



Shire of Lake Grace

26 June 2024

Ordinary Council Meeting

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SOUTHERN AGCARE

Alan George
CEO, Shire of Lake Grace
PO BOX 50
LAKE GRACE WA 6353

Shire of Lake Grace
File No: <u>0441</u>
29 FEB 2024
Xref: _____
Records #: <u>113674</u>
Officer: <u>EA</u>

Dear Alan,

I am writing to you on behalf of Southern Agcare Inc. in my position as Chairperson. As you would be aware Southern Agcare Inc. has been pro-active in the Lake Grace Community for 37 years and rely on support from the Communities that we serve to be able to deliver our essential services correctly and most efficiently.

Committees, as you would realise are struggling more and more to be able to retain active members on them and need local information and feedback to provide the support required in each of the Shires that we cover. Given this is the most effective way to ascertain individual Shire's requirements, we would like to request that consideration be given to allocating one of your Councillor's to represent the Council on our Committee.

Southern Agcare would also appreciate an opportunity to be able to do a presentation at one of your meetings to give Shire Councillors a more complete understanding of our services and what we deliver to your community, we would also be able to answer any of their questions so that they remain fully informed as to what is available. If this is possible, could you please reply with a suitable date for this presentation.

If you require any more information, please don't hesitate to contact me at admin@southernagcare.org.au or via my mobile phone 0427 822 273. Your support in this matter would be greatly appreciated.

Kind regards,

Janine Thornton
Chairperson
Southern Agcare Inc.



Southern Agcare Inc
PO Box 105 Gnowangerup WA 6335
Phone 0898 271 552 Fax 0898 271 636
email admin@southernagcare.org.au



Government of Western Australia
Department of Communities



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Shire of Lake Grace

Ordinary Council Meeting

MINUTES

22 May 2024

Meeting Commencing at 3:30 pm

Disclaimer

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In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



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SHIRE OF LAKE GRACE

Minutes of the Ordinary Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 22 May 2024 commencing at 3:30pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

Shire President Len Armstrong declared the meeting open at 3.30pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr LW Armstrong	Shire President
Cr SG Hunt	Deputy Shire President
Cr R Chappell	
Cr RA Lloyd	
Cr BJ Hyde	
Cr AJ Kuchling	
Cr DS Clarke	

3.2 APOLOGIES

Nil

3.3 IN ATTENDANCE

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mrs T Hall	Manager Corporate Services
Mr C Elefsen	Manager Infrastructure Services

3.4 OBSERVERS / VISITORS

Nil

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

4.0 APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

6.0 PUBLIC QUESTION TIME

Nil

7.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

8.0 NOTATIONS OF INTEREST

8.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Nil

8.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

**8.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION
REGULATIONS 1996 SECTION 34C**

Nil

9.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

10.0 CONFIRMATION OF MINUTES

10.1 ORDINARY COUNCIL MEETING – WEDNESDAY 24 APRIL 2024

RECOMMENDATION / RESOLUTION

RESOLUTION 13854

**Moved: Cr Kuchling
Seconded: Cr Chappell**

That the Minutes of the Ordinary Council Meeting held on Wednesday 24 April 2024 be confirmed as a true and accurate record of the meeting.

CARRIED 7/0

**For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde,
Cr Clarke
Against: Nil**

10.2 SPECIAL COUNCIL MEETING

Nil

10.3 ANNUAL MEETING OF ELECTORS

Nil

11.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY DECISION OF COUNCIL

Nil

13.0 REPORTS OF COMMITTEES

13.1 LOCAL EMERGENCY MANAGEMENT COMMITTEE

RECOMMENDATION / RESOLUTION

RESOLUTION 13855

Moved: Cr Chappell

Seconded: Cr Clarke

That the Minutes of the Local Emergency Management Committee meeting held on 9 May 2024 be received.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde,
Cr Clarke

Against: Nil

**13.2 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE
MANAGEMENT COMMITTEE**

RECOMMENDATION / RESOLUTION

RESOLUTION 13856

Moved: Cr Chappell

Seconded: Cr Hyde

That the Minutes of the Lake Grace Library Resource and Community Resource Management Committee meeting held on 15 May 2024 be received.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde,
Cr Clarke

Against: Nil

**13.3 NEWDEGATE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE
MANAGEMENT COMMITTEE**

RECOMMENDATION / RESOLUTION

RESOLUTION 13857

Moved: Cr Lloyd

Seconded: Cr Clarke

That the Minutes of the Newdegate Library Resource and Community Resource Management Committee meeting held on 14 May 2024 be received.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde,
Cr Clarke

Against: Nil

13.4 NEWDEGATE SWIMMING POOL MANAGEMENT COMMITTEE

RECOMMENDATION / RESOLUTION

RESOLUTION **13858**

Moved: **Cr Lloyd**

Seconded: **Cr Hyde**

That the Minutes of the Newdegate Swimming Pool Management Committee meeting held on 14 May 2024 be received.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**

Against: **Nil**

14.0 REPORTS OF OFFICERS

14.1 INFRASTRUCTURE SERVICES

Nil

14.2 PLANNING

Nil

14.3 HEALTH AND BUILDING

Nil

14.4 ADMINISTRATION

14.4.1 2024 WA LOCAL GOVERNMENT CONVENTION

Applicant	Shire of Lake Grace
File No.	0029
Attachments	Nil
Author	Alex Adams – Executive Assistant
Disclosure of Interest	Nil
Date of Report	17 May 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

WALGA have announced the dates for the WA Local Government Convention 2024. Councillors are asked to confirm their attendance and elect voting delegates and proxies for the WALGA Annual General Meeting.

Background

The 2024 WA Local Government Convention is an opportunity for Council Members to join more than 400 senior representatives from WA Local Governments at the premier event for the sector, where delegates hear from and question a wide range of speakers, are challenged in their thinking, and collaborate with colleagues and key stakeholders. This year the theme for the Convention is “Innovation Ecosystem”

Comment

The Convention is being held at Perth Exhibition and Convention Centre from Tuesday 8 to Thursday 10 October 2024.

Council needs to nominate two (2) voting delegates for the WALGA Annual General Meeting. These delegates are normally the Shire President and the Deputy Shire President (if they are attending). Two (2) Proxy Delegates are to be nominated in case they are required.

Accommodation has been booked at the Holiday Inn, Hay St Perth.

Legal Implications

Nil

Policy Implications

Policy 1.6 Members Travel Expenses – Conferences

Policy 1.7 Members Partners Expenses

Consultation

Internal Mr Alan George – Chief Executive Officer

Financial Implications

Exact costs cannot be confirmed as registrations are not yet open at the time of writing. The total cost for 2023 was \$12,545.00 which was for registrations, accommodation, food and travel.

There is \$22,000 allocated in the 2023/24 budget for Councillor Conference Expenses.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
	8.2	Promote and advocate for the community and district
	8.3	Provide strategic leadership and governance

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION 13859

Moved: Cr Lloyd
Seconded: Cr Kuchling

That Council acknowledge the dates of the 2024 WA Local Government Convention being held from Tuesday 8 to Thursday 10 October for information purposes.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke
Against: Nil

14.4.2 APPOINTMENT OF AUTHORISED PERSONS – SHIRE OF LAKE GRACE

Applicant	Internal Report
File No.	0384
Attachments	Nil
Author	Chris Paget - Deputy Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	17 May 2024
Senior Officer	Alan George - Chief Executive Officer

Summary

The purpose of this report is for Council to approve amendments to the Authorised Persons named to exercise power under the *Local Government Act 1995*, associated legislation and other Acts, on behalf of the Shire of Lake Grace.

Background

In accordance with a number of provisions of various Acts, Regulations and local laws, Council is required to appoint authorised persons to perform various authorised functions.

Authorisations are regularly reviewed and updated to reflect both legislation and staffing structure; the last comprehensive review was previously undertaken and presented at the Ordinary Meeting of Council held 23 August 2023. In the subsequent period there have been more changes to the Shire's Ranger and Shire Staff and consequently it is necessary for Council to approve further amendments to the appointments already made as follows.

Comment

- (1) In accordance with s449 of the *Local Government (Miscellaneous Provisions) Act 1960*, a local government may establish and maintain one or more public pounds and may appoint persons to be keepers of those pounds so as to have care, control and management of those pounds. MIS Craig Elefsen, Works Supervisor John Gambuti, Matthew Sharpe, Steven Ball, John Scotland, Jason Cacic and Keith Squibb are appointed as the authorised persons. (**Removal of Robert Hagan; Addition of Keith Squibb*)
- (2) Pursuant to the *Dog Act 1976* the local government is required to appoint an "Authorised Person" to exercise powers on behalf of the local government, under section 29(1) of this Act. The following staff members are appointed as an "Authorised Person":
 - Alan George
 - Chris Paget
 - Craig Elefsen
 - Matthew Sharpe
 - Steven Ball
 - John Scotland
 - Jason Cacic
 - Keith Squibb

(**Removal of Robert Hagan; Addition of Keith Squibb*)

Pursuant to the Dog Act 1976 the local government is required to appoint a “Registration Officer” to undertake the registration of dogs in accordance with the requirements of the Act. The following staff members are appointed as an authorised “Registration Officers”:

- Alan George
- Chris Paget
- Craig Elefsen
- Nicola Kuchling
- Amber McPherson
- Jessica Chircop
- Joanne Oatridge
- Kylie Armanasco

(3) Pursuant to the *Cat Act* 2011 the local government may, in writing, appoint persons or classes of persons to be authorised for the purposes of performing particular functions. Accordingly, the following staff members are appointed as an "Authorised Person":

- Alan George
- Chris Paget
- Craig Elefsen
- Matthew Sharpe
- Steven Ball
- John Scotland
- Jason Cacic
- Keith Squibb

*(*Removal of Robert Hagan; Addition of Keith Squibb)*

(4) Pursuant to s17 of the *Caravan Parks and Camping Grounds Act* 1995 the Chief Executive Officer may appoint such persons to be authorised persons for the purposes of the Act. An authorised person may enter and inspect premises to ensure compliance with the requirements of the Act.

Rangers named as Authorised Persons for the purposes of s18 and s23:

- Matthew Sharpe
- Steven Ball
- John Scotland
- Jason Cacic
- Keith Squibb

(5) For the purposes of s26 of the *Litter Act* 1979 all Council members, Shire employees, Brendon Gerrard, Lauren Pitman, Matthew Sharpe, Steven Ball, John Scotland, Jason Cacic and Keith Squibb* are deemed to be authorised persons. *(*Removal of Robert Hagan; Addition of Keith Squibb)*

Statutory / Legal Implications

Local Government Act 1995
Local Government (Miscellaneous Provisions) Act 1960
Dog Act 1976
Litter Act 1979
Control of Vehicles (Off-Road Areas) Act 1978
Caravan Parks and Camping Grounds Act 1995
Cat Act 2011

Policy Implications

Nil

Consultation

Internal Mr Alan George – Chief Executive Officer
Mr Matthew Sharpe - Ranger

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
	8.2	Promote and advocate for the community and district
	8.3	Provide strategic leadership and governance
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting requirements

Simple majority

RECOMMENDATION/RESOLUTION

RESOLUTION 13860

Moved: Cr Hunt

Seconded: Cr Hyde

That Council approves the amendments to the list of “Authorised Persons” for the Shire of Lake Grace in accordance with the requirements of the specified Acts, Regulations and Local Laws effective 22 May 2024.

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke

Against: Nil

14.4.3 NEWDEGATE COUNTRY CLUB INC – WAIVER OF FEES FOR LEASE PREPARATION & CONSENT FOR EXTENSION OF LIQUOR LICENCE

Applicant	Newdegate Country Club Inc.
File No.	0304 / 0400
Attachments	1. Request Letter 2. Current licensed area
Author	Chief Executive Officer
Disclosure of Interest	Nil
Date of Report	13 May 2024
Senior Officer	Chief Executive Officer

Summary

Newdegate Country Club has requested that Council cover the cost of the recent preparation of the new lease document for the Newdegate Country Club premises.

They are also requesting written consent from Council for a variation to its' current liquor licence to cover the sale of liquor seven days a week and to cover the golf course in addition to the bowling green and country club.

Background

The lease of the Newdegate Country Club by Newdegate Country Club Inc was recently renewed at a cost of \$3,130.40. The lease document states that the cost for the preparation of the new lease is to be borne by the Country Club as has been the case for previous leases. As in previous leases the Country Club has requested that the Shire absorbs the cost.

The current liquor licence for the Country Club only covers the club itself and the bowling green surrounds (see attachment 2) not the golf course.

Comment

Cr Clarke questioned the high cost to the Country Club of the document preparation at the February Council meeting and Council was advised that the committee would again be seeking that Council cover the cost. We have now received the letter making the request which is not considered unreasonable given the precedent has been set in previous years.

The Country Club committee has also requested written consent from Council to make a variation to its' liquor licence to cover 7 day trading and also the golf course itself.

The intent to be able to sell liquor 7 days a week is believed to be as a result of the continued underperformance of the Newdegate Hotel. Since the renovations have occurred at the country club there has been a lot more interest in having functions there including the provision of light meals e.g. hamburgers etc. How they plan to operate the extended hours has not been provided or considered necessary to explain.

Historically on golf open days, fun days and even normal club days it has been usual practice for many to have an alcoholic beverage whilst playing a round. The intention here is to make the golf course part of the licensed area for legal reasons.

Legal Implications

Adherence to the Liquor Control Act 1988 to avoid possible prosecution in the future.

Policy Implications

Policy 7.2 Liquor on Shire Property states;

No liquor of any type shall be permitted to be stored or consumed on Shire controlled public property without the application for and granting of a permit by the Chief Executive Officer or other designated officer.

Clubs may apply for a seasonal permit for the consumption of liquor with all dates shown on the permit.

This request though not strictly aligning to the policy is the only policy similar to the request.

Consultation

Newdegate Country Club committee

Financial Implications

The cost for the preparation of the lease document has been absorbed into the Legal Expenses account in the general ledger. Current balance \$20,917.16 budget \$30,000. Should council not approve this request recoup will be credited to the reimbursement account.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Social Objective - A valued, healthy and inclusive community and lifestyle		
Outcome	6	An engaged, supportive and inclusive community
Strategies	6.1	Maintain and enhance services and infrastructure that meets the needs of the community
	6.3	Actively promote and support local events and activities for the community
Outcome	7	A healthy and safe community
Strategies	7.1	Improve access to sport, leisure and recreation facilities, services and programs

Voting Requirements

Simple majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13861**

Moved: **Cr Lloyd**

Seconded: **Cr Hyde**

That Council:

1. Agrees to absorb the cost of the legal fees for the preparation of the Lease Agreement with the Newdegate Country Club Inc.

2. Gives the Chief Executive Officer approval to provide written consent to Racing Gaming and Liquor for a variation to Licence 6190015669 to enable the sale of liquor 7 days of the week and to include the golf course into the licensed area.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**

Against: **Nil**

14.5 FINANCE

14.5.1 ACCOUNTS FOR PAYMENT – APRIL 2024

Applicant	Internal Report
File No	0277
Attachments	List of Accounts Payable
Author	Tegan Hall - Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	3 May 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of April 2024.

Background

List of payments for the month of April 2024 through the Municipal and Trust accounts is attached.

Comment

In accordance with the requirements of the Local Government Act 1996, a list of creditors and Credit cards and Fuel Cards transactions is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12

Local Government (Financial Management) Regulations 1996 – Reg 13 and Reg 13A

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards

Policy 3.7 - Purchasing Policy

Consultation

Nil

Financial Implications

The list of creditors paid for the month of April 2024 from the Municipal and Trust Accounts
Total \$1,701,562.58

Strategic Implications

This aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION 13862

Moved: Cr Chappell
Seconded: Cr Kuchling

That Council ratify the list of payments totalling \$1,701,562.58 as presented for the month of April 2024 incorporating:

Payment Method	Cheque/EFT/DD Number	Amount
Trust	EFT26391	\$51.00
Electronic Funds Transfers	EFT26337 – EFT26447	\$1,609,817.57
Municipal Account Cheques	37119 - 37120	\$28,556.01
Direct Debits	DD10922.1 – DD10939.10	\$58,131.81
Credit Cards	DD10937.1	\$1,317.89
Fuel Cards	EFT26359 & EFT26405	\$3,688.30
	TOTAL	\$1,701,562.58

CARRIED 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke
Against: Nil

Shire of Lake Grace



CERTIFICATE OF EXPENDITURE April 2024

This Schedule of Accounts to be passed for payment, covering

Payment Method	Cheque/EFT/DD Number	Amount
Trust	EFT26391	\$51.00
Electronic Funds Transfers	EFT26337 – EFT26447	\$1,609,817.57
Municipal Account Cheques	37119 - 37120	\$28,556.01
Direct Debits	DD10922.1 – DD10939.10	\$58,131.81
Credit Cards	DD10937.1	\$1,317.89
Fuel Cards	EFT26359 & EFT26405	\$3,688.30
	TOTAL	\$1,701,562.58

to the Municipal and Trust Accounts, totalling \$1,701,562.58 which were submitted to each member of the Council on 22 May 2024, have been checked and fully supported by vouchers and invoices which are submitted herewith and which have been duly certified as to the receipt of goods and the rendition of services and as to prices, computations, and costing's and the amounts shown are due for payment.

Alan George
CHIEF EXECUTIVE OFFICER

14.5.2 FINANCIAL REPORTS – 30 APRIL 2024

Applicant	Internal Report
File No.	0275
Attachments	<ul style="list-style-type: none"> • Monthly Financial Reports • Bank Reconciliations – 30 April 2024
Author	Mrs Victoria Fasano - Senior Finance Officer Investments & Reporting
Disclosure of Interest	Nil
Date of Report	30 April 2024
Senior Officer	Mr Alan George - Chief Executive Officer

Summary

Consideration of the Monthly Financial Reports for the period ending 30 April 2024 and Bank Reconciliations for the month ending 30 April 2024.

Background

The provisions of the Local Government (Financial Management) Regulations 1996 require a monthly financial report to be presented at an Ordinary Council meeting within two (2) months of the period end date.

Comment

As at 30 April 2024, operating revenue is over the target by \$66,691 (0.93%), mainly due to Other Revenue – Sales of steel scrap from Shire’s tips for \$35,328 and unbudgeted State Library of WA (TDI) Grant and DFES (MAF) Grant – total of \$12,500.

Operating expenditure is below YTD budget by \$1,598,938 (11.38%), mainly due to Materials and contracts being down due to delays in operating jobs. Employee costs are slightly below the budget threshold due to vacancies in the infrastructure department. Utility charges are below the budget due to decrease in water and power demand.

Capital revenue is below the target by \$715,331 (20.88%). Some of "Local Roads & Community" and "Drought & Community" projects are not yet finalised, funds will be recognised later in the financial year.

Capital expenses are below the target by \$1,885,431 (46.05%) due to a portion of Capital projects not being initiated as yet (43.5%) or in an early stage of completion.

Cash at bank is slightly higher than the corresponding period last year, an investment agreement for 2 term deposits with Commonwealth Bank is in place (\$8,167,176), as well as Overnight Cash Deposit with WA Treasury Corporation for \$3,402,093.

Outstanding rates are tracking well and have recovered 98.3% to date.

General debtor is \$200,227 with no major outstanding debts to follow up.

The monthly financial reports include the accompanying Local Government special purpose financial statements for the Shire of Lake Grace, which comprises the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 April 2024. The financial

statements have been compiled to meet compliance with the Local Government Act 1995 and associated regulations.

The Shire of Lake Grace is responsible for the information contained in the financial statements and is responsible for maintenance of an appropriate accounting system in accordance with relevant legislation.

Legal Implications

Section 6.4 of the Local Governments Act 1995 provides for the preparation of financial reports.

In accordance with Regulation 34(5), a report on variances greater than the materiality threshold (\$5,000 or 10% whichever is greater) must be compiled and adopted by Council. As this report is composed at a program level, variance commentary considers the most significant items that comprise the variance.

Policy Implications

Nil

Consultation

Internal Mrs Tegan Hall – Manager Corporate Services

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION 13863

Moved: Cr Hunt
Seconded: Cr Lloyd

That Council in accordance with *Regulation 34 of the Local Government (Financial Management) Regulations 1996* receives the attached:

1. Statements of Financial activity for the period ended 30 April 2024 and
2. Municipal, Trust and Reserve Funds bank reconciliations for the period ended 30 April 2024.

CARRIED 7/0
For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke
Against: Nil

14.5.3 APPROVAL FOR WRITE OFF OF RATES

Applicant	Internal Report
File No.	0260
Attachments	Nil
Author	Ms Amber McPherson – Administration Support Officer
Disclosure of Interest	Nil
Date of Report	23 April 2024
Senior Officer	Mrs Tegan Hall – Manager Corporate Services

Summary

For Council to authorise the writing off of Penalty Interest accrued on A5598 - Lot 2957 Lake King Norseman Road and A6888 - Lot 1528 Hyden-Lake King Road, Lake King.

Background

The following outstanding Penalty Interest is deemed uncollectable:

Assessment No.	Description	Reason for Write-Off	Amount
A5598	Penalty Interest	Delay in processing transfer of property	\$63.27
A6888	Penalty Interest	Delay in processing transfer of property	\$327.95

Comment

The properties in question were sold to a private purchaser with settlement taking effect 15 February 2024. New valuations were required from Landgate, which put a lengthy delay on the property transfer. Upon receiving these schedules and issuing a Statement of Rates to settlement for each assessment, property transfers were delayed and the 2023/24 Rates notices were sent to the previous owner. The write off of the outstanding Penalty Interest is required on both assessments before a new rates notice can be generated and sent to the new owners.

Legal Implications

Local Government Act S6.12(c)

Policy Implications

Nil

Consultation

Tegan Hall – Manager of Corporate Services
ReadyTech (formerly IT Vision) Rates Services

Financial Implications

Should Council agree to this request, it will forgo \$391.22 of accrued penalty interest raised on these assessments.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Absolute majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION 13864

Moved: Cr Hyde
Seconded: Cr Clarke

That Council, pursuant to S6.12(c) of the *Local Government Act 1995*, write-off the following accrued Penalty Interest:

Assessment No.	Description	Reason for Write-Off	Amount
A5598	Penalty Interest	Delay in processing transfer of property	\$63.27
A6888	Penalty Interest	Delay in processing transfer of property	\$327.95

CARRIED BY ABSOLUTE MAJORITY 7/0

For: Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke
Against: Nil

14.6 COMMUNITY SERVICES

Nil

15.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

16.0 INFORMATION BULLETIN – MAY 2024

Applicant:	Internal Report
File No.	Nil
Attachments:	Information Bulletin Cover Page Only
Author:	Alex Adams Executive Assistant
Disclosure of Interest:	Nil
Date of Report:	17 May 2024
Senior Officer:	Mr Chris Paget - Deputy Chief Executive Officer

Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

Background / Comment

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council. Copies of other relevant Councillor information are distributed via email.

The May 2024 Information Bulletin attachments include:

Reports:

- Infrastructure Services Report

External Organisations

- WALGA Central Country Zone Minutes 12 April 2024
- Isolated Children’s Parents’ Association – Thank you
- ANZAC Day – Thank you
- Hon. Hannah Beazley MLA – Canberra Hub

Circulars, Media Releases, Newsletters, Letters

- Lions Cancer Institute – April Newsletter

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community
Outcome	9	An efficient and effective organisation
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13865**

Moved: **Cr Kuchling**
Seconded: **Cr Hunt**

That Council accepts the Information Bulletin Report for May 2024.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

17.0 CONFIDENTIAL ITEMS AS PER LOCAL GOVERNMENT ACT S5.23 (2)

RECOMMENDATION / RESOLUTION

RESOLUTION **13866**

Moved: **Cr Chappell**
Seconded: **Cr Kuchling**

That Council meet behind closed doors to consider the confidential item(s) in accordance with Section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015.

