

Shire of Lake Grace

Ordinary Council Meeting



NOTICE PAPER

To the President and Councillors

In accordance with the provisions of Section 5.5 of the Local Government Act 1995, you are hereby notified that an Ordinary Meeting of Council has been convened:

Date: Wednesday 27 July 2016

At: Council Chambers,
1 Bishop St, Lake Grace WA

Commencing: 3.00 pm

To discuss the items of business in the agenda as set out on the following pages.

A handwritten signature in blue ink, appearing to read "Neville Hale", is written over a light blue horizontal line.

Neville Hale
Chief Executive Officer

22 July 2016
Date

Shire of Lake Grace

Ordinary Council Meeting

Agenda

27 July 2016

Meeting Commencing at 3.00 pm



Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

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SHIRE OF LAKE GRACE

Agenda for the Ordinary Meeting of Council to be held at the Council Chambers, 1 Bishop Street, Lake Grace on Wednesday 27 July 2016.

1.0 OPENING & ANNOUNCEMENT OF VISITORS

The Deputy Shire President opened the meeting at __ pm.

2.0 ATTENDANCE RECORD

2.1 PRESENT

Cr SG Hunt	Deputy Shire President
Cr R Chappell	
Cr DS Clarke	
Cr RA Lloyd	
Cr AD Marshall	
Cr MG Stanton	
Cr AJ Walker	

In Attendance

Mr N Hale	Chief Executive Officer
Ms D Gobbart	Deputy Chief Executive Officer
Ms N Bowman	Governance Officer

Observers/Visitors

2.2 APOLOGIES

Mr L Shopov	Manager Infrastructure Services
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2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Resolution 12267, 27 April 2016

Cr De Landgraft has approved leave of absence from 7 July 2016 to 12 August 2016.

Resolution 12296, 22 June 2016

Cr Armstrong has approved leave of absence from 10 July 2016 to 23 August 2016.

Resolution 12297, 22 June 2016

Cr Stanton has approved leave of absence from 28 July 2016 to 9 August 2016.

Resolution 12219, 24 February 2016

Cr Marshall has approved leave of absence from 29 July 2016 to 22 August 2016.

Resolution 12282, 25 May 2016

Cr Lloyd has approved leave of absence from 16 October 2016 to 4 November 2016.

3.0 PUBLIC QUESTION TIME

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS

5.1 ORDINARY MEETING – 22 JUNE 2016

Resolution

RESOLUTION

Moved Cr
Seconded Cr

That the minutes of the Ordinary Meeting of Council held on the 22 June 2016 be confirmed as a true and accurate record.

MOTION CARRIED

6.0 DECLARATIONS OF INTEREST

6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A

6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C

7.0 NOTICES OF URGENT BUSINESS

8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

10.0 MEMBERS' REPORTS

10.1 CR CHAPPELL

10.2 CR CLARKE

10.3 CR HUNT

10.4 CR LLOYD

10.5 CR MARSHALL

10.6 CR STANTON

10.7 CR WALKER

11.0 MATTERS FOR CONSIDERATION – INFRASTRUCTURE SERVICES

11.1 SUPPLY OF BITUMEN AND AGGREGATE – CALL FOR TENDERS (1/2016)

Applicant: Manager Infrastructure Services
File No. 0488
Attachments: 1. Shire of Lake Grace 2016-17 Road Reseal Program-Quantity of Aggregate and Bitumen calculations
 2. Request for Tender 01/2016 Supply of Bitumen and Aggregate
Author: Mr Louka Shopov


 Manager Infrastructure Services

Disclosure of Interest: Nil
Date of Report: 12 July 2016
Senior Officer: Mr Neville Hale


 Chief Executive Officer

Summary

This report recommends that Council authorise the Chief Executive Officer to call tenders for Supply of Bitumen and Aggregate for the Shire of Lake Grace 2016-2017 road sealing program.

Background

The roads included for bitumen seal in 2016-2017 Works Program are listed in the table below:

Location	Work Type	Mass(t)	Size (mm)	Area(m2)	Project Funds
Lake Grace town streets					
Memorial Dr Slk 0.0 to 1.25	Reseal	10	7	1,000	
Clark St Slk 0.02 to 0.52	Reseal	43	7	3,500	
Mather St Slk 0.094 to 0.175	Reseal	10	7	800	
Dewar St Slk 0.744 to 1.035	Reseal	38	10	2,328	
Carruthers St B/n Bennet St and Absolon St	Reseal	13	7	1,110	
McMahon St Slk 0.086 to 0.255	Reseal	30	7	2,400	
Franks St Slk 0.128 to 0.240	Reseal	12	7	900	
Dunham St Slk 0.0 to 0.150	Reseal	14	7	1,120	
School place Western end	Reseal	1	7	48	
Wright Pl Slk 0.010 to 0.16	Reseal	14	7	1,125	
Betham St Slk 0.0 to 0.15	Reseal	15	7	1,200	
Griffith St Slk 0.0 to 0.2	Reseal	22	7	1,800	
Mason St Slk 0.0 to 0.425	Reseal	38	7	3,100	
Coad St Slk 0.0 to 0.1	Reseal	9	7	700	
Griffin St Slk 0.025 to 0.6	Reseal	76	7	6,140	
Wattle Dr Slk 0.4 to 0.53	Reseal	14	7	1,100	

Blackbutt Way Slk 0.0 to 0.150	Reseal	15	7	1,250	
Location	Work Type	Mass(t)	Size (mm)	Area(m2)	Project Funds
Gumtree Dr Slk 0.110 to 0.300	Reseal	20	7	1,690	
Gimlet St Slk 0.0 to 0.090	Reseal	8	7	630	
Lake King town streets					
Library/school/cart club 0.0 to 0.110	Reseal	35	7	2,800	
Tavern entrances x 2	Reseal	23	10	1,400	
Sugg Rd Intersection with Brookton Rd	Reseal	5	7	400	
Varley town streets					
Carstairs (Pitt St) Slk 0.0 to 1.18	Reseal	118	10	7,360	
Arthur St Intersection	Reseal	11	7	840	
Newdegate town streets					
McCracken Rd Slk 0.0 to 0.120	Reseal	11	7	864	
Waddell St Slk 0.0 to 1.000	Reseal	100	7	6,200	
Witham St Slk 0.0 to 0.300	Reseal	33	7	2,650	
May St Intersection	Reseal	12	7	700	
Collier St Slk 0.0 to 0.460	Reseal	45	7	3,600	
Francis St Slk 0.0 to 0.120	Reseal	13	7	1,000	
Newdegate pool car park	Reseal	20	10	1,400	
Newdegate pool car park	Primer Seal	25	14	1,400	
Rural roads					
Norseman Rd Slk 3.98 to 5.90	Reseal	92	10	5,740	
Newdegate Rd Slk 9.79 to 10.97 and 13.358 to 13.880	Reseal	240	10	14,954	
Magenta Rd Slk 3.66 to 4.72 and 15.35 to 17.45	Reseal	368	10	22,752	
Biddy Buniche Rd Slk 3.22 to 4.22	Reseal	115	10	7,200	
Aylmore Rd Slk 3.2 to 4.3	Reseal	127	10	7,920	
Mallee Hill Rd Slk 3.88 to 5.18	Reseal	150	10	9,360	
North Lake Grace Karlgarin Rd Slk 4.7 to 5.7	Reseal	120	10	7,920	
Varley South Rd Slk 8.5 to 13.4	Reseal	642	10	36,200	RRG
Taylor Rd Slk 3.5 to 9.0 floodways(4)	Primer Seal	120	14	6,000	
Taylor Rd Slk 3.5 to 9.0 floodways(4)	Reseal	109	10	6,000	
Parsons Rd Slk 0.86 to 1.28 floodway	Primer Seal	83	14	4,200	
Parsons Rd Slk 0.86 to 1.28 floodway	Reseal	70	10	4,200	
Biddy Camm Rd Slk 3.270 to 3.370	Primer Seal	64	14	3,200	
Biddy Camm Rd Slk 61.52 to 61.72	Reseal	129	10	5,200	
North Lake Grace Karlgarin Rd floodway	Primer Seal	15	14	720	
Mallee Tree Rd Slk 6.46 to 6.61	Primer	17	14	1,200	

	Seal				
Mallee Tree Rd Slk 6.46 to 6.61	Reseal	13	10	1,200	
Holt Rock South Rd Slk 21.80 to 25.40	Primer Seal	504	14	25,200	RRG
Holt Rock South Rd Slk 21.80 to 25.40	Reseal	403	10	25,200	RRG
Total:		4,234		256,921	

In order to satisfy the specific requirements of the Local Government (Functions and General) Regulations 1996, it is recommended that Council resolve to proceed with the tasks required to publicly invite tenders for the supply of bitumen and aggregate for the Shire of Lake Grace 2016-2017 road sealing program.

