

Shire of Lake Grace

# Ordinary Council Meeting

# Minutes

23 February 2011



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## **SHIRE OF LAKE GRACE**

Agenda for the Ordinary Meeting of Council to be held at Council Chambers, 1 Bishop St Lake Grace on Wednesday 23 February 2011.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson (Shire President) opened the meeting at 3.03 pm, welcomed all those present along with the Shire's new Manager Community Services, Mr Harold Vanderplas.

### **2.0 ATTENDANCE RECORD**

#### **2.1 PRESENT**

Cr AJ Walker	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr JF De Landgraft	
Cr AI Milton	
Cr WA Newman	
Cr OP Farrelly	
Cr DP Sinclair	

Mr SK Fletcher	Chief Executive Officer
Mrs L Trevenen	Acting Manager Corporate Services
Mr H Vanderplas	Manager Community Services
Mrs J Bennett	Executive Assistant

#### **Observers**

Mr A Malloch-Smith	WA Local Government Association Employee Relations Advisor
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Mr A Marshall	Mr K Slarke
Mr C Earnshaw	Mrs P Dunham
Mr R Taylor	Mrs S Richter
Mr G Argent	Mr D Spencer
Mrs T Spencer	Mrs D Clarke
Mr G Carruthers	Mr M Seaman
Mr D Stanton	Mr P Clarke

#### **2.2 APOLOGIES**

#### **2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

None

### **3.0 PUBLIC QUESTION TIME**

#### **3.1 MRS D CLARKE**

*Mrs Clarke asked the following question submitted via email prior to the meeting:*

**Question**

How many submissions have been received for the ward review?

**Reply**

*The Shire President replied that as of today one submission had been received.*

#### **3.2 MR DARREN & MRS TANIA SPENCER**

*Mr & Mrs Spencer asked the following questions submitted in writing prior to the meeting:*

**Question**

We would like to ask Council, that as ratepayers governed under a democratic government, do we have the right to ask questions of Council without fear of intimidation and threat by a councillor to our business?

**Reply**

*The Shire President answered – yes.*

**Question**

Can we ask that if this conduct of a councillor has occurred, what is the protocol for managing this sort of behaviour and how do we start the process to make a formal complaint?

**Reply**

*The Shire President replied that anyone can contact the Department of Local Government and make contact with an investigator who will firstly investigate if there is a case to answer, and if so would then report to the Local Government Standards Panel.*

### **4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

#### **4.1 CR MILTON**

**MOTION 11156**

Moved Cr De Landgraft  
Seconded Cr Farrelly

That Cr Milton be granted leave of absence from the Lake Grace Shire Council from the 2 March 2011 to 31 March 2011.

**MOTION CARRIED 9/0**

## **5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS**

### **5.1 ORDINARY MEETING – 22 DECEMBER 2010**

#### Resolution

#### **MOTION 11157**

Moved Cr Newman  
Seconded Cr Chamberlain

That the minutes of the Ordinary Meeting of Council held on the 22 December 2010 be confirmed as a true and accurate record with the following amendment (addition) to page 103, 3.4 Question 2.

*What disciplinary action is going to be taken against Cr Newman for leaving his seat during Standing Orders at the 6<sup>th</sup> December Special Meeting?*

**MOTION CARRIED 9/0**

## **6.0 DECLARATIONS OF INTEREST**

### **6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A**

Cr Newman declared an interest in Item 12.1.

### **6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B**

### **6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C**

## **7.0 NOTICES OF URGENT BUSINESS**

None

## **8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

None.

3.15pm *Mr A Marshall, Mr K Slarke, Mr C Earnshaw, Mr R Taylor, Mr G Argent, Mr D Spencer & Mr D Stanton left the meeting*

## **9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

None.

**10.0 MEMBERS' REPORTS****10.1 CR FARRELLY**

Attended workshop at the Wagin Shire on Thursday 10<sup>th</sup> February 2011 – How to be a Good Councillor. Workshop presented by Civic Legal.

Topics covered:

1. Role of Councillors – Councillors be careful not to get involved in staff matters. Councillors may provide information to staff. Leadership not administration.
2. Confidentiality – prohibits disclosure of information.
3. Breaches of Regulations.
4. Disclosures – financial etc.
5. Defamation – examples of same.
6. Corruption.

It was a very good workshop with a lot of interaction between Councillors and presenter. There were 16 Councillors and one CEO in attendance. Anthony Quake from Civic Legal was a great facilitator. Crs Chappell and Newman also attended the workshop.

Also attended Focus Group Meeting on Monday 14 February 2011 for the Lake Grace Sporting Precinct Upgrade. The minutes will be available to Council.

3.15pm *Mr D Spencer re-entered the meeting.*

**10.2 CR ARMSTRONG**

Reported attendance at the Newdegate Community Development Association Meeting last Wednesday 16 February 2011, three staff along with the Manager Community Services and were in attendance  
NCDA last Wed 16 Feb – 3 staff MCMS, WO attended

**10.3 CR CHAMBERLAIN**

Reported that he had presented the Australia Day Newdegate Citizenship Award to Kaye Walker. There were at least 50 people at the celebration which was a real Australian day – recognition of the awards was appreciated.

**10.4 CR SINCLAIR**

Attended the Lake King Progress Association Meeting on 16<sup>th</sup> February 2011, it was good to have the CEO present.

Commented that he had attended the Lake Grace Living Communities Business Expo held last week and that it was a credit to the community.

**10.5 CR CHAPPELL**

Attended the Lake Grace Australia Day Breakfast celebrations, the WA Department of Local Government Integrated Strategic Planning workshop in Corrigin & the one day legal workshop for elected members in Wagin.

**10.6**        **CR NEWMAN**

Attended the 'How To Be A Good Councillor' legal workshop in Wagin with Crs Farrelly & Chappell – commented it was the best workshop he had ever attended during his time on Council – commend it to every Councillor and requested we consider holding it in Lake Grace – we would need to have 20 elected members attend to run the workshop.

**10.7**        **CR WALKER**

Reported his attendance at various functions, meetings and workshops as per the weekly updates sent out.

