

Reported attendance at a Lake Grace Library, Resource & Telecentre Meeting. The Education Department is still sorting out staffing problems. Cr Farrelly is unsure if the Library Agreement has been signed by the Education Department.

10.2 CR CHAMBERLAIN

Cr Chamberlain reported on the community meeting held in Newdegate on 19 November 2008 regarding the riding of motor bikes in the Newdegate townsite. He was initially apprehensive as to attendance at the meeting however found the whole community to be complaining very loudly over the issue and was pleased that everyone took the time to come along and express their views.

There are notes available from the meeting which will be included in the November Information Bulletin and copies will be sent to attendees at the meeting.

Former Councillor Clive Morton was present at the meeting and he expressed his dissatisfaction at the noise and turmoil the bike activity was creating. He suggested the 800m buffer – community education is part of the deal and the community does not want this noise.

Cr Chamberlain feels the Shire as the lead organisation in the community needs to take this issue on board as community safety is paramount. He is pleased that things have quietened down – this has happened before and comes back again – it is important to have a program in place to address the matter.

With regard to the fencing – he is of the understanding there are three areas to look at – we need to contact the Water Corporation and State Land Services. The community meeting felt that fencing could be a waste of time. It was felt a map could be prepared to distribute and show residents which areas in town were accessible for motor bikes.

Cr Chamberlain has approached the local police – unfortunately they do not see the bike riders as they disperse before the police arrive.

The unlicensed bikes on the roads are creating mayhem in the town - it is a social issue. Cr Chamberlain suggested a copy of the minutes be sent to the police.

10.3 CR TAYLOR

Reported attendance at a meeting held at Council Chambers on Tuesday 25 November 2008 with the Disability Services Commission regarding the Shire's employment of people with disabilities and to meet the employees concerned. The Commission is very impressed and commends the Shire on its initiative.

10.4 CR MILTON

Reported on a meeting of the LGDA Accommodation Committee held on 17 November which she was unable to attend. The Committee have written to Fortress Homes to formally cease communications. Discussions are ongoing with the current owners/lessee of the Lake Grace Roadhouse.

10.5 CR WALKER

Reported attendance at a Wheatbelt South Regional Road Group Meeting held in Dumbleyung on 27 October 2008.

Points of discussion included:

- Concerns regarding the new Regional Road Group system of road scoring – there are discrepancies. The CEO and consulting Manager of Works had attended a further meeting in Narrogin to discuss how to deal with the situation.
- Some roads were not scored as per the formula as it is considered too objective – decisions are made on a political basis i.e. Roads 2025.
- Road counts are necessary – road counters cost \$7,000 each.
- Main Roads WA have loaned two counters from the Shire of Lake Grace for the harvest period as they do not have enough.
- Shire of Kondinin raised the issue of the Hyden Norseman Road taking priority over the Lake King Norseman Rd – the meeting decided this was not the forum for those type of decisions and recommended both roads be considered a priority road based on traffic volume and safety issues.

11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES

MOTION 10697

Moved Cr De Landgraft
Seconded Cr Newman

That Item 11.1 – Review of Policy 5.9 – Road Classification – Shire Road Network be tabled until Council has had the opportunity to workshop the issue at a later date.

MOTION CARRIED 9/0

NOTE: *Cr Milton wished the efforts of staff in putting the report together be recognised.*

11.1 REVIEW OF POLICY 5.9 - ROAD CLASSIFICATION – SHIRE ROAD NETWORK

Applicant:	Shire of Lake Grace
File No.	0527
Attachments:	Nil
Authors:	Mr Keith Dickerson & Mr Jim Fraser Consultant Manager of Works & Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	10 November 2008
Senior Officer:	Mr Jim Fraser Chief Executive Officer

Summary

This report recommends changes to road classifications within Works Policy 5.9 Road Classification.

Background

Road classifications pertaining to the policy were last amended in October 2004.

Comment

Staff members have assessed the classification of various roads however the assessments were not based on any specific criteria. There was reference made to recent road traffic counts; historical data and general knowledge of the road system.

There are minimal changes recommended.

Class A roads

It is recommended that the section of Aylmore Road from Dillon Road to the Shire boundary be amended to a Class 'A' road. The total length of the road within the Shire would then be an 'A' Class road.

Class B Roads

It is recommended that the portion of Burns Road from Harvey Road to White Dam Road be amended to a Class 'B' road to provide a link from Collie – Lake King Road to Gorge Rock road in emergency situations.

It is recommended that Fitzgerald Road from Brookton Highway to Long Creek Road be amended to a Class 'B' road. The road provides access to the Mount Madden CBH facility. With the closure of the Mount Sheridan CBH facility it is recommended that the Mount Sheridan Road and Tonkin Road be amended to Class 'C' roads.

The Magenta Road is currently a Class 'A' and Class 'B' road. It is recommended that the section from Giles Road to the Shire boundary be amended to a Class 'C' road.

Big Lake Road and Cannon Road are isolated from the general road system within the Lake Grace Shire area. It is the intention of staff to request the Shire of Dumbleyung to carry out a maintenance grade on these roads at our expense. See # on 'C' class list.

The review was an interesting exercise for staff and it is intended to continue the upgrade of ROMANS.

CLASS 'A' ROADS

Council recognises the following roads as major regional routes which are sealed or planned to be sealed.

- | |
|---|
| 1. Aylmore Road from the junction with the Bidly - Buniche Road and the boundary with the Shire of Kulin. Currently the section from 0.00 SLK to 4.5 SLK is sealed to 7 metres. |
| 2. Bidly-Buniche Road from Lake Bidly Road to Aylmore Road. Currently this section is generally sealed to 4 metres with several areas widened to 7 metres. |
| 3. Bidly-Camm Road from the junction with the Gorge Rock (Kulin) Road to the Lake Grace landfill site. Currently the section is sealed to 7 metres. |

4. Holt Rock South Road, from Collie-Lake King Road to Varley South Road. The section from the Collie-Lake King Road to Biddy-Camm Road is sealed to varying widths being 4.2 to 7 metres.
5. Lake Biddy Road from Newdegate townsite to railway crossing adjacent to Lake Biddy townsite. Currently sealed to 7 metres from SLK 1.9 to 14 kilometres.
6. Magenta Road from Newdegate (Pingrup) Road to Ardler Road. The section from the Newdegate (Pingrup) Road to Kane Road is sealed to 7 metres.
7. Mallee Hill Road from South Road to Brookfield Road is sealed to 7 metres.
8. Newdegate Road from Newdegate townsite to the boundary with the Shire of Kent. Currently sealed to 7 metres.
9. Newdegate North Road from Newdegate townsite to Mount Sheridan Road. Currently is generally sealed to 7 metres.
10. North Lake Grace – Karlgarin Road from Gorge Rock Road (Eggers Road) to the boundary with the Shire of Kulin near the Pingaring townsite. Sealed to various widths.
11. Varley South Road from the junction of Holt Rock South Road to the Varley townsite. Currently sealed to 7 metres.
12. Lake King-Norseman Road to Hatters Hill Road. Currently sealed to Hogan Road to widths up to 7.2 metres.

CLASS 'B' ROADS

B class roads are recognised as major feeder; arterial roads and are to be built to a pre-seal standard.

1. Ardler Road from Magenta Road to Old Ravensthorpe Road.
2. Biddy Buniche Road from Aylmore Road to Buniche North Road.

3. Biddy-Camm Road from (Camm) Solomko Road to Buniche North Road and from Newdegate North Road to Holt Rock South Road.
4. Buniche North Road from Collie Lake King Road to Biddy Buniche Road.
5. Burngup South Road from Biddy Camm Road to Newdegate Road.
6. Burns Road from Gorge Rock Road to Harvey Road.
7. Carstairs Road from Varley townsite to Fence Road.
8. Hatters Hill Road from Lake King-Norseman Road to Brookton Highway.
9. Jarring South Road from Collie-Lake King Road to Clarke Road (Shire Boundary).
10. Kathleen Road, Pickernell Road, Purnta Road from Lake King-Norseman Road to Brookton Highway.
11. Lake King-Norseman Road from Hatters Hill Road to Cascades Road.
12. Magenta Road from Ardler Road to Giles Road.
13. Mallee Hill Road from Brookfield Road to Newdegate Road.
14. Mordetta Road from North Burngup Road to Kennedy Road.
15. Newdegate North Road from Mount Sheridan Road to Shire Boundary.
16. Old Ravensthorpe Road from Collie Lake King Road (Incorporating Taylor Road) to Mallee Tree Road (Shire Boundary).

17. West Kuender Road from Gorge Rock Road to Shire Boundary.
18. White Dam Road from Collie-Lake King Road to West Kuender Road. Note: Listed on ROMANS as Jarring North Road.
19. Willcocks Road from South Road to Cummins Road.
20. Winchcombe Road from Brookton Highway to Holt Rock South Road.