17.1 – CEO Performance Review

These items and any attachments are confidential in accordance with Section 4.23(2)(a) of the Local Government Act 1995.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

Before Confidential Item 17.1 was tabled, the Chief Executive Officer, Manager Corporate Services and Manager Infrastructure Services left the Council chambers.

RECOMMENDATION / RESOLUTION

RESOLUTION **13867**

Moved: **Cr Hunt**
Seconded: **Cr Hyde**

That Council accept the recommendation contained in Confidential Item 17.1 – CEO Performance Review

Voting requirements:
Absolute Majority

CARRIED BY ABSOLUTE MAJORITY

7/0

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

RECOMMENDATION / RESOLUTION

RESOLUTION **13868**

Moved: **Cr Chappell**
Seconded: **Cr Hyde**

That Council move out from behind closed doors and continue the meeting.

CARRIED **7/0**

For: **Cr Armstrong, Cr Hunt, Cr Chappell, Cr Lloyd, Cr Kuchling, Cr Hyde, Cr Clarke**
Against: **Nil**

The Chief Executive Officer, Manager Corporate Services and Manager Infrastructure Services returned to the Council chambers.

18.0 DATE OF NEXT MEETING – 26 JUNE 2024

The next Ordinary Council Meeting is scheduled to take place on Wednesday 26 June 2024 commencing at 3:30pm at the Council Chambers, 1 Bishop Street, Lake Grace.

19.0 CLOSURE

There being no further business, the Shire President closed the meeting at 3.49pm.

20.0 CERTIFICATION

I, Leonard William Armstrong, certify that the minutes of the Meeting held on Wednesday 22 May 2024 as shown were confirmed as a true record of the meeting.

Signature

Date

Shire of Lake Grace

Special Council Meeting

MINUTES

20 June 2024

Meeting Commencing at 4:00 pm

Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council or Committee meetings or during formal or informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council or Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



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SHIRE OF LAKE GRACE

Minutes of the Special Council Meeting held at the Council Chambers, 1 Bishop Street, Lake Grace, WA on Thursday 20 June 2024 commencing at 4.00pm.

1.0 DECLARATION OF OPENING ANNOUNCEMENT OF VISITORS

President Leonard Armstrong declared the meeting open at 4.00pm.

2.0 ACKNOWLEDGEMENT OF COUNTRY

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

3.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

3.1 PRESENT

Cr LW Armstrong	Shire President
Cr SG Hunt	Deputy Shire President
Cr RA Lloyd	
Cr AJ Kuchling	
Cr DS Clarke	

3.2 APOLOGIES

Cr R Chappell
Cr B Hyde

3.3 IN ATTENDANCE

Mr. Alan George	Chief Executive Officer
Mr C Paget	Deputy Chief Executive Officer
Mr C Elefsen	Manager Infrastructure Services
Mrs T Hall	Manager Corporate Services
Mrs A Adams	Executive Assistant

3.4 OBSERVERS / VISITORS

President Armstrong acknowledged Martin Whitely, LG Corporate Solutions, who joined the meeting via ZOOM link to discuss Item 9.2.1 – Long Term Financial Plan.

Mr Murray Stanton entered the meeting in the public gallery at 4.14pm.

3.5 LEAVE OF ABSENCE PREVIOUSLY GRANTED

Nil

4.0 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5.0 PUBLIC QUESTION TIME

Nil

6.0 PETITIONS/DEPUTATIONS/PRESENTATIONS

Nil

7.0 NOTATIONS OF INTEREST

7.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A

Nil

7.2 DECLARATIONS OF FINANCIAL PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B

Nil

7.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C

Nil

8.0 ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil

9.0 REPORTS OF OFFICERS

RECOMMENDATION / RESOLUTION

RESOLUTION **13869**

Moved: **Cr Lloyd**

Seconded: **Cr Hunt**

That Item 9.2.1 be moved up in the order of business to be discussed first.

CARRIED **5/0**

For: **Cr Armstrong, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke**

Against: **Nil**

Martin Whitely left the meeting at 4.09pm

9.1 PLANNING

9.1.1 DEVELOPMENT APPLICATION – PROPOSED NEW WORKSHOP BUILDING & ASSOCIATED IMPROVEMENTS ON LOTS 235 & 317 (NOS.66 & 64) ABSOLON STREET AND LOTS 316 & 305 (NOS.7 & 9) MASON STREET, LAKE GRACE

Applicant:	Wheatbelt Steel Pty Ltd on behalf of AFGRI Equipment Australia Pty Ltd (Landowner)
File No.:	A3544
Attachments:	1. Development Application documentation and plans
Author:	Mr Joe Douglas – Town Planner
Disclosure of Interest:	Nil
Date of Report:	12 June 2024
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

This report recommends that Council grant conditional approval to a development application received from Wheatbelt Steel Pty Ltd on behalf of AFGRI Equipment Australia Pty Ltd (Landowner) for the construction of a proposed new workshop building and various associated improvements on Lots 235 & 317 (Nos.66 & 64) Absolon Street and Lots 316 & 305 (Nos.7 & 9) Mason Street, Lake Grace to support the continued use of the land for industrial purposes (i.e. agricultural machinery dealership).

Background

Wheatbelt Steel Pty Ltd on behalf of AFGRI Equipment Australia Pty Ltd (Landowner) have submitted a development application requesting Council's approval for the construction of a proposed new 2,498m² steel framed and zincalume clad workshop building and various associated improvements on Lots 235 & 317 (Nos.66 & 64) Absolon Street and Lots 316 & 305 (Nos.7 & 9) Mason Street, Lake Grace to support the continued use of the land for industrial purposes (i.e. agricultural machinery dealership).

The proposed new workshop building will replace an existing steel framed, zincalume clad workshop building previously constructed on Lot 235 that is proposed to be demolished in its entirety. The new workshop building will be used for agricultural machinery maintenance and repair purposes, including the storage of equipment and parts. Other additions, improvements and upgrades proposed include the installation of new 60,000 litre rainwater tanks for stormwater drainage management purposes, six (6) new on-site parking bays including driveway access thereto, a new open washdown bay, and new landscaping in select locations along the subject land's street frontages.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.

All lots forming part of the application are located in a designated industrial precinct in the south-eastern part of the Lake Grace townsite and comprise a total combined area of approximately 8,646m². The combined landholding is gently sloping from north to south, has been cleared of all native vegetation and has direct frontage and access to Absolon Street along its northern boundary, Coad Street along its western boundary and Mason Street along its southern boundary, all of which are sealed and drained local roads under the care, control and management of the Shire.

The subject land has been extensively developed and used as an agricultural machinery dealership for many years which was constructed prior to the introduction of contemporary town planning controls as evidenced by the fact no previous development approvals have been granted for the existing development on the land aside from an existing pylon-type advertising sign on Lot 235 fronting Absolon Street.

The existing development on the land is served by reticulated power, water and telecommunications infrastructure as well as an on-site effluent disposal system (i.e. septic tanks and leach drains). All stormwater drainage is managed and disposed on the land insofar as possible with all excess stormwater directed to the Mason Street road reserve for discharge into the Shire's local drainage system.

The subject land does not contain any sites of European or Aboriginal Heritage significance and has not been designated by the Fire and Emergency Services Commissioner as being bushfire prone. The property has however been designated by the Department of Water and Environmental Regulation as being flood prone.

Immediately adjoining and other nearby land uses are broadly described as follows:

- North: Absolon Street, Dunham Street and Eggers Place road reserves and low density residential development beyond;
- South: Mason Street road reserve with light industrial development and Crown Reserve 29770 beyond which is vested in the Shire for stormwater drainage purposes; and
- East & West: Industrial development comprising a range of general, light and service-type industrial uses.



Location & Lot Configuration Plan (Source: Landgate 2024)

Comment

The subject land is classified 'General Industry' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4).

The key objectives prescribed in LPS4 for any development on land classified 'General Industry' zone are as follows:

- *To provide a location for general, light and service industries which by the nature of their operations should be separated from residential areas;*
- *To ensure an adequate supply of suitably located land for future industrial development;*
- *To provide for a range of compatible general, light and service industries to support the needs and development of the district;*
- *To provide a range of employment opportunities for residents of the district;*
- *To ensure that development is in accordance with appropriate and satisfactory standards of function, amenity and safety;*
- *To ensure that appropriate buffers are provided and maintained between industrial uses and adjacent uses so as to avoid land use conflicts; and*
- *To encourage the provision of additional landscaping to the established industrial areas to improve their visual appearance.*

Under the terms of the Zoning Table in LPS4 the use class 'Industry – Primary Production' is listed as a discretionary (i.e. 'D') use on any land classified 'General Industry' zone which means it is not permitted without the Shire's formal development approval.

The application has been assessed with due regard for the relevant zoning objectives and various development standards and requirements prescribed in LPS4 and those matters required to be considered pursuant to clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

This assessment has confirmed the proposal is generally consistent with the objectives of the land's 'General Industry' zoning classification in LPS4 and is compliant or capable of compliance with the following relevant standards and requirements:

- Land use compatibility including buffer separation distances;
- Lot boundary setbacks;
- Vehicle access and parking;
- Landscaping;
- The provision of key essential service infrastructure including stormwater drainage and wastewater disposal; and
- Bushfire and flood risk management.

Notwithstanding the above conclusion, Council should note the following key points when considering and determining the application:

1. Site Development Plans

One of the two (2) site development plans submitted in support of the application is not suitably scaled and is not therefore sufficiently accurate. Furthermore the plans do not show the following:

- The correct footprint for the proposed workshop building as shown on the revised floorplans submitted in support of the application following its initial lodgement with the Shire;
- The correct final finished floor level for the proposed workshop building recommended by the Department of Water and Environmental Regulation;
- The full extent of all fill required to achieve the final finished floor level recommended by the Department of Water and Environmental Regulation to mitigate the potential flood risk, including any required retaining works;
- The proposed setbacks to the nearest lot boundaries for the two (2) new 60,000 litre rainwater tanks; and
- Details of how all excess stormwater from the proposed workshop building and rainwater tanks will be managed and disposed including any direct point/s of discharge to the adjoining road reserves.

In light of these shortcomings and the uncertainty they create, it is considered reasonable to require the landowner, as a condition of any development approval that may ultimately be granted, to prepare and submit a revised site development plan to the Shire for further consideration and approval by the Chief Executive Officer prior to the commencement of development to address these issues. Council should note the reporting officer spent a lot of time and effort trying to explain the Shire's plan information requirements to the applicant however the advice provided was not followed in full hence why the plans submitted in support of the application are considered unacceptable and in need of updating.

2. Lot Boundary Setbacks

Table 2 of LPS4 requires all industrial-type development on any land classified 'General Industry' zone to have an average setback of 7.5 metres to the land's rear boundary.

Under the terms of the application submitted the proposed new workshop building will only have an average setback of approximately 3.12 metres to the rear boundary of Lot 235 being this lot's common boundary with Lot 305 located immediately south which forms part of the application.

Council should note if all lots comprising the existing development are amalgamated into one (1) new lot which is understood to be the landowner's intention given statements made

in the application cover letter, the proposed workshop building's average setback to the new amalgamated lot's rear boundary will be 13.18 metres which is compliant with the specific requirements of LPS4.

Amalgamation of the land into one (1) new lot is considered necessary to ensure compliance with the requirements of LPS4 and has been recommended as a condition of any development approval that may ultimately be granted by Council (see the further advice provided below).

3. Front Building Façade

Clause 4.9 of LPS4 requires the front façade of all buildings in the 'General Industry' zone to be orientated to the street and constructed in brick, concrete or masonry unless otherwise approved by Council.

Under the terms of the development application received the front façades of the proposed new workshop building along its Absolon and Mason Street frontages will be constructed using zincalume wall cladding which does not strictly comply with the requirements of clause 4.9.

Having regard for:

- i) the design, finish, scale, setbacks and orientation of the proposed building;
- ii) the nature of existing development and associated built form improvements on immediately adjoining and other nearby properties which also do not strictly comply with clause 4.9;
- iii) the limited impact the proposed building will have on the existing visual amenity and character of the local streetscape; and
- iv) the significant benefits the proposed development will have in terms of the continued use of the subject land for the purposes of an agricultural machinery dealership, including people employed thereon,

it is considered appropriate that Council exercise the discretion afforded by clause 4.5 of LPS4 as it applies to variations to site and development requirements and allow the development to proceed as proposed in terms of the materials to be used on the building's front façades.

4. Landscaping

Clause 4.9 and Table 2 of LPS4 require landscaping to be provided for any new industrial development in such positions on a site to enhance the appearance of any development or screen from view any open storage area, drying areas and any other space which, by virtue of its use, is likely to detract from the visual amenity of the surrounding area. Under the terms of Table 2 a total of 10% of the total site area for any given industrial development must be landscaped however Council has historically allowed this to be reduced to 5% where considered acceptable and appropriate.

One of the two (2) site development plans submitted in support of the application shows various locations on the subject land that will be landscaped as part of the proposed development however the plans are not to scale and contain no information regarding the dimensions and areas of those portions of the subject land proposed to be landscaped or the types of trees and/or shrubs to be planted, including the density of plantings. As such the reporting officer is unable to confirm if the landscaping proposed to be provided as part of the development is compliant with the requirements of LPS4 or Council's reduced landscaping ratio.

In light of this shortcoming it is recommended Council impose a condition on any

development approval that may ultimately be granted requiring the proponent to prepare and submit a Landscaping Plan prior to the commencement of development demonstrating a minimum of 5% of the subject land's total site area will be suitably landscaped for consideration and final approval by the Shire's Chief Executive Officer.

5. Flood Risk

The subject land is located in a designated flood prone area with the area comprising the proposed new workshop building subject to shallow flooding during the 2006 flood event to depths ranging from 0.02 to 0.15 metres.

In accordance with the general requirements of clause 4.34 of LPS4 as it applies specifically to land liable to flooding, the Department of Water and Environmental Regulation has recommended a minimum floor level of 0.5 metres above the 2006 flood event for any new habitable type development in the flood prone areas of the Lake Grace townsite to help mitigate the potential flood risk. In this case the Department has recommended a minimum habitable floor level of 285.1 metres AHD for the proposed new workshop building.

Given the proposed development is however non-habitable in nature, the Department has confirmed minimum required floor level for the proposed new workshop building may therefore be reduced to 0.15 metres above the 2006 flood event (i.e. a minimum floor level of 284.75 metres AHD must be achieved to help minimise any future potential flood risk).

Council should note that under the terms of the application received a minimum final floor level of 284.73 metres AHD is proposed for the new workshop building which is not acceptable. As such it is recommended Council impose a condition on any development approval that may ultimately be granted requiring the proposed new workshop building to have a minimum floor level of 284.75 metres AHD which is consistent with the advice and recommendations provided by the Department of Water and Environmental Regulation.

6. Land Amalgamation

The existing agricultural machinery dealership on the subject land has been undertaken on four (4) immediately adjoining lots, each of which has its own separate certificate of title with no formal shared access and use rights registered on title.

Given the proponent's intention to develop and continue using the land as an agricultural machinery dealership, including shared vehicle access and parking, as well as the rear boundary setback issue referred to previously above which could prove highly problematic and expensive for the proponent during the building permit application stage of the approval process to ensure compliance with the fire safety requirements of the National Construction Code, it is considered to be both practical and reasonable to require all four (4) lots to be amalgamated into one (1) new lot by way of a subdivision application to the Western Australian Planning Commission. A condition requiring amalgamation of the subject land into one (1) new lot has therefore been included in the recommendation to Council below.

In light of all the above it is concluded the development proposal for the subject land is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to compliance with a number of conditions to ensure the development proceeds in a proper and orderly manner. As such, it is recommended Council exercise discretion and grant conditional development approval.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

- State Planning Policy 3.4 – *Natural Hazards and Disasters*
- State Planning Policy 4.1 – *Industrial Interface*

Consultation

Not required or deemed necessary. The application was however the subject of ongoing discussions between Shire staff, the Department of Water and Environmental Regulation and the applicant during preparation of the development application.

Financial Implications

The administrative costs associated with processing the application are provided for in Council’s annual budget and have been offset by the development application fee paid by the applicant. All costs associated with the proposed development will be met by the landowner.

The Shire may need to consider upgrading the existing stormwater drainage infrastructure in the Mason Street road reserve area to ensure any excess stormwater from the proposed development can be disposed of in an efficient and effective manner. Given the proposed development generates the need for these possible upgrade works it is reasonable for Council to require the landowner to pay for the cost of these works.

It is significant to note should the applicant or landowner be aggrieved by Council’s final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Strategic Implications

- Shire of Lake Grace Local Planning Strategy 2007 as it applies specifically to the development of a diversified range of commerce and industry in appropriate locations to provide local employment opportunities.
- Aspire 2033 - Shire of Lake Grace Strategic Community Plan:

Economic Objective - A prosperous economy supporting diversification of industry		
Outcome	1	An innovative, productive agriculture industry
Strategy	1.3	Support and promote the agricultural productivity of the district
Outcome	2	A diverse and prosperous economy
Strategy	2.2	Support local business and promote further investment in the district
Environment Objective - Protect and enhance our natural and built environment		

Outcome	4	A well maintained attractive built environment servicing the needs of the community
Outcome	5	A natural environment for the benefit and enjoyment of current and future generations
Strategies	5.1	Manage and preserve the natural environment

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION 13870

Moved: Cr Kuchling
Seconded: Cr Hunt

That the development application submitted by Wheatbelt Steel Pty Ltd on behalf of AFGRI Equipment Australia Pty Ltd (Landowner) for the construction of a proposed new 2,498m² steel framed and zincalume clad workshop building and various associated improvements on Lots 235 & 317 (Nos.66 & 64) Absolon Street and Lots 316 & 305 (Nos.7 & 9) Mason Street, Lake Grace to support the continued use of the land for industrial purposes be **approved** by Council subject to the following conditions and advice notes:

Conditions:

1. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by the local government.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.
3. The proposed development shall be substantially commenced within a period of two (2) years from the date of this approval. If the development is not substantially commenced within this period this approval shall lapse and be of no further effect. Where an approval has so lapsed, the proposed development shall not be carried out without the further approval of the local government having first being sought and obtained.
4. Prior to the commencement of development a revised site development plan must be prepared and submitted to the local government for consideration of endorsement by the local government's Chief Executive Officer. The revised plan required by this condition must be suitably scaled and show the following additional information:
 - i) The revised footprint for the proposed workshop building as shown on the revised floorplans submitted in support of the application;
 - ii) The correct final finished floor level for the proposed workshop building recommended by the Department of Water and Environmental Regulation;
 - iii) The full extent of all fill required to achieve the final finished floor level for the proposed workshop building recommended by the Department of Water and Environmental Regulation and required by Condition 5 of this approval, including any required retaining works;
 - iv) The proposed setbacks to the nearest lot boundaries for the two (2) new 60,000 litre rainwater tanks; and

v) Details of how all excess stormwater from the proposed workshop building and rainwater tanks will be managed and disposed including any direct point/s of discharge to the adjoining road reserves.

5. The proposed workshop building shall have a minimum finished floor level of 284.75 metres AHD to help minimise any future potential flood risk.
6. All stormwater drainage shall be directed away from the proposed workshop building and managed and disposed to the specifications and satisfaction of the local government's Chief Executive Officer in consultation with the local government's Manager Infrastructure Services. Details regarding all proposed stormwater drainage management measures shall be submitted to the local government for consideration and determination by the Chief Executive Officer prior to the commencement of any earthworks or construction on the land. Any upgrades required to the existing stormwater drainage infrastructure in the Mason Street road reserve to accommodate stormwater generated by the proposed development shall be undertaken at the landowner's own cost.
7. All external surfaces of the proposed workshop building shall be clad with new materials only.
8. All proposed new parking bays on Lot 317 and the associated driveway access shall be designed and constructed in accordance with Australian Standard AS/NZS 2890.1:2004 entitled 'Parking Facilities – Part 1: Off-Street Car Parking' (as amended) prior to occupation and use of the proposed development.
9. A suitably scaled Landscaping Plan shall be prepared and submitted to the local government for consideration of endorsement by the local government's Chief Executive Officer prior to occupation and use of the proposed development.
10. The Landscaping Plan required by Condition 9 of this approval must be implemented in full by no later than 30 June 2025 unless otherwise approved by the local government's Chief Executive Officer.
11. The proposed washdown bay shall be provided with an adequate wastewater disposal system as determined by the local government's Environmental Health Officer or the Executive Director of Public Health with all such work to be undertaken to the specifications and satisfaction of the local government's Chief Executive Officer or Executive Director of Public Health.
12. All lots the subject of this approval must be amalgamated into one (1) new lot by way of a subdivision application to the Western Australian Planning Commission. The land shall be amalgamated in accordance with the requirements of this condition within twelve (12) months of the date of this approval unless otherwise approved by the local government's Chief Executive Officer.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant/landowner and not the local government to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.
2. This is a development approval of the Shire of Lake Grace under its Local Planning Scheme No.4. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.

3. In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application must be submitted to and approved by the local government's Building Surveyor prior to the commencement of any earthworks or construction on the land.
4. The proposed development is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. An 'Application to Construct or Install an Apparatus for the Treatment of Sewage' prepared pursuant to the specific requirements of the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* must be prepared and submitted to the local government or the Executive Director of Public Health for consideration and determination prior to construction and use of the proposed washdown bay. Confirmation of the relevant requirements in this regard can be obtained by contacting the local government's Environmental Health Officer.
6. All works in relation to the design and construction of the proposed washdown bay must comply with the *Health (Treatment of Sewage and Disposal of Effluent and Liquid Waste) Regulations 1974* and Australian Standard AS/NZS 3500.2:2003 entitled 'Plumbing and Drainage'.
7. The applicant/landowner is reminded of their obligation to ensure compliance with the requirements of the Shire of Lake Grace Annual Fire Management Notice as it applies specifically to all townsite land in the Shire to help guard against any potential bushfire risk (<https://www.lakegrace.wa.gov.au/services/bushfire-emergency-management/fire-management-requirements.aspx>).
8. Any future proposed advertising signage shall be provided in accordance with the specific requirements of the Shire of Lake Grace Local Planning Scheme No.4 and Local Planning Policy 6.5 entitled 'Advertising Signage' unless otherwise approved by the local government.
9. The applicant/landowner is responsible for ensuring the correct siting of all structures and associated improvements on the land the subject of this approval. An identification survey demonstrating correct siting and setbacks of structures, including fill and final finished floor levels, may be requested by the local government to ensure compliance with this determination notice and all applicable provisions.
10. The Department of Water and Environmental Regulation has confirmed the land is subject to inundation and flooding during extreme storm events and has therefore recommended the final finished floor level for the proposed workshop building be no less than 284.75 metres AHD to help minimise any future potential flood risk.
11. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
12. If the applicant/landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of this determination.

CARRIED **5/0**

For: **Cr Armstrong, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

9.1.2 DEVELOPMENT APPLICATION – PROPOSED RELOCATED DWELLING ON LOT 214 (NO.8) QUONDONG COURT, LAKE GRACE

Applicant:	Moya Clayson Fisher (Landowner)
File No.:	A6662
Attachments:	1. Development Application documentation and plans
Author:	Mr Joe Douglas – Town Planner
Disclosure of Interest:	Nil
Date of Report:	12 June 2024
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

This report recommends that a development application submitted by Moya Clayson Fisher (Landowner) for the development of a second-hand transportable dwelling and associated carport and outbuilding on Lot 214 (No.8) Quondong Court, Lake Grace be approved subject to conditions.