3.17pm        *Mr M Seaman, Mrs S Richter, Mrs P Dunham, Mr G Carruthers, Mrs D Clarke & Mr P Clarke left the meeting*



**11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES**

*No items for consideration*

<b>12.0 MATTERS FOR CONSIDERATION – PLANNING</b>
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3.17pm Cr Newman declared an interest in Item 12.1 in that he has a financial interest in adjacent land on Drust Rd and left the meeting.

**12.1 PROPOSED SUBDIVISION – LOT 2277 HOLT ROCK RD SOUTH & LOT 2278 DRUST RD VARLEY**

**Applicant:** AJ Marsh Pty Ltd (Licensed Surveyors) on behalf of Mr Dennis Wayne Joyce (Landowner)  
**File No.** 0557  
**Attachments:** Plans 1 to 4  
**Author:** Messrs Joe Douglas & Carlo Famiano – Urban & Rural Perspectives  
Town Planning Consultants  
**Disclosure of Interest:** Nil  
**Date of Report:** 15 February 2011  
**Senior Officer:** Mr Sean Fletcher  
Chief Executive Officer

Summary

This report recommends that a subdivision application submitted to the Western Australian Planning Commission (WAPC) by AJ Marsh Pty Ltd (Licensed Surveyors) on behalf of Mr Dennis Wayne Joyce (Landowner) and referred to the Shire for review and comment be supported by Council subject to conditions.

Background

Lot 2277 Holt Rock Road South & Lot 2278 Drust Road, Varley are two adjoining rural landholdings located approximately 38 kilometres north-east of the Newdegate townsite.

Lots 2277 & 2278 comprise a total combined area of approximately 3,844.88 hectares and have been extensively cleared for broadacre agricultural purposes. Notwithstanding the extent of previous clearing works, the land comprises a number smalls stands of native vegetation in its eastern and south-eastern portions. The land also contains a number of physical improvements associated with its current rural including a single detached dwelling, staff accommodation, sheds, dams, grain storage/cleaning facilities, fuel storage facilities, a private air strip, a cattle feedlot, internal access tracks and fencing (see Plans 1 to 3).

The current landowner is seeking approval to subdivide Lots 2277 & 2278 to create four (4) new separately titled lots (i.e. one new homestead-type lot comprising the existing dwelling/staff accommodation, one ancillary use lot comprising the existing grain cleaning/storage and cattle feedlot business and two balance-of-title rural lots).

Specific details of the proposed subdivision are shown on the attached Plan 4 and summarised in the following table:

Lot Particulars	Existing Land Area(Approx.)	Proposed Land Area(Approx.)
Existing Lot 2277	2,028.98 ha	-
Existing Lot 2278	1,815.9 ha	-
Proposed Lot 1 ('rural lot')	-	1,991.41 ha
Proposed Lot 2 ('ancillary use lot')	-	265 ha
Proposed Lot 3 ('rural lot')	-	1,573.27 ha
Proposed Lot 4 ('homestead lot')	-	15.2 ha

#### Comment

In considering the subdivision application Council is required to have due regard for provisions contained in the following planning documents prior to formulating its response to the WAPC:

- Shire of Lake Grace Local Planning Scheme No.4;
- WAPC Development Control Policy No.DC 3.4 – 'Subdivision of Rural Land'; and
- Guidelines on the Environmental Management of Beef Cattle Feedlots in Western Australia.

The following is an assessment of the subdivision proposal in the context of the specific requirements of these planning documents to determine its general suitability.

#### **Shire of Lake Grace Local Planning Scheme No.4**

Lots 2277 & 2278 are currently classified 'General Agriculture' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS No.4).

A key objective of the land's current 'General Agriculture' zoning classification is to ensure the continuation of broad hectare farming as the principle land use within the district, protect the rural landscape/character, control the fragmentation of agricultural land through further subdivision and consider non-rural uses where they can be shown to be of a benefit to the district.

Clause 5.11.12 of LPS No.4 states that Council will only recommend support for the subdivision of land within the 'General Agriculture' zone where it accords with the provisions of the Scheme, Local Planning Strategy, Local Planning Policies and any relevant Commission policies applicable at the time.

Furthermore, Clause 5.11.14 of LPS No.4 states that Council may recommend support for the proposed subdivision of land within the 'General Agriculture' zone to excise land containing an existing farm residence for the purpose of creating a 'homestead lot' subject to compliance with a number of criteria.

Given the above there is scope for Council to consider and support the further subdivision of the subject land as proposed.

### **WAPC Development Control Policy No.DC 3.4 – ‘Subdivision of Rural Land’**

The Western Australian Planning Commission’s (WAPC’s) Development Control Policy No.DC 3.4 provides guidance on the matters to be considered by the Commission when determining applications for the subdivision of rural land throughout Western Australia. A key objective of Policy No.DC 3.4 is to minimise the ad-hoc fragmentation of rural land throughout the State.

Despite the fact that further subdivision of agricultural land is generally not supported by the WAPC, sections 4.4 and 4.9 of Policy No.DC 3.4 enable the WAPC to approve the subdivision of rural land for various purposes, including the following:

- 1) Section 4.4 – The creation of lots for existing or proposed specific non-rural land uses such as recreation facilities, public utilities, uses ancillary to the rural use of the land (i.e. abattoirs, canning works etc.); and
- 2) Section 4.9 – The creation of a ‘homestead lot’.

The following is an assessment of the proposed subdivision in the context of the relevant criteria of sections 4.4 and 4.9 of Policy No.DC 3.4:

#### *Proposed ‘Ancillary Uses Lot’*

Section 4.4 of Policy No.DC 3.4 enables the creation of lots for existing or proposed specific non-rural land uses such as recreation facilities, public utilities, uses ancillary to the rural use of the land (i.e. abattoirs, canning works etc.).

Under the terms of the subdivision application the existing grain cleaning/storage and cattle feedlot business on Lot 2278 are proposed to be excised from the property to create one (1) new separately titled lot fronting Holt Rock Road South comprising a total area of approximately 265 hectares.

Having regard for the current use of the land for purposes ancillary to the predominant rural use of Lot 2278, it is concluded that the subdivision proposal is consistent with the provisions contained in section 4.4 of Policy No.DC 3.4 and may therefore be supported by Council.