Comment

The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price. The Tender will be separable, which will allow local contractors to tender for the supply and delivery of aggregate. The tenderer prices will be assessed together with qualitative and compliance criteria to determine the most advantageous outcome to the Shire.

The Principal has adopted a best value for money approach to this request. This means that although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender be ranked the highest on the qualitative criteria.

A scoring system will be used as a part of the assessment of the qualitative criteria.

The tenders will be assessed against the following qualitative criteria and weighting. The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price.

The assessment criteria will be as per Council Policy 3.11 *Tender Selection Criteria*, adopted in June 2015:

- Cost 80%
- Relevant Experience 10%
- Organisational Capacity and Resources 5%
- Demonstrated Understanding 5%

The extent to which a Tender demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregated score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

Legal Implications

Local Government Act 1995

Local Government (Function and General) Regulations 1996

Policy Implications

Shire of Lake Grace Policy 3.11 - *Tender Selection Criteria*

Consultation

Internal Chief Executive Officer

Financial Implications

Allowances have been made within the 2016-2017 Budget for the road sealing program.

Strategic Implications

Materials and contractors are required to carry out the road sealing program.

Recommendation

That Council authorise the Chief Executive Officer to:

1. Call tenders for the supply and application of 428,056 litres of bitumen and/or supply of 4,234 tonne of aggregate, being:
 - 629 tonne 7mm
 - 2,777 tonne 10mm
 - 828 tonne 14mmfor the 2016-17 Road Sealing Program; and,

2. That the following assessment criteria apply:

Cost	80%
Relevant Experience	10%
Organisational Capacity and Resources	5%
Demonstrated Understanding	5%

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

11.2 RURAL ROADS RE-CONSTRUCTION – CALL FOR TENDERS (2/2016)

Applicant: Manager Infrastructure Services
File No. 0488
Attachments: Request for Tender 2/2016 Part 1
Author: Mr Louka Shopov


 Manager Infrastructure Services

Disclosure of Interest: Nil
Date of Report: 19 July 2016
Senior Officer: Mr Neville Hale


 Chief Executive Officer

Summary

This report recommends that Council authorise the Chief Executive Officer to call tenders for Rural Road Re-construction and Associated Works for the Shire of Lake Grace 2016-2017 road works program.

Background

The Shire's Road Works Program includes road reconstruction listed in the table below:

ITEM NUMBER	RFT CLAUSE 1.2.1 - TENDERING INFORMATION Description of Work	QUANTITY UNIT
1	Reconstruction Taylor Road, various sections, total length of 3,000 m, associated road pavement sheeting, carting of gravel and upgrade of three floodways (bitumen seal by others) as per 'Technical Specifications'. SLK 2.1 to SLK 9.37	3.0 km 10.0 m wide
2	Reconstruction of Nield Road, four sections, total length of 3,800 m associated road formation, carting of gravel and drainage works (offshoots, table drains 2 x 450 mm headwalls etc.) as per 'Technical Specifications'. SLK 1.13 to SLK 6.98	3.8 km 8.0 m wide
3	Reconstruction/realignment of T-junction of Giles Road, and Magenda Rd associated road formation, carting of gravel and drainage works (and installation of road signage) as per 'Technical Specifications'. SLK 0.0 to SLK 0.1	0.3 km 8.0 m wide
4	Reconstruction of Kerwan Road, associated road formation, carting of gravel and drainage works (offshoots, table drains, extend concrete culvert at Slk 1.396 etc.) as per 'Technical Specifications'. SLK 0.00 to SLK 4.975	5.0 km 8.0 m wide
5	Reconstruction of Mount Sheridan Road, associated road formation, carting of gravel and drainage works (offshoots, table drains, headwalls, signage etc.) as per 'Technical Specifications'. SLK 15.24 to SLK 20.74	5.5 km 10.0 m wide
6	Reconstruction of various sections of Magdahba Track, total length of 2,000 m, associated road formation, carting of gravel and drainage works (offshoots, table drains, signage etc.) as per 'Technical Specifications'. SLK 0.0 to SLK 5.6	2.0 km 8.0 m wide

7	Reconstruction of Mallee Tree Road, associated road formation, carting of gravel and drainage works (offshoots, table drains etc.) as per 'Technical Specifications'. SLK 6.5 to SLK 7.0	1.5 km 8.0 m wide
8	Reconstruction of Willcocks Road, associated road formation, carting of gravel and drainage works (offshoots, table drains, new 375 head wall etc.) as per 'Technical Specifications'. SLK 4.6 to SLK 6.6	2.0 km 8.0 m wide
9	Reconstruction of Brookfield Road, associated road formation, carting of gravel and drainage works (offshoots, table drains etc.) as per 'Technical Specifications'. SLK 3.5 to SLK 7.8	4.3 km 8.0 m wide
10	Reconstruction of various sections of Mission Road, total length of 3,000 m, associated road formation, carting of gravel and drainage works (offshoots, table drains, signage etc.) as per 'Technical Specifications'. SLK 3.0 to SLK 7.7	3.0 km 8.0 m wide

In order to satisfy the specific requirements of the Local Government (Functions and General) Regulations 1996 it is recommended that Council resolve to proceed with the tasks required to publicly invite tenders for the reconstruction and associated works for the Shire of Lake Grace 2016-2017 road reconstruction program.

Comment

The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price. The tendered prices will be assessed together with qualitative, compliance and specification criteria to determine the most advantageous outcome to the Shire.

The Shire will adopt a best value for money approach to this request. This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as a part of the assessment of the qualitative criteria.

The tenders will be assessed against the following qualitative criteria and weighting. The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price.

The assessment criteria will be as per Council policy 3.11 *Tender Selection Criteria*, adopted in June 2015:

- Cost 80%
- Relevant Experience 10%
- Organisational Capacity and Resources 5%
- Demonstrated Understanding 5%

The extent to which a Tender demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregated score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

Legal Implications

Local Government Act 1995 – s3.57 *Tenders for providing goods and services*

Local Government (Function and General) Regulations 1996 – *Part 4 Provision of goods and services*

Policy Implications

Shire of Lake Grace Policy 3.11 - *Tender Selection Criteria*

Consultation

Internal	Chief Executive Officer
External	RSA Works – Keith Dickerson

Financial Implications

Allowances have been made within the 2016-17 Budget for the road reconstruction program. The increased Roads to Recovery funding for 2016-17 to \$1,945,150 requires additional works to be undertaken by contractors.

Strategic Implications

Strategic Community Plan –

Economic - EC1 Maintain community built infrastructure and provide an effective and efficient transportation network:

- *Improved service delivery to users of facilities and a more robust road network*
- *More efficient and safer transport that supports increased access to and from the district*
- *Well-maintained, better utilisation, lower costs and logically built facilities*

Recommendation

That Council authorise the Chief Executive Officer to:

1. Call tenders for the Reconstruction of 30.4 kilometres of rural roads as listed in the Specification within the Request for Tender 02/2016; and,
2. That the following assessment criteria apply:

Cost	80%
Relevant Experience	10%
Organisational Capacity and Resources	5%
Demonstrated Understanding	5%

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

11.3 RURAL ROADS RE-CONSTRUCTION – CALL FOR TENDERS (3/2016)

Applicant: Manager Infrastructure Services
File No. 0488
Attachments: Request for Tender 2/2016 Part 2
Author: Mr Louka Shopov


 Manager Infrastructure Services

Disclosure of Interest: Nil
Date of Report: 19 July 2016
Senior Officer: Mr Neville Hale


 Chief Executive Officer

Summary

This report recommends that Council authorise the Chief Executive Officer to call tenders for Rural Road Re-construction and Associated Works for the Shire of Lake Grace 2016-2017 road works program.

