

SECTION 2 – COMMUNITY SUPPORT

POLICY 2.9 COMMUNITY FUNDING REQUEST

Policy Community Funding Request is available to community groups / not-for-profit organisations within the shire of Lake Grace for activities which will benefit the community and demonstrate the principal interest of the Shire of Lake Grace.

Objectives The Shire of Lake Grace Community Funding program provides financial support to community groups within the shire to:

- support community driven initiatives and activities that will enhance community engagement and development,
- build community resilience and wellbeing, and
- develop pride and leadership.

Guidelines

In order to be successful in receiving the grant from the Shire of Lake Grace, the following conditions and guidelines must be adhered to:

1. funding is available up to a maximum of \$5,000 each financial year
2. the Shire of Lake Grace will provide the funding which can be used for professional fees and charges associated with an event or project (e.g., entertainment/talent fees, judges/adjudicators, printing, fixed equipment and skilled labour) or expenses associated with the production of an event or project(e.g., equipment hire, materials, advertising, venue hire)
3. projects must be completed within the current financial year, unless a request in writing for an extension of time is approved by the Shire of Lake Grace
4. only one (1) application must be submitted by each group to be received before the stipulated deadline, late applications will not be entertained
5. each project will be considered on its merits, allocation of monies will be made within the constraints of the budget
6. applicants must recognise the Shire’s support in its advertising or publicity and wherever possible, the Shire of Lake Grace logo must be included in the promotional materials

7. the grant must be acquitted at the completion of the project and included in the acquittal are:
 - project outcomes / summary
 - financial reports (expenses incurred)
 - any residual and/or unexpended funds – **Note:** unexpended funds must be returned to the Shire of Lake Grace within 3 months of the acquittal; funds that remain in the custody of the organisation/group will be treated the same as for any Shire debt.

8. please note that not all applications will be successful; but for the successful applicants, grant allocations that are not accessed within 6 months from notification of success, the grant allocation will be forfeited.

9. the Shire of Lake Grace will endeavor to promote grant funding opportunities to the wider community using various mediums (e.g. Facebook, website, Community News, newsletters and email networks.

10. the decision of the grant funding panel is final and no further communications to influence its decision will be entertained.

History Resolution 13388, Ordinary Council Meeting – 24 March 2021

Review Chief Executive Officer / Deputy Chief Executive Officer

Document Revision History	
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