#### *Proposed ‘Homestead Lot’*

The subdivision of rural land for the purposes of creating a new ‘homestead lot’ comprising an existing dwelling may be supported by Council where the proposal satisfies the following criteria:

- a) *The land is located in the WAPC’s Wheatbelt Agricultural Policy Area.*  
According to Appendix 3 of Policy No.DC 3.4 Lot 2277 Holt Rock Road South & Lot 2278 Drust Road, Varley are located within the Wheatbelt Agricultural Policy Area. As such subdivision of the land for the purposes of a ‘homestead lot’ can be considered.
- b) *The population in the locality is declining or relatively static;*  
According to census data obtained from the Australian Bureau of Statistics (ABS) the Shire’s population has declined by 5.08% between 2001 and 2006 (Lake Grace municipal area). Given the declining population, subdivision of the land for the purposes of a ‘homestead lot’ can be considered.

*c) The homestead lot has an area between 1 and 4 hectares, or up to 20 hectares where it is desirable to respond to the landform or to include existing outbuildings or water sources;*

The subdivision application proposes the excision of a 15.2 hectare 'homestead lot' from Lot 2277 comprising an existing dwelling, staff accommodation, sheds and native vegetation which is consistent with the criterion contained in section 4.9 of Policy No. DC 3.4.

*d) There is an adequate water supply for domestic, land management and fire management purposes;*

The applicant has advised that the existing dwelling and staff accommodation on Lot 2277 are supplied with water via on-site storage tanks. Furthermore, the proposed 'homestead lot' comprises sufficient area to enable the construction of additional dams to provide an alternative water source if and when required.

Given the existing water supply and the potential to construct an additional dam within the 'homestead lot' boundaries, it is concluded that the subdivision proposal is generally consistent with the water supply criterion contained in section 4.9 of Policy No. DC 3.4.

*e) The homestead lot fronts a constructed public road;*

The application proposes the creation of a new 'homestead lot' with direct frontage and access to Holt Rock Road South which has been constructed to a rural standard (i.e. gravel road carriageway). As such the proposal is consistent with the vehicle access criterion contained in section 4.9 of Policy No. DC 3.4.

*f) The homestead lot contains an existing residence;*

The proposed 'homestead lot' contains an existing single detached dwelling that is proposed to be retained. As such this criterion is deemed to have been satisfied.

*g) A homestead lot has not been excised from the farm in the past.*

A review of cadastral mapping and aerial photography available through Landgate suggests that Lots 2277 & 2278 have not previously been subdivided to create a 'homestead lot'. As such this criterion is deemed to have been satisfied.

*Guidelines for the Environmental Management of Beef Cattle Feedlots in Western Australia'*

The applicant has stated in the application that the existing 2,000 head cattle feedlot on Lot 2278 will be incorporated within the boundaries proposed Lot 2 (i.e. the 'ancillary uses lot').

In 2002 the (then) Departments of Agriculture and Environmental Protection, together with the Water and Rivers Commission, prepared the document entitled 'Guidelines for the Environmental Management of Beef Cattle Feedlots in Western Australia'. Table 3 of the Guidelines entitled 'Minimum Separation Distances Between Feedlots and Sensitive Landmarks' stipulates the following minimum separation distances for all feedlots:

- i) five (5) kilometres to a populated townsite (i.e. residential areas); and
- ii) one (1) kilometre to a neighbouring (isolated) residential dwelling.

Given the intention to create two (2) new balance-of-title rural lots (i.e. proposed Lots 1 & 3) immediately adjacent to the boundaries of proposed Lot 2, there is potential for any subsequent owner/s of Lots 1 and 3 to lawfully construct at least one (1) new dwelling on each of these properties. In order to ensure that any new dwellings constructed on proposed Lots 1 & 3 achieve the minimum required separation distance to the existing feedlot on proposed Lot 2, it is recommended that Council request the WAPC to impose a condition on any subdivision approval issued which requires a restrictive covenant to be placed on the certificate of title of proposed Lots 1 & 3 which stipulates that no dwelling/s or other sensitive land uses are permitted to be developed within one (1) kilometre (i.e. 1,000 metres) from the boundary of proposed Lot 2. In so doing the amenity of any future residents of proposed Lots 1 and 3 will be adequately protected provided the feedlot is operated in accordance with all relevant planning and environmental approvals.

It is also recommended that Council request the WAPC to impose a condition on any subdivision approval issued which requires a notification to be placed on the certificate of title of proposed Lots 1 & 3 as well as the new homestead lot (i.e. proposed Lot 4) advising any future prospective owner/s of these lots of the potential noise, dust and odour impacts associated with the existing cattle feedlot on proposed Lot 2.

### **Conclusion**

It is concluded from this assessment that the proposed subdivision of Lot 2277 Holt Rock Road South & Lot 2278 Drust Road, Varley for the purposes of creating a new 'homestead lot', a new 'ancillary use lot' and two (2) balance-of-title rural lots is:

- i. unlikely to compromise the objectives for land classified 'General Agriculture' zone in the Shire of Lake Grace's current operative Local Planning Scheme No.4;
- ii. consistent with the criteria contained in the Western Australian Planning Commission's Policy No. DC 3.4;
- iii. generally aligned with the outcomes intended by the current town planning framework applicable to the immediate locality; and
- iv. capable of being implemented in a proper and orderly manner.

As such it is recommended that Council advise the Western Australian Planning Commission that it supports the proposed subdivision subject to the imposition of a number of conditions.

### Legal Implications

Planning and Development Act 2005 (as amended)  
Shire of Lake Grace Local Planning Scheme No.4  
Transfer of Land Act 1893 (as amended)

### Policy Implications

WAPC Development Control Policy No. DC 3.4 – Subdivision of Rural Land  
State Planning Policy No.2.5 – Agriculture and Rural Land Use Planning  
Guidelines for the Environmental Management of Beef Cattle Feedlots in Western Australia

### Community Consultation

Not required.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority required.

Recommendation/Resolution**MOTION 11158**

Moved Cr Farrelly  
Seconded Cr Armstrong

That Council advise the Western Australian Planning Commission that it supports the application submitted by AJ Marsh Pty Ltd (licensed Surveyors) on behalf of Mr Dennis Wayne Joyce (Landowner) to subdivide Lot 2277 Holt Rock Road South & Lot 2278 Drust Road, Varley into four (4) new separately titled lots in accordance with the details of the plan submitted in support of the application subject to compliance with the following conditions:

1. All existing buildings/structures and effluent disposal systems having the necessary clearance from the new lot boundaries as required under the relevant legislation.