Background

The Shire's Road Works Program includes road reconstruction listed in the table below:

ITEM NUMBER	RFT CLAUSE 1.2.1 - TENDERING INFORMATION Description of Work	QUANTITY UNIT
1	Reconstruction Mallee Hill Road, various sections, total length of 3,000 m, associated road pavement sheeting, carting of gravel and drainage works as per 'Technical Specifications'. SLK 23.0 to SLK 25.0	2.0 km 10.0 m wide
2	Reconstruction of Whurr Road, associated road formation, carting of gravel and drainage works (offshoots, table drains signage etc.) as per 'Technical Specifications'. SLK 0.0 to SLK 2.58	2.58 km 8.0 m wide
3	Reconstruction of various sections of Ardler Road, total length of 2,000 m, associated road formation, carting of gravel and drainage works (and installation of road signage as per 'Technical Specifications'. SLK 0.0 to SLK 4.5	2.0 km 10.0 m wide
4	Reconstruction of Beynon Road, associated road formation, carting of gravel and drainage works (offshoots, table drains, signage etc.) as per 'Technical Specifications'. SLK 4.5 to SLK 7.5	3.0 km 8.0 m wide
5	Reconstruction of Bidy Camm Road, associated road formation, carting of gravel and drainage works (offshoots, table drains, headwalls, signage etc.) as per 'Technical Specifications'. SLK 105.21 to SLK 109.66	4.45 km 8.0 m wide
6	Reconstruction of Pickernell Road, total length of 2,000 m, associated road formation, carting of gravel and drainage works (offshoots, table drains, signage etc.) as per 'Technical Specifications'. SLK 13.14 to SLK 15.84	2.7 km 10.0 m wide

7	Reconstruction of various sections of Breed Road, total length of 2,500 m, associated road formation, carting of gravel and drainage works (and installation of road signage) as per 'Technical Specifications'. SLK 0.0 to SLK 7.78	2.5 km 8.0 m wide
8	Reconstruction of Old Ravensthorpe Road, associated road formation, carting of gravel and drainage works (offshoots, table drains, headwalls, signage etc.) as per 'Technical Specifications'. SLK 16.2 to SLK 17.2	1.0 km 10.0 m wide
9	Reconstruction of Burngup South Road, associated road formation, carting of gravel and drainage works (offshoots, table drains etc.) as per 'Technical Specifications'. SLK 0.0 to SLK 4.0	4.0 km 10.0 m wide
10	Reconstruction of Oakey Road, associated road formation, carting of gravel and drainage works (offshoots, table drains etc.) as per 'Technical Specifications'. SLK 0.0 to SLK 4.0	4.0 km 8.0 m wide

In order to satisfy the specific requirements of the Local Government (Functions and General) Regulations 1996 it is recommended that Council resolve to proceed with the tasks required to publicly invite tenders for the reconstruction and associated works for the Shire of Lake Grace 2016-2017 road reconstruction program.

Comment

The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price. The Tender will be assessed together with qualitative, compliance and specification criteria to determine the most advantageous outcome to the Shire.

The Shire will adopt a best value for money approach to this request. This means that, although price is considered, the Tender containing the lowest price will not necessarily be accepted, nor will the Tender ranked the highest on the qualitative criteria.

A scoring system will be used as a part of the assessment of the qualitative criteria.

The tenders will be assessed against the following qualitative criteria and weighting. The Tender may be awarded to who best demonstrates the ability to provide quality products and/or services at a competitive price.

The assessment criteria will be as per Council policy 3.11 *Tender Selection Criteria*, adopted in June 2015:

- Cost 80%
- Relevant Experience 10%
- Organisational Capacity and Resources 5%
- Demonstrated Understanding 5%

The extent to which a Tender demonstrates greater satisfaction of each of these criteria will result in a greater score. The aggregated score of each Tender will be used as one of the factors in the final assessment of the qualitative criteria and in the overall assessment of value for money.

Legal Implications

Local Government Act 1995 – s3.57 *Tenders for providing goods and services*

Local Government (Function and General) Regulations 1996 - *Part 4 Provision of goods and services*

Policy Implications

Shire of Lake Grace Policy 3.11 - *Tender Selection Criteria*

Consultation

Internal	Chief Executive Officer
External	RSA Works – Keith Dickerson

Financial Implications

Allowances have been made within the 2016-17 Budget for the road reconstruction program. The increased Roads to Recovery funding for 2016-17 to \$1,945,150 requires additional works to be undertaken by contractors.

Strategic Implications

Strategic Community Plan –

Economic - EC1 Maintain community built infrastructure and provide an effective and efficient transportation network

- Improved service delivery to users of facilities and a more robust road network

More efficient and safer transport that supports increased access to and from the district

- Well-maintained, better utilisation, lower costs and logically built facilities

Recommendation

That Council authorise the Chief Executive Officer to:

1. Call tenders for the Reconstruction of 28.17 km of rural roads as listed in the Specification within the Request for Tender 03/2016; and,
2. That the following assessment criteria apply:

Cost	80%
Relevant Experience	10%
Organisational Capacity and Resources	5%
Demonstrated Understanding	5%

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

12.0 MATTERS FOR CONSIDERATION – PLANNING
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12.1 DEVELOPMENT APPLICATION – PROPOSED TELECOMMUNICATIONS INFRASTRUCTURE ON LOT 1542 NEWDEGATE-RAVENSTHORPE ROAD, LAKE KING

Applicant:	Axicom Pty Ltd on behalf of Gregory and Kim McLean (Landowners)
File No.	0454
Attachments:	1. Plan 1 - Location Plan 2. Plan 2 - Existing Lot Configuration 3. Plan 3 - Aerial Site Plan 4. Plan 4 - Site Development Plan 5. Plan 5 - Floor Plan (<i>under separate cover</i>) 6. Plan 6 - Elevation Plan
Author:	Mr Joe Douglas and Carlo Famiano (Urban and Rural Perspectives) Town Planning Consultant
Disclosure of Interest:	Nil
Date of Report:	15 July 2016
Senior Officer:	Mr Neville Hale



Chief Executive Officer

Summary

This report recommends that a development application submitted by Axicom Pty Ltd on behalf of Gregory and Kim McLean (Landowners) to construct new telecommunications infrastructure on portion of Lot 1542 Newdegate-Ravensthorpe Road, Lake King be approved subject to conditions.

Background

Note: This application was initially referred to the June 2016 meeting of Council for consideration and was withdrawn prior to the meeting at the request of the applicant in order to provide additional information to the Shire regarding the predicted electromagnetic emissions emitted from the proposed facility, given its close proximity to an existing currently disused dwelling on the land.

The applicant is seeking Council's development approval to construct new telecommunications infrastructure on portion of Lot 1542 Newdegate-Ravensthorpe Road, Lake King to provide the Western Australia Police with Ultra High Frequency (UHF) coverage in the Lake King/Mount Madden area to allow for handheld radio telecommunications devices to be used efficiently and effectively without interference.

Lot 1542 is located approximately fourteen (14) kilometres south of the Lake King townsite, the land is irregular in shape, comprises a total area of approximately 990.94 hectares and has direct frontage and access to Newdegate-Ravensthorpe Road along its eastern boundary (see Plans 1 and 2).

Lot 1542 has been extensively cleared throughout as a result of its historical development and use for broadacre agricultural purposes (i.e. cropping and grazing). Despite the land having been extensively cleared, there are a number of large stands of native vegetation

scattered throughout as well as numerous salt lakes located within its western and northern segments. The land contains a number of physical improvements associated with its current rural use including dams, internal access tracks; boundary fencing and a disused single detached dwelling (see Plan 3).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Erection of a new 60 metre high lattice tower comprising numerous panel and parabolic antennas located at varying heights. The tower will have a setback of approximately 1.4 kilometres west of the land's primary street frontage (i.e. Newdegate-Ravensthorpe Road) and approximately 110 metres from the land's southern side boundary. It is significant to note the overall height of the tower, including the antennas to be mounted thereon, will be 61.5 metres (see Plans 4 to 6);
- ii) Installation of a new 3.5 square metre metal equipment shelter comprising an approximate height of 2.7 metres;
- iii) Installation of cabling between the equipment shelter and the tower to service the proposed antennas;
- iv) Erection of a 2.4 metre high chain link security fence and suitable width access gates around a proposed 400 square metre compound containing all of the abovementioned infrastructure; and,
- v) All vehicle access to the facility will be provided via an existing internal access track connected to an existing driveway crossover on the land's Newdegate-Ravensthorpe Road frontage which will be used for construction and ongoing maintenance purposes on an infrequent basis.

Comment

Lot 1542 is classified 'General Agriculture' zone under the Shire of Lake Grace's current operative Local Planning Scheme No.4 (LPS No.4).

The key objectives of the land's current 'General Agriculture' zoning classification are to ensure the continuation of broad hectare farming as the principle land use within the district, protect the rural landscape/character, control the fragmentation of agricultural land through further subdivision, and consider non-rural uses where they can be shown to be of a benefit to the district.

Under the terms of LPS No.4 the development and use of land classified 'General Agriculture' zone for the purpose of 'telecommunications infrastructure' is listed as a discretionary (i.e. "D") use which means it is not permitted unless the local government has exercised its discretion by granting development approval.

In considering the application Council must also have regard for the fact Lot 1542 currently has direct frontage and access to Newdegate-Ravensthorpe Road which is a State road under the care, control and management of Main Roads Western Australia (MRWA) and is currently classified 'Local Scheme Reserve – Major Road' in LPS No.4.