CLASS 'C' ROADS

		<i>Ward</i>
1. Ace Road	Pickernell Road to Finlay Road (All)	Lake King/Varley
2. Alan Road	Collie-Lake King Road to terminus	Lake Grace
3. Allen Road	Brookton Highway to Roberts Road (All)	Lake King/Varley
4. Argent Road	Duckworth Road to Burngup Road (All)	Lake Grace
5. Baanga Hill Road	Hatters Hill Road to Stennetts Lake	Lake King/Varley
6. Bairstow Road	Mallee Hill Road to Fourteen Mile Road	Lake Grace
7. Baker Road	Magenta Road to terminus	Newdegate
8. Beenong Nth Road	Collie-Lake King Road to Brooks Road	Lake Grace
9. Beetaloo Road	South Road to terminus	Lake Grace
10. Beynon Road	Mallee Hill Road to Newdegate Road	Newdegate
11. Bidy Camm Road	•Lake Grace Landfill Site to Camm Solomonko Road	Lake Grace
	•Holt Rock South Road to Fence Road	Lake King/Varley
# 12. Big Lake Road	Dumbleyung Boundary to terminus	Lake Grace
13. Bishop Road	Collie-Lake King Road to terminus	Lake Grace
14. Breed Road	Old Ravensthorpe Road to Magenta Road (All)	Newdegate
15. Brooker Road	Magenta Road to terminus	Newdegate
16. Brookfield Road	South Road to Mallee Hill Road (All)	Lake Grace
17. Brooks Road	North Lake Grace – Karlgarin Rd to Duckworth Rd (All)	Lake Grace
18. Broombush Flat Road	Brookton Highway to Fence Road (All)	Lake King/Varley

19. Buchan Road	Lee Road to terminus (ALL)	Newdegate
20. Buniche North Road	Biddy-Buniche Road to terminus	Newdegate
21. Burngup Road	Collie-Lake King Road to Biddy- Camm Road to terminus	Lake Grace
22. Camm-Solomko Road	Biddy-Camm Road to terminus	Lake Grace
# 23. Cannon Road	Big Lake Road to terminus	Lake Grace
24. Chamberlain Road	Mount Sheridan Road to terminus	Newdegate
25. Clarke Road	Jarring South Road to terminus	Lake Grace
26. Creek Road	Old Ravensthorpe Rd to Old Newdegate Rd (All)	Newdegate
27. Cummins Road	Willcocks Road to Mallee Hill Road (All)	Lake Grace
28. Dawson Road	Beynon Road to Newdegate Road (All)	Newdegate
29. Days Road	Brookton Highway to terminus	Lake King/Varley
30. Dempster Rock Road	Varley South Road to Winchcombe Road (All)	Lake King/Varley
31. Dillon Road	Buniche North Road to Aylmore Road (All)	Newdegate
32. Doorknock Road	North Lake Grace Karlgarin to North Burngup Rd (All)	Lake Grace
33. Dragon Rock Road	Mount Sheridan Rd to Newdegate North Rd (All)	Newdegate
34. Drust Road	Holt Rock South Road to Biddy-Camm Rd (All)	Lake King/Varley
35. Duckworth Road	Collie-Lake King Road to North Lake Grace-Karlgarin Road (All)	Lake Grace
36. Dunham Road	Gorge Rock Road to Biddy-Camm Road (All)	Lake Grace
37. Dyke Road	Newdegate Road to Lockhart Road (All)	Newdegate
38. Easton Road	Webb Road to Kerwan Road	Newdegate
39. Edwards Road	Aylmore Road to Mount Sheridan Road (All)	Newdegate
40. Eggers Road	North Lake Grace-Karlgarin Road to terminus	Lake Grace
41. Elliot Road	South Road to terminus	Lake Grace
42. Fence Road	Lake King-Norseman Road to terminus	Lake King/Varley
43. Fisher Road	Duckworth Road to McGlenn Road (All)	Lake Grace
44. Fitzgerald Road	see reference 'B' Class Roads	Lake King/Varley
45. Fleay Road	North Burngup Road to terminus	Lake Grace
46. Fourteen Mile Road	Collie-Lake King Road to Newdegate Road (All)	Lake Grace
47. Fox Road	Brookton Highway to Drust Road (All)	Lake King/Varley
48. Frenchs Road	Brookton Highway to Carstairs Road (All)	Lake King/Varley

49. Garard Road	North Burngup South to Kent Road (All)	Lake Grace
50. Geliard Road	Burngup South to Biddy-Camm Road	Lake Grace & Newdegate
51. Giles Road	Magenta Road to Nields Road (All)	Newdegate
52. Gimbel Road	Gorge Rock Road to Mordetta Road	Lake Grace
53. Goddard Road	Duckworth Road to terminus	Lake Grace
54. Gordon Road	Collie-Lake King Road to terminus	Lake Grace
55. Grant Road	Magenta Road to terminus	Newdegate
56. Granville Road	Edwards Road to terminus	Newdegate
57. Greg Road	Pelham Road to Fourteen Mile Road (All)	Lake Grace
58. Griffin Reward	Collie-Lake King Road to Burns Road (All)	Lake Grace
59. Croaghan Road	Mount Sheridan Road to terminus	Newdegate
60. Haddens Road	North Burngup to Kent Road	Lake Grace
61. Haig Road	Collie-Lake King Road to Biddy-Camm Rd (All)	Newdegate
62. Hartley Road	Holmes Road to terminus	Lake Grace
63. Harvey Road	Burns Road to West Kuender Road (All)	Lake Grace
64. Hendersons Road	Carstairs Road to terminus	Lake King/Varley
65. Hewsons Road	Collie-Lake King Road to Biddy-Camm Road (All)	Lake King/Varley
66. Hilton Road	Collie-Lake King Road to Willcocks Road (All)	Lake Grace
67. Hogan Road	Lake King-Norseman Road to Finlay Road (All)	Lake King/Varley
68. Hollands Track Road	Mallee Hill Road to Collie-Lake King Road (All)	Newdegate
69. Holmes Road	Kent Road to Hartley Road	Lake Grace
70. Holt Rock South Road	Winchcombe Road to Varley South Road	Lake King/Varley
71. Hudson Road	Magenta Road to terminus	Newdegate
72. Jenks Road	North Lake Grace–Karlgarin Rd to Duckworth Rd (All)	Lake Grace
73. Jensen Road	Stone Road to Aylmore Road	Newdegate
74. Jugos East Road	Pelhams Road to terminus	Lake Grace
75. Jugos West Road	Slarke Road to terminus	Lake Grace
76. Kane Road	Magenta Road to terminus	Newdegate
77. Kanny Road	Stennetts Lake road to terminus	Lake King/Varley

78. Kean Road	North Lake Grace-Karlgarin Road to terminus	Lake Grace
79. Kennedy Road	North Lake Grace-Karlgarin Road to terminus	Lake Grace
80. Kent Road	North Burngup Road loop	Lake Grace
81. Kerwan Road	Biddy-Camm Road to Easton Road	Newdegate
82. Kerr Road	Mount Vernon Road to Tonkin Road (All)	Newdegate
83. Ladyman Road	Norseman Road to Smerdon Road (All)	Lake King/Varley
84. Lake Newton Road	Brookton Highway to Pickernell Road	Lake King/Varley
85. Lake Road	McGlinn Road to terminus	Lake Grace/Newdegate
86. Lancing Road	Rodger Road to Collie-Lake King Road (All)	Newdegate
87. Lee Road	Parsons Road to Old Ravensthorpe Road (All)	Newdegate
88. Lockhart Road	Newdegate Road to Shire Boundary	Newdegate
89. Long Creek Road	Mallee Tree Road to Fitzgerald Road	Lake King/Varley
90. Luther Road	North Lake Grace-Karlgarin Road to terminus	Lake Grace
91. McNamara Road	Burngup South Road to Burngup Road (All)	Lake Grace
92. Magdhaba Track	Brookton Highway to Old Newdegate Road	Lake King/Varley
93. Magenta Road	Giles Road to terminus	Newdegate
94. Maiola Road	White Dam Road to Harvey Road	Lake Grace
95. Mallee Tree Road	Millsteed Rd to Old Ravensthorpe Rd (Taylor)	Lake King/Varley
96. McCracken Road	Mount Sheridan Road to Easton Road (All)	Newdegate
97. McFarlane Road	Tonkin Road to terminus	Newdegate
98. McGlinn Road	Biddy-Camm Road to Fisher Road (All)	Lake Grace
99. Milsteed Road	Old Newdegate Road to Mallee Tree Road (All)	Lake King/Varley
100. Milton Road	Beenong North Road to Duckworth Road (All)	Lake Grace
101. Mission Road	Collie-Lake King Road to Biddy-Camm Road (All)	Newdegate
102. Mordetta Road	Gorge Rock Road to Kennedy Road	Lake Grace
103. Morgan Road	Magenta Road to terminus	Newdegate
104. Morton Road	Collie-Lake King Road to Mallee Hill Road (All)	Newdegate
105. Mt Sheridan Road	see previous note	
106. Mt Vernon Road	Pingaring-Varley Road to Holt Rock South Road	Newdegate
107. Mulcahy Road	Carstairs Road to Broombush Flats Road (All)	Lake King/Varley