2. A Restrictive Covenant, pursuant to section 129BA of the Transfer of Land Act 1893 (as amended) is to be placed on the Certificate of Title of proposed Lots 1 & 3 advising of a restriction on the use of the land. Notice of this restriction shall also be included on the Deposited Plan. The restrictive covenant is to state as follows:

*“No dwelling/s or other sensitive land uses are permitted to be developed within one (1) kilometre (i.e. 1,000 metres) from the boundary of the adjoining proposed Lot 2 comprising the existing cattle feedlot”.*

3. Notification in the form of a section 70A notification, pursuant to the Transfer of Land Act 1893 (as amended), is to be placed on the Certificate of Title of proposed Lots 1 & 3 and the new homestead lot (i.e. proposed Lot 4) advising that:

*“The land is located within close proximity to an existing cattle feedlot, the continued operation of which may affect the use and enjoyment of the land due to potential noise, dust and odour impacts.”*

**MOTION CARRIED 8/0**

3.18pm Cr Newman re-entered the meeting.

<b>13.0 MATTERS FOR CONSIDERATION – HEALTH &amp; BUILDING</b>
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**13.1 EASTERN WHEATBELT PRIMARY CARE GROUP - CHARTER**

<b>Applicant:</b>	Chief Executive Officer
<b>File No.</b>	0299
<b>Attachments:</b>	Eastern Wheatbelt Primary Care Project Report Eastern Wheatbelt Primary Care Service Charter Minutes Eastern Wheatbelt Primary Care Project Meeting 25 January 2011
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	7 February 2011
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to seek Council's endorsement of the Eastern Wheatbelt Primary Care Project Service Charter. This will ensure the continuation of meetings and communication for the shared vision regarding the provision of GP services on a regional basis that would include a group scheme for the shires of Lake Grace, Corrigin, Kondinin, and Kulin.

Background

At the August Ordinary Meeting of Council, the author presented the different options regarding the attraction and retention of a GP. This included the long term strategy of setting up a group scheme with the Shires of Corrigin, Kulin, Kondinin and Lake Grace.

The author, the Manager Community Services and the Customer Service Officer (the former practice manager) met with Kelli Porter from Rural Health West and Kaye Mazzoleni from Barrington Consulting Group on 22 November 2010 to discuss the development of the Group Scheme model.

At the Special Meeting on 6 December 2010 it was identified that the Group Scheme model once established will pay for any services provided. The starting price would be in the order of \$55,000 plus house, car, medical facilities, plant and equipment. It should be noted that there is no guarantee that any of the GPs will live in the Shire. However, there may be an opportunity to apply to the State Government for the model to be fully funded based on the agreement recently signed off by the Mid West Group of Councils. Although it must be said that the Minister for Health has indicated in his discussions with the Shire President and the author that his drive in drive out model is the preferred method to deliver GP services.

The Shire President, Manager Community Services and author attended the Eastern Wheatbelt Primary Care Group (GP Group Scheme) meeting on 25 January 2011. The result was a revamp of the recommendation from a regional fly in fly out model to a regional residency model. Dr Tony Mylius commented that this was a model he found quite exciting and believed this was one that the WA Country Health Service could support.



It was also discussed that the Shire of Narembeen should be offered membership to this group as well.

The framework would be in place within two years. The main issues are still:

- Attraction & retention of GPs;
- Support for GPs including nurse practitioners & telehealth.

The next step is the development of the business case and is expected to cost between \$50,000 - \$60,000. The business case would only proceed if approved by the member Councils.

#### Comment

By signing the Charter, the Shire will then be in a position to continue participation in the Eastern Wheatbelt Primary Care Project. This would include meetings and communication for the shared vision regarding the provision of GP services on a regional basis.

#### Legal Implications

Nil

#### Policy Implications

Nil

#### Consultation

External: Belinda Bailey – CEO Rural Health West  
Kelli Porter – Rural Health West  
Kaye Mazzoleni – Barrington Consulting Group  
Chris Swarts – CEO - Southern Regional Medical Group  
Tim Free – Regional Director WA Country Health Service – Wheatbelt  
Julian Murphy – CEO Shire of Corrigin  
Greg Hadlow – CEO Shire of Kulin  
Peter Webster – CEO Shire of Kondinin

Internal: Shire President  
Council  
Senior Management Team

#### Financial Implications

The business case would cost between \$50,000 - \$60,000. It is expected that the four shires and Rural Health West would share the cost of the business case or \$10,000 - \$12,500 each. This would drop to \$8,333 - \$10,000 should the Shire of Narembeen also participate.

It would be reasonable to expect that the Shire's contribution would be a budget allocation for the 2011/12 financial year.

#### Strategic Implications

Shire of Lake Grace Strategic Plan

2.1 Seek and undertake an improvement of the medical facilities and primary health care provided to the Shire.

Voting Requirements

Simple majority required.

**MOTION 1115**

Moved Cr Newman  
Seconded Cr Sinclair

That Standing Orders be suspended to allow discussion.

**MOTION CARRIED 9/0**

**MOTION 11160**

Moved Cr Newman  
Seconded Cr De Landgraft

That Standing Orders resume.

**MOTION CARRIED 9/0**

Officer Recommendation/Resolution

**MOTION 11161**

Moved Cr Milton  
Seconded Cr Chappell

That Council endorses the Shire of Lake Grace as a signatory to the Eastern Wheatbelt Primary Care Project.

**MOTION CARRIED 9/0**

**14.0 MATTERS FOR CONSIDERATION – FINANCE**

**14.1 ACCOUNTS FOR PAYMENT – DECEMBER 2010**

**Applicant:** Shire of Lake Grace  
**File No.** 0277  
**Attachments:** List of Creditors  
**Author:** Ms Heather Bell  
Customer Services Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 February 2011  
**Senior Officer:** Mrs Lee-Anne Trevenen  
A/Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of December 2010.

Background

List of payments for the month December 2010 through the Municipal accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12  
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of December 2010 from the Municipal Account Totals \$504,459.02.