Clause 5.3.1 of LPS No.4 expressly states that where a development application is submitted in respect of any land abutting a 'Major Road', the Shire may consult with and consider any advice from MRWA. Notwithstanding the general requirements of this clause, Council should note the application has not been referred to MRWA for review and comment as the volume of traffic likely to be generated by the proposal is expected to be quite minimal with referral

deemed unnecessary in this particular instance.

Compliance with LPS No.4 Development Standards

LPS No.4 does not contain any specific standards governing the development and use of land within the scheme area for telecommunication infrastructure purposes. As such the application must be considered and determined by Council on its merits with due regard for the broader planning objectives of LPS No.4 including any impacts the proposal may have on surrounding land uses and the general character, amenity, functionality and safety of the immediate locality.

Following detailed assessment of the application the reporting officers' have formed the view the proposal satisfies the general aims and objectives of LPS No.4 and has considerable merit for the following reasons:

- i) The subject land is well removed from the nearest townsite (i.e. Lake King) and comprises a significant area which will enable its continued use for broadacre agricultural purposes;
- ii) The location of the proposed infrastructure maintains a substantial separation distance from any existing sensitive land uses, with the nearest dwelling being located approximately 4.1 kilometres north-east of the subject land;
- iii) It will not result in the clearing of any significant native vegetation of regional significance and is unlikely to have a detrimental impact on the natural environment;
- iv) Despite the height and bulk of the proposed tower, it is considered unlikely to have a detrimental impact on the visual character or amenity of the immediate locality due to the structure's visual permeability, the nature and scale of existing surrounding land uses (i.e. broadacre agriculture and land conservation reserves) and its location approximately 1.4 kilometres west of Newdegate-Ravensthorpe Road being the land's primary road frontage;
- v) It will not generate significant volumes of vehicular traffic; and,
- vi) It will provide a much needed upgrade to the WA Police's radio communications network within the district which is likely to be of significant long term benefit for the local community.

Western Australian Planning Commission State Planning Policy No.5.2 – Telecommunications Infrastructure

State Planning Policy No.5.2 (SPP 5.2) provides a framework for the preparation, assessment and determination of planning applications proposing the development of telecommunications infrastructure throughout Western Australia.

Section 3.1 of SPP No.5.2 states that the standards set by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) incorporate substantial safety margins to address human and safety matters, therefore it is not within the scope of SPP No.5.2 to address health and safety concerns relating to electromagnetic emissions (EME).

The applicant has prepared and lodged an EME report in support of the proposed facilities on the land, which is discussed further in this report.

Section 5.1.1 of SPP No.5.2 contains a number of matters to be considered by all local government authorities when determining development applications for the construction of telecommunication facilities, with a particular emphasis on the location and design of such infrastructure to minimise any potential negative visual impacts.

A detailed assessment of the application by the reporting officers' has confirmed the proposal for Lot 1542 is generally consistent with the relevant criterion listed in Section 5.1.1 of SPP 5.2 for the following reasons:

- i) It will be located within an area comprising broadacre farming activities and conservation reserves and is unlikely to be visually prominent when viewed from any significant viewing locations in the locality such as scenic routes, lookouts and recreation sites;
- ii) It will not detract from a significant view of a heritage item or place, a landmark, a streetscape, vista or a panorama, whether viewed from public or private land in the locality;
- iii) Its location on the subject land will not compromise environmental, cultural heritage, social and visual landscape values;
- iv) The scale, materials, external colours and finishes of the proposed infrastructure are sympathetic to and will fit into the surrounding landscape; and,
- v) The location of the proposed infrastructure will facilitate continuous network coverage and improved telecommunications services for the WA Police which will be of significant benefit to the community.

Electromagnetic Emissions (EME)

As previously mentioned Lot 1542 currently contains an existing disused dwelling located approximately 35 metres north-east of the proposed siting of the telecommunications tower, whereas the edge of the proposed facility compound will be approximately 17 metres from the existing disused dwelling.

Whilst the dwelling is not currently being used, it could be refurbished in the future and utilised for residential purposes. Prior to the applicant providing further detailed information relating to EME from the proposed facility the reporting officers' were concerned that the possible future refurbishment and habitation of the existing disused dwelling on the site may be unsafe, therefore a condition of planning approval requiring the placement of a restrictive covenant on the certificate of title for Lot 1542 prohibiting the dwelling from being refurbished and used for residential purposes for the period that the telecommunications tower and associated infrastructure remain on the land would be unreasonable.

Following a detailed review of the EME report and further consultation with the Shire's Environmental Health Officer it is evident that the proposed facility will operate within the acceptable limits of Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) standards.

It is also noteworthy that:

- i) The standards set by ARPANSA incorporate substantial safety margins to address human and safety matters;
- ii) It is the responsibility of the carrier to ensure compliance with the ARPANSA standards; and,
- iii) Any future installation of telecommunication facilities on the proposed tower (i.e. co-location) will require the preparation of a new EME report by the carrier in order to ensure that emission level remain within ARPANSA acceptable limits.

Under the relevant planning framework, including LPS No.4, the predicted level of EME emitted from the proposed facility does not constrain Council from granting an approval.

Bushfire Attack Level Assessment

Lot 1542 has been identified by the Department of Fire and Emergency Services (DFES) as being located within a designated 'Bushfire Prone Area'. In accordance with Schedule 2 Part 10A of the *Planning and Development (Local Planning Scheme) Regulations 2015* a 'Bushfire Attack Level' (BAL) assessment is required to be submitted to assist Council's consideration and determination of the application.

The applicant has submitted a BAL assessment and Target BAL report prepared by Bushfire Prone Planning. A review of that assessment and report has confirmed the following:

- i) Lot 1542 is classified as having a BAL-FZ rating with an extreme risk of ember attack and burning debris ignited by wind-borne embers with a likelihood of exposure to an extreme level of radiant heat and direct exposure to flames from any fire front;
- ii) A target rating of BAL-29 consistent with the objectives of State Planning Policy No.3.7 entitled '*Planning in Bushfire Prone Areas*' is recommended;
- iii) The following minimum separation distances (i.e. Asset Protection Zones) are required between the proposed development and the four (4) classes of vegetation identified on the land to achieve the target rating of BAL-29;
 - a) Class B Woodland – 14 metres (Current separation distance is 0 metres);
 - b) Class C Shrubland – 9 metres (Current separation distance is 29 metres);
 - c) Class D Shrub – 13 metres (Current separation distance is 30 metres); and,
 - d) Class G Shrubland – 8 metres (Current separation distance is 0 metres); and,
- iv) The Asset Protection Zones for each identified vegetation class will need to be cleared and/or adequately maintained in future to prevent the accumulation of bushfire fuel loads with only 'low threat vegetation' as defined by Australian Standard No.AS3959-2009 being permitted within.

In light of the above findings the reporting officers' have concluded the proposal could be supported and approved by Council subject to the imposition of a number of conditions to ensure the potential bushfire risk is minimised through the creation and maintenance of a suitable Asset Protection Zone around the proposed development (i.e. clearing of existing Class B Woodland and Class G Shrubland and ongoing maintenance works for all vegetation classes).

Conclusion

It is concluded from a detailed assessment of the application that the proposal to construct new telecommunications infrastructure on portion of Lot 1542 Newdegate-Ravensthorpe Road, Lake King is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner. As such it is recommended that Council exercise its discretion and grant conditional development approval.

Legal Implications

Planning and Development Act 2005

Shire of Lake Grace Local Planning Scheme No.4

Part 10A Planning and Development (Local Planning Scheme) Regulations 2015 - *Bushfire Risk Management*

Environmental Protection (Clearing of Native Vegetation) Regulations 2004

Policy Implications

State Planning Policy 3.7 - *Planning in Bushfire Prone Areas*

State Planning Policy 5.2 - *Telecommunications Infrastructure*

Consultation

Community consultation not required. Despite the provisions contained in Clause 5.3.1 of LPS No.4, the application has not been referred to MRWA for review and comment as the volume of traffic likely to be generated by the proposed development is expected to be quite minimal with referral deemed unnecessary in this particular instance.

Financial Implications

Nil

Strategic Implications

Nil

Cultural Implications

The development of new telecommunications infrastructure on Lot 1542 as proposed could be expected to have significant long term cultural benefits as it will provide a much needed upgrade to the WA Police radio communications network and create opportunity for telecommunications companies to install equipment to provide improved mobile telephone and broadband coverage within the district.