Background

The applicant is seeking Council's development approval for the following on Lot 214 (No.8) Quondong Court, Lake Grace:

- i) The placement and use of a 114.51m² steel framed and clad second-hand transportable dwelling including a new 37.20m² steel framed alfresco area, 29.38m² porch and decking below including an uncovered portion of decking on the northern side of the proposed dwelling;
- ii) Construction of a new 18.425m² steel framed, Colorbond clad carport structure on the southern side of the proposed dwelling;
- iii) Construction of a new 33.148m² steel framed, Colorbond clad outbuilding (i.e. shed) on the western side of the proposed dwelling adjacent to the land's rear boundary for domestic storage purposes and the parking of one vehicle (single door entry only); and
- iv) Various other associated improvements including bulk earthworks to accommodate the proposed dwelling, a new unsealed crossover and driveway access to the rear, internal fencing and personal access gate, stormwater drainage infrastructure, and landscaping in select locations.

A full copy of the development application received, including supporting documentation and plans, is provided in Attachment 1.

Lot 214 is located in the eastern part of the Lake Grace townsite in a designated low density residential precinct.

The subject land is currently vacant, comprises a total area of approximately 879m², and is gently sloping from east to west with the natural ground level ranging from an average of approximately 299.3 to 297.8 metres AHD.

The property has direct frontage and access to Quondong Court, a sealed and drained local access road under the care, control and management of the Shire, and is served by all key essential service infrastructure including electricity, reticulated water, reticulated sewerage, stormwater drainage and telecommunications.

Lot 214 has a sufficient separation distance to Stubbs Street to the north, a regional distributor road, and therefore the requirements of State Planning Policy 5.4 entitled 'Road and Rail Noise' are not applicable to any future development on the property.

The subject land has been extensively cleared throughout aside from a few isolated trees and shrubs with no environmental significance, does not contain any sites of cultural heritage significance, is not subject to inundation or flooding during extreme storm events, and has not been designated by the Fire and Emergency Services Commissioner as being bushfire prone.

Existing adjoining and other nearby land uses are predominantly residential in nature on lots of similar size, the majority of which have or will be developed for low density residential purposes (i.e. single houses and some grouped dwellings).



Location & Lot Configuration Plan (Source: Landgate 2024)

Comment

Lot 214 is classified 'Residential' zone in the Shire of Lake Grace Local Planning Scheme No.4 (LPS4) with a density coding of R20.

The stated objectives in LPS4 for the development of any land classified 'Residential' zone are as follows:

- To achieve a high standard of residential development in accordance with contemporary planning and development practice for the benefit of the community of the Shire of Lake Grace;
- To enhance the character and amenity of residential areas;

-
- *To provide for residential development at a range of densities with a variety of housing types to meet the needs of the community; and*
 - *To provide an opportunity for residents to undertake occupations ancillary to the use of their dwelling that are compatible in character, scale and operation with the residential use and which will not have an adverse effect upon the existing character and amenity of these areas.*

Under the terms of the Zoning Table in LPS4 the development of a single house on any land classified 'Residential' zone is listed as a permitted (i.e. P) use subject to compliance with the standards and requirements of LPS4 including any associated local planning policies and the Residential Design Codes (Volume 1).

The application has been assessed with due regard for the relevant objectives, standards and requirements of LPS4, Local Planning Policy No.6.3 entitled 'Relocated and Second Hand Transportable Dwellings', the Residential Design Codes (Volume 1), and the various matters required to be considered under clause 67 of the Deemed Provisions of the *Planning and Development (Local Planning Scheme) Regulations 2015*.

This assessment has confirmed the proposal is compliant or capable of compliance with the following relevant requirements:

- Zoning objectives and land use permissibility;
- Land capability and suitability including topography, soil types and stability, drainage and flood risk;
- Land use compatibility;
- Lot boundary setbacks;
- Site works, building wall and roof heights, and solar access;
- Trees, landscaping and private open space;
- External fixtures, utilities and facilities;
- Amenity of the locality including potential environmental, visual and social impacts;
- Protection of the natural environment, water resources and cultural heritage significance;
- Vehicle access and parking;
- Connections to key essential service infrastructure; and
- Stormwater drainage and bushfire risk management.

Notwithstanding the above conclusion, Council should note the proposed development does not comply with the following deemed-to-comply requirements of the Residential Design Codes (Volume 1) and therefore requires Council to exercise discretion when considering and finally determining the application:

Outdoor Living Areas

Under the terms of clause 5.3.1 of the R-Codes and the land's current R20 density coding an outdoor living area comprising a minimum area of 30m² must be provided behind the street setback area (i.e. 6 metres in this instance), be directly accessible from the primary living space of the dwelling with a minimum length and width dimension of 4 metres with at least two-thirds of the required area not having any permanent roof cover.

Under the terms of the plans submitted in support of the application the proposed outdoor living area (i.e. alfresco area) is not directly accessible from the primary living space of the proposed dwelling (i.e. kitchen, dining and living area), does not have a minimum length and

width dimension of 4 metres and is completely covered by concealed trimdeck-type roof sheeting.

Notwithstanding the proposal's non-compliance with clause 5.3.1 of the R-Codes, the reporting officer has concluded the proposed outdoor living area satisfies the relevant design principles prescribed in the R-Codes and is therefore acceptable for the following reasons:

- i) It is of sufficient size and dimension to be functional and usable;
- ii) It is connected to primary living space of the dwelling via decking and therefore capable of access and use in conjunction with a primary living space;
- iii) It will not compromise solar access or natural ventilation for the dwelling; and
- iv) It takes advantage of the northern aspect of the site insofar as possible.

Visual Privacy

Under the terms of clause 5.4.1 of the R-Codes major openings to habitable rooms other than bedrooms and studies which have a floor level of more than 0.5 metres above natural ground level and overlook any part of any other residential property behind its street setback line must have a minimum setback of 6 metres to the common adjoining lot boundary.

Under the terms of the plans submitted in support of the application the proposed dwelling, including habitable rooms (i.e. kitchen and dining area), will have a final finished floor level of 299.30 metres AHD which is on average 0.64 metres above the land's natural ground level and will therefore result in some potential for overlooking of the 'Residential' zoned property located immediately north and a resultant loss of visual privacy when a new dwelling is developed on the adjoining property at some point in the future.

In order to address this issue and satisfy the relevant design principles prescribed in the R-Codes for the protection of visual privacy it is recommended a condition be imposed on any development approval that may ultimately be granted requiring the installation of suitable visual screening measures such as landscaping, fencing, obscure glazing, timber screens, external blinds, and/or window hoods and shutters in accordance with the specific requirements of the R-Codes prior to occupation and use of the proposed dwelling.

In light of all the above it is concluded the proposal for Lot 214 is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be supported and approved by Council subject to the imposition of a number of conditions to ensure the development is undertaken in a proper and orderly manner. As such, it is recommended Council exercise discretion and grant conditional development approval.

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

- State Planning Policy 7.3 – *Residential Design Codes (Volume 1)*
- Government Sewerage Policy 2019
- Shire of Lake Grace Local Planning Policy 6.3 - *Relocated and Second Hand Transportable Dwellings*

Consultation

Public advertising of the application and referral to State government agencies and key essential service providers was not required or deemed necessary. The application was however the subject of discussion with the applicant/landowner prior to lodgement of the application to ensure all relevant town planning related matters were considered and addressed.

Financial Implications

There are no known financial implications in relation to this item aside from the administrative costs associated with processing the application which are provided for in Council’s annual budget and have been offset by the development application fee paid by the applicant. All costs associated with the proposed development will be met by the applicant/landowner.

It is significant to note should the applicant/landowner be aggrieved by Council’s final decision in this matter, they have the right seek a formal review of that decision by the State Administrative Tribunal. Should this occur for whatever reason, which is considered unlikely in this particular instance, the Shire would need to respond. The cost to respond to an appeal cannot be determined at this preliminary stage but could be expected, based on the recent experience of other local government authorities in Western Australia, to range anywhere from \$5,000 to \$60,000 excluding GST depending upon how far the matter proceeds through the review process.

Strategic Implications

- Shire of Lake Grace Local Planning Strategy (2007) as it applies specifically to the following matters:
 - Population and Housing Strategy: To ensure a sufficient supply of suitably zoned and serviced residential land in each of the Shire’s main settlements to accommodate future housing growth and to provide for housing choice and variety in neighbourhoods with a community identity and high levels of safety, accessibility and visual amenity; and
 - Environmental Protection and Conservation Strategy: To protect, conserve and enhance the environmental values and natural resources of the Shire for the benefit of future generations while providing appropriate development opportunities to promote the local economy.
- Aspire 2033 - Shire of Lake Grace Strategic Community Plan:

Environment Objective - Protect and enhance our natural and built environment		
Outcome	4	A well maintained attractive built environment servicing the needs of the community
Outcome	5	A natural environment for the benefit and enjoyment of current and future generations
Strategies	5.1	Manage and preserve the natural environment
	5.3	Provide an effective waste management service
Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values		
Outcome	8	A strategically focused, unified Council functioning efficiently
Strategies	8.1	Provide informed leadership on behalf of the community

	8.3	Provide strategic leadership and governance
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13871**

Moved: **Cr Hunt**
Seconded: **Cr Kuchling**

That the development application submitted by Moya Clayson Fisher (Landowner) for the development of a second-hand transportable dwelling and associated carport and outbuilding on Lot 214 (No.8) Quondong Court, Lake Grace be **approved** by Council subject to the following conditions and advice notes:

Conditions:

1. The proposed development shall be undertaken strictly in accordance with the information and plans submitted in support of the application subject to any modifications required as a consequence of any condition/s of this approval or otherwise approved by the local government.
2. Any additional development which is not in accordance with the application the subject of this approval or any condition of approval will require the further approval of the local government.
3. The proposed development shall be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period it shall not be carried out without the further approval of the local government having first being sought and obtained.
4. The development hereby approved, including any associated earthworks, shall not encroach upon any part of any immediately adjoining property unless otherwise approved by the local government.
5. The proposed dwelling shall be connected to an electricity supply service, reticulated sewerage disposal infrastructure, and a reticulated potable water supply service to the specifications and satisfaction of the relevant service providers prior to its occupation and use.
6. The proposed new driveway, including crossover to Quondong Court, shall be constructed, sealed and drained to the specifications and satisfaction of the local government's Manager Infrastructure Services prior to occupation and use of the proposed development.
7. All stormwater drainage from the proposed development shall be directed to lawns, garden beds and/or rainwater tanks within the land's designated lot boundaries unless otherwise approved by the local government.
8. All external fixtures, utilities and facilities shall be provided in accordance with the relevant

deemed-to-comply requirements of clause 5.4.4 of the Residential Design Codes of Western Australia (Volume 1) unless otherwise approved by the local government.

9. Any external defects on the proposed dwelling shall be rectified to the satisfaction of the local government's Chief Executive Officer in consultation with the local government's Building Surveyor prior to its occupation and use.
10. The sub-floor area of the proposed dwelling shall be enclosed with brick, stone or vermin proof cladding / battens prior to its occupation and use unless otherwise approved by the local government.
11. A bond of \$5,000.00 is payable by the applicant/landowner to the local government prior to the commencement of development to ensure the requirements of Conditions 9 and 10 of this approval are suitably addressed.
12. Suitable visual screening measures such as landscaping, fencing, obscure glazing, timber screens, external blinds, and/or window hoods and shutters shall be installed along the northern side of the proposed dwelling adjacent to the kitchen and dining area in accordance with the specific requirements of clause 5.4.1 of the Residential Design Codes of Western Australia (Volume 1) prior to occupation and use of the proposed dwelling.
13. All external fixtures, utilities and facilities shall be provided in accordance with the relevant deemed-to-comply requirements of clause 5.4.4 of the Residential Design Codes of Western Australia (Volume 1) unless otherwise approved by the local government.

Advice Notes:

1. This approval is not an authority to ignore any constraint to development on the land which may exist through contract or on title, such as an easement, memorial or restrictive covenant. It is the responsibility of the applicant/landowner and not the local government to investigate any such constraints before commencing development. This approval will not necessarily have regard to any such constraint to development, regardless of whether or not it has been drawn to the local government's attention.
2. This is a development approval of the Shire of Lake Grace under its Local Planning Scheme No.4. It is not a building permit or an approval to commence or carry out development under any other law. It is the responsibility of the applicant/landowner to obtain any other necessary approvals, consents, permits and licenses required under any other law, and to commence and carry out development in accordance with all relevant laws.
3. In accordance with the *Building Act 2011* and *Building Regulations 2012*, a building permit application must be submitted to and approved by the local government's Building Surveyor prior to the commencement of any construction or earthworks on the land.
4. The proposed development and all associated improvements are required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
5. No construction works shall commence on the land prior to 7am without the local government's written approval. No construction works are permitted on Sundays or Public Holidays.
6. The bond required by Condition 11 of this approval can be in the form of a cash payment or bank guarantee. The bond will be refunded to the applicant/landowner when the requirements of Conditions 9 and 10 of this approval have been addressed to the satisfaction of the local government's Chief Executive Officer.
7. The applicant/landowner is responsible for ensuring the correct siting of all structures on

the land the subject of this approval, including fill and final finished floor levels. An identification survey demonstrating correct siting and setbacks of all structures, fill and final floor levels may be requested by the local government to ensure compliance with this determination notice and all applicable provisions.

8. The applicant/landowner is reminded of their obligation to ensure compliance with the *Environmental Protection (Noise) Regulations 1997*.
9. The applicant/landowner is reminded of their obligation to ensure compliance with the requirements of the Shire of Lake Grace Annual Fire Management Notice as it applies specifically to all land with a total area of less than 4,000m² to help guard against any potential bushfire risk (<https://www.lakegrace.wa.gov.au/services/bushfire-emergency-management/fire-management-requirements.aspx>).
10. Failure to comply with any of the conditions of this development approval constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
11. If the applicant/landowner is aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted directly to the State Administrative Tribunal within 28 days of this determination.

CARRIED **5/0**

For: **Cr Armstrong, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke**

Against: **Nil**

9.1.3 PROPOSED AMENDMENT NO.6 TO SHIRE OF LAKE GRACE LOCAL PLANNING SCHEME NO.4

Applicant:	Shire of Lake Grace (Landowner)
File No.:	0525
Attachments:	Attachment 1 – Scheme Amendment Documentation & Plans Attachment 2 – EPA Approval Attachment 3 – Copy of Submissions Attachment 4 - Schedule of Submissions
Author:	Joe Douglas – Town Planner
Disclosure of Interest:	Nil
Date of Report:	12 June 2024
Senior Officer:	Mr Alan George – Chief Executive Officer

Summary

This report considers all submissions received during public advertising of proposed Amendment No.6 to the Shire of Lake Grace Local Planning Scheme No.4 to change the current zoning of Lot 500 on Deposited Plan 47225 Wattle Drive, Lake Grace from ‘Special Use’ to ‘Residential’ with a density coding of R30 including recommendations in respect of each submission and the scheme amendment proposal as a whole.

Background

At its Ordinary Meeting held on 25 October 2023 Council considered and unanimously resolved to initiate a standard amendment to the Shire of Lake Grace Local Planning Scheme No.4 to change the current zoning of Lot 500 on Deposited Plan 47225 Wattle Drive, Lake Grace from ‘Special Use’ to ‘Residential’ with a density coding of R30 to create opportunity to develop additional residential lots in the Lake Grace townsite to accommodate current and future anticipated demand (see Attachment 1).

The scheme amendment proposal was subsequently referred to the Environmental Protection Authority (EPA) for review in accordance with the specific requirements of section 81 of the *Planning and Development Act 2005*.

On 10 January 2024 the EPA determined and subsequently advised the scheme amendment proposal is unlikely to have a significant effect on the natural environment and does not warrant formal assessment under Part IV of the *Environmental Protection Act 1986* (see Attachment 2).

In accordance with the procedural requirements of section 83A of the *Planning and Development Act 2005* the scheme amendment proposal was then referred to the Western Australian Planning Commission by the Shire requesting the Minister for Planning’s approval to commence public advertising.

On 20 February 2024 the Department of Planning, Lands and Heritage provided written confirmation of the Minister for Planning’s approval to advertise the scheme amendment for public comment pursuant to the specific requirements of section 84 of the *Planning and Development Act 2005* subject to a number of minor modifications to the scheme amendment documentation and map.

The scheme amendment proposal was then advertised for public comment for the minimum required period of forty two (42) days which included:

- i) publication of a notice in a local newspaper circulating throughout the Shire’s municipal

- district (i.e. The West Australian);
- ii) public display of the advertising notice and scheme amendment documentation at the Shire administration centre;
- iii) correspondence to all immediately adjoining and other nearby landowners;
- iv) correspondence to a number of public authorities considered likely to have an interest in the proposed amendment; and
- v) publication of the advertising notice and scheme amendment documentation on the Shire's website.

At the conclusion of the public advertising on Friday 3 May 2024 a total of four (4) submissions had been received by the Shire (see Attachment 3). A summary of the submissions received and a recommendation in respect of each is provided in Attachment 4. It is significant to note no objections were raised.

Under the terms of regulation 50 of the *Planning and Development (Local Planning Schemes) Regulations 2015* Council is now required to consider all submissions received and determine whether to:

- a) support the amendment without modification; or
- b) support the amendment with proposed modifications to address any issues raised in the submissions; or
- c) not support the amendment.

Comment

Having regard for:

- a) the scheme amendment proposal's general consistency with the aims and objectives of the State, regional and local planning frameworks as they apply specifically to the development of new housing to accommodate future anticipated demand;
- b) the need for additional suitably zoned land in the Lake Grace townsite to accommodate future demand for residential development given all vacant lots previously developed by the Shire have now been sold;
- c) the ability to develop and use the subject land for residential purposes in accordance with all regulatory requirements and standards with minimal potential impacts;
- d) the potential local economic and community benefits; and
- e) the outcomes from public advertising, including agency referrals, during which no objections were raised,

it is concluded the proposal is well founded, has considerable merit and is therefore worthy of Council's final approval/endorsement. As such it is recommended Council support the scheme amendment without modification and refer it to the Western Australian Planning Commission for review, assessment and final determination by the Minister for Planning.

Council should note the proposal will be subject to further detailed assessment at State government level with significant scope for further discussion and negotiation with the Shire if required. For now however Council is required to follow due process and make a final determination regarding final adoption of the scheme amendment to enable it to be formally referred to the Western Australian Planning Commission for further consideration and final determination by the Minister for Planning. The recommendation provided in this report enables the proposal to proceed to the final stage of the scheme amendment process without delay.

If the Minister for Planning ultimately approves the proposed amendment, a formal subdivision application may then need be prepared by the Shire and submitted to the Western Australian Planning Commission for consideration and final determination. A detailed contour and feature survey of the land by a licensed surveyor will be required as a first step to assist preparation of the subdivision application.

Legal Implications

- Environmental Protection Act 1986
- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

- State Planning Policy 3.0 – Urban Growth and Settlement
- State Planning Policy 3.4 – Natural Hazards and Disasters
- State Planning Policy 4.1 – Industrial Interface
- State Planning Policy 5.4 – Road and Rail Noise
- Planning Codes – Residential Design Codes (Volume 1)
- Government Sewerage Policy (2019)

Consultation

Consultation was undertaken in accordance with the procedural requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* as they apply specifically to standard amendments to local planning schemes, the outcomes from which are documented above and in Attachment 4 (i.e. Schedule of Submissions).

Financial Implications

The total cost of progressing the proposed amendment to Local Planning Scheme No.4, which is expected to take approximately 12 months to finalise before a subdivision application can be prepared and submitted to the Western Australian Planning Commission, is estimated to be in the order of \$8,000 to \$10,000 excluding GST. This estimate includes all reporting, referrals, public advertising and final gazettal if the amendment is ultimately approved by the Hon. Minister for Planning. It is understood sufficient allowance has been made in the Shire's budget for 2023/24 and 2024/25 to cover the cost of the work required to progress and complete the project.

Strategic Implications

The proposed amendment to Local Planning Scheme No.4 is consistent with the following strategic planning documents as explained in the scheme amendment documentation and plans (see Attachment 1):

- *State Planning Strategy 2050*;
- *Wheatbelt Regional Planning and Infrastructure Framework 2015*;
- *Shire of Lake Grace Strategic Community Plan 2017-2027 and Aspire 2023 - Shire of Lake Grace Strategic Community Plan*; and
- *Shire of Lake Grace Local Planning Strategy 2007*.

Voting Requirements

Simple majority required.

RECOMMENDATION / RESOLUTION

RESOLUTION **13872**

Moved: **Cr Lloyd**
Seconded: **Cr Kuchling**

That Council resolve to:

1. Acknowledge receipt of and determine each submission received in respect of Amendment No.6 to the Shire of Lake Grace Local Planning Scheme No.4 during public advertising in accordance with the recommendations contained in the Schedule of Submissions provided in Attachment 2 to this report;
2. Support Amendment No.6 to the Shire of Lake Grace Local Planning Scheme No.4 as proposed without modification; and
3. Authorise the Shire Administration to refer Amendment No.6 to the Shire of Lake Grace Local Planning Scheme No.4 to the Western Australian Planning Commission confirming Council's resolution and requesting the Honourable Minister for Planning's favourable consideration and final approval, including final endorsement of the scheme amendment documentation by affixing the Shire's common seal and authorising the Shire President and Chief Executive Officer to sign the documentation accordingly.

CARRIED **5/0**

For: **Cr Armstrong, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke**
Against: **Nil**

9.2 FINANCE

9.2.1 2024-2034 LONG TERM FINANCIAL PLAN

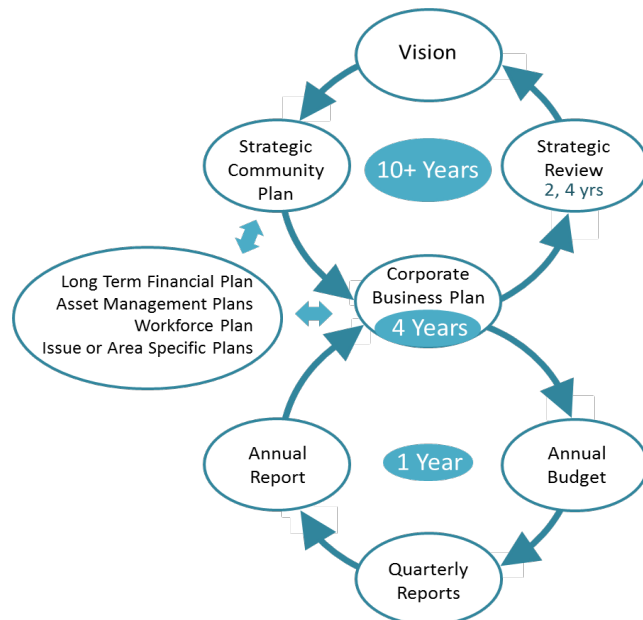
Applicant	Shire of Lake Grace
File No.	0700
Attachments	2024-2034 Long Term Management Plan
Author	Tegan Hall – Manager Corporate Services
Disclosure of Interest	Nil
Date of Report	12 June 2024
Senior Officer	Mr Alan George – Chief Executive Officer

Summary

This report recommends that Council considers the adoption of the Shire of Lake Grace Long Term Financial Plan 2024-2034.