Strategic Implications

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11162**

Moved Cr Farrelly  
Seconded Cr Newman

That Council receive the list of payments totalling \$504,459.02 as presented for the month of December 2010 incorporating:

- Municipal Account Cheques 34191 to 34230
- Electronic Funds Transfers EFT7346 to EFT7448

There were no Trust cheques for December 2010

**MOTION CARRIED 9/0**

## 14.2 ACCOUNTS FOR PAYMENT – JANUARY 2011

**Applicant:** Shire of Lake Grace  
**File No.** 0277  
**Attachments:** List of Creditors  
**Author:** Ms Heather Bell  
Customer Services Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 February 2011  
**Senior Officer:** Mrs Lee-Anne Trevenen  
A/Manager Corporate Services

### Summary

For Council to ratify expenditures incurred for the month of January 2011.

### Background

List of payments for the month January 2011 through the Municipal accounts are attached.

### Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (e) The payee's name
- (f) The amount of the payment
- (g) Sufficient information to identify the transaction
- (h) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

### Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12  
Local Government (Financial Management) Regulations 1996 – Reg 13

### Policy Implications

N/A

### Consultation

N/A

### Financial Implications

The list of creditors paid for the month of January 2011 from the Municipal Account Totals \$387,057.90.

### Strategic Implications

7. Organisational Excellence

7.1 Develop systems compliant with various statutes, regulations and policies.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11163**

Moved Cr Armstrong  
Seconded Cr Chappell

That Council receive the list of payments totalling \$387,057.90 as presented for the month of January 2011 incorporating:

- Municipal Account Cheques 34231 to 34264
- Electronic Funds Transfers EFT7449 to EFT7596

There were no Trust cheques for January 2011

**MOTION CARRIED 9/0**

**14.3 FINANCIAL STATEMENTS – DECEMBER 2010**

**Applicant:** Corporate Services Section  
**File No.** 0275  
**Attachments:** Financial Reports  
**Author:** Mrs Lee-Anne Trevenen  
A/Manager Corporate Services  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 February 2011  
**Senior Officer:** Mrs Lee-Anne Trevenen  
A/Manager Corporate Services

Summary

Consideration of the financial statements for the month ending 31 December 2010.

Background

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Capital Road Works, Operating Revenue & Expenditure Graphs
- Bank Reconciliations – *Note: not as yet available for December 2010*
- Rates Summary Chart

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Goal 7: Organisational Excellence

Strategy 7.1: Develop systems to ensure compliance with various statutes, regulations and policies.

Recommendation

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial activity for the period ended 31 December 2010.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11164**

Moved Cr Chappell  
Seconded Cr De Landgraft

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial activity for the period ended 31 December 2010.

**MOTION CARRIED 9/0**

*The President gave a 'well done' to the staff in getting the financials up and running in the absence of a Manager Corporate Services.*



<b>15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION</b>
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**15.1 CONSTITUTIONAL RECOGNITION OF LOCAL GOVERNMENT**

<b>Applicant:</b>	Australian Local Government Association
<b>File No.</b>	0636
<b>Attachments:</b>	Letter from Cr Genia McCaffery ALGA Shire President
<b>Author:</b>	Mr Sean Fletcher Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 February 2011
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to seek Council's endorsement of the Australian Local Government Association's position on constitutional recognition of local government.

Background

The Australian Local Government Association (ALGA) has written to the Shire seeking Council to pass a resolution endorsing the position that a referendum be held by 2013 to change the Constitution to allow direct funding of local government bodies by the Commonwealth and to also include local government in the preamble to the Constitution if one is proposed.

ALGA's president is also asking each local government to write to the Prime Minister, the Leader of the Opposition and their local Federal member of Parliament to advise them of Council's support for the recognition of local government.

Local Government through the Australian Local Government Association commenced three years ago the process for Constitutional Recognition as a result of the 2009 decision of the High Court in *Pape vs Federal Commissioner of Taxation*. In this matter before the High Court it was found that the Australian Government does not have the power to fund local government directly. This has implications regarding Roads to Recovery funding and other mechanisms put in place to disperse significant allocations of funding.

The main issue regarding funding will require a simple change to include additional wording under Section 96 of the Constitution "and local government".

There is also work being done on recognising local government in the preamble of the Constitution.

The author was part of the original local government constitutional summit three years ago regarding the need for this important change. The evidence is very clear that the public will more than likely support such a simple change. All the major parties since this time have re-iterated at each national local government congress that they support this level of recognition.

Materials and other tools will be made available in the coming months to assist the local government in a campaign to win broad general public support for constitutional recognition.

#### Comment

Clarity regarding the provision of funding direct to local government is long overdue. Previous referendums on the Constitutional recognition of local government have been defeated in the past because the nature of the recognition sort has caused confusion with the public rather than a clear purpose.

Surveys conducted by ALGA to date have clearly shown that with the clarity around funding, the majority of respondents believe that the autonomy of their local government to provide services that reflect the needs of the local area are maintained.

#### Legal Implications

State Governments have direct statutory responsibility for local governments. This will not change through the level of Constitutional recognition proposed as it is to do with the financial arrangements and not the level of governmental responsibility.

#### Policy Implications

Nil

#### Consultation

During May 2010 there was an item to Council on the national congress and the progression of constitutional recognition.

Information received from ALGA after the national congress was sent to local politicians.

#### Financial Implications

Nil – It is expected that any local campaign would fit within the ambit of the current budget that the Shire has regarding the provision of information to the community.

#### Strategic Implications

Shire of Lake Grace Strategic Plan

Focus 6 Provide a visionary and proactive approach to leadership at an operational and strategic level

#### Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11165**

Moved Cr Newman  
Seconded Cr Milton

That the Shire of Lake Grace declares its support for financial recognition of local government in the Australian Constitution so that the Federal Government has the power to fund local government directly and also for inclusion of local government in any new Preamble to the Constitution if one is proposed, and calls on all political parties to support a referendum by 2013 to change the Constitution to achieve this recognition.

**MOTION CARRIED 9/0**

**15.2 CEO PERFORMANCE INDICATORS - UPDATE**

**Applicant:** Chief Executive Officer  
**File No.** 0271  
**Attachments:** Nil  
**Author:** Mr Sean Fletcher  
 Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 11 February 2011  
**Senior Officer:** Mr Sean Fletcher  
 Chief Executive Officer

**Summary**

This report provides an update each month on the progress of the CEOs Key Performance Indicators as identified during the CEO Performance Review 2010.