Recommendation

That the application for development approval submitted by Axicom Pty Ltd on behalf of Gregory and Kim McLean (Landowners) to construct new telecommunications infrastructure on Lot 1542 Newdegate-Ravensthorpe Road, Lake King be approved subject to compliance with the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council;
2. The telecommunications tower shall not exceed a maximum height of 61.5 metres as show on the approved plans;
3. The external surfaces of the equipment shelter on the land shall be Colorbond 'surf mist' or such other colour approved by Council;
4. Vehicle access to/from the development via Newdegate-Ravensthorpe Road shall be restricted to the existing driveway crossover servicing Lot 1542 unless otherwise approved by the Shire of Lake Grace and Main Roads Western Australia;
5. An Asset Protection Zone comprising a minimum distance of 14 metres between the proposed development and the Class B Woodland on the property shall be created by way of vegetation clearing in order to achieve a maximum rating of BAL-29 to the satisfaction of the Shire of Lake Grace;
6. An Asset Protection Zone comprising a minimum distance of 8 metres between the proposed development and the Class G Grassland 14 on the property shall be created by way of vegetation clearing in order to achieve a maximum rating of BAL-29 to the satisfaction of the Shire of Lake Grace;
7. An Asset Protection Zone comprising a minimum distance of 9 metres between the proposed development and the Class C Shrubland on the property shall be maintained in order to achieve a maximum rating of BAL-29 to the satisfaction of the

- Shire of Lake Grace;
8. An Asset Protection Zone comprising a minimum distance of 13 metres between the proposed development and the Class D Scrub on the property shall be maintained in order to achieve a maximum rating of BAL-29 to the satisfaction of the Shire of Lake Grace;
 9. The fine fuel loads within the Asset Protection Zones required by Conditions 6 to 9 above shall be maintained at two (2) tonnes per hectare with only 'low bushfire threat vegetation' as defined by Australian Standard No.AS3959-2009 being permitted within;
 10. Any fencing within the Asset Protection Zone required by Conditions 6 to 9 above shall be constructed using non-combustible materials (e.g. iron, brick, limestone, metal post and wire); and,
 11. The land surrounding the proposed development shall be maintained in a neat and tidy condition at all times to the specifications and satisfaction of the Shire of Lake Grace.

Advice Notes

1. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Lake Grace having first been sought and obtained;
2. The applicant must make arrangements with the Department of Environment Regulation to secure approval to any clearing permit that may be required under the *Environmental Protection (Clearing of Native Vegetation) Regulations 2004* prior to the removal of any native vegetation;
3. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land including any future proposed internal fit out works;
4. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application;
5. The electromagnetic emissions generated by the activities on-site shall not exceed the levels as set out by the Australian Radiation Protection and Nuclear Safety Agency;
6. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997;
7. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays;
8. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government; and,
9. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the Planning and Development Act 2005 Part 14. An application must be submitted within 28 days of the determination.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

**12.2 DEVELOPMENT APPLICATION – PROPOSED NEW OUTBUILDING (SHED)
ON LOT 207 (NO.80) BENNETT STREET, LAKE GRACE**

Applicant: Mr Rex Walker (Landowner)
File No. 0454
Attachments: 1. Plan 7 – Location Plan
 2. Plan 8 – Existing Lot Configuration
 3. Plan 9 – Aerial Site Plan
 4. Plan 10 – Site Development and Floor Plans (*under separate cover*)
 5. Plan 11 – Elevation Plan
Author: Mr Joe Douglas and Carlo Famiano (Urban and Rural Perspectives)
 Town Planning Consultant
Disclosure of Interest: Nil
Date of Report: 14 July 2016
Senior Officer: Mr Neville Hale



Chief Executive Officer

Summary

This report recommends that a development application submitted by Mr Rex Walker (Landowner) to construct a new steel framed colorbond domestic outbuilding to service an existing single detached dwelling on Lot 207 (No.80) Bennett Street, Lake Grace be approved subject to conditions.

Background and Comment

The applicant is seeking Council's development approval to construct a new 94.3 square metre steel framed colorbond outbuilding behind the existing single detached dwelling on Lot 207 (No.80) Bennett Street, Lake Grace.

Lot 207 is located in the eastern part of the Lake Grace townsite, it comprises an area of approximately 1,080 square metres, and has direct frontage and access to Bennett Street along its northern (front) boundary and a right-of-way (ROW) along its southern (rear) boundary. The property has historically been developed and used for low density residential purposes and comprises a single storey dwelling constructed centrally on the land and an existing shed to the rear of the property, which is proposed to be removed (see Plans 7 to 9).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Construction of a new 12.24 metre long and 9.01 metre wide (94.3 square metres) steel framed colorbond outbuilding ('Classic Cream' and 'Woodlands Grey' in colour) (see Plans 10 and 11);
- ii) The new outbuilding will comprise a wall height ranging from 2.521 metres to a maximum height of 3.611 metres at the apex of the roof ridge;
- iii) The new outbuilding will have a setback of 1 metre from the land's southern (rear) boundary (ROW boundary) and a 1 metre setback from the land's western (side) boundary;
- iv) Construction of new gravel vehicle access between the ROW and the new outbuilding, including erection of a new ROW boundary access gate; and,
- v) The new outbuilding will be used for domestic purposes only (i.e. parking of the landowner's vehicles).

Current Zoning and Land Use Permissibility

Lot 207 is classified 'Residential' zone under the Shire of Lake Grace's current operative Local Planning Scheme No.4 (LPS No.4) with an applicable residential density coding of R20.

Under the terms of LPS No.4 the construction of an 'outbuilding' in association with a dwelling is listed as being permitted ('P') on land classified 'Residential' zone subject to the relevant development standards prescribed in the Residential Design Codes ('R-Codes') and LPS No.4 being satisfied.

Compliance with Development Standards

An assessment of the proposal against the development standards contained in the R-Codes and LPS No.4 has confirmed it satisfies the majority of standards except for the following:

- i) The area of the proposed new outbuilding exceeds the maximum permitted floor area of 80 square metres prescribed by Clause 5.19.4 of LPS No.4; and,
- ii) The new outbuilding proposes a maximum wall height of 3.611 metres at the apex of the roof ridge in lieu of a maximum wall height of 3.3 metres at the apex of the ridge prescribed by Clause 5.19.8 of LPS No.4.

Point 1: Clause 5.19.4 of LPS No.4 – 'Floor Area'

The new outbuilding proposes a floor area of 94.3 square metres in lieu of a maximum permitted floor area of 80 square metres as prescribed in Clause 5.19.4 of LPS No.4 for structures with non-reflective cladding.

In considering whether or not to approve the proposed variation to the floor area requirements, Council must determine whether or not the size of the new outbuilding is likely to have a detrimental impact upon the amenity and character of the immediate locality.

Following a detailed assessment of the application by the reporting officers', it is concluded that the proposed variation to the maximum permitted floor area for the outbuilding is unlikely to have an adverse impact upon the existing amenity and character of the immediate locality and should be approved by Council for the following reasons:

- i) Given the location of the proposed outbuilding at the rear of Lot 207, it will not have an adverse impact on amenity of the Bennett Street streetscape or the adjoining properties;
- ii) The overall development on Lot 207, including the existing single detached dwelling, satisfies the 'deemed to comply requirements' of Element 5.4.2 C2.1 ('Solar access for adjoining sites') of the R-Code; and,
- iii) The overall development on Lot 207, including the existing single detached dwelling and proposed outbuilding, satisfies maximum site cover and minimum open space requirements of the R-Codes.

Point 2: Clause 5.19.8 of LPS No.4 – 'Outbuilding Wall Height'

The new outbuilding proposes a maximum wall height of 3.611 metres at the apex of the roof ridge in lieu of a maximum prescribed wall height of 3.3 metres at the apex of the ridge.

Following a detailed assessment of the application by the reporting officers', it is concluded that the proposed variation to the maximum wall height (i.e. 311 millimetres) is minor and should be approved by Council for the following reasons:

- i) The proposed variation is unlikely to have any detrimental impacts on any adjoining properties, the adjacent ROW or the Bennett Street streetscape;
- ii) The overall development on Lot 207, including the existing single detached dwelling, satisfies the 'deemed to comply requirements' of Element 5.4.2 C2.1 ('Solar access for adjoining sites') of the R-Code; and,
- iii) All adjoining private land owners have viewed the plans and have raised no objection to the maximum wall height of the proposed outbuilding.

Conclusion

It is concluded from a detailed assessment of the application that the proposal to construct new steel framed colorbond outbuilding ('shed') at the rear of Lot 207 (No.80) Bennett Street, Lake Grace is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of conditions to ensure the development proceeds in a proper and orderly manner. As such it is recommended that Council exercise its discretion and grant conditional development approval.