108. Muncasters Road	Brookton Highway to Stennetts Lake Road (All)	Lake King/Varley
109. Naisbitt Road	O'Neill Road to terminus	Lake Grace
110. Newman Road	Collie-Lake King Road to Orr Road (All)	Newdegate
111. Nield Road	Giles Road to Old Ravensthorpe Road (All)	Newdegate
112. Noonan Road	Whurr Road to terminus	Newdegate
113. North Burngup Road	Biddy-Camm Road to Shire Boundary	Lake Grace
114. Oakey Road	Biddy-Camm Road to Tonkin Road	Newdegate
115. O'Neill Road	Collie-Lake King Road to Treloar Road	Lake Grace
116. Old Lake Grace Road	Jarring South Road to Shire Boundary	Lake Grace
117. Old Newdegate Road	Brookton Highway to Creek Road (All)	Lake King/Varley
118. Oldham Road	Collie Lake King Road to terminus	Lake Grace
119. Orr Road	Collie Lake King Rd to Old Ravensthorpe Rd (All)	Newdegate
120. Parsons Road	Newdegate Road to Magenta Road	Newdegate
121. Paulsen Road	Collie Lake King Road to Days Road	Lake King/Varley
122. Pelham Road	Collie Lake King Road to Fourteen Mile Rd (All)	Lake Grace
123. Finlay Road	Ace Road to Fence Road	Lake King/Varley
124. Roberts Road	Shown as Allen Road	
125. Robertson Road	Burns Road to terminus	Lake Grace
126. Rodger Road	Collie Lake King Road to Lake Biddy Road (All)	Newdegate
127. Rose Road	Finlay Road to terminus	Lake King/Varley
128. Shalders Road	Biddy-Camm Road to Holt Rock South Road	Newdegate
129. Slarke Road	Mallee Hill Road to Willcocks Road (All)	Lake Grace
130. Smerdon Road	Brookton Highway to Hatter Hill Road (All)	Lake King/Varley
131. Smith Road	Broombush Flats Road to terminus	Lake King/Varley
132. Spencer Road	Biddy Camm Road to terminus	Lake King/Varley
133. Stennetts Lake Road	Lake King Norseman Road to terminus	Lake King/Varley
134. Strawbridge Road	Holt Rock South Road to terminus	Lake King/Varley
135. Strevett Road	Fourteen Mile Road to Burngup South Road (All)	Lake Grace
136. Sugg Rock Road	Brookton Highway to Lake Newton Road	Lake King/Varley

137 Tarco Road	Collie Lake King Road to Old Newdegate Road	Lake King/Varley
138 Taylor Road	see Old Ravensthorpe Road	
139 Thompson Road	Old Ravensthorpe Road to Newman Road (All)	Newdegate
140 Thornton Road	Brookfield Road to Bairstow Road (All)	Lake Grace
141 Tommy's Dam Road	Mallee Hill Road to Brookfield Road (All)	Lake Grace
142 Tonkin Road	see previous notes	
143 Treloar Road	White Dam Road to O'Neill Road (All)	Lake Grace
144 Tuck Road	Old Ravensthorpe Road to Tarco Road	Newdegate
145 Vernon Valley Road	Mt Sheridan Road to boundary	Newdegate
146 Walker Road	Gorge Rock Road to terminus	Lake Grace
147 Wallace Road	Kennedy Road to terminus	Lake Grace
148 Watson Road	Lake Bidy Road to Bidy Camm Road	Newdegate
149 Webb Road	Bidy Camm Road to Mt Sheridan Road	Newdegate
150 White Dam Road	Jarring North Road	Lake Grace
151 Whurr Road	Newdegate North Road to Bidy Camm Road (All)	Newdegate
152 Wield Road	Aylmore Road to terminus	Newdegate
153 Willcocks Road	Cummins Road to terminus	Lake Grace
154 Wilson Road	Magenta Road to Parsons Road (All)	Newdegate
155 Witham Road	Bidy Camm Road to Mt Sheridan Road	Newdegate
156 Wolesley Road	South Road to terminus	Lake Grace
157 Wyatts Road	North Burngup Road to terminus	Lake Grace
158 Zweck Road	Thornton Road to Shire Boundary	Lake Grace

Legal Implications

N.A

Policy Implications

N.A

Consultation

Internal: Keith Dickerson, Manager of Works
Bill McKenna, Works Overseer

Financial Implications

There are no direct financial implications however there may be an effect on future budgets.

Strategic Implications

The Strategic Plan will recognise the importance of an efficient road system to the social and economic development of the Shire.

Cultural Implications

N.A

Recommendation

1. That Policy 5.9 Road Classification: Attachment 5.9(a) Road Classification listing and Attachment 5.9(b) Road Classification Plan be amended to reflect the following changes:

Class 'A' Roads

Aylmore Road from Dillon Road to Shire Boundary.

Class 'B' Roads

Burns Road from Harvey Road to White Dam Road (Jarring North Road).
Fitzgerald Road from Brookton Highway to Long Creek Road.

Class 'C' Roads

Mount Sheridan Road from Newdegate North Road to Tonkin Road.
Tonkin Road from Holt Rock South Road to Kerr Road.
Magenta Road from Giles Road to Shire boundary.

2. That the Policy Manual be updated accordingly.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

12.0 MATTERS FOR CONSIDERATION – TOWN PLANNING

10.03am Mr Moore left the meeting.

12.1 PLANNING APPLICATION FEES

Applicant:	Nil
File No.:	0139
Attachments:	Attachment 1 – Schedule of Town Planning Fees for 2008/2009
Author:	Mr Carlo Famiano & Joe Douglas, Planning Enterprises Town Planning Consultant
Disclosure of Interest:	Nil
Date of Report:	17 November 2008
Senior Officer:	Mr Jim Fraser Chief Executive Officer

Summary

This report provides details and recommendations regarding recent amendments to the *Planning and Development (Local Government Planning Fees) Regulations 2000* which the Shire of Lake Grace has previously adopted as a basis for charging fees for town planning services.

Background

The Western Australian Planning Commission has recently completed a review of the *Planning and Development (Local Government Planning Fees) Regulations 2000* for the following purposes:

- I. To increase fees for town planning services provided by local government to reflect inflationary movement under the Consumer Price Index (CPI) of approximately 3.4% during 2007/2008 financial period; and
- II. To correct a number of minor errors that appear in the previous recommended schedule of fees.

The revised schedule of planning fees can be viewed in Attachment 1.

The previous review of the *Planning and Development (Local Government Planning Fees) Regulation 2000* was considered by Council at its Ordinary Meeting on 27 June 2007. At that meeting Council resolved to adopt the WAPC's recommended 'Schedule of Town Planning Fees for 2007/2008' subject to a number of minor modifications to reflect local circumstances.

Comment

The modifications to the *Planning and Development (Local Government Planning Fees) Regulations 2000* will:

- i) generally assist local governments throughout Western Australia to recover some of the costs associated with providing town planning services;
- ii) will discourage people from commencing the development and/or use of land without first applying for the necessary planning approval; and
- iii) provide incentive for people to continue to operate previously approved home occupations.

As a result of the review undertaken by the Western Australian Planning Commission, Part 1 (Items 1 to 8) of the recommended fee schedule has been adjusted to reflect the inflationary movement experienced during the 2007/2008 financial year. The fees associated with Items 9 and 10 of Part 1 (relating to Scheme Amendments and Structure Plans) as recommended by the WAPC as part of its review have again been altered in the Shire's revised fee schedule for 2008/2009 due to the limited number of scheme amendments and structure plans received and processed by the Shire.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Government Planning Fees) Regulations 2000
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

Nil

Consultation

Not required.

Financial Implications

Adoption of the recently amended *Planning and Development (Local Government Planning Fees) Regulations 2000* prepared by the Western Australian Planning Commission will help to ensure that the Shire recovers some of the costs associated with processing planning applications.

Strategic Implications

Nil

Cultural Implications

Nil

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10698

Moved Cr Taylor
Seconded Cr Farrelly

That Council adopt the recently amended *Planning and Development (Local Government Planning Fees) Regulations 2000* for Part 1 (Items 1 to 8) as depicted in Attachment 1 to this report.