**Background**

The Council in conjunction with the author developed a range of Key Performance Indicators for the Chief Executive Officer to achieve.

**Comment**

A summary on the progress of the Chief Executive Officer's key performance indicators (KPIs) are as follows:

<b>KPI 1</b>		
Present to Council a Roles and Functionality Plan that provides for services to be maintained without necessarily replacing departing staff. The report is to be presented to Council by April 2011.		
<b>Measure</b>	<b>Progress</b>	<b>Due</b>
Report is presented to Council and Councillors have an opportunity to be heard	Alasdair Malloch-Smith WALGA will conduct the review 22/23 February 2011: <ul style="list-style-type: none"> <li>• Interview with CEO &amp; Staff 22/02</li> <li>• Interview Elected Members 23/02</li> </ul>	30 April 11

<b>KPI 2</b>		
CEO to invest time in meeting with stakeholders on a face to face basis at their localities and to be seen in the communities attending community functions and activities wherever practicable		
<b>Measure</b>	<b>Progress</b>	<b>Due</b>
Community Survey demonstrates an improvement in the Community understanding of the Role of Council and the Role of the CEO with improved communication channels	Community Engagement Workshop with Barbara Maidment 28/02 & 01/03 to develop policy and process based on new Department of Local Government guidelines on community engagement.	31 Aug 11

<b>KPI 3</b>
Based on the outcomes of the draft Strategic Plan, the plan's KPIs for 2010/11 will be as follows:

<b>Action 1.1.1</b>	<b>Progress</b>	<b>Due</b>
Lake Grace Residential Land – Development of next stage (Known as Pt Lot 1 Griffin Street)	As per the Corporate Plan: <ul style="list-style-type: none"> <li>• Tender awarded December Council meeting;</li> <li>• Watercorp will do South St main upgrade;</li> <li>• UPD will be engaged to oversee electrical headworks contractor;</li> <li>• Local plumber to undertake sewerage connections</li> </ul>	31 Dec 10
<b>Action 1.1.2</b>	<b>Progress</b>	<b>Due</b>
Lake Grace Industrial Land Development: <ul style="list-style-type: none"> <li>• Funding;</li> <li>• Commence Construction;</li> <li>• Finish Construction</li> <li>• (Note: Newdegate Industrial Land Development Plan to be scheduled for review during December 2010)</li> </ul>	As per the Corporate Plan: <ul style="list-style-type: none"> <li>• Landcorp has agreed to develop;</li> <li>• Will fund five blocks first;</li> <li>• Shire to assist with some works 2011/12;</li> <li>• Blocks available Feb 2012</li> </ul>	31 Dec 11
<b>Action 2.1.1</b>	<b>Progress</b>	<b>Due</b>
Construct the Newdegate Medical Centre within allocated budget	As per the Corporate Plan: <ul style="list-style-type: none"> <li>• Concrete pad put down 17/11/10;</li> <li>• Brickwork on hold until issues with concrete pad resolved.</li> </ul>	30 Jun 11
<b>Action 2.4.2</b>	<b>Progress</b>	<b>Due</b>
Construct the Lake Grace Childcare Centre within allocated budget	As per the Corporate Plan: <ul style="list-style-type: none"> <li>• Lockup achieved by 26/11/10;</li> <li>• Wall and roof insulation completed;</li> <li>• Wall/Ceiling Gyprock completed;</li> <li>• Final plumbing connection required;</li> <li>• Fit-out due to commence Feb 2011;</li> </ul> As part of the transition now required a Management Committee is to be established regarding the running of this facility	31 Mar 11
<b>Action 6.1.2</b>	<b>Progress</b>	<b>Due</b>
Recruit a general practitioner that includes sourcing of a new GP for the Shire and the development with WALGA of a local government GP recruitment platform	<ul style="list-style-type: none"> <li>• Special meeting on 6 December resolved to move forward with Southern Regional Medical Group on an interim basis and to commence development of an appropriate contract;</li> <li>• Chris Swarts, Belinda Bailey,</li> </ul>	31 Aug 11

	Michelle Poepjes, Tim Shackelton and Tony Mylius advised of outcome of December's special meeting; <ul style="list-style-type: none"> <li>• WACHS established primary health care working group in January 2011;</li> <li>• Locum commenced February 2011</li> </ul>	
<b>Action 7.1.7</b>	<b>Progress</b>	<b>Due</b>
Complete Ward and Representation Review – By April 2011 the CEO to run a workshop for Councillors allowing Councillors the opportunity to review the report to ensure that it is appropriate for the Shire	<ul style="list-style-type: none"> <li>• Proposal to use BHW to presented to Council 24 November 2010 and was rejected;</li> <li>• CEO met with Local Government Advisory Board 1 December 2010;</li> <li>• Discussion paper issued 25 January 2011. Closing date for comments is 15 March 2011</li> </ul>	30 Jun 11

### December Meeting Response to Other Impacts

At the December 2010 Ordinary Meeting, Council in response to the author's concerns to a range of impacts including the loss of key staff and the need to put in writing a commitment of support regarding the next three to six months, resolved the following:

*"That Council note the current items as noted by the Chief Executive Officer and that Council review the situation in four months time to see what adjustments may be required in the Chief Executive Officer's Key Performance Indicators for the remainder of the review period."*

At this point it would appear that actions 1.1.1, 1.1.2 and 2.1.1 will not meet the required timelines.

#### Legal Implications

Nil

#### Policy Implications

Nil

#### Consultation

External: As per the comments in this report.

Internal: Shire President  
Council at the Information Sessions  
Senior Management Team  
Key Staff (as defined by the Corporate Plan)

#### Financial Implications

Nil.

Strategic Implications  
Shire of Lake Grace Strategic Plan

Voting Requirements  
Simple majority required.