Legal Implications

Planning and Development Act 2005

Shire of Lake Grace Local Planning Scheme No.4

Part 10A Planning and Development (Local Planning Scheme) Regulations 2015 - *Bushfire Risk Management* – As the subject land is not located within a designated 'bushfire prone area' a Bushfire Attack Level assessment is not required in support of the development application.

Policy Implications

State Planning Policy No.3.1 - *Residential Design Codes*

Consultation

Community consultation not required.

Financial Implications

Nil

Strategic Implications

Nil

Recommendation

That the application for development approval submitted by Mr Rex Walker (Landowner) to construct a new 94.3 square metre steel framed colorbond residential outbuilding on Lot 207 (No.80) Bennett Street, Lake Grace be approved subject to the following conditions and advice notes:

Conditions

1. The proposed development shall be undertaken in a manner consistent with the information and plans submitted in support of the application unless otherwise approved by Council;

2. The finished floor level of the outbuilding shall not exceed 300 millimetres above the natural ground level unless otherwise approved by the Shire of Lake Grace;
3. The existing shed at the rear of Lot 207 is to be removed within 30 days of the new outbuilding being completed to the satisfaction of the Shire of Lake Grace;
4. All stormwater generated by the new outbuilding shall be managed and disposed of to the satisfaction of the Shire of Lake Grace;
5. The property shall be maintained in a neat and tidy condition at all times to the satisfaction of the Shire of Lake Grace;
6. The new outbuilding shall be used for domestic storage and vehicle parking purposes only, unless otherwise approved by Council;
7. The gate shall be erected entirely within the boundary of Lot 207 and is not to encroach onto the adjoining right-of-way; and,
8. The gate shall swing open so as not to impede the adjoining right-of-way to the satisfaction of the Shire of Lake Grace.

Advice Notes

1. The development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval will lapse and be of no further effect. Where this approval has lapsed, no development shall be carried out without the further approval of the Shire of Lake Grace having first been sought and obtained;
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land including any future proposed internal fit out works;
3. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements must be submitted to the Shire with the required building permit application;
4. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997;
5. No construction works shall commence on the land prior to 7 am without the Shire's written approval. No construction works are permitted on Sundays or Public Holidays;
6. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government; and,
7. If the applicant or owner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING

No matters for consideration.

14.0 MATTERS FOR CONSIDERATION – FINANCE

14.1 ACCOUNTS FOR PAYMENT – JUNE 2016

Applicant: Internal Report
File No. 0277
Attachments: List of Creditors
Author: Miss Kairi Nigol

Disclosure of Interest: Nil
Date of Report: 19 July 2016
Senior Officer: Ms Denise Gobbart


Finance Officer


Deputy Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of June 2016.

Background

List of payments for the month June 2016 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name;
- (b) The amount of the payment;
- (c) Sufficient information to identify the transaction; and,
- (d) The date of payment.

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards
Policy 3.7 - Purchasing Policy

Consultation

N/A

Financial Implications

The list of creditors paid for the month of June 2016 from the Municipal and Trust Account Total \$931,585.87.

Strategic Implications

Shire of Lake Grace Strategic Community Plan
Civic Leadership Focus Area (5)

- *Excellence in Shire administration and communication*

Recommendation

That Council ratify the list of payments totalling \$931,585.87 as presented for the month of June 2016 incorporating:

- Trust Account Cheques:	901 - 918	\$	8,882.55
- Electronic Funds Transfer:	EFT15585 – EFT15717	\$	515,396.05
- Municipal Account Cheques:	Cheque 36242 - 36253	\$	63,783.67
- Direct Debits:	DD6210.1 – DD6210.10	\$	135,960.11
	DD6230.1 – DD6230.9		
	DD6230.10		
	DD6241.1 – DD6241.15		
	DD6257.1 – DD6257.9		
	DD6263.1 – DD6263.7		
	DD6264.1		
	DD6265.1 – DD6265.6		
- Electronic Funds Transfer:	Payroll Net Pay	\$	207,563.49

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

14.2 FINANCIAL STATEMENTS – JUNE 2016

Applicant: Shire of Lake Grace
File No. 0275
Attachments: 1. Financial Reports June 2016
2. Bank Reconciliations
Author: Ms Denise Gobbart

Disclosure of Interest: Nil
Date of Report:
Senior Officer: Mr Neville Hale


Deputy Chief Executive Officer


Chief Executive Officer

Summary

Consideration of the financial statements for the month ending 30 June 2016.

Background

The following financial reports for June 2016 are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Capital Road Works
- Operating Revenue and Expenditure Graphs
- Bank Reconciliations

Comment

N/A

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

Nil

Consultation

N/A

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan

Civic Leadership Focus Area (5)

- *Excellence in Shire administration and communication*

Recommendation

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statements of Financial activity for the period ended 30 June 2016.

Voting Requirements

Simple majority required.



Resolution

Moved Cr

Seconded Cr

15.0 MATTERS FOR CONSIDERATION – COMMUNITY SERVICES
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15.1 BUSH FIRE ADVISORY COMMITTEE – APPOINTMENT OF FIRE CONTROL OFFICERS

Applicant:	Shire of Lake Grace Bushfire Advisory Committee
File No.	0241
Attachments:	Bush Fire Advisory Committee 29 March 2016 Annual General Meeting Minutes
Author:	Mr Paul Roadley  Community Emergency Services Manager
Disclosure of Interest:	Nil
Date of Report:	7 July 2016
Senior Officer:	Ms Denise Gobbart  Deputy Chief Executive Officer

Summary

The purpose of this report is for Council to appoint the nominated Fire Control Officers for the 2016/2017 season.

Background

The Annual General Meeting of the Shire of Lake Grace Bush Fire Advisory Committee, was held on the 29 March 2016. The minutes (attached) reflect a recommendation from the Committee which requires Council consideration.

Recommendation 201602 – That the Shire Endorses the Fire Control Officers that were nominated by the Bush Fire Advisory Committee at the 29 March 2016 Annual General Meeting for the 2016/2017 fire season.

Comment

It is a requirement that the Shire's Fire Control Officers are gazetted through the Government Gazette publication once Council has ratified the appointments for the 2016/2017 season.

Legal Implications

Bush Fires Act 1954 – s38 *appointment of bush fire control officers*
Shire of Lake Grace Bush Fire Local Laws

Policy Implications

Nil

Consultation

External	Shire of Lake Grace Bush Fire Advisory Committee Department of Fire and Emergency Services
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Financial Implications

Gazettal of Fire Control Officers.
Cost of local advertisement.

Strategic Implications

Shire of Lake Grace Community Strategic Plan

*Environment. En7.2 Maintain firebreaks and reduce fuel loads**En7.3 Source effective infrastructure (communications and fire fighting equipment)**En7.5 Build and maintain volunteer capacity*Recommendation

That Council:

1. Appoints the following Bushfire Control Officers for the 2016/2017 season.

Chief Bush Fire Control Officer	Brad Watson
Deputy Chief Bush Fire Control Officer – Lake Grace	Doug Dunham
Deputy Chief Bush Fire Control Officer – Newdegate	Wes Hall
Deputy Chief Bush Fire Control Officer – Lake King	Richard Metcalf
<u>Fire Weather Officers</u>	
Lake Grace	Brad Watson
Newdegate	Wes Hall
Varley	Steven Davies
Mt Madden	Lindsay Brownley
Lake King	Richard Metcalf
Shire of Lake Grace	Paul Roadley
<u>Deputy Fire Weather Officers</u>	
Lake Grace	Doug Dunham
Newdegate	Ian Lloyd
	Bill Lloyd
Varley	Craig Newman
Lake King	Hugh Roberts
Mt Madden	Bernie Giles
<u>Harvest Ban – CBH Advisory Officers</u>	
Mt Madden	Lindsay Brownley
Lake King	Jason Sugg
Varley	Steven Davies
Newdegate	Bill Lloyd
Buniche	Tim Lloyd
Lake Grace	Scott Strevett
Kuender	Terry Smith
Dunn Rock	Bernie Giles
Shire of Lake Grace	Paul Roadley

Fire Control Officers	
Permit Issuing FCO's with Two Way Radios	
North Lake Grace	Doug Dunham
	Brad Watson
	Leon Morgan
	Glen Willcocks
	Evan Wyatt
	Greg Carruthers
South Lake Grace	Scott Strevett
	Kevin Naisbitt
	Ron Lay
North Newdegate	Barry Ness
	Ron Shalders
	Craig Shalders
	Ian Lloyd
	Bill Lloyd
	John Dunkeld
	Tim Lloyd
	Greg Dunkeld
	Pete Walker
South Newdegate	Geoff Cugley
	Matt Cugley
	Simon Cugley
	Wes Hall
	Peter Kennedy
	Syd Walker
	Geoff Richardson
Lake King/Varley	Ben Hyde
	Jason Sugg
	Arthur Sugg
	Jorg Brinkmann
	Craig Newman
	Steven Davies
	Richard Metcalf
	Hugh Roberts
Mt Madden/Dunn Rock	Bernie Giles
	David Roberts
	Lindsay Brownley
	Peter Newman
	Rhys De Landgraftt
Newdegate Town	David Tonkin
Lake Grace Town	Reid Stubberfield
Lake King Town	Lawrie Dickins
Varley Town	Ben Hyde
	John Zurnamer
Shire of Lake Grace	Paul Roadley
Non Permit Issuing FCO without Two Way Radio	
North Lake Grace	Ross Chappell