MOTION CARRIED 9/0

12.2 PLANNING APPLICATION – PROPOSED INDUSTRIAL STORAGE SHED, LOT 192 (NO.7) SUGG ROAD, LAKE KING

Applicant: Mr David Gray
File No.: 0456
Attachments: Plans 1 to 5
Author: Mr Carlo Famiano & Joe Douglas (Planning Enterprises)
 Town Planning Consultant
Disclosure of Interest: Nil
Date of Report: 17 November 2008
Senior Officer: Mr Jim Fraser
 Chief Executive Officer

Summary

This report provides details and recommendations in respect of an application for Council's planning consent submitted by Mr David Gray to construct a new steel framed, corrugated iron shed at Lot 192 (No.7) Sugg Road, Lake King to provide for the storage of farm machinery and equipment.

Background

Lot 192 (No.7) Sugg Road, Lake King is located in the north-western extremities of the Lake King townsite to the east of Brookton Highway and on the northern side of Sugg Road. The lot comprises a total area of approximately 2,023m², has direct frontage to Sugg Road along its southern boundary and is situated directly opposite the intersection of Sugg Road and McLean Way (see Plans 1 & 2 – Location & Site Plans).

The subject land is currently vacant and does not therefore contain any notable improvements. According to the latest aerial photography available from Landgate the land is generally flat and has been cleared of vegetation. The verge area abutting Lot 192 comprises small stands of scattered vegetation, none of which appears to be of local or regional significance (see Plan 3 – Aerial Photo).

The application submitted by Mr David Gray seeks Council's planning approval to construct a new 450m² (30m x 15m) corrugated iron shed on Lot 192 to provide for the storage of farm machinery and equipment (see Plan 4 – Site Development Plan). The proposed shed will have a wall height of 6.259 metres, a ridge height of approximately 7.5 metres and a 10 degree roof pitch.

The plans submitted by the applicant are very broad and do not provide all of the information typically required in support of planning applications (i.e. vehicle access, parking, stormwater drainage and landscaping proposals).

Notwithstanding this fact there is scope for Council to grant planning approval on the condition that more detailed plans are submitted to the Shire for review, assessment and endorsement prior to the commencement of any development on the land.

Comment

Lot 192 (No.7) Sugg Road is currently classified 'General Industry' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS No.4).

Council's stated objectives for land classified 'General Industry' zone is:

- *To provide a location for general, light and service industries which by the nature of their operations should be separated from residential areas.*
- *To ensure an adequate supply of suitably located land for future industrial development.*
- *To provide for a range of compatible general, light and service industries to support the needs and development of the district.*
- *To provide a range of employment opportunities for residents of the district.*
- *To ensure that development is in accordance with appropriate and satisfactory standards of function, amenity and safety.*
- *To ensure that appropriate buffers are provided and maintained between industrial uses and adjacent uses so as to avoid land use conflicts.*
- *To encourage the provision of additional landscaping to the established industrial areas to improve their visual appearance.*

Having regard for the various use classes contained in the Zoning Table of LPS No.4 and the land use definitions in Appendix 1, it is concluded that the proposed development and use of Lot 192 for the storage of farm machinery and equipment is most appropriately classified as a 'storage yard'.

A 'storage yard' is defined as a premises used for the storage of goods, equipment, plant or materials. According to LPS No.4 the development of a 'storage yard' on land classified 'General Industry' zone is classified as a 'D' use meaning that it is not permitted unless the local government has exercised its discretion by granting a planning approval.

Having regard for:

- i) the location of Lot 192 in the Lake King townsite's designated industrial area;
- ii) the nature and purpose of the proposed use of Lot 192;
- iii) the nature and type of existing adjoining land uses; and
- iv) the details submitted in support of the application,

It is concluded that the proposed development and use of Lot 192 is generally consistent with the zoning objectives contained in LPS No.4, is unlikely to have a detrimental impact on existing adjoining land uses and is capable of being implemented in a proper and orderly manner subject to compliance with a number of conditions.

Notwithstanding the conclusion that the proposal generally satisfies the zoning objectives contained in LPS No.4 and has scope to be approved, Council must

also consider whether or not the proposal satisfies the relevant development standards of clause 5.9 in LPS No.4. An assessment of the proposal against the development standards contained in clause 5.9 has revealed that it satisfies the majority of the standards, except for the following:

- i) The average rear setback of 7.5 metres as required by Table 2 in LPS No.4. The proposed storage shed has an average rear setback of only 5.5 metres;
- ii) The front façade of the proposed storage shed is not of brick, concrete or masonry construction. In addition, the shed is proposed to be finished using highly reflective zincalume wall and roof cladding and does not provide orientation to the street (see clause 5.9.5 of LPS No.4);
- iii) The provision of a minimum landscaping area of 10% of the total site area. No details regarding the nature and extent of landscaping have been submitted by the applicant; and
- iv) The provision of a minimum of 1 car parking bay per 2 employees. No details regarding the nature and extent of vehicle access and car parking have been submitted by the applicant;

The following is a brief discussion of these non-compliance issues:

Rear Average Setback

Table 2 of LPS No.4 specifies that the average setback to the rear boundary for all 'light industrial development' in the Shire is required to be 7.5 metres. The application being considered proposes a minimum setback of 3 metres at an average of 5.5 metres to the rear boundary.

In considering whether or not to support a setback variation as proposed, Council should consider the extent of the variation (i.e. 2 metres) and whether the proposed shed is likely to have a detrimental impact on the amenity of the immediate locality.

Given that the land most affected by the proposed 2 metre setback variation is located at the rear of Lot 192 and is in fact a Crown reserve that has been developed for recreational purposes (i.e. the Lake King Golf Course) it is reasonable to conclude that approval to the rear boundary setback variation is unlikely to have a detrimental impact on the amenity and continued use of this land for recreational purposes. To that extent, Council may support the setback variation requested.

Building Façade & Orientation, Landscaping & Car Parking

Clause 5.9.5 of LPS No.4 states:

“The front façade of all buildings in the General Industry zone shall be orientated to the street and constructed in brick, concrete or masonry, provided however, that an owner or his/her agent may apply to the local government for permission to vary these requirements where the local government is satisfied that such variation will not detract from the amenity of the area.”

Under the terms of the planning application the proposed shed will have a front boundary setback of 30 metres and no major openings to the land's Sugg Road frontage. Furthermore the shed's front façade is proposed to be constructed using highly reflective zincalume wall cladding and not of brick, concrete or masonry construction as normally required by LPS No.4.

Clause 5.9.10 of LPS No.4 also states:

“Landscaping shall be provided generally in accordance with the requirements of Table 2 and should be located in such positions on a site so as to enhance the appearance of any development or screen from view any open storage area, drying areas and any other space which, by virtue of its use, is likely to detract from the visual amenity of the surrounding area.”

Table 2 of LPS No.4 specifies that a minimum of 10% of the total site area for any industrial development in the Shire shall be suitably landscaped. As previously mentioned the plans submitted in support of the application do not provide any details regarding the nature and extent of any proposed landscaping.

Finally, clause 5.26 states:

“A person shall not develop or use any land or erect, use or adapt any building unless a suitable number of car parking spaces are provided in accordance with the requirements specified in Table 2.”

Table 2 of LPS No.4 specifies that a minimum of 1 car parking bay per 2 employees shall be provided for all industrial development in the Shire. As previously mentioned the plans submitted in support of the application do not provide any details regarding the location and extent of any proposed vehicle accessways or car parking bays.

Having regard for all of the above information it is concluded that the visual appearance of the proposed development from Sugg Road will not be of a standard considered acceptable in the context of the specific requirements of LPS No.4. Furthermore, there is a need to ensure that suitable arrangements are made with regard to the provision of landscaping, vehicle access and car parking. As such it is recommended that any planning approval issued by Council be conditional upon the following requirements to ensure that the visual appearance of the proposed development is of the highest possible standard and that all on-site landscaping, vehicle access and car parking arrangements are acceptable:

- The proposed shed shall have at least one (1) opening along its front façade / elevation to Sugg Road;
- The applicant shall, prior to the commencement of any development on the land, prepare and submit more detailed elevation plans to the Shire which clearly illustrates the location of the required opening along the shed's front façade / elevation to Sugg Road, other major openings to the

sides and rear of the shed and details regarding the proposed colour of the external wall and roof cladding.

- All external wall cladding of the proposed shed shall be of colorbond construction; and
- The applicant shall, prior to the commencement of any development on the land, prepare and submit a more detailed site development plan to the Shire which clearly illustrates the location and extent of all on-site landscaping, vehicle accessways and car parking bays.

Conclusion

It is concluded from this assessment that the proposed development and use of Lot 192 Sugg Road, Lake King for the purposes of a 'storage yard' is:

- unlikely to compromise the stated objectives for land classified 'General Industry' zone in the Shire of Lake Grace's current operative Local Planning Scheme No.4;
- unlikely to have a negative impact on the surrounding land uses or the local streetscape; and
- generally aligned with the outcomes intended by the current town planning framework applicable to the immediate locality,

subject to the imposition and compliance with a number of conditions which aim to ensure that all future development and use of the land proceeds generally in accordance with the standards and requirements of LPS No.4.