Officer's Recommendation/Resolution

**MOTION 11166**

Moved Cr Newman  
Seconded Cr Sinclair

That Council:

1. Note the progress of the Chief Executive Officer's Key Performance Indicators – Year Two.

**MOTION CARRIED 9/0**

**15.3 USE OF THE COMMON SEAL – APPLICATIONS FOR NEW LAND TITLES (3)**

<b>Applicant:</b>	Shire of Lake Grace
<b>File No.</b>	0336
<b>Attachments:</b>	Location plans
<b>Author:</b>	Mrs Jeanette Bennett Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 February 2011
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

**Summary**

The purpose of this report is for Council to approve use of its common seal on the following three (3) documents:

1. Application for New Titles – Lot 1 Wattle Drive Lake Grace and Application for New Title – Lots 27 & 28 South Road Lake Grace
2. Application for New Title – Lot 14146 Pingrup Lake Grace Rd Lake Grace

**Background****1. Lot 1 Wattle Drive Lake Grace and Lots 27 & 28 South Road Lake Grace**

Applications for New Titles are being lodged for the above and deal with the proposed subdivision of Lot 1 Wattle Drive Lake Grace (i.e. 'Road House Lot') and the matter relating to the encroachments of various structures constructed on Lots 27 & 28 South Rd on Lot 1.

Deposited Plan No 47225 & Diagram 71037 have been prepared to address the following matters:

- a) Diagram 71037 deals with:
  - Numerous structures on Lots 27 & 28 South Rd encroaching on Lot 1 Wattle Drive
  - The ceding of road widening along South Road (truck parking bay)
  - Acquisition of a portion of Unallocated Crown Land along Stubbs St

b) Deposited Plan 47225 deals with the creation of two separately titled lots. Proposed Lot 500 is known as the 'Roadhouse Lot' while proposed Lot 9001 (balance of Lot) is being created to enable the Shire to progress the Wattle Drive Residential Subdivision.

Both DP 47225 & Diagram 71037 are now 'in order for dealings' and as such new titles need to be applied for simultaneously in order to finalise all matters i.e. both DP 47225 and Diagram 71037 need to be acted upon at the same time.

**2. Lot 14146 Pingrup Lake Grace Rd Lake Grace**

Diagram 53725 deals with the excision of a portion of land owned by Mr James and Mrs Margaret Carruthers to accommodate stormwater drainage



and water supply infrastructure for the Lake Grace townsite's recreation reserve.

The subdivision was initiated back in 1977 by the Shire and Diagram 53725 has been in order for dealing ever since. The application for creation and issue of new titles needs to be submitted before 8 April 2011 or Diagram 53725 will expire.

Comment

To enable lodgement of the applications for new titles it is recommended Council approve the use of its Common Seal for signing of the document and finalisation of the subdivisions and land transactions.

The original documents have been forwarded to the other parties i.e. Mr & Mrs Ross & Edith Wallace and Mr James Carruthers for signing prior to affixing of the seal by the Shire.

McLeods Solicitors are dealing with both these complex matters. On behalf of the Shire this action will now successfully complete two very long term and complicated issues that have remained unresolved for many, many years.

Legal Implications

Planning and Development Act 2005  
Transfers of Land Act 1893 Section 129BA  
Local Government Act 1995

Policy Implications

Shire of Lake Grace Policy 1.11 – Use of the Common Seal

Financial Implications

Application fees to Western Australian Land Information Authority (Landgate) for lodgement of applications for new titles.

Account E042230 allows for expenditure relating to legal expenses.

Strategic Implications

Shire of Lake Grace Strategic Plan  
5. Infrastructure (other than roads) – develop, maintain and rationalize key infrastructure in the best interests of the community.

Recommendation

That Council authorize the President and the Chief Executive Officer to affix the Common Seal for the Application for New Titles for:

- Application for New Titles – Lot 1 Wattle Drive Lake Grace
- Application for New Title – Lots 27 & 28 South Road Lake Grace
- Application for New Title – Lot 14146 Pingrup Lake Grace Rd Lake Grace

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11167**

Moved Cr Milton  
Seconded Cr De Landgraft

That Council authorize the President and the Chief Executive Officer to affix the Common Seal for the Application for New Titles for:

- Application for New Titles – Lot 1 Wattle Drive Lake Grace
- Application for New Title – Lots 27 & 28 South Road Lake Grace
- Application for New Title – Lot 14146 Pingrup Lake Grace Rd Lake Grace

**MOTION CARRIED 9/0**

**15.4 CORPORATE PLAN 2010-2011 – QUARTERLY UPDATE**

**Applicant:** Chief Executive Officer  
**File No.** 0552  
**Attachments:** Strategic Action Plan Update Parts 1 & 2  
**Author:** Mr Sean Fletcher  
 Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 15 February 2011  
**Senior Officer:** Mr Sean Fletcher  
 Chief Executive Officer

Summary

Presented to Council is the quarterly update of the Shire's Corporate Plan 2010/11.

Background

The Shire of Lake Grace Strategic Plan 2010 – 2015 was adopted by Council at the August 2010 meeting. In hand with this was the endorsement of the Shire's Corporate Plan 2010 – 2015.

Until Interplan is up and running, the Corporate Plan will be presented to Council on a quarterly basis in the attached format to show progress against the key actions for 2010 – 2011.

Comment

As highlighted to elected members and staff that attended the Integrated Strategic Planning Workshop in Corrigin on 9 February 2011, the Corporate Plan will be a key part of local government reporting and compliance in future.

At this stage the Shire's corporate plan is solely an action plan. However, once Interplan is adopted the financial aspect to the corporate plan will come forward as well as that regarding key infrastructure including roads.

<b>Goal</b>	<b>No Strategies</b>	<b>No Completed</b>	<b>% Completed</b>	<b>% Progressed</b>
1	12	2	17%	67%
2	9	1	11%	78%
3	8	1	12%	75%
4	2			100%
5	4	1	25%	75%
6	2			100%
7	9	2	28%	56%
<b>Total</b>	<b>46</b>	<b>7</b>	<b>15%</b>	<b>74%</b>

**Table One: Evaluation Summary 10/11**

The above table shows that 74% of projects have been progressed up from 70% in the last quarter and that this is within required timelines. At this

point 15% of projects have been completed. Some have been rescheduled to accommodate changes in workload and availability of resources.

At a glance the snapshot (Action Plans Part 1 and 2) shows that Goals 1 and 3 are behind. The remaining goals are on track or close to it. A summary of each goal is below:

**Goal 1 – Economic Diversity**

The two projects completed in this area are the support for the Newdegate Field Days and the Golf on Grass Project which has been shelved as a suitable project due to the impact of the dry season.

Two other projects on track are the Dewar St Light Industrial project although the timeline will need to be rescheduled for the construction phase and the planning for the Newdegate Light Industrial project.