DUAL FIRE CONTROL OFFICERS FOR THE SHIRE OF LAKE GRACE	
Representatives from the Shire of Lake Grace to be appointed as Dual Fire Control Officers for the following Shires for the 2016/2017 Bush Fire Season:	
Ravensthorpe	Matt Cugley Simon Cugley Bernie Giles
Kondinin	Hugh Roberts
Kulin	Doug Dunham
	Evan Wyatt
	Steven Davies
Dumbleyung	Kevin Naisbitt
	Leon Morgan
Kent	Leon Morgan Brad Watson
Esperance	Richard Metcalf Pete Newman

2. Authorise the following persons to issue clover and proclaimed plant burning permits during the 2016/2017 season in conjunction with the closest available Fire Control Officer to the person making the application:
 - Chief Bush Fire Control Officer;
 - Deputy Chief Bush Fire Control Officers;
 - Chief Executive Officer; and,
 - Community Emergency Services Manager.

3. Authorise the following persons to supply information relating to harvest bans for general radio broadcasting during the 2016/2017 season:
 - Chief Executive Officer;
 - Chief Bush Fire Control Officer;
 - Deputy Chief Bush Fire Control Officer; and,
 - Community Emergency Services Manager.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

15.2 BUSH FIRE ADVISORY COMMITTEE – STANDPIPE UPGRADE REQUEST

Applicant: Shire of Lake Grace Bushfire Advisory Committee
File No. 0242
Attachments: Bush Fire Advisory Committee 29 March 2016 Minutes
Author: Mr Paul Roadley



Community Emergency Services Manager

Disclosure of Interest: Nil
Date of Report: 7 July 2016
Senior Officer: Ms Denise Gobbart



Deputy Chief Executive Officer

Summary

The purpose of this report is for Council to consider upgrading the older card access water standpipes (12 in total) to have the same remote access “Fire Mode” as per the most recently installed standpipes.

Background

The Meeting of the Shire of Lake Grace Bush Fire Advisory Committee, was held on the 29 March 2016. The minutes (attached) reflect a resolution from the Committee which requires Council consideration.

Resolution 201605 – That the Shire looks into having the older standpipe units upgraded to allow remote “Fire Mode” access similar to the new units to the East of the Shire and to prioritise the list to identify the main standpipes to start with if needed due to cost.

Comment

In 2015/16 several new standpipes were installed in the East of the Shire of Lake Grace. They include Lake King, Sugg Rock, Mt Madden, Marchetti, Dingo Rock and Lake Grace North. These new standpipes have been configured with an option to be able to be remotely be put into “Fire Mode”. In Fire Mode, there is no need to have an access card to access the water. All that is needed is for someone to have access to the internet and the appropriate authorisation (which the Community Emergency Services Manager (CESM) and several staff within the Shire office currently have) and they can activate the mode within approximately 30 seconds (as long as the standpipe still has 3G access as well). This has provided some confidence to the Fire Control Officers who have the potential to need access during an emergency.

It was raised at the meeting that the older standpipes should have the same system, however that will require an upgrade to the currently installed systems. This Resolution is to see if the Council would consider upgrading the older units (12) to function in the same way as the new ones. It was noted that this could be a costly process so it would be good to prioritise the main standpipes and then roll the upgrade to the older units as funds become available. It was suggested that this project should be managed by the Works/Engineering Department within the Shire of Lake Grace, as they appear to be responsible for the maintenance of these units.

Legal Implications

Bush Fires Act 1954 – s38 *appointment of bush fire control officers*
Shire of Lake Grace Bush Fire Local Laws

Policy Implications

Nil

Consultation

External Shire of Lake Grace Bush Fire Advisory Committee
 Department of Fire and Emergency Services

Financial Implications

There would be a cost to undertake the upgrades of approximately \$4,000 per unit (12 in total), however the Bush Fire Advisory Committee is not in a position to provide these costs.

Strategic Implications

Shire of Lake Grace Community Strategic Plan

Environment. En7.3 Source effective infrastructure (communications and fire fighting equipment)

En7.5 Build and maintain volunteer capacity.

Recommendation

That Council approves a review of the older standpipe units (12 in total) within the Shire of Lake Grace to upgrade them to allow remote “Fire Mode” access similar to the newer units.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

16.0 MATTERS FOR CONSIDERATION - ADMINISTRATION
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16.1 DECLARED PESTS OF WESTERN AUSTRALIA – REVIEW

Applicant:	Department of Agriculture and Food
File No.	0596
Attachments:	Review of Declared Pests of Western Australia
Author:	Mr Neville Hale Chief Executive Officer
Disclosure of Interest:	Nil
Date of Report:	7 July 2016
Senior Officer:	Mr Neville Hale



Chief Executive Officer

Summary

For Council to review and comment on the outcomes of the Technical Review and Stakeholder Reference Group Review on the categories of declared pests under the Biosecurity and Agriculture Management Act 2007 (BAM Act).

Background

A review of declared pests in Western Australia has been undertaken by the Department of Agriculture and Food (DAFWA). The review has been undertaken in two stages to date, one being a Technical Review and the other a Stakeholder Reference Group Review. The third stage is an industry and community consultation.

DAFWA will make recommendations to the Minister on the revised declaration status of declared pests considering all assessments and consultation comments.

Attached to this item is a table titled “Review of Declared Pests of Western Australia” prepared by DAFWA which contains a list of declared animals and plants together with the assessment outcomes of stages 1 and 2. Council is asked to either agree or otherwise comment on each species of interest.

Comment

According to the DAFWA Position Paper titled “Review of the Declared Species of Western Australia”, the background to the review is:

“The Biosecurity and Agriculture Management Act 2007 (BAM Act) and the associated Biosecurity and Agriculture Management Regulations 2013 (BAM Regulations) allow for organisms to be declared as pests in all or part of the State and categorised into different control and keeping categories. The BAM Act places legal obligations on the landholder to undertake specific measures in relation to a declared pest.

Pests may be declared if they have – or may have - an adverse effect on native organisms, the well-being of people, the natural environment, and/or the productivity of the state’s agricultural, forest, fishing, or pearling industries.

*Organisms may be declared as **Permitted organisms** (under section 11 of the BAM Act), **Prohibited organisms** (section 12) or **Declared Pests** (section 22(2)), or they can remain*

unlisted (section 14). Under section 22(1) of the BAM Act, all section 12 prohibited organisms are declared pests for the whole of Western Australia.

Declared pests may be categorised into the following control categories:

- Exclusion (C1)
- Eradication (C2) or
- Management (C3).”

The status of declared pests has an impact on how they are managed as detailed in the DAFWA Position Paper’s Generalised Invasion Curve associated with the above mentioned control categories.

Legal Implications

Biosecurity and Agriculture Management Act 2007 (BAM Act)
Biosecurity and Agriculture Management Regulations 2013

Policy Implications

N/A

Note: the Shire recently revoked its Pest Plant Local Law given the introduction of Recognised Biosecurity Groups.

Consultation

N/A

Financial Implications

None in regard to the Review but increased local government involvement in biosecurity management may have a significant cost to local ratepayers involved in Recognised Biosecurity Groups with potential for further direct cost to the Shire.

Strategic Implications

Lake Grace Strategic Community Plan

Environment EN3 Manage and Protect the Natural Environment:

- Long-term environmental planning and management in place;
- Improved control of feral animals; and,
- Flora and fauna habitats protected

En 3.3 Control and manage feral animals in association with regional partners:

- Reduction in feral animal issues.

Recommendation

For Council comment on Stakeholder Reference Group Recommendations which are of interest to this Shire.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

16.2 WALGA AGENDA – ANNUAL GENERAL MEETING AUGUST 2016

Applicant: WA Local Government Association
File No. 0029
Attachments: Agenda
Author: Mr Neville Hale
 Chief Executive Officer
Disclosure of Interest: Nil
Date of Report: 6 July 2016
Senior Officer: Mr Neville Hale



Chief Executive Officer

Summary

For Council to consider the Executive and Member Motions to be presented to the 2016 Annual General Meeting of Western Australia Local Government Association (WALGA) to be held on Wednesday, 3 August 2016.