Legal Implications

- Planning and Development Act 2005
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

Nil

Consultation

Not required.

Financial Implications

Nil

Strategic Implications

Nil

Cultural Implications

Nil

Voting Requirements

Simple majority required.

Recommendation/Resolution**MOTION 10699**

Moved Cr Chamberlain
Seconded Cr Sinclair

That Council approve the application for planning consent submitted by Mr David Gray to construct a new steel framed storage shed at Lot 192 (No.7) Sugg Road, Lake King to provide for the storage of farm machinery and equipment generally in accordance with the details of the plans submitted in support of the application subject to compliance with the following conditions:

1. The development is to be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Lake Grace having first been sought and obtained.
2. Additional plan/s are required to be prepared and submitted to the Shire of Lake Grace, to the specifications and satisfaction of the Shire, for consideration and approval by the Shire's Chief Executive Officer prior to the commencement of any development on the land. The additional plans are to be suitably scaled and are required to clearly illustrate the following:
 - i) The front, side and rear elevations of the proposed shed including details of all openings;
 - ii) Details regarding the external wall and roof cladding of the proposed shed;
 - iii) The location and extent of all landscaping areas; and
 - iv) The location and width of all crossovers, internal vehicle access ways and car parking areas.
3. The development is to be undertaken in a manner consistent with the details of the additional plan/s required in condition 2 above if and when these plans are approved by the Shire of Lake Grace.
4. A completed building licence application must be submitted to and approved by the Shire's Building Surveyor following approval to the additional plan/s required by condition 2 above and prior to the commencement of any earthworks or construction on the land.
5. The proposed shed shall have at least one (1) opening along its front façade / elevation to Sugg Road.
6. All external wall cladding of the proposed shed shall be of colorbond construction.

MOTION 10699 continued.

7. All landscaping, vehicle access ways and car parking bays, as depicted on the approved plans, shall be installed prior to occupation of the buildings and maintained at all times to the satisfaction of the Shire of Lake Grace.
8. All stormwater generated by the proposed development shall be managed and disposed of to the specifications and satisfaction of the Shire of Lake Grace.
9. All on-site vehicle access ways and car parking areas shall be constructed (including sealing) and maintained to the specifications and satisfaction of the local government with appropriate measures for drainage and disposal of surface water.
10. A minimum of 10% of the total site area shall be dedicated to landscaping.
11. The applicant shall erect fencing along the rear boundary abutting the adjoining recreation reserve (i.e. the Lake King Golf Course) to the satisfaction of the Shire of Lake Grace to prevent ingress and egress to this reserve.
12. The existing trees within the verge area abutting Lot 192 Sugg Road are to be preserved to the satisfaction of the Shire of Lake Grace. Any proposal to remove these trees will require the prior approval of the Shire of Lake Grace.
13. All advertising signage shall be provided in accordance with the requirements specified in Schedule 5 of the Shire of Lake Grace Planning Scheme No.4.

MOTION CARRIED 9/0

13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

10.20am Mr Moore re-entered the meeting.

Cr Milton wished that it be noted she raised the issue of her 'Interest' in that she is an adjoining landowner to the Lake Grace Rubbish Tip.

13.1 LAKE GRACE RUBBISH TIP - OPENING HOURS

Applicant:	Environmental Health Officer
File No.	0335
Attachments:	Nil
Author:	Mr Maurice Walsh Environmental Health Officer
Disclosure of Interest:	Nil
Date of Report:	28 October 2008
Senior Officer:	Mr Jim Fraser Chief Executive Officer

Summary

Council has received a report regarding the future of waste management services in the region. The report has been generated in conjunction with several other neighbouring Councils known as the Wagin Group in response to the State Government's Zero Waste concept to improve waste management practices in the future throughout Western Australia.

Background

The State Government's initiative to introduce the concept of Zero Waste is largely to foster the improvement of better waste management practices in the future throughout Western Australia. The State Government is of the view that one of the key areas of ensuring improvement is to minimize the amount of rubbish that is disposed of to landfill, i.e. more recycling of waste materials and also to reduce the number of landfill sites operating throughout Western Australia. These measures are said to be paramount in ensuring long term environmental sustainability.

The Shire of Lake Grace has been very proactive over the last 5 years in the pursuit of endeavouring to improve waste management services. Despite this there have been ongoing issues that continue to hinder this process. Some of these issues include limited staff resources to carry out the required works, increasing costs of compliance and general landfill site maintenance and dealing with the proper disposal of specific waste items such as tyres, i.e. the estimated cost of disposing of the tyre stockpile at the Lake Grace rubbish tip alone is in the vicinity of \$12,000. The main reason this issue is such a problem is the fact that none of the Shire's four (4) landfill sites are able to be manned due to management costs.

Staff are of the view that the Shire's landfill sites could be better managed in the future by having more control over the disposal of waste at the landfill sites, i.e. stockpiles of tyres and waste oil containers. Council has recently been fined \$1,000 by the Department of Environment and Conservation for improper waste oil containment at the Shire's landfill sites. Currently the Shire's four (4) landfill sites are open to the public 24 hours a day, 7 days a week.

Comment

All local governments in Western Australia are legally required by the provisions of the Health Act of Western Australia of 1911 (as amended) to provide services to the community for the collection and disposal of rubbish. In return Councils have the power to impose rates to recover the costs for providing such services.

It is therefore recommended that Council take the first step in improving waste management practices within the Shire of Lake Grace by introducing a reduction in the opening hours of the 4 landfill sites. It is believed that this step will allow staff to be able to manage the landfill sites much better and reduce operating costs. It is suggested that initially as a trial and as the Lake Grace rubbish tip is already largely fenced off to the public, that the opening hours of the Lake Grace rubbish tip be reduced first. It is suggested that the Lake Grace rubbish tip be open on Tuesdays, Thursdays and Saturdays from 9.00 am to 5.00 pm commencing on 1st March 2009. The initiative would need to be advertised over the next few months both in the local press and at the Lake Grace rubbish tip including comment of Council's intention to review the opening hours of the facility within six (6) months.

Legal Implications

Health Act 1911
Environmental Protection Act 1986
Local Government Act 1995

Policy Implications

Nil

Consultation

Nil

Financial Implications

Advertising, signage and control of the Lake Grace rubbish tip opening hours can be achieved using the provisions currently within the 2008/09 Budget.

Strategic Implications

N/A

Cultural Implications

N/A

Recommendation

That Council advertise the reduced opening hours of the Lake Grace rubbish tip to Tuesdays, Thursdays and Saturdays from 9.00 am to 5.00 pm for a trial period of six (6) months commencing 1st March 2009.

Voting Requirements

Simple majority required

Resolution

MOTION 10700

Moved Cr Taylor
Seconded Cr Milton

That Council advertise the reduced opening hours of the Lake Grace rubbish tip to Tuesdays, Thursdays and Saturdays from 9.00 am to 5.00 pm or by special arrangement for a trial period of up to six (6) months commencing 1 March 2009.

MOTION LOST 6/3

- 10.30am *Meeting adjourned for morning tea and citizenship ceremony for Mr Andrew Morgan of Lake Camm.*
- 11.10am *Meeting reconvened with all those previously in attendance present except Mr Moore.*

14.0 MATTERS FOR CONSIDERATION – FINANCE

14.1 FINANCIAL STATEMENTS – OCTOBER 2008

Applicant:	Shire of Lake Grace
File No.	0275
Attachments:	Financial Reports
Author:	Danielle Robertson Senior Finance Officer
Disclosure of Interest:	Nil
Date of Report:	14 November 2008
Senior Officer:	Jim Fraser Chief Executive Officer

Summary

Consideration of the financial statements for the month ending 31 October 2008.

Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Summary of Net Current Assets
- Operating Statement by Programme
- Balance Sheet
- Assets Purchased and Sold
- Capital Road Works, Operating Expenditure and Operating Income Graphs
- Bank Reconciliation

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

N/A

Financial Implications

Nil.

Strategic Implications

N/A

Cultural Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10701

Moved Cr Taylor
Seconded Cr Newman

That the financial reports for the month ending 31 October 2008 as attached be received.

MOTION CARRIED 9/0

14.2 NEWDEGATE COFFEE SHOP - DONATION OF RATES

Applicant: Mr Bruce Howatson
File No. 0260
Attachments: Letter
Author: Mrs Danielle Robertson
 Senior Finance Officer
Disclosure of Interest: Nil
Date of Report: 24 October 2008
Senior Officer: Mr Jim Fraser
 Chief Executive Officer

Summary

The purpose of this report is for Council to consider donating the rates and charges applicable to the property known as the Newdegate Coffee Shop located at Maley Street Newdegate, which is owned by the Public Transport Authority of Western Australia and utilised by the Uniting Church Group (PTAWA Lease 1785).