Background

The Long-Term Financial Plan (LTFP) is a key component of the Integrated Planning and Reporting Framework (IPRF) requirements that were introduced in 2013. The intent of the IPRF is to ensure improved strategic, financial and asset management planning across Western Australian Local Governments.



The LTFP is a 10 year rolling plan for the financial period 2023/24 to 2033/34 which aligns with the Corporate Business Plan to progress priorities identified in the Community Strategic Plan. The process essentially drives the annual budget and the LTFP will be reviewed on an annual basis to accommodate any changes in economic forecasts, community input and organisational requirements.

The LTFP is also designed to indicate long term financial viability and identification of issues that may have a long-term impact on the Council's finances. Linkages with other key Council planning documents is also an essential component of the LTFP.

The preparation of the LTFP is consistent with section 5.56 of the Local Government Act 1995 in Planning for the Future as well as giving consideration for the Corporate Business Plan in accordance with the Local Government (Administration) Regulations 1996.

Comment

The LTFP covers the period from 1 July 2023 to 30 June 2034, incorporating the 2023/24 Annual Budget Review and will continue to be updated on an annual basis.

The objectives of the LTFP include;

- Achieve long term community objectives in a financially sustainable manner
- Establishing a 10 year rolling plan that aligns with the Corporate Business Plan
- Provide guidance in the preparation of the Annual Budget
- Provide a means of assessing financial performance
- Aiming to achieve standard (or greater) financial ratios in line with the Department of Local Government, Sport and Cultural Industries Advisory Standard Guidelines

Flowing from the Shire's Strategic Community Plan, the following key projects have been identified as some of the priorities within the 10 year plan;

- Road Infrastructure Renewal Program
- Plant Replacement Program
- Lake Grace Swimming Pool
- Parks, Gardens & Recreation
- Lake King Sports Pavilion
- Urban Infrastructure
- Staff Housing
- Other Housing
- Residential Land Development
- Industrial Land Development

Preparation of the plan also requires a number of key assumptions which ultimately provide guidance to subsequent reviews of the Corporate Business Plan and Annual Report. The following assumptions are therefore proposed in the subject plan;

- Existing service levels are maintained. The LTFP does not plan for an expansion or reduction in the current activities of the Shire of Lake Grace
- Sourcing funding opportunities to assist with new and renewed infrastructure
- Maintaining existing infrastructure in line with service level reviews
- Maintaining a fair and equitable rating strategy that is sustainable into the future
- Fees & charges maintained at same level of increase as rates
- Employee costs, utilities, insurance and materials and contracts all increase at same rate as CPI

It should be highlighted that the Shire's ability to fund some of the projects identified in the LTFP are reliant on the Shire's ability to obtain various sources of grant funding. As such, some of projects within the LTFP may be either deferred or not implemented in the event that funding cannot be obtained.

The LTFP is based on the Shire operating a balanced budget for all years with an operating surplus shown in 2033/34. While the LTFP shows Unrestricted Cash fluctuating over the course of the plan, Council acknowledge that the Shire's optimum Unrestricted Cash target is in the vicinity of \$1,000,000. From an annual cash flow perspective, this target amount allows the Shire to have the capacity to comfortably meet all financial commitments in the months leading up to the collection of rates each financial year.

Legal Implications

Nil

Policy Implications

Nil

Consultation

Martin Whitely, LG Corporate Solutions
Councillors & Internal Staff

Financial Implications

The Shire of Lake Grace's Long-Term Financial Plan 2024–2034 is an informing document for the preparation of Council's Annual Budget and Long-Term Financial Plan, ensuring long term sustainability of funding decisions of Council.

Strategic Implications

This item aligns with Aspire 2033 - Shire of Lake Grace Strategic Community Plan

Objective	Leadership Objective - Strong governance and leadership, demonstrating fair and equitable community values	
Outcome	9	An efficient and effective organisation
Strategies	9.1	Maintain accountability and financial responsibility through effective planning
	9.2	Comply with statutory and legislative requirements

Voting Requirements

Simple Majority

RECOMMENDATION / RESOLUTION

RESOLUTION **13873**

Moved: **Cr Clarke**

Seconded: **Cr Lloyd**

That Council:

Adopt the Shire of Lake Grace Long Term Financial Plan 2024-2034 as per the attached document.

CARRIED **5/0**

For: **Cr Armstrong, Cr Hunt, Cr Lloyd, Cr Kuchling, Cr Clarke**

Against: **Nil**

10.0 CLOSURE

There being no further business, the Shire President closed the meeting at 4.15 pm.

11.0 CERTIFICATION

I, Leonard William Armstrong, certify that the minutes of the Meeting held on Thursday 20 June 2024 as shown were confirmed as a true record of the meeting.

Signature

Shire of Lake Grace

TOURISM ADVISORY COUNCIL (SoLGTAC)

Minutes

Tuesday 21th May 2024

Meeting Commencing at 10:00 am



Disclaimer

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council and Committee meetings or during formal and informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council and Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

Acknowledgement of Country to be read by the Chairperson

I begin today by acknowledging the Ballardong people, Traditional Custodians of the land on which we meet today, and pay my respects to their Elders past, present and emerging.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.

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SHIRE OF LAKE GRACE

Agenda for the Lake Grace Visitors Centre Committee meeting to be held at the Lake Grace Visitors Centre on Stubbs Street, Grace on Tuesday 21st May 2024

Objectives of the Shire of Lake Grace Tourism Advisory Council is to advise the Council on:

1. The identification, inclusion and implementation of tourism matters in Council's Strategic Community Plan (and other operational plans/annual budget) in order to increase tourism income in partnership with the Community, Commonwealth, State and Local government and other industry stakeholders
2. The coordination of and collaboration between Lake Grace Shire's tourist attractions, heritage museums (AIM Hospital etc), events, tourism promotion/marketing and services to visitors
3. Developing community understanding of the value of tourism
4. Industry development, employment and training to benefit tourism, heritage and events
5. Seeking funding to support and promote tourism and develop new and existing tourist attractions
6. Assisting in the development of current, quality information to visitors and stakeholders
7. Recognising and promoting excellence within the local tourism industry
8. To represent the Shire at Roe Tourism meetings and events

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 10.11am.

2.0 RECORD OF ATTENDANCE/APOLOGIES/LEAVE OF ABSENCE (PREVIOUSLY APPROVED)

2.1 PRESENT

Committee Members:

Ms Catherine Kelly	Chairperson – Newdegate
Ms Suzanne Reeves	Deputy Chairperson – Lake Grace
Cr Debrah Clarke	Shire of Lake Grace Councillor
Mr Peter Stoffberg	Community Representative – Lake Grace

Shire of Lake Grace

Mr Chris Paget	Deputy Chief Executive Officer
Ms Jo Morgan	Lake Grace Visitor Centre Manager

In attendance via electronic means (TEAMS link)

Mr Kevin Penny	Community Representative – Lake King
Ms V O'Neill-Gray	Lake Grace Visitor Centre Coordinator
Mrs Carla Hyde	Community Representative – Varley
*Mr Norm O'Neill (observer)	Community Representative – Pingaring

***Unfortunately, due to technical difficulties with the IT system internet access at the Shire office we were unable to connect the Teams link through to those waiting online; the meeting subsequently proceeded without them.*

2.2 APOLOGIES

Ms Karen Humphries Lake Grace Visitor Centre Officer
Mrs Sheena Zurnamer Community Representative – Varley

4.0 CONFIRMATION OF PREVIOUS MEETINGS

RESOLUTION 02

Moved: Cr Debrah Clarke
Seconded: Peter Stoffberg

That the Minutes of the Shire of Lake Grace Tourism Advisory Committee held on Tuesday 20th February 2024 be accepted as the true and accurate record of that meeting.

CARRIED: All

5.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED

Nil

6.0 NOTICES OF URGENT BUSINESS

Nil

7.0 MEMBERS REPORT

Visitor Centre Manager Report

- Work on Across the Lake continues. Final of final checks as we speak. Currently seeking quotes to print book. All agreed a quote for 300 books would be best. Once quote comes through it will be shared and a decision made.
- 100-year celebration of the Stationmaster House. We will need a few speakers for the event. Perhaps someone that once lived there? Mr Pitts, the last Stationmaster? Lois Dickins may have contact with Pitts family? Jo to follow up. Saturday October 12th afternoon was pinned as possible day to hold festivities. There is \$5000 in this financial year put aside. We will seek more in next financial year. Afternoon tea catering. Background music needed to be booked. Katelyn Sullivan, Hayden McGlenn, Nick & Lucy Kelly suggested. Date available could depend.
- Jo discussed meeting she and Aimee Turnbull had with Artspace members regarding wall facing VC lawn. Idea of train mural by artist Shakey to celebrate 100 years of Stationmaster House was rejected. Both parties agreed painting the wall white (by the Shire) was a start to tidy up the wall.

- Aimee offered to assist with a grant for future 3D art by the Lake Grace Artspace. Acknowledging there would be a timeframe once the grant was successful. Jo and Artspace members agreed we are both aiming for the same goal – the art would bring many to visit Lake Grace specially to admire the art and spend time visiting our region. A possible Art /Heritage Trail was also discussed from Dumbleyung and throughout our Shire. Aimee to discuss grants with Artspace members.

AIM Hospital Report

- Community group has met a few times to begin organising 100-year celebration in 2026, maintenance etc; this is intended as a “friends of” group that was originally formed many years ago – will seek interested people to join with the intention that this group will keep an eye on the AIM building & surrounds for potential issues.
- An open day was suggested to invite anyone with history or stories of the hospital. June 9th was originally planned; however, it was suggested a new date be made to hold this so both Jo & Vicki from the Visitor Centre can assist with this. A date when Lake Grace hosts sports on a Saturday was suggested but rejected. Morning tea of scones and cream to be included on the day.
- Old fencing has been taken down. Falling apart and looking a mess. No for the white plastic fencing proposed.

Roe Tourism Association

- Sign project is in the final stages. Final 6 photos to be sent through to Council Meeting to confirm choices recommended by SoLGTAC. Once confirmed Jo to send through to Roe Tourism Friday 24th May.
- Cathie Kelly objected that the signs will have *Pathways to Wave Rock* website on the sign. Why advertise Wave Rock as they are entering our Shire. Peter Stoffberg however explained Wave Rock is one of the main icons international and national tourists recognise, so why not piggy back on its popularity. Remember that this is a regional tourism initiative that involves many local Shires.

Australia’s Golden Outback

- Since Maddie has left a working Agritourism group both Cathie Kelly and Jo were a part of has stopped. Jo to call CEO Marcus Falconer for an update where things are at.
Cathie Kelly discussed sign idea she and family were working on for this group. Mullewa has flower disc signs. Perhaps our region could have salmon gums, verticordia shapes? Peter Stoffberg reminded us this was a similar thought of the rebrand the Shire tried a few years ago. Why not have local features of our region rather than the somewhat ‘tired’ shire logo of sheep and wheat which could represent many shires – Shire of Narrogin have an excellent example of such a type of logo “brand” that they use effectively in their marketing and public relations.

10.0 MATTERS FOR CONSIDERATION

Nil

11.0 OTHER BUSINESS

- Chris Paget noted we need to consider updating the Tourism Development Strategic Plan. Last one on file is very old. Steph Clarke updated it a few years ago. Debrah Clarke asked of its whereabouts, Jo confirmed it wasn't at the Visitor Centre. Jo to contact Steph Clarke Lloyd if she has it on file. Quite possible as it belonged to the VC Committee, not the VC or Shire (at the time).
The group resolved to request the Shire Council make provision for this to occur in 2024/25.
- Signs at old trainline sidings requested again. Kent Shire has them. Signs budget allocation to be checked, we can fit this in soon. Check with WA Railway Heritage Group to see if they happen to have any information.
- HIP Camps mentioned again. Farm camping sites. Jo to action an article to be added to local papers so locals are aware and possibly set this up on their farms as a possible extra accommodation option.
- Correction of last meeting minutes for VC garden to be ripped out. It should read *Grass Trees to be ripped out only*. All other plants to be kept for its historic and sentiments of the Stationmaster House.
- App for the hearing impaired brought up again by Cr Debrah Clarke.
- Hainsworth Building. Would be great to see it open more. Staffing is an issue. A topic to discuss with CRC staff when back from holidays.
- Newdegate streetscape has missing trees by the school and the bare area with ugly rocks looks atrocious with no plants whatsoever. Because there is no longer a Townscape Committee, could the Shire be encouraged to repair asap?
- Cathie Kelly discussed there is no parking bay between Kulin and Lake Grace. Need one in the middle? There is parking at Lake Evelyn. Need one closer to Kulin? Suzanne will bring this request to the next Roadwise committee meeting.
- Harvest Festival/Combined Playground opening on 12th December. No longer held in Stubbs Street (main street through town). String Quartet hopefully booked. Festoon lights. Food available. Videographer and photographer planned.
- Varley entrance mural. Artist details and quote have been sent to Shire in the form of a Community grants budget request for 2024/25.
- Kwongan walk trail road signage, fence and bollards installation was raised again – this has been going on for over 12 months.
- Holland Track & Way – the historical significance and difference of both routes was raised by Cathie Kelly; the need for better signage was emphasised and also the excellent example of the gazebo located near Broomehill that has historical information panels etc. It would be great to have one of these installed at Jam Patch Soak (not the same Jam Patch north of Lake Grace) with JH Track/Way info along with tables/chairs and a toilet. To be discussed further after signage throughout all shires have been accounted for.
The group resolved to request the Shire contacts the Shire of Broomehill-Tambellup about proposing a JH Track/Way signage audit; and that Council consider the installation of the gazebo & rest stop structure at Jam Patch Soak.

12.0 DATE OF THE NEXT MEETING

The next Lake Grace Visitors Centre Committee meeting is scheduled to take place on Tuesday 13th August 2024 commencing at 10:00am at the Newdegate Hainsworth Building.

13.0 CLOSURE

There being no further business, the Chairperson closed the meeting at 11.47am.

From: stephanie.l.clarke@bigpond.com
To: [Alan George](mailto:Alan.George)
Subject: Re: Shire of Lake Grace + Newdegate MFD Sponsorship Review - Partnership
Date: Tuesday, 11 June 2024 10:24:46 PM
Attachments: [image001.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)
[image815909.png](#)
[image48828.png](#)

Hi Alan,

Sorry for the late confirmation of the below. Thank you for raising it as a separate issue to NMFD sponsorship.

Confirming that yes, NMFD committee would be very happy if the Shire were to waive the rates for the saleyards in the future but the maintenance of the yards (weeds etc.) remains with the NMFD committee.

We are also happy that the saleyards remain an evacuation centre for animals in case of emergency.

Thanks so much for this Alan – please let me know if you need anything else, or you require it to be put in writing.

My amended sponsorship email will be to you by the end of this week. Again, apologies for the slow reply – we are still seeding and I am away from my desk a bit at the moment, but I will have it to you by the end of the week.

Steph.

From: Alan George <ceo@lakegrace.wa.gov.au>
Date: Thursday, 6 June 2024 at 8:02 AM
To: stephanie.l.clarke@bigpond.com <stephanie.l.clarke@bigpond.com>
Subject: RE: Shire of Lake Grace + Newdegate MFD Sponsorship Review - Partnership

Hi Steph

Please see below.

Hope this helps.

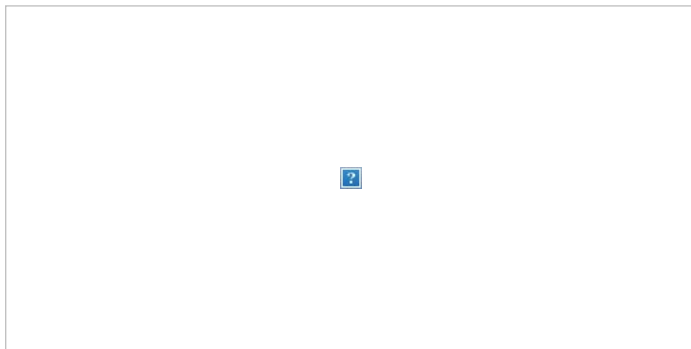
Kind Regards,

Alan George
 Chief Executive Officer



Shire of Lake Grace

Address: 1 Bishop Street, Lake Grace WA 6353
 Postal Address: PO Box 50, Lake Grace WA 6353
 Phone: (08) 9890 2500
 Fax: (08) 9890 2599
 Website: www.lakegrace.wa.gov.au
 Facebook: www.facebook.com/ShireofLakeGrace



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From: stephanie.l.clarke@bigpond.com <stephanie.l.clarke@bigpond.com>
Sent: Wednesday, 5 June 2024 8:36 PM
To: Alan George <ceo@lakegrace.wa.gov.au>
Subject: Re: Shire of Lake Grace + Newdegate MFD Sponsorship Review - Partnership

That sounds good to me Alan. I will just confirm with a couple of the Exec tomorrow – but sounds reasonable and fair.

Two questions come to mind:

- Is there anything additional we need to do/provide to be listed/remain as the evacuation centre for animals?
Just a letter of consent for the use as a possible evacuation centre for animals in case of emergency.
- Is there a "list" of maintenance items that need to be followed for the yards to meet these requirements.
No, not really, just the control of weeds. Nothing different than what is being done now.

Thanks Alan.

I will address the costings from our previous discussion for you tomorrow too.

Thanks again,
Steph.

From: Alan George <ceo@lakegrace.wa.gov.au>
Date: Wednesday, 5 June 2024 at 5:06 PM
To: stephanie.l.clarke@bigpond.com <stephanie.l.clarke@bigpond.com>
Subject: RE: Shire of Lake Grace + Newdegate MFD Sponsorship Review - Partnership

Hi Steph

I am going to treat the request for the rates for the saleyards as a separate item.

For your information attached is correspondence, from and replied to, from Hope regarding the rates on the saleyards to which we do not ever seem to have received a reply.

Len Armstrong informed me this morning that Rebecca Dunkeld keeps horses in part of the yards which helps keep the weeds down. I would be suggesting that we waive the rates in the future but the maintenance of the yards (weeds etc.) remains with the NMFD committee. Also that the saleyards remain an evacuation centre for animals in case of emergency.

How does that sound?

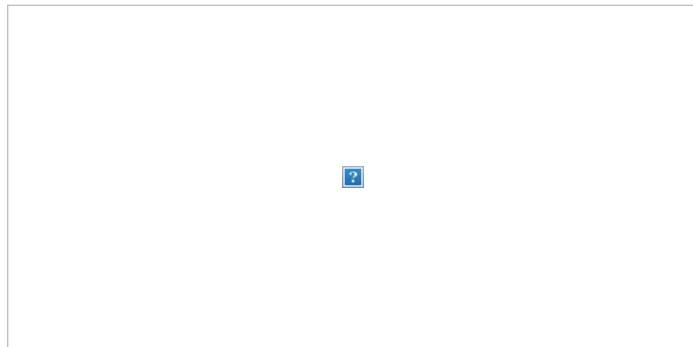
Kind Regards,

Alan George
Chief Executive Officer



Shire of Lake Grace

Address: 1 Bishop Street, Lake Grace WA 6353
Postal Address: PO Box 50, Lake Grace WA 6353
 Phone: (08) 9890 2500
 Fax: (08) 9890 2599
 Website: www.lakegrace.wa.gov.au
 Facebook: www.facebook.com/ShireofLakeGrace



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From: stephanie.l.clarke@bigpond.com <stephanie.l.clarke@bigpond.com>
Sent: Tuesday, 21 May 2024 11:43 AM
To: Alan George <ceo@lakegrace.wa.gov.au>
Subject: Shire of Lake Grace + Newdegate MFD Sponsorship Review - Partnership

Hi Alan,

Thanks for your time on the phone the other week. It was good to touch base and briefly discuss Newdegate Machinery Field Days (NMFD), which are fast approaching again.

As I briefly mentioned, NMFD are looking to make an addition to our sponsorship categories this year, with the introduction of Partnerships for long time, or significant sponsors. This year, there have been 3 – 4 major sponsors approached for Partnership. We would very much like to include the Shire of Lake Grace in this new category as our **Event Partner**. The proposed agreement would be for 3 years with an option to review and extend to 5 years (although we really can't imagine doing it without you – so hopefully it a

review every three years), and we look forward to including the addition of structured social media and digital promotion for our Partners.

We are very fortunate to have the relationship we do with the Shire of Lake Grace, and your support is greatly appreciated by our committee and community. We couldn't run our event as we do without your continued support and engagement, and we look forward to delivering another great event this year. Thank you for your long time and ongoing support to the Newdegate community, it is very much respected and valued.

As per the above, NMFD would like to request the follow additions to our agreement with the Shire of Lake Grace this year, and seek your and Councils' approval on the following:

Current Agreement: Major sponsorship of \$2,500 (plus GST) which includes \$1,500 for the Art Acquisition Prize.

Increase: \$5,500 (plus GST) totaling: \$8,000 (plus GST,) which includes \$2,000 for the Art Acquisition Prize

Current Agreement: Works component sponsorship of \$12,500.00

Increase: Works component Sponsorship of \$12,500.00 + an additional 10-16 x hours of work on site (Warren) to do NMFD site maintenance

Current Agreement: Rubbish Collection

Modification: TBA – just following this up and finalising the details, and I will come back to you with suggested changes. It is to do with additional replacement green bins, and eco-friendly bin liners mostly.

Current Agreement: Billboard Advertising

Increase: To include NMFD advertising on two (2) x sides of the existing Billboard in the lead up to the event (July – Sept), as opposed to only the one (1) x side.

Current Agreement: Total sponsorship \$15,000.

Increase: Total Sponsorship \$21,500+ (yet to include value of Warren's time, billboard addition, (+ GST on \$8,000) and potential Sheep Yard rates (please see below).

Additional Consideration:

NMFD would like to ask that Shire consider covering the rates for the Newdegate sheep yards as part of our NMFD sponsorship agreement. (Rates paid in August 2023 were \$628). The yards are an incredibly valuable asset for our community and owned by NMFD, purchased for around \$100,000 - (handed back from Sheep Breeders Association) which our town would not like to lose. Happy to discuss this matter further and provide additional information if needed.

Thanks again for your time Alan, and the opportunity to present this proposal to you. Should you require any further information or need further clarification on any of the above, please don't hesitate to contact me.

I will follow up with you later this week in any case, if I don't hear from you.

Please note, that I will draw up an agreement for your approval to outline our 2024 commitments once discussions are concluded and agreed.

Thank you again. We are very excited about our show this year, theme is "Next Generation" and we have a few fun things in store.

Please let me know if there is anything further you require from me or if you need further explanation on any of the above.

Steph.

Stephanie Clarke-Lloyd

Vice President | Sponsorship + Promotions | Ph: 0408 949 759

signature_2820343229



From: stephanie.j.clarke@bigpond.com
To: [Alan George](#)
Subject: 2024 NMFD - Sponsorship Review
Date: Tuesday, 18 June 2024 10:20:57 AM
Attachments: [image001.jpg](#)

Hi Alan,

Thanks for your email and the opportunity to further expand on the **Newdegate Machinery Field Days | Shire of Lake Grace Partnership Proposal**, after some actuals have become apparent for the event. My apologies for the delay in getting this back to you – we had a more chaotic than normal seeding this year, which kept us all a little busier than usual.

As I briefly mentioned, NMFD are looking to make an addition to our sponsorship categories this year, with the introduction of Partnerships for long time, or significant sponsors. This year, there have been 3 – 4 major sponsors approached for Partnership. We would very much like to include the Shire of Lake Grace in this new category as our **Event Partner**. The proposed agreement would be for 3 years with an option to review and extend to 5 years (although we really can't imagine running our event without you – so hopefully it will be a review every three years), and we look forward to including the addition of structured social media and digital promotion for our Partners.