**Goal 2 – Social and Community Well Being**

The project completed is that regarding Gemini Medical Services. The Lake Grace Child Care Centre is nearing completion and the report on the changes to TV retransmission will be through in the near future. The concept plan for the Lake Grace Rec Centre has been settled on and this should come through for endorsement shortly. Funding is now being pursued for the Lake Grace Men's Shed project.

**Goal 3 – Financial Sustainability**

The Forward Capital Works Plan was submitted by the due date. This plan is required to be approved before any further funds are released under the Country Local Government Fund. Participation in the Australia Wide Rural Road Group is on track including a budget submission to the Commonwealth for member local governments to share in \$200M new funding per annum.

The author is waiting on the implementation of Interplan which is a key part of the integrated strategic planning that all local governments will be required to apply from 1 July 2012. Also the draft building asset management plan is being finalised.

**Goal 4 – Roads**

WALGA has advised that the uptake of ROMANS II is 12 weeks behind. The Works Manager has completed five years of the 10 year road program.

**Goal 5 – Infrastructure (Other than Roads)**

The membership with the Wagin Regional Refuse Group has been withdrawn. The flood mitigation plan for Lake Grace is on hold subject to disaster management funding due in March 2011. Also the sewerage upgrade for Lake Grace is not the issue once though as the Imhoff Tank is to the required standard.

**Goal 6 – Leadership**

The Lakes VROC is continuing, although it has not met for some time. Also the shires are waiting on the outcome of the regional aged housing project funding under the Country Local Government Fund.

On the GP front, a locum through the Southern Regional Medical Group is currently visiting the Shire. The long term arrangements are yet to be finalised.

**Goal 7 – Organisational Excellence**

The staff attraction and retention strategy is complete and so is the training and development plan for all staff. The records management project will be completed by the end of February 2011.

Plans for the review of the Shire’s strategic plan are well underway.

**Conclusion**

At this point it is expected that 75% of projects will be completed within required timelines. This is down from 85% at the last report and is due in part to the changes in the management team, leave in general taken by staff through the Christmas/New Year period and decisions regarding the reallocation of resources.

A more detailed corporate plan update is available if required.

Legal Implications

Nil

Policy Implications

Nil

Consultation

External: Nil

Internal: Shire President  
Council at the Information Sessions  
Senior Management Team

Financial Implications

Nil.

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer’s Recommendation/Resolution

**MOTION 11168**

Moved Cr Farrelly  
Seconded Cr Chappell

That Council note the February 2011 quarterly update of the Shire’s Corporate Plan 2010/11 as attached.

**MOTION CARRIED 9/0**

<b>16.0 INFORMATION BULLETIN</b>
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**16.1 INFORMATION BULLETIN REPORT – FEBRUARY 2011**

<b>Applicant:</b>	Executive Services
<b>File No.</b>	N/A
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Unconfirmed Minutes – Annual Meeting of Electors at Varley 7 February 2011</li> <li>2. Grants Register as at 23 February 2011</li> <li>3. Local Government Reform Update Bulletin</li> <li>4. ARRG Meeting Notes</li> <li>5. ARRG Federal Budget Submission</li> <li>6. Correspondence – Shire of West Arthur</li> <li>7. Letter – Landcorp</li> <li>8. Minutes – Rural Water Council of WA</li> <li>9. WALGA State Council &amp; Zone Review</li> </ol>
<b>Author:</b>	Mrs Jeanette Bennett Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 February 2011
<b>Senior Officer:</b>	Mr Sean Fletcher Chief Executive Officer

Summary

The purpose of this report is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Report was introduced during 2010 and deals with monthly standing items and other information of a strategic nature relevant to Council.

A 'Monthly Circular' is also distributed alongside the Agenda and contains management reports, committee meeting and other minutes, circulars, newsletters and items of correspondence received by the Shire.

Comment

The information at attachment as per above, together with the following updates are provided for Council's information:

**1. Annual Electors Meeting Unconfirmed Minutes**

Minutes of the Annual Electors Meeting held at Varley on Monday 7 February 2011 – there were no decisions made at that meeting that require a Council resolution to be made.

**2. Grants Register**

Provides a list of grants applied for (pending), approved and completed on behalf of the Shire.

**3. Local Government Reform Update**

Bulletin from the Department of Local Government providing an update on the progress of the State Government's local government reform program.

**4. Australian Rural Roads Group Meeting Notes**

Teleconference notes from Tuesday 1 February 2011

**5. Australian Rural Roads Group Federal Budget Submission**

Draft submission prepared by Australian Rural Road Group for the 2011-12 Federal Budget.

**6. Correspondence – Shire of West Arthur**

Email from Nicole Wasmann on behalf of the 4WD & Lakes VROC Groups outlining proposals put to the Wheatbelt Development Commission for surplus Royalties for Regions funding which has become available.

**7. Letter – Landcorp**

Letter from Landcorp Project Manager, Robert Fenn updating the Shire on progress with the Lake Grace Industrial Development project.

**8. Minutes – Rural Water Council of WA**

Minutes of the 10 September 2010 Meeting of the Rural Water Council of WA – Crs Armstrong and Chappell attended the meeting.

**9. WALGA State Council & Zone Review**

WALGA has formed a working group to review the Association's governance and representational structures. A discussion paper has been developed and submissions are requested by 2 February 2011.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution

**MOTION 11169**

Moved Cr Chappell  
Seconded Cr Newman

That Council receive the Information Bulletin Report.

**MOTIONCARRIED 9/0**

**17.0 URGENT BUSINESS BY DECISION OF THE MEETING**

None

**18.0 SCHEDULING OF MEETING**

**18.1 MARCH 2011 ORDINARY MEETING**

**Motion 11124 November 2011 states:**

An Ordinary Meeting of Council will be held on Wednesday 23 March 2011, commencing at 3:00pm at the Varley Sports Pavilion, Varley WA.

**19.0 CONFIDENTIAL BUSINESS – as per Local Government Act s5.23 (2)**

None

**20.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 3.43pm.

**21.0 CERTIFICATION**

I Andrew James Walker certify that the minutes of the meeting held on the 23 February 2011 as shown were confirmed as a true record at the meeting held on the 23 March 2011.

\_\_\_\_\_

Chairman

\_\_\_\_\_

Date