Background

Mr Bruce Howatson, on behalf of the Newdegate Coffee Shop has written to Council seeking reimbursement of the rates levied on the property located in Maley Street, Newdegate. The rates and service charges have been paid in full.

Rates and charges applicable for the 2008/09 financial year are \$844.98 made up of \$553.48 rates and \$291.50 service charges.

Comment

Council agreed to donate the rates and service charges in 2007/08 and is again requested to make a donation equal to the rates and service charges on the property.

MOTION 10506

*Moved Cr De Landgrafft
 Seconded Cr Milton*

That Council agree to donate the \$751.39 of rates and service charges payable on the Newdegate Coffee Shop from Account E041190 and advise Mr Howatson accordingly.

MOTION CARRIED BY ABSOLUTE MAJORITY 9/0

Legal Implications

Note: This is a request for a donation and not a write-off of rates under the Local Government Act.

Policy Implications

N/A

Consultation

N/A

Financial Implications

Council has provision for donation of \$4,600 in the 2008/09 budget, Account E041190, of which \$612.27 has been expended thus far.

Strategic Implications

N/A

Cultural Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10702

Moved Cr Newman
Seconded Cr De Landgraft

That Council donate \$844.98 of rates and service charges payable on the property known as the Newdegate Coffee Shop, Maley Street, Newdegate from Account E041190 and advise Mrs Naomi Barrett-Lennard accordingly, as requested by Mr Howatson.

MOTION CARRIED 9/0

14.3 **NEWDEGATE & DISTRICTS SHEEP BREEDERS ASSOCIATION – DONATION OF RATES**

11.15am *Crs Dunkeld and Chamberlain declared financial interests in the matter in that they contributed to the initial funding of the saleyards and left the meeting.*

Applicant: Kaye Walker – Treasurer Newdegate Machinery
Field Days Committee

File No: 0260

Attachments: Letter, bank statement

Author: Mrs Danielle Robertson
Senior Finance Officer

Disclosure of Interest: Nil

Date of Report: 25 September 2008

Senior Officer: Mr Jim Fraser
Chief Executive Officer

Summary

For Council to consider donating the rates and charges applicable to the property owned by the Newdegate and District Sheep Breeders Association, lot 177 Lake Grace-Newdegate Road, Newdegate.

Background

A letter was received on 10 September 2008 from the Treasurer of the Newdegate Machinery Field Days Committee, Mrs Kaye Walker, seeking the reimbursement of rates levied on the property for the current year and two years previous.

The rates and charges payable on this property for the 2008/09 year is \$376.07, being \$336.07 in rates and \$40.00 in Emergency Services Levy.

2007/08 rates and charges were \$353.12 being \$315.12 in rates and \$38.00 in Emergency Services Levy.

2006/07 rates and charges were \$411.16 being \$376.16 in rates and \$35.00 in Emergency Services Levy.

Council has previously agreed to reimburse the rates for this property at the December 2004 meeting and determined that the Newdegate & Districts Sheep Breeders Association was classed as a community group. It was also resolved at this meeting that the Newdegate & Districts Sheep Breeders Association should submit a current financial statement with any future requests.

Comment

Staff responded to a phone enquiry by Mrs Walker in November 2006 informing her of the requirements set by Council in regards to seeking reimbursement of

rates for the property. A copy of the December 2004 minutes was attached to a fax outlining their responsibilities.

A letter received in May 2007 was replied to with the same information, copies of the previous fax sent and Council minutes from the meeting of December 2004 were attached.

Staff were clear in their instructions to Mrs Walker that the financial statements would be required to present the matter to Council but none were ever received and no further correspondence until the letter received 10 September 2008.

Legal Implications

Note: This is a request for a donation and not a write-off of rates under the Local Government Act

Policy Implications

Council Policy 2.2 and 2.3 allows for the donation of shire rates for the Country Women's Association and St John Ambulance depots located in the Shire of Lake Grace.

Consultation

N/A

Financial Implications

Council has provision for donation of \$4,600 in the 2008/09 budget, Account E041190, of which \$612.27 has been expended thus far.

Strategic Implications

N/A

Cultural Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10703

Moved Cr Taylor
Seconded Cr Sinclair

That Council donate \$376.07 in rates and service charges payable for the 2008/09 financial year on the sheep yards owned by the Newdegate and District Sheep Breeders Association, Lake Grace-Newdegate Road, Newdegate and that Mrs Kaye Walker be advised accordingly.

MOTION CARRIED 7/0

11.20am Crs Chamberlain and Dunkeld re-entered the meeting.

14.4 VARLEY PROGRESS ASSOCIATION - DONATION OF RATES

Applicant: Varley Progress Association
File No. 0260
Attachments: Letter
Author: Mrs Danielle Robertson
 Senior Finance Officer
Disclosure of Interest: Nil
Date of Report: 21 October 2008
Senior Officer: Mr Jim Fraser
 Chief Executive Officer

Summary

The purpose of this report is for Council to consider donating the rates and charges applicable to the property known as the 'Chicken Ranch' located at 17 (Lot 22) Seward Avenue Varley, which is owned by the Varley Progress Association.

Background

A letter has been received from the Secretary of the Varley Progress Association, Clare Smith, requesting that the rates and service charges for the current financial year be waived. The account has not been paid.

The total rates payable for the 2008/09 year are \$335.00.

Comment

Council agreed to a similar request in November 2007 and is again requested to make a donation equal to the rates and service charges on the property.

MOTION 10525*Moved Cr Milton**Seconded Cr De Landgraft*

That Council agree to donate the \$318.00 of rates and service charges payable on the property at 17 (Lot 22) Seward Avenue, Varley from Account E041190 and advise Ms Smith accordingly.

MOTION CARRIED BY ABSOLUTE MAJORITY 8/0

Legal Implications

Note: This is a request for a donation and not a write-off of rates under the Local Government Act

Policy Implications

N/A

Consultation

N/A

Financial Implications

Council has provision for donation of \$4,600 in the 2008/09 budget, Account E041190, of which \$612.27 has been expended thus far.

Strategic Implications

N/A

Cultural Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10704

Moved Cr Newman
Seconded Cr De Landgraft

That Council donate \$335.00 of rates and service charges payable on the property at 17 (Lot 22) Seward Avenue, Varley from Account E041190 and advise Ms Smith accordingly

MOTION CARRIED 9/0

14.5 ACCOUNTS FOR PAYMENT OCTOBER 2008

Applicant: Shire of Lake Grace
File No. 0277
Attachments: List of Creditors
Author: Mr Mark Burbridge
Manager Corporate Services
Disclosure of Interest: Nil
Date of Report: 18 November 2008
Senior Officer: Mr Jim Fraser
Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of October 2008.

Background

List of payments for the month of October 2008 through the Municipal and Trust Accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of October 2008 from the Municipal Account totals \$612,436.92, and from the Trust Account totals \$45.00.

Strategic Implications

N/A

Cultural Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10705

Moved Cr Farrelly
Seconded Cr Dunkeld

That Municipal Account cheques 33351 to 33413, Electronic Funds Transfers EFT4495 to EFT4630, and direct debits to the Municipal Accounts totalling \$612,436.92, and Trust Account cheque 564 totalling \$45.00, having been checked and certified in accordance with the Financial Management Regulation 12, be confirmed, and passed for payment against the respective accounts as shown on the summary of Accounts for Payment schedule.

Cheques 33354, 33355, 33356 and 33401 were cancelled.

MOTION CARRIED 9/0

14.6 INVESTMENT OF SURPLUS FUNDS

Applicant: Shire of Lake Grace
File No. 0267
Attachments: Nil
Author: Mr Mark Burbridge
 Manager Corporate Services
Disclosure of Interest: Nil
Date of Report: 18 November 2008
Senior Officer: Mr Jim Fraser
 Chief Executive Officer

Summary

Report on the investment of surplus funds for the Municipal and Reserve Funds.

Background

A report on investment activity is presented to Council each month (where applicable) in accordance with Council Policy 3.5.

Comment

The following surplus funds have been invested during October 2008:

Financial Institution	Fund	Lodgement	Maturity	Term	Amount	Interest Rate
Elders Rural Bank	Municipal	12/9/08	12/12/08	3 months	\$1,000,000.00	7.70%
Elders Rural Bank	Reserve	12/9/08	12/03/09	6 months	\$1,200,000.00	8.05%

Council held approximately \$60,000 in its Municipal Cheque account at the end of October. A pending rates instalment and the receipt of the second Federal Assistance Grant instalment will be used to meet upcoming cash expenditure requirements.

Legal Implications

Nil.

Policy Implications

As per Council Policy 3.5

Consultation

N/A

Financial Implications

N/A

Strategic Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10706

Moved Cr De Landgraft

Seconded Cr Milton

That the investment report for October 2008 be approved.