As I mentioned previously, we are very fortunate to have the relationship we do with the Shire of Lake Grace, and your support is greatly appreciated by our committee and community. We couldn't run our event as we do without your continued support and engagement, and we look forward to delivering another great event this year. Thank you for your long time and ongoing support to the Newdegate community, it is very much respected and valued.

As per the above, NMFD would like to request the follow additions to our agreement with the Shire of Lake Grace this year, and seek your and Councils' approval on the following:

Current Agreement: Major sponsorship of \$2,500 (plus GST) which includes \$1,500 for the Art Acquisition Prize

Increase: \$5,500 (plus GST) totaling: \$8,000 (plus GST,) which includes \$2,000 for the Art Acquisition Prize

Current Agreement: Works component sponsorship of \$21,912.49 (see breakdown below)

Increased to: \$23,412.49 - Works component Sponsorship to include an additional 10-16 x hours of work on site (Warren) to do NMFD site maintenance

Works component NOTE :

Please note: Over the years there have been many conversations regarding what Works Components are billed to the NMFD as part of their event, and what is required maintenance that would be carried out in the town regardless of the event occurring. For example, the Airstrip grading and Street sweeping would be two items that are required regardless of the event running or not. We understand they are placed as part of the works component of our sponsorship as they coincide and are required for the event.

Shire staff \$5,218.49 – **Increase to include additional 16 hours (\$1,500 – Alan I have just estimated this cost, please amend if required)**

Septics pump out	\$7,694.00
Airstrip grading	\$2,000.00
Streep sweeping	<u>\$7,000.00</u>
TOTAL	<u>\$21,912.49</u>

Amended Works Component TOTAL incl. Staff Addition - \$23,412.49

Current Agreement: Rubbish Collection - \$6, 120.46

Modification: TBA – still finalising the details on this one Alan, however It is to do with additional replacement green bins – when one bin is removed, it is instantly replaced rather than taken and emptied and then replaced, and also the use of eco-friendly bin liners to support our efforts in recycling and sustainability. There should be no additional cost here, unless the use of more green bins incurs a cost, and the eco friendly bin liners are more expensive?

Current Agreement: Billboard Advertising - \$1,295.00

Increase: \$2,595 To include NMFd advertising on both (2) x sides of the existing Billboard in the lead up to the event (July – Sept), as opposed to only the one (1) x side.

Current Agreement: Total sponsorship \$31,827.95 (based on the figures provided by the Shire above)

Increase: Total Sponsorship \$40,127.49 (+ GST on \$8,000) (this doesn't include the final changes to the rubbish collection – however as above, there should be no – or limited if any additional costs incurred with the changes).

I trust you received my previous email confirming the Sheep Yards as a separate item, and I thank you so very much for that proposal.

Thanks again for your time Alan, and the opportunity to present this proposal to you. Should you require any further information or need further clarification on any of the above, please don't hesitate to contact me.

I will follow up with you later this week in any case, if I don't hear from you. Please could you make sure that I haven't made any mistakes with the figures here – and don't hesitate to let me know if I have!

I will draw up an agreement for your Shire approval to outline our 2024 commitments once discussions are concluded and agreed, and based on Council's decisions.

Thank you again. We are very excited about our show this year, theme is "Next Generation" and we have a few fun things in store.

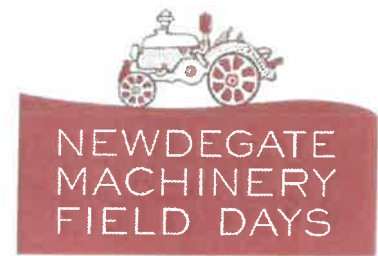
Speak to you soon,
Steph.

Stephanie Clarke-Lloyd

Vice President | Sponsorship + Promotions | Ph: 0408 949 759

signature_3543345596





2023 SPONSORSHIP AGREEMENT
between
Newdegate Machinery Field Days Inc.

and

Shire of Lake Grace



**Major sponsorship of \$2,500 (plus GST) which includes \$1,500 for the Art Acquisition Prize.
Works component sponsorship of \$12,500. Total sponsorship \$15,000.**

I hereby acknowledge that the following opportunities have been negotiated between the **Shire of Lake Grace** and **Newdegate Machinery Field Days Inc.** for the ²⁰²³ ~~2022~~ Newdegate Machinery Field Days ("2022³ Field Days"):

General

1. The Shire of Lake Grace agrees to continue as a "Major Sponsor" of the 2023 Field Days to the amount of **\$12,500 (plus GST)**. Of this cash component, \$1,500 is for the **Shire of Lake Grace Acquisition Prize, in the Art Exhibition and Competition.**
2. The Shire of Lake Grace shall provide the contracted rubbish removal as per directives on attached "Rubbish Collection Arrangement"
3. The Shire of Lake Grace shall provide the water truck to damp down the laneways from Tuesday afternoon to Thursday afternoon (weather depending).
4. The Shire of Lake Grace shall provide the necessary maintenance required to gardens, entry statements, the airstrip, the Field Days site and any other town facilities in the lead up to the 2023 Field Days, to ensure they are in the best possible condition for the event.
5. The Field Days Committee will utilise the Shire of Lake Grace's **SMS Messaging service** to contact committee members advising them of monthly or special meetings.





6. The Shire of Lake Grace to have a direct link to the Field Days website from the Shire of Lake Grace webpage.
7. The sponsorship term will be from 1 July 2023 until 30 June 2024, inclusive ("Sponsorship Term").

Relationship Development

8. The Shire of Lake Grace has the opportunity to continue the sponsorship for future field days.

Hospitality

9. A representative from the Shire to be invited to officiate at prize presentation functions or official opening where applicable.

Product Display, PR and Publicity

10. The Shire of Lake Grace to arrange booking and payment for Billboard advertising with WA Billboards, on a single side of the Billboard located at the southern entrance to Newdegate, from the period of July – September 2023 .
11. The Shire of Lake Grace will receive **Site 36** in the Family Interest Display Pavilion (6m x 3m) with a 20% discount of the advertised application fee.
12. The Shire of Lake Grace logo is to appear on advertisements (press, radio and television) and any other promotional materials organised by the Field Days.
13. The Shire of Lake Grace will receive logo acknowledgement on the website with a link back to the Shire of Lake Grace webpage.
14. The Shire of Lake Grace will receive logo acknowledgement in the Newdegate Machinery Field Days Official Program.
15. The Shire of Lake Grace has the opportunity to display promotional handouts, brochures and banners, where relevant, from their site in the Family Interest Display Pavilion.
16. The Shire of Lake Grace is to receive free announcements over the Adasound PA and 'Agrowplow 93.1FM' Radio during the Field Days. The Shire of Lake Grace is to supply a 30 second script to the Sponsorship and Promotions Officer.
17. The Shire of Lake Grace is welcome to discuss the possibility of media interviews and media releases to promote their support with the Sponsorship and Promotions Officer.



PO Box 130
Newdegate WA 6355

ABN: 46 951 871 791
Newdegatemachineryfielddays.com



Recipient Management of Sponsorship

- 18. A nominated representative from the Shire of Lake Grace will continually liaise with the Sponsorship and Promotions Officer of Newdegate Machinery Field Days Inc. to ensure that sponsorship benefits are met.
- 19. The Sponsorship and Promotions Coordinator will manage and deliver all the negotiated benefits.

Contributions by Sponsor

- 20. The Shire of Lake Grace will provide funding for the Newdegate Machinery Field Days for 2023 to the value of **\$2,500 (plus GST)** and works as per Numbers 2, 3, 4 and 5 in the General Section on page 1 of this 2022 Sponsorship Agreement.
- 21. Newdegate Machinery Field Days Inc. will meet all other associated costs.
- 22. Newdegate Machinery Field Days Inc. is to provide the Shire of Lake Grace with a Tax Invoice for payment.

Logo Sign Off

- 23. The Shire of Lake Grace logo will be the logo used on all promotion material and communications promoting the Newdegate Machinery Field Days 2023.

Shire of Lake Grace
Alan George
Chief Executive Officer

Newdegate Machinery Field Days Inc.
Greta Wolzak
Sponsorship and Promotions Coordinator

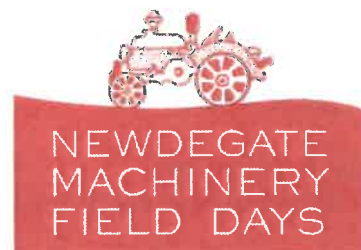
Signature:

Signature:

Date: 28/4/23.

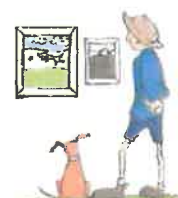
Date:





RUBBISH COLLECTION ARRANGEMENTS 2023

1. A Warren Blackwood Waste compactor rubbish truck shall be stationed at the Recreation Centre car park from Wednesday 6th September until Friday 8th September to receive rubbish.
2. The compactor rubbish truck shall empty all bins around the entire Field Days site on Wednesday at 7.00am and 5.00pm, on Thursday at 7.00am and 5.00pm, and on Friday at 1.00pm. If further rubbish collection is required on the Monday after Field Days, the Field Days committee will contact the Shire to arrange.
3. The compactor rubbish truck is not permitted to drive through the Field Days grounds between 8am and 5pm on Wednesday and Thursday.
4. Shire staff will be responsible for collecting full rubbish bins and ferrying them in a suitable vehicle to the compactor rubbish truck at regular intervals throughout Wednesday and Thursday as required, with a focus on all kitchen areas by 2pm. As full bins are removed, an empty bin will be substituted to maintain a consistent waste management service.
5. Shire staff to insert bin liners in bins located at the main food areas, liners to be supplied by the Field Days Committee, to minimise contamination and odour.
6. Two x 3m³ Warren Blackwood Waste recycling skip bins are supplied to the Field Days site from 8.00am on Monday 28th August until 3.00pm on Friday 1st September (5 days); one to be located behind the Family Interest Pavilion and the other next to the Cattle display on site 166.
7. The contents of the bins in the "fireworks zone" are to be removed before 8.00am on Thursday 7th September.



13/6/2024

RE: Pingaring School & Sporting Grounds

Dear Council

I am writing to you on behalf of myself, Luke Hipwell, and my partner, to express our interest in negotiating the purchase of the Pingaring School and Sporting Grounds owned by the Shire Council. As operators of an Agricultural Contracting business in Pingaring, we are seeking to establish a permanent residence and operational base within the local community.

Currently, our business provides essential services such as spraying and harvest contracting to the Farmers of Pingaring and its surrounding areas. However, we face challenges due to the lack of suitable property available for purchase in the area. Presently, we are renting a farmhouse located 25km east of Pingaring, which lacks adequate storage facilities for our equipment.

Our proposal entails the acquisition of the Pingaring School and Sporting Grounds for the dual purpose of establishing a permanent residence and operating base for our Agricultural Contracting business. It is important to note that we have no intention of demolishing or removing any existing facilities on the property. Instead, we envision renovating the school building to serve as our primary residence while seeking the necessary permits to construct a suitable shed for the storage and maintenance of our equipment.

Additionally, I have engaged in discussions with the Progress Association's President, who expressed a keen interest in tabling my request within the community. We are confident that our proposal will receive widespread support from the locals.

We believe that the purchase would align with the objectives of both our business and the local community. By repurposing the Pingaring School and Sporting Grounds, we aim to contribute to the preservation of local heritage while simultaneously enhancing the economic vitality of the area through our business operations.

We are eager to discuss the specifics of this proposal in further detail and explore the possibility of reaching a mutually beneficial agreement. Please do not hesitate to contact us at your earliest convenience to arrange a meeting or discuss any questions or concerns you may have regarding our proposal.

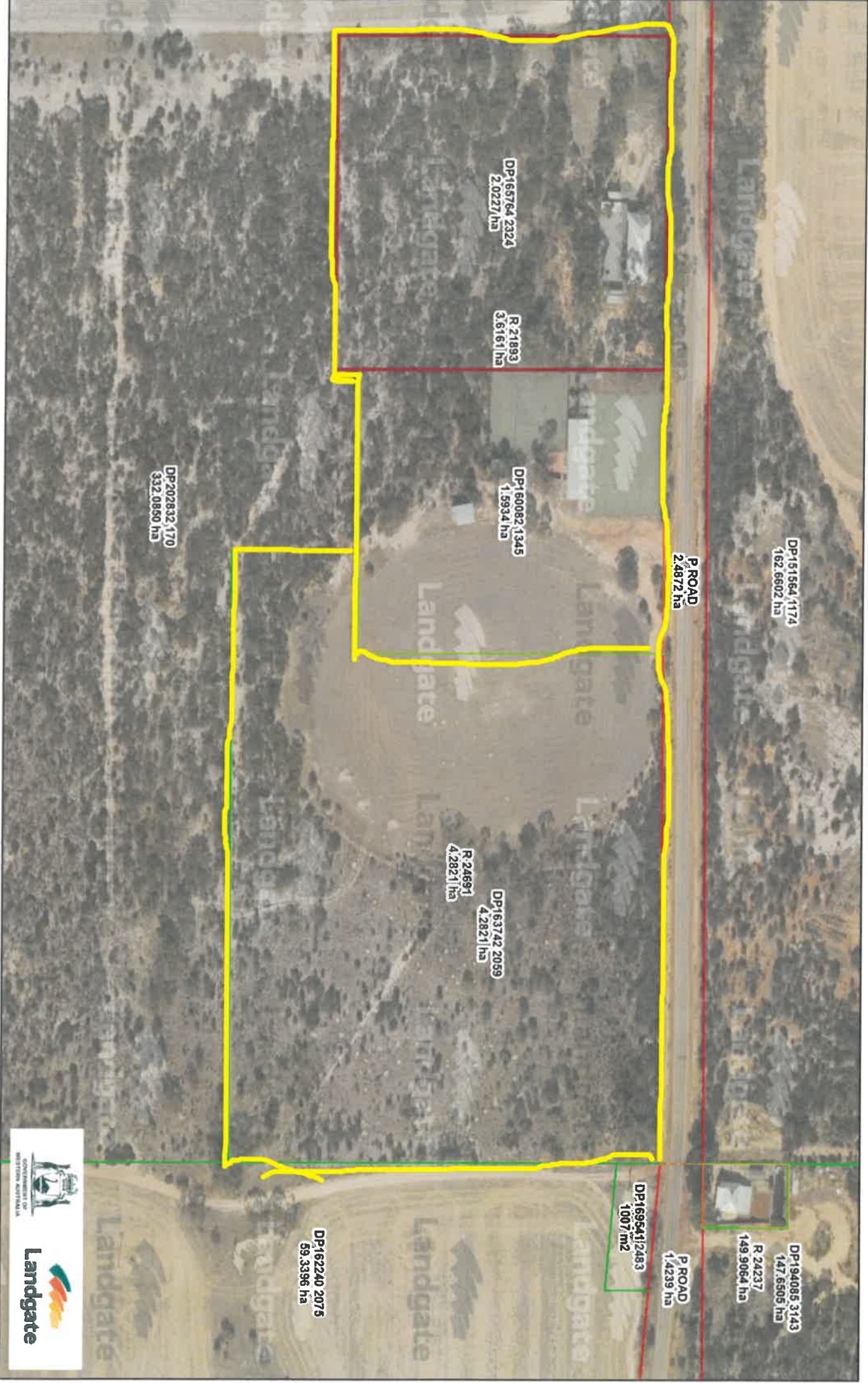
Thank you for considering our request. We look forward to the opportunity to work together towards a positive outcome for all parties.

Sincerely,

Luke Hipwell

0408087790

lukehipwell1@gmail.com



Created: 17 June 2024 from Map Viewer Plus: <https://map-viewer-plus.app.landgate.wa.gov.au/index.html>



1:2.257

0 0.028 0.055 0.083 0.11 km

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Please refer to original documentation for all legal purposes.

PLANNING

DELEGATION NUMBER - **P01**

DELEGATION SUBJECT - Town Planning Functions Relating to Local Planning Scheme No.4

LEGISLATIVE POWER - *Planning and Development Act 2005*
Planning and Development (Local Planning Schemes) Regulations 2015 – schedule 2 (Deemed Provisions) clauses 82 to 84
Shire of Lake Grace Local Planning Scheme No.4

DELEGATE - Chief Executive Officer

CROSS REFERENCE

FUNCTION TO BE PERFORMED

Council delegates its authority and power to the Chief Executive Officer in accordance with Clauses 82 and 83 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015* as follows:

1. Advertising Applications for Development Approval

Public advertising of development applications in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* where specifically required or deemed necessary due to concerns regarding potential impacts, including referrals to adjoining and other nearby landowners, State government agencies and essential service providers.

2. Consideration and Final Determination of Applications for Development Approval

2.1 Approve development applications with a use class permissibility classification of 'P', 'D' and 'A' in Table 1 (i.e. Zoning Table) of the Shire of Lake Grace Local Planning Scheme No.4 in accordance with Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, and impose conditions as required where:

- a) the proposed development is compliant with all relevant standards and requirements, including minor variations thereto where no substantial impacts will occur; and
- b) no valid planning objections have been received (if advertised).

2.2 Where any valid planning objections are received during public advertising of a development application for a single house or any development associated with a single house, excluding development of or associated with a heritage

protected place, the Chief Executive Office shall determine the application as required by Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2.3 Approve an application to amend an aspect of a previously approved development application which, if amended, would not substantially change the development approved as per clause 77 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2.4 Grant an extension of development approval for up to two (2) years with no changes to any conditions of approval as per clause 77 in Schedule 2 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

2.5 Refusal of all development applications where the proposed use is not permitted (i.e. use permissibility classification of 'X' in Table 1 (i.e. Zoning Table) of the Shire of Lake Grace Local Planning Scheme No.4).

2.6 With the exception of single houses or any development associated with a single house, excluding development of or associated with a heritage protected place, an officer to whom delegated authority is granted to finally determine development applications is not to exercise that authority in the following circumstances and shall refer all applications to a meeting of Council for formal consideration and final determination:

- a) Where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination; or
- b) Where the delegated decision would be contrary to the intent of a previous decision made at a Council meeting, or any law or regulation; or
- c) Where notification has been given to adjoining and nearby owners or the general public for comment in accordance with the Local Planning Scheme or any associated policy and valid planning objections have been received within the time specified.

3. Use Not Listed

To determine if a use not specifically listed in the Zoning Table (Table 1) of the Shire of Lake Grace Local Planning Scheme No.4 is consistent, may be consistent or is not consistent with the objectives of the zone and publicly advertise a development application in accordance with Clause 64 of the *Planning and Development (Local Planning Schemes) Regulations 2015* where the use may be consistent with the objectives of the subject land's relevant zoning classification.

4. Advertising Extensions for Local Planning Scheme Amendments

To extend the advertising period for local planning scheme amendments where it is considered necessary to provide adequate consultation and/or accommodate specific community consultation exercises (e.g. special electors' meetings, workshops etc.).

5. Directions Regarding Unauthorised Development

To give written direction/s in relation to unauthorised development and to authorise any action available to the local government under the *Planning and Development Act 2005* incidental to such written direction, including but not limited to:

- a) issuing a notice to remove, pull down, take up, or alter the development and to restore the land as nearly as practicable to its condition immediately before the development started, to the satisfaction of the local government; and/or
- b) commence legal action in accordance with the Council's endorsed procedure for compliance and enforcement.

These powers shall not be exercised in circumstances where the Chief Executive Officer has received a request from a Councillor that the matter be referred to Council for consideration or determination.

6. Responsible Authority Reports to the Development Assessment Panel

To submit Responsible Authority Reports to the Development Assessment Panel pursuant to Regulation 12 of the *Planning and Development (Development Assessment Panels) Regulations 2011* in relation to applications for development approval under Shire of Lake Grace Local Planning Scheme No.4. The Chief Executive Officer is to advise Council of the lodgement and subsequent decision of a Development Assessment Panel (DAP) application at the next available Council meeting.

7. Subdivision Applications

7.1 Determine and provide formal responses to the Western Australian Planning Commission (WAPC) in relation to all strata, survey strata and subdivision applications (including amalgamations) that are fully compliant with the Shire of Lake Grace Local Planning Scheme No.4, the Residential Design Codes and WAPC Development Control Policy 3.4 - Subdivision of Rural Land as applicable.

7.2 Issue formal subdivision clearances where the relevant local government conditions of subdivision approval by the WAPC have been satisfied and all relevant application fees have been paid by the proponent.

Important Notes:

1. The delegations outlined above do not preclude the Delegate or Sub-Delegate referring the categories of development or legal proceedings outlined above to Council for formal consideration and final determination after having regard to the circumstances of a particular case.
2. Where any development application has been determined under the delegations outlined above the approval shall contain the following footnote:

The above determination has been made by the local government's Chief Executive Officer under delegated authority in order to expedite the decision-making process. If you are aggrieved by the decision you may request that the matter be reviewed by the State Administrative Tribunal.

All matters determined under delegated authority are to be listed at the first available Ordinary Meeting of Council.

COUNCIL CONDITIONS ON THIS DELEGATION

Nil

EXPRESS POWER TO SUB-DELEGATE

Local Government Act 1995:

s.5.44 CEO may delegate some powers and duties to other employees.

DELEGATION BY CEO

Nil

CEO CONDITIONS ON THIS SUB-DELEGATION

Nil

COMPLIANCE LINKS

File notes, notices and correspondence to be entered in the Shire of Lake Grace Central Records system.

RECORD KEEPING

File notes, notices and correspondence to be entered in the Shire of Lake Grace Central Records system in accordance with the Records Keeping Plan and Regulation 19 of the *Local Government (Administration) Regulations 1996*.