Background

Eleven Motions for consideration have to date been listed for consideration at this year's Annual General Meeting. The attached Agenda provides detail of the Motion put forward, background information, Member Comment and Comment from the WALGA Secretariat.

The matters listed for consideration are:

- 4.1 Amendments to the WALGA Constitution
- 4.2 Natural Disaster Recovery Support Funding
- 4.3 Non Operational Rail Corridors
- 4.4 Planning Systems Review
- 4.5 Abolition of DAPS
- 4.6 Introduction of Container Deposit Scheme
- 4.7 Declared Pest Plant C3 Review by DAFWA
- 4.8 Renewable Energy
- 4.9 Reducing Regulatory Burden on Local Government
- 4.10 Most Accessible Regional City in Australia Awards
- 4.11 Discussion Paper Excessive Force

Comment

Whilst each of the items listed in the Agenda have merit, I would like to draw Councillors attention to the following Motions of particular interest to the Shire as they will have a direct impact on its operations:

- 4.2 Natural Disaster Recovery Support Funding
- 4.5 Abolition of DAPS
- 4.6 Container Deposit Scheme
- 4.7 Declared Pest Plant C3 Review by DAFWA
- 4.9 Reducing the Regulatory Burden on Local Government

Comment on the above follows:

4.2 The request by Shire of Dardanup for WALGA to establish a Natural Disaster Recovery Support Fund whilst admirable in its intent may make for a more complex and slower means to address the concerns raised. It may be more beneficial to pursue the efforts of Australian Local Government Association (ALGA) and WALGA in securing improvements to the levels of support

obtained under Natural Disaster Relief and Recovery Arrangements (NDRRA) and reviewing the complex guidelines and procedures that have evolved over the years of NDRRA operations.

4.5 As recommended by the City of Subiaco, there is growing disillusionment with the Development Assessment Panel (DAPs) planning outcomes and the impact that decisions have had on the amenity and character of local communities. Whilst DAPs, to date, have had little impact on rural areas such as Lake Grace, many in the community may have exposure though family property elsewhere. The DAPs arrangements are in need of review and WALGA State Council has resolved that changes are necessary to improve outcomes and address community concerns.

4.6 As proposed by the Shire of Dandaragan, the introduction of a container deposit scheme is long overdue in this State and would help considerably in mitigating road-side litter, an increasing problem given the cut backs in funding to Main Roads WA for litter management.

4.7 Furthermore, the Shire of Dardanup has proposed that:

“WALGA lobby the Minister for Agriculture and Food WA to ensure that the Biosecurity and Agricultural Management Act 2007 (BAM Act) review results in the Act giving the Department of Agriculture and Food WA the responsibility to control, manage and facilitate the eradication of pest plants and weeds, including Cotton Bush and that the Department be adequately funded to undertake eradication programs for all species that have the potential to negatively impact on the production of agriculture in Western Australia, including but not limited to Cotton Bush, wild dogs, cane toads, skeleton weed, Blackberry and Patterson’s Curse.”

As Councillors are aware, the Eastern Wheatbelt Biosecurity Group has now been established to continue control of wild dogs. The Group is required to raise 50 percent of its funding requirements from ratepayers. Moreover, whilst the Group is currently limited to control of wild dogs, potentially it could extend its control requirements to pest plants and weeds etc. at greater cost to ratepayers.

The thrust of the above recommendation is to revisit these responsibilities back to the Department of Agriculture and Food WA (DAFWA) where they would be funded by all Western Australians through consolidated revenue.

4.9 The Shire of Toodyay has recommended that new legislation imposed on local government be accompanied by an independent regulatory impact assessment. The list of new compliance requirements imposed on local governments increases each year and the need for an impact statement and regular review as to the ongoing relevance of these compliance requirements should be included in the State Governments efforts to reduce unnecessary red tape.

It is recommended that all eleven of the Motions listed on the Agenda of the Annual General Meeting be supported.

Legal Implications

N/A

Policy Implications

N/A

Consultation

External WA Local Government Association

Financial Implications

N/A

Strategic Implications

Strategic Community Plan –

Civic Leadership - CL 1.3 - Improve organisational capability and capacity
Operate in a financially sustainable manner

Recommendation

That in regards to the Motions from Agenda Items put forward to the 2016 WA Local Government Association Annual General Meeting, Council's Delegates be advised to vote as follows:

Item	Subject	Yes	No
4.1	Amendments to the WALGA Constitution		
4.2	Natural Disaster Recovery Support Funding		
4.3	Non Operational Rail Corridors		
4.4	Planning Systems Review		
4.5	Abolition of DAPS		
4.6	Introduction of Container Deposit Scheme		
4.7	Declared Pest Plant C3 Review by DAFWA		
4.8	Renewable Energy		
4.9	Reducing Regulatory Burden on Local Government		
4.10	Most Accessible Regional City in Australia Awards		
4.11	Discussion Paper Excessive Force		

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

17.0 INFORMATION BULLETIN

17.1 INFORMATION BULLETIN REPORT – JULY 2016

Applicant:	Executive Services
File No.	N/A
Attachments:	Information Bulletin (<i>under separate cover</i>)
Author:	Ms Natasha Bowman



Governance Officer

Disclosure of Interest:	Nil
Date of Report:	21 July 2016
Senior Officer:	Mr Neville Hale



Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council.

Note: The Information Bulletin is an internal management document; therefore attachments are not for public information.

Copies of other relevant Councillor information are distributed via email.

Comment

This month's (July 2016) Information Bulletin Report has been emailed to Councillors.

The July 2016 Information Bulletin attachment includes:

Reports

1. Council Status Report – June 2016
2. Infrastructure Services Report – June 2016
3. Outstanding Rates Report – June 2016
4. Monthly Schedules – June 2016
5. WA Country Health Service – 2016 District Health Advisory Council Forum Report
6. CESM Council Update – July 2016

Letters

7. Letter from Councils for Democracy – WALGA AGM – Item 4.5 Abolition of Development Assessment Panels (DAPs)
8. Letter from Department of Fire & Emergency Services (DFES) – DFES response to the Ferguson Bushfire Inquiry
9. Email from WA Department of Health – Changes to the WA public health system from 1 July 2016

Circulars & Newsletters

10. Government Gazette – Gas Standards Act 1972
11. Department of Local Government and Communities – Circular 11/2016
12. Department of Local Government and Communities – Circular 12/2016
13. Department of Local Government and Communities – Circular 13/2016
14. Department of Local Government and Communities – Circular 14/2016
15. Department of Local Government and Communities – Circular 15/2016
16. WA Country Health Service – Quality Way - June 2016
17. WALGA – Info Page – Special Inquiry into the January 2016 Waroona Fire
18. McLeods Barristers & Solicitors – Local Government Update – Per-cubic metre monetary contribution as condition of extractive industry upheld on further appeal

Minutes

19. Newdegate Rejuvenation Committee – June 2016
20. 4WDL Minutes – July 2016
21. Local Emergency Management Committee Minutes – June 2016
22. Bushfire Advisory Committee AGM Minutes – 29 March 2016
23. Bushfire Advisory Committee Meeting Minutes – 29 March 2016
24. OSH Committee Minutes – June 2016
25. Tree Planting Meeting Notes – July 2016
26. Lake Grace Development Association Minutes – June 2016
27. WALGA CCZ Minutes – 24 June 2016
28. WALGA State Council Meeting Summary Minutes – July 2016

Legal Implications

Nil

Policy Implications

Nil

Consultation

N/A

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan

Civic Leadership - Focus Area 5

- *Excellence in Shire administration and communication*

Recommendation

That Council accepts the Information Bulletin report.

Voting Requirements

Simple majority required.

Resolution

Moved Cr

Seconded Cr

18.0 URGENT BUSINESS BY DECISION OF THE MEETING

19.0 SCHEDULING OF MEETING

19.1 AUGUST 2016 ORDINARY MEETING

The next Ordinary Meeting of Council is scheduled to take place on Wednesday 24 August 2016, commencing at 3.00 pm at the Lake King Hall, Newdegate-Ravensthorpe Road, Lake King, WA.

20.0 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)

20.1 DEPUTY CHIEF EXECUTIVE OFFICER – APPOINTMENT

Item forwarded under separate cover.

21.0 CLOSURE

There being no further business, the Deputy Shire President closed the meeting at ____ pm.

22.0 CERTIFICATION

I, Jeanette Frances De Landgraft, certify that the minutes of the meeting held on the 27 July 2016 as shown were confirmed as a true record at the meeting held on the 24 August 2016.

Shire President

Date