MOTION CARRIED 9/0

15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION

15.1 WA ASSET MANAGEMENT IMPROVEMENT PROGRAMME (WAAMI) PROPOSED POLICY

Applicant: WA Asset Management Improvement Programme
File No. 0603
Attachments: Nil
Author: Mr Jim Fraser
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 13 November 2008
Senior Officer: Mr Jim Fraser
 Chief Executive Officer

Summary

This report recommends Council consider the adoption of a policy on Asset Management and endorsement of the formation of an Asset Management Working Group.

Background

The following agenda item was tabled at the Ordinary Meeting of Council held on 24 September 2008 to allow staff to investigate the make up of an Asset Management Working Group.

15.1 WA ASSET MANAGEMENT IMPROVEMENT PROGRAM (WAAMI) - POLICY

2.42pm Cr Farrelly left the meeting and re-entered at 2.44pm.

Applicant: WA Asset Management Improvement Programme
File No. 0603
Attachments: WAAMI Programme Framework
Author: Mrs Jeanette Bennett
 Executive Assistant
Disclosure of Interest: Nil
Date of Report: 17 September 2008
Senior Officer: Mr Jim Fraser
 Chief Executive Officer

Summary

This report recommends Council consider the adoption of a policy on Asset Management and endorsement of the formation of an Asset Management Working Group.

Background

In 2007, under the direction of the previous CEO, the Shire of Lake Grace joined the WA Asset Management Improvement Programme (WAAMI) managed by the WA Local Government Association.

The WAAMI Programme is a tool to assist local government address the challenges of asset management. The programme works with participating Local Governments over a two year period to develop an asset management framework and to determine asset renewal funding gaps in order to improve overall asset management capability.

Benefits of developing sound asset management practices include:

- The linking of asset data to financial plans
- An awareness of what current asset management practices mean for the triple bottom line
- A knowledge of the quality and conditions of current assets
- The level of service provided to the community

History of WAAMI

The WAAMI Programme is now into its fourth year of operation in WA. From its inception in 2004 it has grown from a pilot programme involving five larger Councils to a major Local Government initiative being delivered to Councils across the State. With the assistance of the pilot Councils and the WAAMI Steering Group, a state wide framework was developed and an alliance partnership formed between the CT Management Group and WALGA and its partners the Dept of Local Government & Regional Development, the Local Government Managers Association and the Institute of Public Works Engineering Australia. CT Management facilitates and delivers the WAAMI Programme under the guidance and management of WALGA

The Shire of Lake Grace commenced the program with its first onsite visit taking place in November 2007. Staff attended the workshop and were introduced to the program and undertook a practical “scorecard assessment” of our assets where an actual score is recorded against a series of questions relating to asset management in your organisation.

Following each onsite visit, tasks are then set for the period leading up to the next visit and the “scorecard assessment” is repeated with improvements marked accordingly. There is a recommended score to aim to at the completion of the Programme.

The second onsite visit was conducted in August 2008 and staff were joined at the Workshop by Crs Walker, Milton, Farrelly and Newman.

Comment

The next steps for the Shire of Lake Grace are the formation of a cross functional asset management working group and the adoption of a policy on asset management.

A proposed Asset Management Policy and structure for a Working Group follows:

Asset Management Policy

This policy applies to the sustainable management of the Shire’s Infrastructure Assets to ensure continuity of service delivery.

Policy 7.9 – Asset Management

POLICY

The Shire of Lake Grace is committed to ensuring that Asset Management is recognised as a major corporate function within Council and staff are committed to supporting the function in line with this policy.

The Shire is committed to making informed decisions in relation to its infrastructure assets. To achieve this, the Shire will prepare an Asset Management Improvement Strategy that will guide the implementation of Asset Management practices across the organisation with the major outcome being the adoption by Council of a Service & Asset Management Plan for the following classes of infrastructure assets;

- Roads
- Plant & Machinery
- Sewerage & Drainage
- Buildings
- Parks & Reserves
- Playground Equipment.

Service & Asset Management Plans will form part of the Shire's day-to-day business practices and will be used to make informed decisions in relation to service delivery when it comes to considering the need to acquire new assets, renew existing assets, upgrade an existing asset or dispose of existing assets to support service delivery.

The Shire of Lake Grace has limited resources and is custodian of a large number of assets, many of which have reached or gone beyond their economic life. In making informed decisions in relation to infrastructure assets, the Shire will consider the following key principles:

- Philosophy of renewing assets before acquiring new assets and where possible, rationalising assets that are no longer used or do not provide the necessary level of service required to sustainably deliver the intended service for which the asset was originally acquired.
- Prior to consideration of any major refurbishment or improvement to an asset, a critical review of the following shall occur as part of the evaluation process:
 - Need for facility (short and long term);
 - Legislative requirements;
 - Opportunities for rationalisation;
 - Future liability including ultimate retention/disposal;
 - Opportunities for multiple use;
- All capital projects will be evaluated in accordance with a Capital Evaluation model and take into account capital cost, ongoing cost of maintenance, refurbishment, replacement and operating cost ("whole of life" cost assessment).
- Manage its assets utilising a team approach supported by the multi discipline cross-functional asset management working group.
- Developing and implementing a 10 year "rolling" financial plan that incorporates infrastructure renewal requirements as identified within various Service & Asset Management Plans.

The Shire of Lake Grace is committed to determining the Level of Service required for infrastructure assets in a collaborative manner with asset stakeholders.

OBJECTIVES

The key objective of this policy is to ensure that services delivered by the Shire of Lake Grace continue to be sustainably delivered by ensuring that the Infrastructure Assets used to support the service delivery continue to function to the level of service determined by Council.

It will also provide clear direction as to how Council, as custodians of community assets, will manage those assets within an Asset Management Framework.

GUIDELINES

Service & Asset Management plans will be prepared in accordance with the IPWEA's International Infrastructure Manual recommended format and will include long term (10 year) financial modelling of the renewal profile of each asset class and will be underpinned by long term financial plans.

Linkage to the Strategic Plan & the Plan for the Future (10 Year Financial Plan)

The Strategic Plan (currently being prepared) and the Proposed Plan for the Future (10 Year Financial Plan) will use the same criteria for the allocation of funding to ensure these goals can be implemented.

Linkage to other Council Policy

Linkage to other Council Policies will be ongoing once the Strategic Plan, the Plan for the Future and the Asset Management Plans have been agreed to by Council and implemented.

Responsibility and Reporting

Council - is responsible for approving (including amendments to) the following documents;

- Asset Management Policy
- Asset Management Improvement Strategy
- Asset Management Plans

Council is also responsible for ensuring (upon recommendation of the CEO) that resources are allocated to achieve the objectives of the above documents.

In adopting asset management plans, Council is also determining the Level of Service for each asset class.

Chief Executive Officer (CEO) - is responsible for ensuring that systems are in place to ensure that Council's AM Policy, AM Improvement Strategy, AM Plans are prepared and kept up to date, reviewed at least annually and that recommendations are put to Council (at least annually) in relation to appropriate resource allocation to fulfil the objectives of the above documents. The CEO reports to Council on all matters relating to Asset Management.

Senior Management Group (SMG) – is responsible for monitoring the implementation of asset management across the organisation. The SMG will ensure that strategies are put in place to remove barriers to the successful implementation of Asset Management.

Service & Asset Management Working Group (SAMWG) – is responsible for ensuring that Council's Asset Management Improvement Strategy is achieved and that Service & Asset Management Plans are prepared and maintained in line with Council's Policy on Asset Management. Where changes to Council's AM Policy, Improvement Strategy or Plans are identified, the SAM Working Group is responsible

for reporting this to the SMG for consideration. Where aspects of Council's Policy, Improvement Strategy or Plans are not being achieved or adhered to, the SAM Working Group is responsible for reporting non-compliances to the SMG for corrective action. The Asset Management Working Group reports to the CEO on all matters relating to Asset Management.

Manager Corporate Services (MCRS) – is responsible for resource allocation (from Council approved resources) associated with achieving Council's Asset Management Improvement Strategy. The Manager Corporate Services reports to the CEO in relation to Asset Management resource allocation.

Asset Management Co-ordinator (AMC) – is responsible for supporting the AM Working Group and ensuring that resources are commissioned (where appropriate) to assist the AM Working Group achieve its objectives. The Asset Management Co-ordinator reports to the CEO on all matters relating to Asset Management.

All Senior Managers – are responsible for ensuring that resources under their control are appropriately allocated to resource asset management and in particular the Asset Management Working Group. All Directors report to the CEO on all matters relating to Asset Management under their area of control.

Policy Definitions

“Asset” means a physical item that is owned or controlled by the Shire of Lake Grace, and provides or contributes to the provision of service to the community (in this context excluding financial, intellectual, and non-tangible assets).