Version Control:

1	Delegation P01 adopted Motion 12801 - 25 July 2018 Ordinary Meeting
2	Delegation P01 amendment Motion 10369 - 21 August 2019 Ordinary Meeting
2	Delegation P01 amendment Motion xxxxx -26 June 2024 Ordinary Meeting

MUNICIPAL FUND

Chq/EFT	Date	Description	Amount	Amount
EFT26448	02/05/2024	Water Corporation		-\$1,431.84
	04/04/2024	Water Usage - 65B Bennett St LG Lot 184-Staff Housing	\$109.60	
	04/04/2024	Water Usage - 65A Bennett St LG Lot 184-Staff Housing	\$424.58	
	04/04/2024	Water Usage - Park at 15 Maley St NGT	\$530.40	
	05/04/2024	Water Usage - Staff housing (CEO) 1 Quondong Ct LG Lot 219	\$140.77	
	05/04/2024	Water Usage - Lot 338 Res 45958 - LG Medical Centre 11 Memorial Drive	\$226.49	
EFT26449	03/05/2024	Activ8me		-\$39.95
	01/05/2024	Newdegate Medical Centre - Satellite Internet - April 2024	\$39.95	
EFT26450	03/05/2024	Anna Scheepers		-\$200.00
	28/04/2024	Contract - Cleaning of Varley Hall 08/04, 12/04, 15/04 & 19/04/2024	\$200.00	
EFT26451	03/05/2024	Australia Post		-\$369.56
	03/05/2024	Postage & Freight - April 2024	\$369.56	
EFT26452	03/05/2024	Australian Rural Leadership Foundation		-\$218.60
	17/04/2024	Bond Refund: Lake Grace Hall 05/09/2024 - Cancelled Event	\$218.60	
EFT26453	03/05/2024	Australian Wildflower Seeds		-\$446.00
	16/04/2024	Lake Grace Visitor Centre Stock - Wildflower Seeds	\$446.00	
EFT26454	03/05/2024	BOC Gases Australia Limited		-\$13.39
	28/04/2024	Container Service: LG Pool - R400C Oxygen Medical C Size	\$13.39	
EFT26455	03/05/2024	Best Office Systems		-\$724.74
	24/04/2024	Photocopier Charges April 2024	\$515.74	
	29/04/2024	Ricoh SP3710SF Toner (SP3710S) - Front Desk Printer	\$209.00	
EFT26456	03/05/2024	Building and Construction Industry Training Fund		-\$1,068.36
	01/05/2024	BCITF LG-B2324-05 & LG-B2324-10	\$1,068.36	
EFT26457	03/05/2024	Building and Energy Division Department of Mines, Industry Regulation and Safety		-\$733.13
	04/04/2024	BSL LG-B2324-05 Peter Hudson 74 Absolon Street, Lake Grace	\$75.83	
	04/04/2024	BSL LG-B2324-10 Farmers Centre, Lot 341 Stubbs Street, Lake Grace	\$657.30	
EFT26458	03/05/2024	Cr Anton Joseph Kuchling		-\$655.59
	30/04/2024	Councillor's Meeting Fees & IT Allowance	\$655.59	
EFT26459	03/05/2024	Cr Benjamin John Hyde		-\$1,011.96
	30/04/2024	Councillor's Meeting Fees, Travel & IT Allowance	\$1,011.96	
EFT26460	03/05/2024	Cr Debrah Susan Clarke		-\$655.59
	30/04/2024	Councillor's Meeting Fees & IT Allowance	\$655.59	
EFT26461	03/05/2024	Cr Leonard William Armstrong		-\$2,748.75
	30/04/2024	President's Meeting Fees & IT Allowance	\$2,748.75	
EFT26462	03/05/2024	Cr Rosalind Alice Lloyd		-\$738.67
	30/04/2024	Councillor's Meeting Fees, Travel & IT Allowance	\$738.67	
EFT26463	03/05/2024	Cr Ross Chappell		-\$1,075.96
	30/04/2024	Councillors' Meeting Fees, Travel & IT Allowances	\$1,075.96	
EFT26464	03/05/2024	Cr Stephen Gordon Hunt		-\$1,090.51
	30/04/2024	Deputy President's Meeting Fees & IT Allowance	\$1,090.51	
EFT26465	03/05/2024	Daniela Varone		-\$560.00
	22/04/2024	Updated Artwork for Caravanning Australia Advertisement 2024 Winter Edition	\$560.00	
EFT26466	03/05/2024	Executive Media		-\$2,600.00
	19/04/2024	Caravanning Australia Winter Edition Advertising	\$2,600.00	
EFT26467	03/05/2024	Freyja Melling (Staff Member)		-\$315.72
	22/04/2024	Payroll Reimbursement - Uniform	\$315.72	
EFT26468	03/05/2024	GS Mobile Mechanical Services		-\$1,884.30
	23/04/2024	Service - 2021 Isuzu 8,7 ton Crew Cab - LG984	\$1,884.30	
EFT26469	03/05/2024	ID Rent Pty Ltd		-\$10,406.00
	30/04/2024	Hire of Water Cart 02/04/2024 - 30/04/2024 - Rural Road Maintenance	\$10,406.00	
EFT26470	03/05/2024	IT Vision Software Pty Ltd		-\$5,255.80
	29/04/2024	SynergySoft Rates Training for AST - WA Interim Rating 09/04 & 10/04/2024	\$1,375.00	
	29/04/2024	BPMS Rates Service April 2024	\$3,880.80	
EFT26471	03/05/2024	Integrated ICT		-\$3,017.67
	29/04/2024	Exclaimer for Office 365 (up to 50 Licences) - April 2024	\$85.25	
	29/04/2024	Microsoft 365 Licences - April 2024	\$551.54	
	30/04/2024	IT Support April 2024	\$2,242.57	
	30/04/2024	Cloud Storage - Archive (Tier 4) & Veeam Cloud Connect - April 2024	\$138.31	
EFT26472	03/05/2024	Jason Signmakers		-\$530.74
	22/04/2024	Branding Signage for LRCIP Projects x 9	\$530.74	
EFT26473	03/05/2024	Kinetic Communications and Mechanical		-\$984.60

	19/04/2024	Installation of 4G AVL - 2010 Isuzu Fire Truck 1DMV703 Varley BFB	\$984.60	
EFT26474	03/05/2024	LAKE GRACE GOLF CLUB		-\$4,000.00
	18/04/2024	Lake Grace Golf Club Annual Subsidy 2023/2024	\$4,000.00	
EFT26475	03/05/2024	Lake Grace Community Pharmacy		-\$100.00
	02/05/2024	Staff Seasonal Flu Vaccine x 4	\$100.00	
EFT26476	03/05/2024	Lake Grace District High School		-\$3,159.46
	02/05/2024	Utility Costs & Relief Library Co-ordinator Wages for Lake Grace Library	\$3,159.46	
EFT26477	03/05/2024	Lake Grace Leading Appliances		-\$2,399.00
	22/04/2024	Westinghouse 90cm Dual Freestanding Oven WFE95155D - Shire Office Kitchen	\$2,399.00	
EFT26478	03/05/2024	Lake Grace Plaza		-\$105.10
	30/04/2024	Newspapers Subscriptions - April 2024	\$105.10	
EFT26479	03/05/2024	Lake Grace Roadhouse & Accommodation		-\$1,375.00
	30/04/2024	Accommodation 24/04/2024 - 11/05/2024 - Oxford Landscaping	\$1,375.00	
EFT26480	03/05/2024	Landgate		-\$12,001.21
	19/04/2024	Rural UV General Revaluation 2023/24	\$11,896.56	
	23/04/2024	Valuations Chargeable - Schedule G2024/02	\$74.15	
	31/05/2024	Copy of Survey - Newdegate Tip, Whurr Road	\$30.50	
EFT26481	03/05/2024	Laura Alyce Ballard		-\$150.00
	16/04/2024	Bond Refund: Lake Grace Hall 07/03/2024	\$150.00	
EFT26482	03/05/2024	Lillys Garden		-\$132.50
	17/04/2024	Consignments - March 2024	\$132.50	
EFT26483	03/05/2024	Livingston Medical Pty Ltd		-\$22,916.66
	01/05/2024	Medical Centre - Medical Services Contract May 2024	\$22,916.66	
EFT26484	03/05/2024	Lucinda's Everlastings		-\$213.00
	13/04/2024	Stock for Lake Grace Visitor Centre - Everlasting Seedlings	\$213.00	
EFT26485	03/05/2024	Maalouf Autos		-\$695.64
	22/04/2024	60,303Km Service - 2020 Ford Ranger Single Cab - 1GYK363	\$626.04	
	22/04/2024	Remove & Replace Lhf Headlamp Globe - 2021 Ford Ranger dual cab CC XL LG049	\$69.60	
EFT26486	03/05/2024	McPest Pest Control		-\$440.00
	24/04/2024	Termite - White Ant Spraying at Newdegate Rec Centre	\$440.00	
EFT26487	03/05/2024	Moore Australia (WA) Pty Ltd		-\$8,448.00
	01/05/2024	2024 Financial Reporting Workshop & 2024 Management Reporting Workshop - MCS, SFO, FO P&C	\$8,448.00	
EFT26488	03/05/2024	Nature Playgrounds		-\$20,625.00
	19/04/2024	Install Lake Grace All Abilities Playground - Claim 11	\$20,625.00	
EFT26489	03/05/2024	Neu-Tech Auto Electrics		-\$464.82
	18/03/2024	Replace Faulty Voltage Reducer - 2021 Isuzu 9 Ton Tip Truck - 1HGD799	\$263.52	
	20/03/2024	Jump Start Batteries - 2022 Volvo 3-axle Prime Mover - LG200	\$201.30	
EFT26490	03/05/2024	Newdegate Community Resource Centre		-\$5,000.00
	14/12/2023	State Library WA Technology & Digital Inclusion Grant 2023-24 - Wide Format Printer	\$5,000.00	
EFT26491	03/05/2024	Newdegate Historical Society Inc.		-\$20.00
	23/04/2024	Consignments - March 2024	\$20.00	
EFT26492	03/05/2024	Newdegate Motel and Caravan Park		-\$175.00
	30/04/2024	Accommodation & Meals - EHO 30/04/2024	\$175.00	
EFT26493	03/05/2024	Newdegate Primary School		-\$151.90
	22/04/2024	Reimbursement of Electricity Usage 50% for NGT Library/CRC	\$151.90	
EFT26494	03/05/2024	Officeworks		-\$558.95
	26/04/2024	Brother A3 Multifunction Printer - Lakes Local Action Group	\$558.95	
EFT26495	03/05/2024	Ollie Farrelly		-\$126.00
	25/04/2024	Bond Refund: Lake Grace Pavilion 24/04/2024	\$126.00	
EFT26496	03/05/2024	Omnicom Media Group Australia Pty Limited		-\$2,005.65
	22/04/2024	CESM Advert West Australian 06/04/2024	\$1,421.21	
	22/04/2024	CESM Advert West Australian 20/04/2024	\$584.44	
EFT26497	03/05/2024	Outback TV		-\$2,784.06
	30/04/2024	Lake Grace Sewerage - Repairs to Lake Grace Hospital Pump Station	\$198.00	
	30/04/2024	Lake Grace Shire Office - Installation of New Oven	\$230.73	
	30/04/2024	Lake Grace Shire Office - Installation of Emergency & Exit Lights	\$1,753.08	
	30/04/2024	Newdegate Football Dam - Repairs to Pump	\$602.25	
EFT26498	03/05/2024	Pauley & Co		-\$48,085.46

	19/04/2024	Partial Install of Inlet & Changeover Switch at Varley Hall & Varley Pavilion - Some Extra Hire & Materials for the Newdegate Hockey Oval	\$4,186.93	
	19/04/2024	Installation of Pole at Newdegate Hockey Field & Installation x 6 Lights	\$43,898.53	
EFT26499	03/05/2024	Prompt Safety Solutions		-\$3,960.00
	01/05/2024	Yearly Traffic Management Plans & TGS's	\$2,750.00	
	01/05/2024	Quarterly WHS Service	\$1,210.00	
EFT26500	03/05/2024	Regional Fire & Safety		-\$3,531.00
	18/04/2024	Testing & Tagging - Newdegate Medical Centre	\$320.10	
	18/04/2024	Testing & Tagging - Lake Grace Visitor Centre	\$327.25	
	18/04/2024	Testing & Tagging - Shire Office	\$1,535.60	
	18/04/2024	Testing & Tagging - Shire Depot	\$770.55	
	18/04/2024	Testing & Tagging - Lake Grace Medical Centre	\$577.50	
EFT26501	03/05/2024	Rentokil Initial Pty Ltd		-\$467.14
	18/04/2024	Sharps Containers - Install Fee & Service Fee - Lake Grace Railway Toilets 15/04/2024 - 30/06/2024	\$467.14	
EFT26502	03/05/2024	Robert Lee Wessling		-\$440.00
	24/04/2024	DJ Robbo Services for Youth Week Disco 12/04/2024	\$440.00	
EFT26503	03/05/2024	S & L Trevenen		-\$41,738.17
	16/04/2024	Contract Maintenance Grading - Newdegate - 01/03/2024 - 31/03/2024	\$12,065.65	
	22/04/2024	Contract Maintenance Grading -Lake King & Varley 01/03/2024 - 31/03/2024	\$29,672.52	
EFT26504	03/05/2024	Smartsheet Inc		-\$1,368.00
	19/04/2024	Smartsheet Subscription Renewal 20/04/2024 - 19/04/2025	\$1,368.00	
EFT26505	03/05/2024	Solar Naturally		-\$1,430.00
	17/04/2024	Site Inspections - LG Pavilion, LG Pool, LG Medical Centre & Varley Sports Pavilion	\$1,430.00	
EFT26506	03/05/2024	Stirling Asphalt		-\$54,538.00
	23/04/2024	Asphalting of Intersection between Mallee Hill Road & Bairstow Road	\$54,538.00	
EFT26507	03/05/2024	TOURISM COUNCIL WESTERN AUSTRALIA		-\$495.00
	26/04/2024	Perth Airport WA regional Tourism Conference Registration - LGVC Manager	\$495.00	
EFT26508	03/05/2024	Team Global Express Pty Ltd		-\$188.93
	21/04/2024	Freight - Plant Parts	\$79.99	
	28/04/2024	Freight	\$108.94	
EFT26509	03/05/2024	Telstra Limited		-\$1,693.21
	12/04/2024	Landline Charges Depot - 9865 1067	\$34.95	
		Lake Grace Pool - 9865 1144	\$34.95	
		Lake Grace Library - 9865 1185	\$94.85	
		Lake Grace Medical Centre - 9865 1208	\$339.71	
		Lake Grace Medical Centre Fax - 9865 1362	\$47.67	
		Lake Grace Medical Centre - 9865 1388	\$33.45	
		Depot - 9865 1493	\$34.95	
		AIM - 9865 1646	\$34.95	
		Lake Grace Airstrip - 9865 1656	\$34.95	
		338 Memorial Drive - 9865 1978	\$50.00	
		Depot - 9865 1985	\$34.95	
		Depot - 9865 1986	\$34.95	
		Lake Grace Visitor Centre - 9865 2140	\$36.75	
		Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
		Licensing Office - 9865 2275	\$34.95	
		Newdegate Medical Centre - 9871 1105	\$36.15	
		Newdegate Medical Centre - 9871 1341	\$34.95	
		Newdegate Medical Centre - 9871 1528	\$65.94	
		Lake King Library - 9874 4147	\$34.95	
		Lake King Fire Station - 9874 4196	\$34.95	
		Lake King Fire Station Fax - 9874 4201	\$34.95	
		Lake King Library Internet - 9874 4234	\$34.95	
		Fire Ban Hotline - 9487 7191	\$6.00	
		Administration Office - 9880 2500	\$78.16	
		Lake Grace Medical Centre Internet - N9502816R	\$70.00	
		Newdegate Medical Centre Internet - N9502816R	\$58.33	
		Newdegate Fire Station - 9781 1228	\$34.95	
		Group Plan Discount	-\$67.99	
		Rounding	-\$0.06	
	20/04/2024	Satellite Phones BFB	\$320.00	
EFT26510	03/05/2024	Truck Centre WA		-\$521.46
	30/04/2024	Level Valve - 2021 Mack Truck Prime Mover - LG970	\$521.46	
EFT26511	03/05/2024	Wazzas Complete Sheep Management		-\$4,455.00

	26/04/2024	Contract - NGT Town Maintenance & Gardening 15/04/2024 - 26/04/2024	\$4,455.00	
EFT26512	03/05/2024	Winc Australia		-\$1,039.58
	23/04/2024	Cleaning Supplies	\$71.92	
	23/04/2024	Cleaning Supplies	\$967.66	
EFT26513	07/05/2024	Cleanaway Industrial Solutions Pty Ltd		-\$31,203.70
	30/04/2024	Urban Drain Cleaning - Lake Grace Townsite	\$31,203.70	
EFT26514	07/05/2024	Exurban Pty Ltd		-\$3,803.35
	03/04/2024	Town Planner Services for March 2024	\$2,369.34	
	04/05/2024	Town Planner Services for April 2024	\$1,434.01	
EFT26515	07/05/2024	Wattledale Estate		-\$36,575.00
	01/05/2024	Purchase of Gravel for Rodger Rd SLK 0.00 - 5.64	\$36,575.00	
EFT26516	16/05/2024	A.P and J.M Keeble		-\$34.00
	07/05/2024	Consignments - April 2024	\$34.00	
EFT26517	16/05/2024	A1Locksmiths		-\$376.50
	13/05/2024	Extra Keys for the Lake Grace Pavilion	\$376.50	
EFT26518	16/05/2024	Acumentis South West (WA)		-\$1,650.00
	16/04/2024	Vacant Land Valuation	\$1,650.00	
EFT26519	16/05/2024	Allwork Civil		-\$4,350.00
	03/05/2024	Paint Stubbs Street Parking Bays - Lake Grace & Remark Existing Parking Bays - Newdegate	\$2,850.00	
	10/05/2024	Line Marking - Stubbs Street, Carruthers Street & McMahon Street, Lake Grace	\$1,500.00	
EFT26520	16/05/2024	Anna Scheepers		-\$200.00
	05/05/2024	Contract Cleaning of Varley Hall - 22/04,26/04, 30/04 & 03/05/2024	\$200.00	
EFT26521	16/05/2024	Ascentive Pty Ltd		-\$319.00
	30/04/2024	Undertake Major Review of Shire of Lake Grace Strategic Community Plan - Final Claim	\$319.00	
EFT26522	16/05/2024	Bindi Bindi Publishing		-\$216.00
	29/04/2024	Stock Purchases - Lake Grace Visitor Centre	\$216.00	
EFT26523	16/05/2024	Bunnings Group Limited		-\$1,843.44
	03/05/2024	Kwikset Concrete 20kg Bags x 216 - Lake Grace All Abilities Playground	\$1,843.44	
EFT26524	16/05/2024	Deborah Louise Carruthers (Staff Member)		-\$194.88
	08/05/2024	Refund - Gift Voucher for Senior's Mothers Day Morning Tea	\$30.00	
	10/05/2024	Refund - Cushions for Youth Centre	\$164.88	
EFT26525	16/05/2024	Department of Primary Industries and Regional Development		-\$71,329.50
	08/05/2024	Lease of Newdegate Research Facility - Annual Rent 01/04/2024 - 31/03/2025	\$71,329.50	
EFT26526	16/05/2024	Deputy Commissioner Of Taxation		-\$2,487.00
	30/04/2024	BAS - April 2024	\$2,487.00	
EFT26527	16/05/2024	Emu Essence Distributors Pty Ltd		-\$52.00
	09/05/2024	Consignments - April 2024	\$52.00	
EFT26528	16/05/2024	Finishing WA		-\$214.50
	08/05/2024	Binding of Council Minutes	\$214.50	
EFT26529	16/05/2024	Frontline Fire & Rescue Equipment		-\$23,459.70
	09/05/2024	Helmets - Bushfire Brigade	\$12,820.50	
	09/05/2024	Bushfire Clothing - Pants	\$10,639.20	
EFT26530	16/05/2024	Fyfe Transport		-\$5,368.00
	16/04/2024	Freight - Pipes from Enviropipes	\$5,368.00	
EFT26531	16/05/2024	GS Mobile Mechanical Services		-\$174.90
	01/05/2024	Repairs - 2007 Earnshaw Dropdeck Float - LG.2388	\$174.90	
EFT26532	16/05/2024	Great Southern Fuel Supplies		-\$2,938.33
	30/04/2024	Fuel Card Purchase LG002	\$199.23	
		Fuel Card Purchase - PTRO08	\$67.61	
		Fuel Card Purchase LG001	\$238.03	
		Fuel Card Purchase LG139	\$657.84	
		Fuel Card Purchase CESH	\$605.60	
		Fuel Card Purchase LG004	\$522.33	
		Fuel Card Purchase - LG1825 - Doctor	\$644.94	
		New Fuel Card - LG001	\$2.75	
EFT26533	16/05/2024	Hall Electrical & Data Services		-\$5,918.00
	06/05/2024	Replace Cassette at 6 Blackbutt Way (Dr House)	\$5,918.00	
EFT26534	16/05/2024	Hersey's Safety Pty Ltd		-\$1,027.81
	01/05/2024	Various Hardware Supplies - Lake Grace Depot	\$1,027.81	
EFT26535	16/05/2024	LAKE GRACE GOLF CLUB		-\$100.00
	06/05/2024	Number Plate Donation - 950LG	\$100.00	
EFT26536	16/05/2024	Lake Grace Community Resource Centre		-\$215.00
	30/04/2024	Advertising - Lakes Link - 2 x Full Page (1x Colour)	\$215.00	
EFT26537	16/05/2024	Lake Grace Plaza		-\$50.00

	08/05/2024	Senior's Mothers Day Morning Tea Prize	\$50.00	
EFT26538	16/05/2024	Lake Grace Roadhouse & Accommodation		-\$125.00
	14/05/2024	Accommodation for Nature Playground Worker - All Abilities Playground Construction - 06/05/2024	\$125.00	
EFT26539	16/05/2024	Landgate		-\$797.75
	03/05/2024	Consolidated Mining Tenement Roll	\$797.75	
EFT26540	16/05/2024	Lillys Garden		-\$212.00
	09/05/2024	Consignments - April 2024	\$212.00	
EFT26541	16/05/2024	Lynette Fay Kennedy		-\$126.00
	15/05/2024	Bond Refund: Newdegate Rec Centre 08/05/2024	\$126.00	
EFT26542	16/05/2024	McKenzie's Home Hardware		-\$9,807.78
	30/04/2024	Hardware Supplies - April 2024	\$232.08	
	30/04/2024	Hardware Supplies - April 2024	\$9,575.70	
EFT26543	16/05/2024	Mrs G Catering		-\$262.50
	11/05/2024	LEMC Catering 09/05/2024	\$262.50	
EFT26544	16/05/2024	Nature Playgrounds		-\$57,531.10
	06/05/2024	Install Lake Grace All abilities Playground - Claim 12	\$57,531.10	
EFT26545	16/05/2024	Newdegate Community Resource Centre		-\$2,924.56
	14/05/2024	Reimbursement - Liberty Library Software	\$2,924.56	
EFT26546	16/05/2024	Newdegate Grocer and Cafe		-\$28.86
	24/04/2024	Black Bin Bags - Newdegate Pavilion	\$28.86	
EFT26547	16/05/2024	Newdegate Machinery Field Day Inc.		-\$1,020.00
	13/05/2024	Community Funding Request - Containers for Change Bins for Lake Grace Lions Club	\$340.00	
	14/03/2025	Community Funding Request - Containers for Change Bins for Lake Grace Lions Club	\$680.00	
EFT26548	16/05/2024	Newdegate Stock & Trading		-\$156.81
	22/04/2024	Fuel - 2012 Hustler Slasher - Newdegate Oval Ride-on Mower	\$156.81	
EFT26549	16/05/2024	Officeworks		-\$545.06
	15/04/2024	Various Office Stationary	\$545.06	
EFT26550	16/05/2024	Outback TV		-\$308.44
	07/05/2024	Lake Grace Parks & Gardens - Repairs to Power at BBQ Shed at Railway Toilets	\$308.44	
EFT26551	16/05/2024	Pitstop Mechanical & Tyre Services		-\$68.78
	14/05/2024	Hydraulic Hose for 2019 Volvo L90F Wheel Loader - 1HAK120	\$68.78	
EFT26552	16/05/2024	Protector Fire Services Pty Ltd		-\$7,780.30
	31/03/2024	6 Monthly Fire Extinguisher Service - March 2024	\$7,780.30	
EFT26553	16/05/2024	RingCentral Australia		-\$734.80
	04/05/2024	Shire Admin - Cloud Telephony System - April 2024	\$734.80	
EFT26554	16/05/2024	Rosie's Cafe		-\$30.00
	08/05/2024	Senior's Mothers Day Morning Tea Prize	\$30.00	
EFT26555	16/05/2024	Ross Ramm		-\$121.50
	07/05/2024	Consignments - April 2024	\$121.50	
EFT26556	16/05/2024	Royal Flying Doctor Service Of Australia (Western Australian Section)		-\$100.00
	10/05/2024	Number Plate Donation - 6969LG	\$100.00	
EFT26557	16/05/2024	S & L Trevenen		-\$27,885.03
	08/05/2024	Contract Maintenance Grading - Lake King & Varley 01/04/2024 - 30/04/2024	\$22,165.02	
	09/05/2024	Contract Maintenance Grading - Newdegate 01/04/2024 - 30/04/2024	\$5,720.01	
EFT26558	16/05/2024	Shire Of Kent		-\$325.91
	03/05/2024	Refund - Overcharged on CESM Income/Reimbursement Jan - Mar 2024	\$325.91	
EFT26559	16/05/2024	Shire Of Merredin		-\$205.00
	06/05/2024	Central Wheatbelt Visitor Centre - Annual Membership 2023-24	\$205.00	
EFT26560	16/05/2024	Shire of Corrigin		-\$6,266.70
	09/05/2024	Roe Regional Environmental Health Services Scheme - April 2024	\$6,266.70	
EFT26561	16/05/2024	Skytrust Intelligence Systems		-\$493.90
	04/05/2024	Access to Skytrust - May 2024	\$493.90	
EFT26562	16/05/2024	Stobin Pty Ltd		-\$8,525.00
	13/05/2024	31hrs x Gravel Carting - Rural Road Works	\$8,525.00	
EFT26563	16/05/2024	Synergy Electricity Generation and Retail Corp		-\$14,207.49
	10/05/2024	127078400 Medical Centre Lot 116 Memorial Dr LG	\$912.89	
		129110870 Kindergarten Lot 233 Absolon St LG	\$211.56	
		134311810 Railway Station Lot 362 Stubbs St LG	\$579.46	
		138007430 Day Care Centre 2 Griffiths St LG	\$170.93	
		387878630 Staff Housing 6 Banksia Pl, LG	\$134.15	
		421992710 Staff housing U1 10 Gumtree Dr LG	\$133.84	

	355686650 Staff Housing 1 Quondong Crt LG	\$138.83	
	156576110 NGT Oval Lot 149 Waddell St NGT	\$902.19	
	250352580 RSL Hall - 24 Stubbs St LG	\$138.52	
	697266750 Lakes Village Hall 2 Bennett St LG	\$269.57	
	732925950 NGT TV Transmitter Lot149 Waddell St NGT	\$322.61	
	995371470 Lake Grace Oval Lot 1 South Rd LG	\$124.23	
	935556670 Information Bay Stubbs St LG	\$126.20	
	129094750 Vrl Rec Grnd/Oval LOC 1166 UA Carstairs Rd	\$126.20	
	201879730 Public Toilets Lot 2699 Maley St NGT	\$201.08	
	912435390 Lake Grace Hall McMahon St LG	\$471.35	
	237378050 Hainsworth Building Lot 60 Collier St NGT	\$93.19	
	455735630 LK Golf Pavilion Lot 161 Hyden-Lake King Rd	\$385.44	
	797296030 NGT Fire Station Lot 196 May St NGT	\$167.20	
	343939530 LG Oval retic Mason St LG	\$158.77	
	837171710 Ping Sports Pav-n Loc 2266 Pingaring-Vrl Rd	\$116.35	
	595320510 LG Pumping Station Lot 275 Mason St LG	\$392.18	
	450222670 Old Doctor's Surgery 31 Bennett St LG	\$171.77	
	327733870 LG Oval-Basketball Court Lot 75 Bishop St	\$236.12	
	632457350 LG TV Tower Lot 359 Dewar St LG	\$133.27	
	491541070 LG sewerage Stubbs St LG	\$303.80	
	901681390 Public Toilets Lot 59 Seward Ave Vrl	\$266.13	
	946946910 LG Airstrip LOC 19914 Dumbleyung-LG Rd	\$124.32	
	968110430 Town Clock Stubbs St LG	\$135.72	
	893222990 LG Swimming Pool Lot 75 Stubbs St LG	\$1,079.34	
	791802670 Vrlly Pavilion Loc 1166 Carstairs Rd Vrl	\$740.26	
	365354210 Staff Housing Lot 2016 Blackbutt Way LG	\$416.69	
	608222350 Station Masters House Visitor Cntr-Stubbs St	\$211.73	
	794657310 NGT Oval Lot 149P Waddell St NGT	\$300.20	
	693350310 Lakes Village Grnds Retic U2 Bennett St LG	\$217.70	
	511332320 Shire Office Lot 75 Stubbs St LG	\$667.43	
	839490030 Shire Depot Lot 252 Absolon St LG	\$324.49	
	463275870 LG Sports Pavilion Bishop St LG	\$848.77	
	720436540 Park Lot 9 Maley St, NGT	\$139.04	
	587508750 LG Oval - Loc 12722 Elliott Rd, South LG	\$336.38	
	783748990 LG Oval Lot 75 Bishop St LG	\$779.59	
	253091930 NGT Public Hall Lot 33 Maley St NGT	\$197.73	
	264043790 Varley Hall Lot 8 Pitt St	\$147.99	
	420692220 - Lot 145 North East Rd Newdegate	\$152.28	
EFT26564	16/05/2024 T - QUIP		-\$93.08
	09/05/2024 Bearings & Brackets - 2022 Peruzzo Professional Mower Attachment	\$93.08	
EFT26565	16/05/2024 Team Global Express Pty Ltd		-\$456.52
	05/05/2024 Freight	\$153.38	
	12/05/2024 Freight	\$303.14	
EFT26566	16/05/2024 Telstra Limited		-\$1,841.21
	27/04/2024 Bus Mobile Broadband - Lakes Local Action Group	\$62.70	
	04/05/2024 Mobile Phone Charges 0407034641-Sewerage-Fail Safe	\$14.98	
	0407148677 - DFES I-Pad	\$14.98	
	0407225086-Sewerage-Fail Safe	\$14.98	
	0407384735-Sewerage-Fail Safe	\$14.98	
	0408320854 - MIS Ipad	\$14.98	
	0408411920-Sewerage-Fail Safe	\$30.99	
	0417436895 - Lake Grace Digital Sign	\$14.98	
	0417447647 - Fuel Tank	\$14.98	
	0417621708-CEO Mobile	\$30.99	
	0418326588-LG Pool Manager	\$15.04	
	0427651127 Supervisor Mobile	\$30.99	
	0428651109-Leading Hand Mobile	\$30.99	
	0428711190-Newdegate Fire Truck	\$30.99	
	0429571975-Sewerage	\$20.48	
	0429651112-Parks & Gardens Mobile	\$14.98	
	0436386352 - Newdegate Digital Sign	\$14.98	
	0436668242-CESM Mobile	\$30.99	
	0448089092-MIS Mobile	\$30.99	
	0455915715-IPad for OSH	\$14.98	
	0456676658 - Sewerage Camera	\$14.98	
	0457564350 - OSH Ipad (ISO)	\$14.98	
	0457999713 - Trail Camera	\$14.98	
	0458004636 - Trail Camera	\$14.98	
	0461294698 - Refuse Scheme Monitor	\$14.98	
	0461302385 - Newdegate Pavilion Solar	\$14.98	
	0475898471-Councillors WI-FI	\$14.98	
	0476806205-Councillors Air Card	\$14.98	

	0487193712 - NGT Rec Centre Solar backup battery storage	\$14.98	
	0487223282 - LG Sports Pav Solar backup battery storage	\$14.98	
	0487225597 - Vrly Sports Pav Solar backup battery storage	\$14.98	
	0487234395 - LG Medical Centre Solar backup battery storage	\$14.98	
	10/05/2024 SMS Service - Emergency Services	\$1.30	
	12/05/2024 Landline Charges Depot - 9865 1067	\$34.95	
	Lake Grace Pool - 9865 1144	\$34.95	
	Lake Grace Library - 9865 1185	\$95.59	
	Lake Grace Medical Centre - 9865 1208	\$157.32	
	Lake Grace Medical Centre Fax - 9865 1362	\$42.88	
	Lake Grace Medical Centre - 9865 1388	\$34.95	
	Depot - 9865 1493	\$34.95	
	AIM - 9865 1646	\$35.25	
	Lake Grace Airstrip - 9865 1656	\$34.95	
	338 Memorial Drive - 9865 1978	\$50.00	
	Depot - 9865 1985	\$34.95	
	Depot - 9865 1986	\$34.95	
	Lake Grace Visitor Centre - 9865 2140	\$36.45	
	Lake Grace Visitor Centre Fax - 9865 2141	\$34.95	
	Licensing Office - 9865 2275	\$34.95	
	Newdegate Medical Centre - 9871 1105	\$35.55	
	Newdegate Medical Centre - 9871 1341	\$34.95	
	Newdegate Medical Centre - 9871 1528	\$65.64	
	Lake King Library - 9874 4147	\$35.40	
	Lake King Fire Station - 9874 4196	\$34.95	
	Lake King Fire Station Fax - 9874 4201	\$34.95	
	Lake King Library Internet - 9874 4234	\$34.95	
	Fire Ban Hotline - 9487 7191	\$6.00	
	Administration Office - 9880 2500	\$78.16	
	Lake Grace Medical Centre Internet - N9502816R	\$70.00	
	Newdegate Medical Centre Internet - N9502816R	\$58.33	
	Newdegate Fire Station - 9781 1228	\$34.95	
	Group Plan Discount	-\$60.64	
	Rounding	-\$0.03	
EFT26567	16/05/2024 Victoria Fasano (Staff Member)		-\$95.40
	06/05/2024 Payroll Reimbursement - Replacement Keyboard & Meals for APV Assets Training 7 - 8 March 2024	\$95.40	
EFT26568	16/05/2024 WA Contract Ranger Services		-\$1,149.50
	08/05/2024 Contract Ranger Services - 23/04 & 07/05/2024	\$1,149.50	
EFT26569	16/05/2024 Walkers Hill Vineyard		-\$1,250.00
	15/05/2024 Senior's Mothers Day Morning Tea	\$1,250.00	
EFT26570	16/05/2024 Warren Blackwood Waste		-\$11,053.60
	07/05/2024 Recycling Pickups - April 2024	\$5,559.60	
	07/05/2024 Residential & Street Bins Pick Ups - April 2024	\$5,494.00	
EFT26571	16/05/2024 Water Corporation		-\$21.64
	03/05/2024 Water Usage - Standpipe at Lake Grace-Newdegate Road, Lake Grace (Lot 551 RES 20629)	\$21.64	
EFT26572	16/05/2024 Wazzas Complete Sheep Management		-\$5,115.00
	10/05/2024 Contract NGT Town Maintenance & Gardening 29/04/2024 - 10/05/2024	\$4,455.00	
	10/05/2024 Kanga Hire & Working at Newdegate Tip 04/05/2024	\$660.00	
EFT26573	16/05/2024 Wendy Binks		-\$519.70
	30/04/2024 Stock - Lake Grace Visitor Centre	\$519.70	
EFT26574	16/05/2024 Wren Oil		-\$434.50
	09/05/2024 Waste Oil Disposal	\$434.50	
EFT26575	23/05/2024 Deputy Commissioner Of Taxation		-\$10,906.12
	23/05/2024 FBT Return - Fringe Benefits Tax for the Period From 01 Apr 23 - 31 Mar 24	\$10,906.12	
EFT26576	30/05/2024 AMD Audit & Assurance Pty Ltd		-\$1,375.00
	28/05/2024 Drought Communities Programme Audit	\$1,375.00	
EFT26577	30/05/2024 Anna Scheepers		-\$200.00
	21/05/2024 Contract - Cleaning of Varley Hall 06/05, 10/05, 13/05 & 17/05/2024	\$200.00	
EFT26578	30/05/2024 BCI Sales Pty Ltd		-\$273,790.85
	27/05/2024 Supply & Deliver BCI Proma Bus including Accessories	\$273,790.85	
EFT26579	30/05/2024 Best Office Systems		-\$1,054.96
	27/05/2024 Photocopier Charges - May 2024	\$1,054.96	
EFT26580	30/05/2024 Brookton 24/7 Towing & Freight		-\$363.00
	27/05/2024 Emergency Mechanical Work - 2020 Isuzu Fire Truck NGT31 Newdegate BFB	\$363.00	
EFT26581	30/05/2024 Common Ground Trails Pty Ltd		-\$2,860.00

	22/05/2024	Design & Install Pumptrack - Lake Grace All Abilities Playground - Progress Claim 1	\$2,860.00	
EFT26582	30/05/2024	Cr Anton Joseph Kuchling		-\$655.59
	31/05/2024	Councillor's Meeting Fees & IT Allowance	\$655.59	
EFT26583	30/05/2024	Cr Benjamin John Hyde		-\$864.82
	31/05/2024	Councillor's Meeting Fees, Travel & IT Allowance	\$864.82	
EFT26584	30/05/2024	Cr Debrah Susan Clarke		-\$655.59
	31/05/2024	Councillor's Meeting Fees & IT Allowance	\$655.59	
EFT26585	30/05/2024	Cr Leonard William Armstrong		-\$2,748.75
	31/05/2024	President's Meeting Fees & IT Allowance	\$2,748.75	
EFT26586	30/05/2024	Cr Rosalind Alice Lloyd		-\$738.67
	31/05/2024	Councillor's Meeting Fees, Travel & IT Allowance	\$738.67	
EFT26587	30/05/2024	Cr Ross Chappell		-\$1,245.64
	31/05/2024	Councillors' Meeting Fees, Travel & IT Allowances	\$1,245.64	
EFT26588	30/05/2024	Cr Stephen Gordon Hunt		-\$1,090.51
	31/05/2024	Deputy President's Meeting Fees & IT Allowance	\$1,090.51	
EFT26589	30/05/2024	Danielle Belinda Drummond-Hay		-\$1,400.00
	27/05/2024	Rates refund for assessment A3629 18 STUBBS STREET LAKE GRACE WA 6353	\$1,400.00	
EFT26590	30/05/2024	Department of Fire and Emergency Services		-\$10,363.46
	23/05/2024	In accordance with the Department of Fire & Emergency Services of WA Act 1998, Part 6A - Emergency Services Levy - Section 36ZJ & Option B Agreement Arrangements. ESL 4 Qtr 2023/24 Contribution	\$10,363.46	
EFT26591	30/05/2024	Department of Primary Industries and Regional Development		-\$124.54
	27/05/2024	Recoups - NGT Research Facility - Power Account	\$124.54	
EFT26592	30/05/2024	Gordon Arthur Kidman		-\$103.28
	27/05/2024	Rates refund for assessment A6320 M70/00256 MINING TENEMENT LAKE GRACE WA 6353	\$103.28	
EFT26593	30/05/2024	Great Southern Fuel Supplies		-\$714.23
	30/04/2024	Fuel Card Purchases - Lakes Local Action Group April 2024	\$714.23	
EFT26594	30/05/2024	Great Southern Gypsum Limited		-\$546.73
	29/05/2024	Rates refund for assessment A6502 E70/03308 EXPLORATION LICENCE LAKE GRACE WA 6353	\$316.44	
	29/05/2024	Rates refund for assessment A6700 Lot E70/04808 Exploration Licence LAKE GRACE WA 6353	\$230.29	
EFT26595	30/05/2024	Integrated ICT		-\$3,684.23
	23/05/2024	Replace & Install -Ubiquiti UniFi 48 port managed gigabit PoE+ Network Switch	\$3,046.78	
	27/05/2024	Microsoft 365 Licences - May 2024	\$552.20	
	28/05/2024	Exclaimer for Office 365 (up to 50 Licences) - May 2024	\$85.25	
EFT26596	30/05/2024	Key Civil Pty Ltd		-\$62,857.66
	22/05/2024	Retaining Wall - Lake Grace All Abilities Playground	\$62,857.66	
EFT26597	30/05/2024	Lake Grace Communications & Computers		-\$2,131.80
	17/05/2024	Starlink Installation at Newdegate, Varley & Lake King Fire Sheds	\$2,131.80	
EFT26598	30/05/2024	Lake Grace Cricket Club		-\$100.00
	20/05/2024	Number Plate Donation - 1107LG	\$100.00	
EFT26599	30/05/2024	Lake Grace Plaza		-\$83.76
	21/05/2024	Refreshments for OCM 22/05/2024	\$83.76	
EFT26600	30/05/2024	Lake Grace Roadhouse & Accommodation		-\$1,500.00
	20/05/2024	Accommodation for Nature Playground Workers 13/05 - 19/05/2024	\$1,500.00	
EFT26601	30/05/2024	Lake Grace Sportsman's Club Inc		-\$64.00
	16/05/2024	Drinks for Council Fridge	\$64.00	
EFT26602	30/05/2024	Lake King Roadhouse & Agencies		-\$440.00
	08/05/2024	Push Up Lake King Rubbish Tip	\$440.00	
EFT26603	30/05/2024	Lynette Michelle Carruthers (Staff Member)		-\$88.88
	21/05/2024	Refund - SMS Credits for Landholder Communication - Lakes Local Action Group	\$88.88	
EFT26604	30/05/2024	Maalouf Autos		-\$1,294.83
	16/05/2024	60,000km Service - 2022 Isuzu MU-X 4x4 SUV LG004 (DCEO)	\$629.88	
	16/05/2024	60,000km Service - 2022 Mitsub Pajero Sport GLX 2.4L - LG1825 - Doctor	\$664.95	
EFT26605	30/05/2024	Magadashly Pty Ltd		-\$280.00
	20/05/2024	Accommodation for Nature Playground Workers 14/05 - 18/05/2024	\$280.00	
EFT26606	30/05/2024	Mallee Hill Mechanical Pty Ltd		-\$900.79
	15/05/2024	Diagnose & Fix Air Loss Issue - 2021 Mack Truck Prime Mover - LG970	\$900.79	

EFT26607	30/05/2024	Nature Playgrounds		-\$25,379.20
	17/05/2024	Install Lake Grace All Abilities Playground - Claim 13	\$25,379.20	
EFT26608	30/05/2024	Neu-Tech Auto Electrics		-\$1,056.05
	30/04/2024	Brilite Trailer Plug	\$13.94	
	30/04/2024	New Batteries x 2 - 2022 Volvo 3-axle Prime Mover - LG200	\$1,042.11	
EFT26609	30/05/2024	Newdegate Historical Society Inc.		-\$20.00
	08/05/2024	Stock Purchases - Lake Grace Visitor Centre	\$20.00	
EFT26610	30/05/2024	Newdegate Primary School		-\$127.97
	22/05/2024	Reimbursement of Electricity Usage 50% for NGT Library/CRC	\$127.97	
EFT26611	30/05/2024	Newdegate Stock & Trading		-\$33,042.24
	24/05/2024	Supply & Delivery - Diesel 18,000L	\$33,042.24	
EFT26612	30/05/2024	Omnicom Media Group Australia Pty Limited		-\$390.24
	31/05/2024	Public Notice West Australian 01/05/2024	\$390.24	
EFT26613	30/05/2024	Pivotel Satellite Pty Limited		-\$93.00
	15/05/2024	Satellite Tracking & SOS Devices - 3 x Isolated Worker Safety Devices - May 2024	\$93.00	
EFT26614	30/05/2024	Red Tractor Designs		-\$419.58
	27/05/2024	Stock - Lake Grace Visitor Centre	\$419.58	
EFT26615	30/05/2024	Roamin Enterprises		-\$62,700.00
	15/04/2024	Culvert Repairs - Morton Road SLK 0.16, 1.23 & 1.58	\$23,100.00	
	19/04/2024	Culvert Repairs - Morton Road SLK 2.30, 4.22 & 4.66	\$22,000.00	
	06/05/2024	Upgrade Culvert - Lochart Road SLK 0.72	\$5,500.00	
	08/05/2024	Upgrade Culverts - Buniche North Road SLK 5.47, 6.88, 7.10 & 10.01	\$12,100.00	
EFT26616	30/05/2024	Roma & Kay Cafe		-\$330.00
	28/04/2024	Catering for OCM 24/04/2024	\$330.00	
EFT26617	30/05/2024	Safe Roads WA		-\$6,821.10
	17/05/2024	Street Patching - Lake Grace	\$6,821.10	
EFT26618	30/05/2024	Sigma Chemicals		-\$9,349.73
	23/05/2024	Pool Chemicals - Newdegate Pool	\$1,108.80	
	23/05/2024	Pool Chemicals - Lake Grace Pool	\$8,240.93	
EFT26619	30/05/2024	Solar Naturally		-\$470.00
	15/05/2024	Re-Install Charged Batteries - Lake Grace Swimming Pool	\$470.00	
EFT26620	30/05/2024	Stobin Pty Ltd		-\$26,262.50
	29/04/2024	Carting Gravel from Walkers & Mallee Hill to Rodger Road	\$26,262.50	
EFT26621	30/05/2024	Team Global Express Pty Ltd		-\$154.80
	19/05/2024	Freight	\$110.58	
	26/05/2024	Freight	\$44.22	
EFT26622	30/05/2024	Telstra Limited		-\$320.00
	20/05/2024	Satellite Phones BFB	\$320.00	
EFT26623	30/05/2024	Truck Centre WA		-\$251.85
	17/05/2024	Service - Hydraulics & Filter Clean - 2022 Volvo 3-axle Prime Mover - LG255	\$773.31	
		Refund from Invoice 9328430-000009 Part Returned 03/05/2024, Refund from Invoice 9328430-000009 Part Returned 03/05/2024, GST	-\$521.46	
EFT26624	30/05/2024	Water Corporation		-\$1,449.11
	20/05/2024	Water Usage - Lot 56 Vacant land (Res) at 33 Absolon St Lake Grace	\$127.17	
	20/05/2024	Water Usage - Staff Housing - 33B Absolon Street, Lake Grace	\$119.36	
	21/05/2024	Water Usage - Sports Ground at Pingaring-Varley Rd Kulin Lot 2059(24691)	\$48.74	
	21/05/2024	Water Usage - 9007807318 Standpipe #7 Gimbel Rd	\$136.06	
	21/05/2024	Water Usage - Standpipe #10 Mordetta Rd Dicko's Corner	\$1,017.78	
EFT26625	30/05/2024	Wazzas Complete Sheep Management		-\$4,719.00
	25/05/2024	Contract NGT Town Maintenance & Gardening - 13/05 - 24/05/2024	\$4,455.00	
	25/05/2024	Kanga Hire - Town Maintenance	\$264.00	
EFT26626	30/05/2024	William Andrew Trevenen		-\$40.00
	30/04/2024	Consignments - April 2024	\$40.00	
EFT26627	30/05/2024	Winc Australia		-\$789.39
	20/05/2024	Cleaning Supplies	\$716.34	
	20/05/2024	Cleaning Supplies	\$73.05	
		TOTAL EFT		-\$1,206,909.81
37121	02/05/2024	Shire of Lake Grace (Petty Cash)		-\$191.60
	30/04/2024	Petty Cash Recoup - March/April 2024	\$191.60	
37122	02/05/2024	Water Corporation		-\$550.00
	29/04/2024	Lease L2786 - Reserve 23140 being Dam no. 390 & 561 Witham Rd, Lake Bidy	\$550.00	