“Asset Management” means the processes applied to assets from their planning, acquisition, operation, maintenance, replacement and disposal, to ensure that the assets meet Council's priorities for service delivery.

“Asset Management Plan” means a plan developed for the management of an infrastructure asset or asset category that combines multi-disciplinary management techniques (including technical and financial) over the lifecycle of the asset.

“Council” means the elected council (comprising Councillors) of the Shire of Lake Grace

“Infrastructure Assets” are fixed and non fixed assets that support the delivery of services to the community. These include the broad asset classes of Roads, Sewerage & Drainage, Plant & Machinery, Buildings, Parks and Play Equipment.

“Level of Service” means the combination Function, Design and Presentation of an asset. The higher the Level of Service, the greater the cost to deliver the service. The aim of asset management is to match the asset and level of service of the asset to the community expectation, need and level of affordability.

“Life Cycle” means the cycle of activities that an asset goes through while it retains an identity as a particular asset.

“Whole of life cost(s)” means the total cost of an asset throughout its life including planning, design, construction, acquisition, operation, maintenance, and rehabilitation and disposal costs.

“Maintenance” means regular ongoing day-to-day work necessary to keep asset operating and to achieve its optimum life expectancy.

“Operations” – means the regular activities to provide public health, safety and amenity and to enable the assets to function e.g. road sweeping, grass mowing, cleaning, street lighting and graffiti removal.

“New” means creation of a new asset to meet additional service level requirements.

“Resources” means the combination of plant, labour and materials, whether they be external (contractors/consultants) or internal (staff/day labour).

“Renewal” means restores, rehabilitates, replaces existing asset to its original capacity. This may include the fitment of new components necessary to meet new legislative requirements in order that the asset may achieve compliance and remain in use.

“Risk” means probability and consequence of an event that could impact on the Council’s ability to meet its Corporate objectives.

“Shire” means the collective Shire of Lake Grace organisation. The Chief Executive Officer of the Shire of Lake Grace is responsible for ensuring the Shire’s obligations and commitments are met.

“Stakeholders” are those people/sectors of the community that have an interest or reliance upon an asset and who may be affected by changes in the level of service of an asset.

“Upgrade” means enhances existing asset to provide higher level of service.

POLICY REVIEW

This policy is to be reviewed by the AM Working Group on a bi-annual basis with recommendation for amendment made to Council.

The Asset Management Working Group

It is anticipated one of the first tasks for the Group will be to adopt “Terms of Reference”.

Membership

To ensure a team approach to asset management, representatives from across the organisation that have a direct interest in asset management are necessary. This will guarantee an integrated approach to asset management and overall ownership of asset management plan outputs.

It is proposed the Working Group comprise the following members:

- 3 Councillors (Chair)
- Chief Executive Officer
- Manager of Works
- Manager Corporate Services
- Manager Community Services
- Executive Assistant
- Senior Administration Officer
- Building Maintenance representative
- Mechanic

Legal Implications

Local Government Act 1995

Policy Implications

Proposed Policy 7.9 – Asset Management

Consultation

External: CT Management Group

Financial Implications

Account E042291 – Asset Management Program

Strategic Implications

When developed, the Asset Management Improvement Strategy will have a direct relationship/linkage with Council's Strategic Plan.

Cultural Implications

N/A

Recommendation

That:

1. Council adopt Policy 7.9 – Asset Management as follows and update its Policy Manual accordingly.
2. Council endorse the formation of the "Shire of Lake Grace Asset Management Working Group" with membership as follows:

*Cr _____

*Cr _____

*Cr _____

Chief Executive Officer
Manager of Works
Manager Corporate Services
Manager Community Services
Executive Assistant
Senior Administration Officer
Building Maintenance representative
Mechanic

**Nomination required when considered by Council.*

Voting Requirements

Simple majority required.

Resolution

MOTION 10678

Moved Cr Newman
Seconded Cr De Landgraft

That Item 15.6 lay on the table until the November 2008 Ordinary Meeting.

MOTION CARRIED 8/0

REASON: To allow more time to investigate the make-up of the Asset Management Working Group.

Comment

Advice from Bruce Lorimer of the CT Management Group indicates that the Asset Management Working Group should not include Councillors. The Officers Recommendation presented to the Ordinary meeting in September 2008 has been amended to reflect this and is resubmitted for Council consideration.

Legal Implications

Local Government Act 1995.

Policy Implications

Proposed Policy 7.9 Asset Management.

Consultation

External CT Management Group.

Financial Implications

Account E042291 Asset Management Programme.

Strategic Implications

When developed the Asset Management Improvement Strategy will have a direct relationship/linkage to Council's Strategic Plan.

Cultural Implications

Nil

Voting Requirements

Simple majority required.

Recommendation/Resolution

MOTION 10708

Moved Cr Milton
Seconded Cr Taylor

That:

1. Policy 7.9 Asset Management be adopted and the Policy Manual updated accordingly.
2. Council endorse the formation of the Shire of Lake Grace Asset Management Working Group with membership as follows:
 - Chief Executive Officer
 - Manager of Works
 - Manager Corporate Services
 - Executive Assistant
 - Senior Administrative Officer
 - Building Maintenance Officer
 - Shire Mechanic

MOTION CARRIED 9/0

15.2 WARD REVIEW & REPRESENTATION - 2008

Applicant:	Local Government Advisory Board
File No.	0375
Attachments:	Copies of Submissions
Author:	Mr Jim Fraser Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	17 November 2008
Senior Officer:	Mr Jim Fraser Chief Executive Officer

Summary

This report recommends the current ward structure be maintained for the 2009 election.

Background

At an Ordinary Meeting held on 27 August 2008 Council resolved

“That a review of the current ward system be carried out”

Advertisements were placed in each of the local papers which circulate through the Shire and public notices were displayed where appropriate. The notices requested public comment on the various options (and maps which were prepared by staff) considered by Council at the August meeting.

The submission period closed on 15 October 2008 and only four comments were received.

Comment

Two submissions received indicated support for Option 3 which would reduce the Newdegate Ward to two representatives; maintain two representatives for the Lake King Varley Ward and increase Lake Grace representation to five.

One submission suggested an increase in Councillors to eleven with both Councillors allocated to the Lake Grace ward. The submission indicates that if this is not acceptable then Option 3 should be pursued.

One submission was received suggesting a reduction in wards from three to two being an East Ward with four representatives and a West Ward with five representatives.

Staff have not assessed the submission in terms of where the boundary may be located however little change is anticipated other than the deletion of the boundary between Lake King/Varley and Newdegate.

With only a small number of submissions received it is the view of the author that the Advisory Board be requested to maintain the status quo for the next election due in October 2009. The SSS (Systemic Sustainability Study) report

has the potential to impact on local government in the future and may influence representation.

As indicated in the submission from D.N & D.S Clarke an argument is mounted for a minor boundary modification by including Roe location 2561 into the Newdegate ward. It is not proposed to follow up on this during the current process.

Legal Implications

Schedule 2.2 of the Local Government Act 1995.

Policy Implications

N/A

Consultation

External - Local Government Advisory Board
- Community Consultation

Financial Implications

N/A

Strategic Implications

N/A

Cultural Implications

N/A

Voting Requirements

Absolute majority (5) required.

Recommendation/Resolution

MOTION 10709

Moved Cr Chamberlain
Seconded Cr De Landgraft

That in relation to the recent Ward Review the Local Government Advisory Board be advised that:

1. Four (4) submissions were received and
2. The Council of the Shire of Lake Grace requests the current representation be maintained for the election to be held in October 2009 on the basis that there is likely to be future changes associated with the SSS report.

MOTION CARRIED BY ABSOLUTE MAJORITY 8/1

16.0 URGENT BUSINESS BY DECISION OF THE MEETING

None.

17.0 SCHEDULING OF MEETING

17.1 DECEMBER 2008 ORDINARY MEETING

Motion 10528 November 2007 states:

An Ordinary Meeting of Council will be held on Wednesday 17 December 2008, commencing at 1:00pm at the Council Chambers, Lake Grace Shire Office, 1 Bishop St, Lake Grace.

18.0 CONFIDENTIAL BUSINESS – As per Local Government Act s.5.23 (2)

MOTION 10710

Moved Cr Chamberlain
Seconded Cr De Landgraft

That Council close the meeting to the public at this time, being 11.41am, to discuss the CEO's six month performance review.

MOTION CARRIED 9/0

11.42am *Mr Burbridge and Mrs Bennett left the meeting.*

MOTION 10711

Moved Cr Newman
Seconded Cr Sinclair

That Council re-open the meeting to the public at this time, being 11.58am.

MOTION CARRIED 9/0

19.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 12.01pm.

20.0 CERTIFICATION

I _____ certify that the minutes of the meeting held on the 26 November 2008 as shown were confirmed as a true record at the meeting held on the 17 December 2008.

Chairman

Date