37123	16/05/2024	Elders Insurance		-\$363.00
	15/05/2024	Lakes Local Action Group Insurance Renewal 26/05/2024 - 26/05/2025	\$363.00	
		TOTAL CHEQUES		-\$1,104.60
DD10955.1	01/05/2024	Exetel Pty Ltd		-\$1,225.00
	01/05/2024	Shire office wired (fibre optic) internet Corporate Internet - Monthly Charge On Plan TFP1000R1 Unlimited 1225	\$1,225.00	
DD10955.2	02/05/2024	WA Treasury Corporation		-\$13,079.58
	02/05/2024	Loan 204 - CEO Residence	\$13,079.58	
DD10960.1	09/05/2024	Australian Super Administration		-\$1,453.94
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$1,453.94	
DD10960.2	09/05/2024	The SD & LM Carruthers Superannuation Fund		-\$264.00
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$264.00	
DD10960.3	09/05/2024	Aware Super		-\$6,595.42
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$6,595.42	
DD10960.4	09/05/2024	Hostplus		-\$564.25
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$564.25	
DD10960.5	09/05/2024	Mercer Super Trust		-\$268.13
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$268.13	
DD10960.6	09/05/2024	North Personal Superannuation		-\$157.29
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$157.29	
DD10960.7	09/05/2024	Panorama Super		-\$115.21
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$115.21	
DD10960.8	09/05/2024	Prime Super		-\$641.67
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$641.67	
DD10960.9	09/05/2024	Q Super		-\$263.91
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$263.91	
DD10960.10	09/05/2024	REST Superannuation		-\$803.92
	08/05/2024	Super Contributions for Pay Ending 08/05/2024	\$803.92	
DD10969.1	23/05/2024	Australian Super Administration		-\$1,260.81
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$1,260.81	
DD10969.2	23/05/2024	The SD & LM Carruthers Superannuation Fund		-\$279.40
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$279.40	
DD10969.3	23/05/2024	Aware Super		-\$6,745.23
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$6,745.23	
DD10969.4	23/05/2024	Hostplus		-\$695.71
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$695.71	
DD10969.5	23/05/2024	Mercer Super Trust		-\$269.85
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$269.85	
DD10969.6	23/05/2024	North Personal Superannuation		-\$157.29
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$157.29	
DD10969.7	23/05/2024	Panorama Super		-\$137.32
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$137.32	
DD10969.8	23/05/2024	Prime Super		-\$643.10
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$643.10	
DD10969.9	23/05/2024	Q Super		-\$260.05
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$260.05	
DD10969.10	23/05/2024	REST Superannuation		-\$704.38
	22/05/2024	Super Contributions for Pay Ending 22/05/2024	\$704.38	
DD10978.1	21/05/2024	Shire of Lake Grace Credit Card		-\$2,946.92
	21/05/2024	12/04/24 Hardware - Satellite Internet Service for 3 Fire stations Starlink Australia Receipt #INV-AUS-3077479-76386-48	\$2,232.00	
		18/04/24 Monthly Satellite Internet Service - CESM vehicle Starlink Australia Receipt #INV-AUS-3065219-91683-34	\$174.00	
		19/04/24 Monthly Satellite Internet Service - Shire office Starlink Australia Receipt #INV-AUS-3131942-42493-26	\$96.18	
		16/04/24 Meals for CESM - Farewell dinner Magadashly Pty Ltd Receipt #39157	\$75.00	
		16/04/24 Meals for CESM - Farewell dinner Magadashly Pty Ltd Receipt #39162	\$15.00	
		18/04/24 Heavy duty spray wash detergent Lorlaine Distributor Receipt #181182	\$113.23	
		29/04/24 Catering for Staff Toolbox meeting Lake Grace Plaza Receipt #03/2533	\$27.09	
		29/04/24 Catering for Staff Toolbox meeting Lake Grace Plaza Receipt #03/2540 GST Inc.	\$3.41	
		29/04/24 Catering for Staff Toolbox meeting Lake Grace Plaza Receipt #03/2540 GST Excl	\$8.79	
		30/04/24 Meals for MIS at Main roads Vanguard road safety training SMP Caffez Receipt #429232049 GST Inc.	\$31.70	

	30/04/24 Meals for MIS at Main roads Vanguard road safety training SMP Caffez Receipt #429232049 GST Excl	\$0.52	
	17/04/24 Meals for attendees of the Lake King Progress Association meeting: CEO, MIS, Cr Armstrong, Cr Hyde Lake King Tavern/Motel Receipt #42752	\$120.00	
	30/04/24 Meals for CEO and MIS at Main roads road safety workshop in Bunbury The Rose Hotel Receipt #536693	\$50.00	
DD10978.2	17/05/2024 Resimac Asset Finance Pty Ltd		-\$993.22
	17/05/2024 Chattel mortgage repayment May'24 - Lake Local Action Group Vehicle	\$993.22	
DD10989.1	30/05/2024 WA Treasury Corporation		-\$12,516.34
	30/05/2024 Loan 198 - Lake Grace Sports Pavilion (SARS)	\$12,516.34	
	TOTAL DIRECT DEBITS		-\$53,041.94
	TOTAL MUNICIPAL FUND		-\$1,261,056.35

SHIRE OF LAKE GRACE

MONTHLY FINANCIAL REPORT

(Containing the required statement of financial activity and statement of financial position)

For the period ended 31 May 2024

LOCAL GOVERNMENT ACT 1995

LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

	Supplementary Information	Adopted Budget Estimates (a) \$	YTD Budget Estimates (b) \$	YTD Actual (c) \$	Variance* \$ (c) - (b)	Variance* % ((c) - (b))/(b)	Var.
OPERATING ACTIVITIES							
Revenue from operating activities							
General rates	10	4,909,768	4,909,768	4,914,184	4,416	0.09%	
Rates excluding general rates		231,414	231,414	232,661	1,247	0.54%	
Grants, subsidies and contributions	13	826,177	826,153	830,092	3,939	0.48%	
Fees and charges		382,615	360,154	369,282	9,128	2.53%	▲
Interest revenue		616,246	532,793	528,166	(4,627)	(0.87%)	
Other revenue		324,896	316,968	347,047	30,079	9.49%	▲
Profit on asset disposals	6	122,266	122,266	122,233	(33)	(0.03%)	
Fair value adjustments to financial assets at fair value through profit or loss		0	0	2,102	2,102	0.00%	
		7,413,382	7,299,516	7,345,767	46,251	0.63%	
Expenditure from operating activities							
Employee costs		(2,580,297)	(2,367,402)	(2,178,131)	189,271	7.99%	▲
Materials and contracts		(5,029,213)	(4,599,089)	(3,103,425)	1,495,664	32.52%	▲
Utility charges		(314,818)	(288,171)	(243,128)	45,043	15.63%	▲
Depreciation		(8,353,374)	(7,489,002)	(7,490,261)	(1,259)	(0.02%)	
Finance costs		(39,474)	(30,848)	(30,848)	0	0.00%	
Insurance		(278,174)	(278,137)	(278,280)	(143)	(0.05%)	
Other expenditure		(350,923)	(306,319)	(299,631)	6,688	2.18%	▲
Loss on asset disposals	6	(62,959)	(77,959)	(80,702)	(2,743)	(3.52%)	
		(17,009,232)	(15,436,927)	(13,704,406)	1,732,521	11.22%	
Non-cash amounts excluded from operating activities	Note 2(b)	8,260,467	7,429,695	7,446,628	16,933	0.23%	▲
Amount attributable to operating activities		(1,335,383)	(707,716)	1,087,989	1,795,705	253.73%	
INVESTING ACTIVITIES							
Inflows from investing activities							
Proceeds from capital grants, subsidies and contributions	14	3,278,542	2,825,988	2,154,163	(671,825)	(23.77%)	▼
Proceeds from disposal of assets	6	875,200	852,200	852,185	(15)	(0.00%)	
		4,153,742	3,678,188	3,006,348	(671,840)	(18.27%)	
Outflows from investing activities							
Payments for property, plant and equipment	5	(2,803,000)	(2,571,833)	(1,190,236)	1,381,597	53.72%	▲
Payments for construction of infrastructure	5	(6,215,283)	(5,696,593)	(4,335,835)	1,360,758	23.89%	▲
Amount attributable to investing activities		(4,864,541)	(4,590,238)	(2,519,723)	2,070,515	45.11%	
FINANCING ACTIVITIES							
Inflows from financing activities							
		0	0	0	0	0.00%	
Outflows from financing activities							
Repayment of borrowings	11	(177,282)	(177,282)	(177,282)	0	0.00%	
Transfer to reserves	4	(1,321,718)	(175,245)	(175,245)	0	0.00%	
		(1,499,000)	(352,527)	(352,527)	0	0.00%	
Amount attributable to financing activities		(1,499,000)	(352,527)	(352,527)	0	0.00%	
MOVEMENT IN SURPLUS OR DEFICIT							
Surplus or deficit at the start of the financial year		7,698,924	7,698,924	7,698,924	0	0.00%	
Amount attributable to operating activities		(1,335,383)	(707,716)	1,087,989	1,795,705	253.73%	▲
Amount attributable to investing activities		(4,864,541)	(4,590,238)	(2,519,723)	2,070,515	45.11%	▲
Amount attributable to financing activities		(1,499,000)	(352,527)	(352,527)	0	0.00%	
Surplus or deficit after imposition of general rates		(0)	2,048,443	5,914,663	3,866,220	188.74%	▲

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

* Refer to Note 3 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

SHIRE OF LAKE GRACE
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MAY 2024

	Supplementary Information	30 June 2023	31 May 2024
		\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	12,699,875	11,147,855
Trade and other receivables		320,521	153,207
Inventories	8	6,545	31,269
TOTAL CURRENT ASSETS		13,026,941	11,332,331
NON-CURRENT ASSETS			
Trade and other receivables		3,030	3,030
Other financial assets		101,862	103,964
Property, plant and equipment		46,359,823	45,798,837
Infrastructure		252,284,169	250,070,311
TOTAL NON-CURRENT ASSETS		298,748,884	295,976,142
TOTAL ASSETS		311,775,825	307,308,473
CURRENT LIABILITIES			
Trade and other payables	9	323,876	248,631
Borrowings	11	177,282	0
Employee related provisions	12	391,037	380,688
TOTAL CURRENT LIABILITIES		892,195	629,319
NON-CURRENT LIABILITIES			
Borrowings	11	1,036,462	1,036,462
Employee related provisions		61,988	61,988
TOTAL NON-CURRENT LIABILITIES		1,098,450	1,098,450
TOTAL LIABILITIES		1,990,645	1,727,769
NET ASSETS		309,785,180	305,580,704
EQUITY			
Retained surplus		162,323,460	157,943,739
Reserve accounts	4	5,272,093	5,447,338
Revaluation surplus		142,189,627	142,189,627
TOTAL EQUITY		309,785,180	305,580,704

This statement is to be read in conjunction with the accompanying notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY FOR THE PERIOD ENDED 31 MAY 2024

1 BASIS OF PREPARATION AND SIGNIFICANT ACCOUNTING POLICIES

BASIS OF PREPARATION

This prescribed financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Local Government (Financial Management) Regulations 1996, regulation 34 prescribes contents of the financial report. Supporting information does not form part of the financial report.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 15 to these financial statements.

Judgements and estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimated fair value of certain financial assets
- impairment of financial assets
- estimation of fair values of land and buildings, infrastructure and investment property
- estimation uncertainties made in relation to lease accounting
- estimated useful life of intangible assets

SIGNIFICANT ACCOUNTING POLICES

Significant accounting policies utilised in the preparation of these statements are as described within the 2023-24 Annual Budget. Please refer to the adopted budget document for details of these policies.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 20 June 2024

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

2 STATEMENT OF FINANCIAL ACTIVITY INFORMATION

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 May 2024
(a) Net current assets used in the Statement of Financial Activity				
Current assets		\$	\$	\$
Cash and cash equivalents	3	6,781,097	12,699,875	11,147,855
Trade and other receivables		320,521	320,521	153,207
Inventories	8	6,545	6,545	31,269
		7,108,163	13,026,941	11,332,331
Less: current liabilities				
Trade and other payables	9	(323,876)	(323,876)	(248,631)
Borrowings	11		(177,282)	0
Employee related provisions	12	(377,944)	(391,037)	(380,688)
		(701,820)	(892,195)	(629,319)
Net current assets		6,406,343	12,134,746	10,703,012
Less: Total adjustments to net current assets	Note 2(c)	(6,406,343)	(4,435,822)	(4,788,349)
Closing funding surplus / (deficit)		0	7,698,924	5,914,663

(b) Non-cash amounts excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

		Adopted Budget	YTD Budget (a)	YTD Actual (b)
Non-cash amounts excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	6	(155,866)	(122,266)	(122,233)
Less: Fair value adjustments to financial assets at amortised cost		0	0	(2,102)
Add: Loss on asset disposals	6	62,959	62,959	80,702
Add: Depreciation		8,353,374	7,489,002	7,490,261
Total non-cash amounts excluded from operating activities		8,260,467	7,429,695	7,446,628

(c) Current assets and liabilities excluded from budgeted deficiency

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Adopted Budget Opening 30 June 2023	Last Year Closing 30 June 2023	Year to Date 31 May 2024
Adjustments to net current assets				
		\$	\$	\$
Less: Reserve accounts	4	(6,593,811)	(5,272,093)	(5,447,338)
- Less: Municipal - restricted cash			(50,072)	(50,072)
- Less: Capital grants In-kind contribution			573,390	573,390
- Less: Units in Local Government House Trust			(97,255)	(97,255)
- Movement in provisions		(194,229)		(112,750)
Add: Current liabilities not expected to be cleared at the end of the year:				
- Current portion of borrowings	11		177,282	0
- Current portion of employee benefit provisions held in reserve	4	381,697	232,926	345,676
Total adjustments to net current assets	Note 2(a)	(6,406,343)	(4,435,822)	(4,788,349)

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

SHIRE OF LAKE GRACE
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2024

3 EXPLANATION OF MATERIAL VARIANCES

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2023-24 year is \$5,000 or 10.00% whichever is the greater.

Description	Var. \$ \$	Var. % %	
Revenue from operating activities			
Fees and charges	9,128	2.53%	▲
Slightly over the budget due to increased demand for Standpipe water			
Other revenue	30,079	9.49%	▲
Sale of steel scrap from Shire's tips not budgeted for \$35,328			
Expenditure from operating activities			
Employee costs	189,271	7.99%	▲
Salaries and wages are slightly below budget due to vacancies in the infrastructure department			
Materials and contracts	1,495,664	32.52%	▲
Below budget due to delay in operating jobs			
Utility charges	45,043	15.63%	▲
Demand for Water and power is lower than expected			
Other expenditure	6,688	2.18%	▲
Slightly below budgeted threshold due to Councillors Conference Expenses			
Non-cash amounts excluded from operating activities	16,933	0.23%	▲
Mostly due to Loss on asset disposals below the budgeted threshold (see note 2b for details)			
Inflows from investing activities			
Proceeds from capital grants, subsidies and contributions	(671,825)	(23.77%)	▼
Many of "Local Roads & Community" and "Drought & Community" projects are not yet initiated/finalised, funds will be recognised later in FY or in the next FY			
Outflows from investing activities			
Payments for property, plant and equipment	1,381,597	53.72%	▲
Many of Capital projects have not been initiated as yet (40.0%) or in early stage of completion			
Payments for construction of infrastructure	1,360,758	23.89%	▲
Many of Capital projects have not been initiated as yet (40.0%) or in early stage of completion			
Surplus or deficit after imposition of general rates	3,866,220	188.74%	▲
Due to variances described above			

SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION

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SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024

1 KEY INFORMATION

Funding Surplus or Deficit Components

Funding surplus / (deficit)				
	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$7.70 M	\$7.70 M	\$7.70 M	\$0.00 M
Closing	(\$0.00 M)	\$2.05 M	\$5.91 M	\$3.87 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$11.15 M	% of total
Unrestricted Cash	\$5.65 M	50.7%
Restricted Cash	\$5.50 M	49.3%

Refer to 3 - Cash and Financial Assets

Payables	
	\$0.25 M % Outstanding
Trade Payables	\$0.23 M
0 to 30 Days	100.0%
Over 30 Days	0.0%
Over 90 Days	0.0%

Refer to 9 - Payables

Receivables		
	\$0.08 M	% Collected
Rates Receivable	\$0.07 M	98.6%
Trade Receivable	\$0.08 M	% Outstanding
Over 30 Days		5.8%
Over 90 Days		3.1%

Refer to 7 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.34 M)	(\$0.71 M)	\$1.09 M	\$1.80 M

Refer to Statement of Financial Activity

Rates Revenue		
YTD Actual	\$4.91 M	% Variance
YTD Budget	\$4.91 M	0.1%

Refer to 10 - Rate Revenue

Grants and Contributions		
YTD Actual	\$0.83 M	% Variance
YTD Budget	\$0.83 M	0.5%

Refer to 13 - Grants and Contributions

Fees and Charges		
YTD Actual	\$0.37 M	% Variance
YTD Budget	\$0.36 M	2.5%

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$4.86 M)	(\$4.59 M)	(\$2.52 M)	\$2.07 M

Refer to Statement of Financial Activity

Proceeds on sale		
YTD Actual	\$0.85 M	%
Adopted Budget	\$0.88 M	(2.6%)

Refer to 6 - Disposal of Assets

Asset Acquisition		
YTD Actual	\$4.34 M	% Spent
Adopted Budget	\$6.22 M	(30.2%)

Refer to 5 - Capital Acquisitions

Capital Grants		
YTD Actual	\$2.15 M	% Received
Adopted Budget	\$3.28 M	(34.3%)

Refer to 5 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$1.50 M)	(\$0.35 M)	(\$0.35 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	(\$0.18 M)
Interest expense	(\$0.03 M)
Principal due	\$1.04 M

Refer to 11 - Borrowings

Reserves	
Reserves balance	\$5.45 M
Interest earned	\$0.18 M

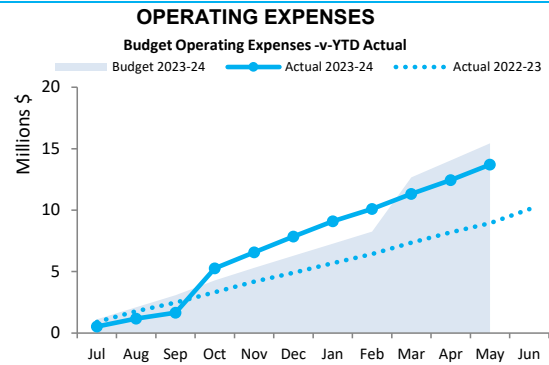
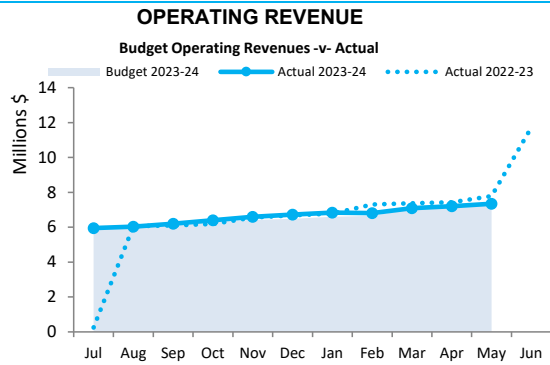
Refer to 4 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

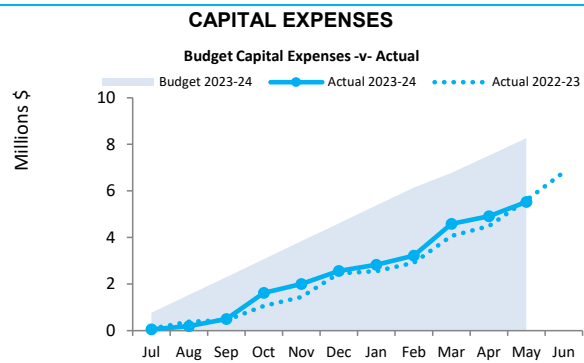
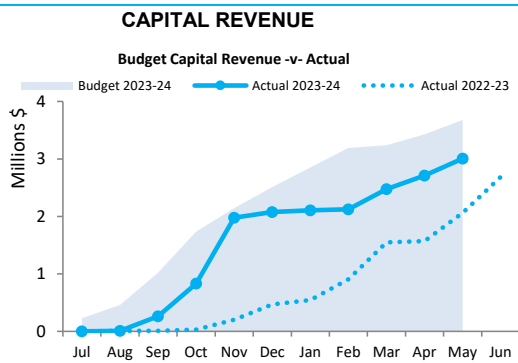
**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024**

2 KEY INFORMATION - GRAPHICAL

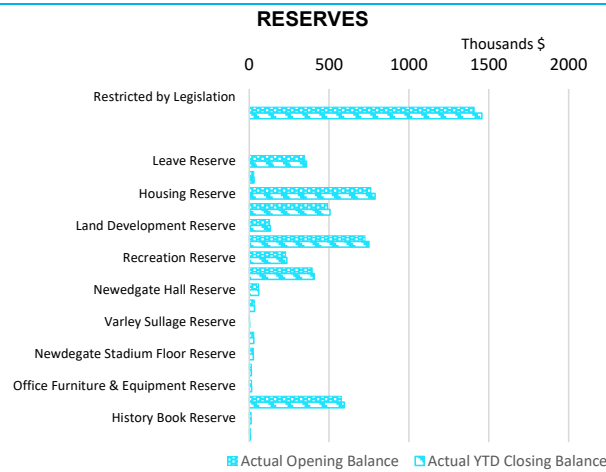
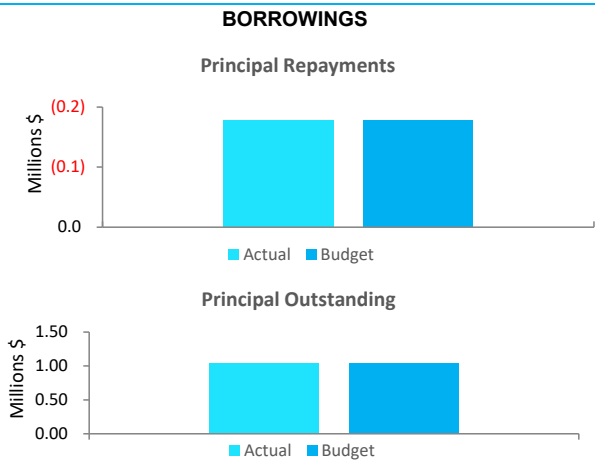
OPERATING ACTIVITIES



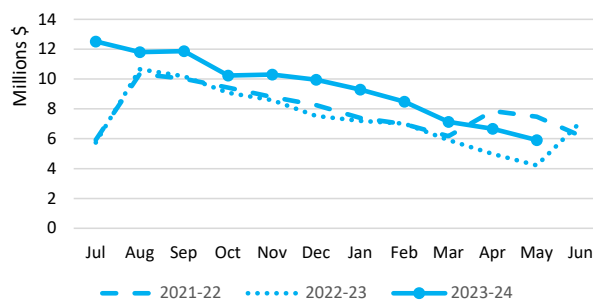
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024**

3 CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Municipal Bank account	Cash and cash equivalents	274,952		274,952		Bankwest	2.50%	N/A
Term deposit - Municipal Bank account	Cash and cash equivalents	3,000,000		3,000,000		Commonwealth	4.74%	06/2024
WATC Overnight Deposit Municipal	Cash and cash equivalents	2,362,886		2,362,886		WATC	4.30%	N/A
Petty Cash and Floats	Cash and cash equivalents	500		500		Cash on Hand		N/A
Reserve Bank Account	Cash and cash equivalents	0	280,162	280,162		Bankwest	2.50%	N/A
Term deposit - Reserve Bank Account	Cash and cash equivalents	0	5,167,176	5,167,176		Commonwealth	4.74%	06/2024
Restricted LOGCHOP Housing	Cash and cash equivalents	0	44,669	44,669		Bankwest		N/A
Rural Town Salinity Program	Cash and cash equivalents	0	5,403	5,403		Bankwest		N/A
Trust Fund Cash at Bank	Cash and cash equivalents	12,107	0	12,107	12,107	Bankwest		N/A
Total		5,650,445	5,497,410	11,147,855	12,107			
Comprising								
Cash and cash equivalents		5,650,445	5,497,410	11,147,855	12,107			
		5,650,445	5,497,410	11,147,855	12,107			

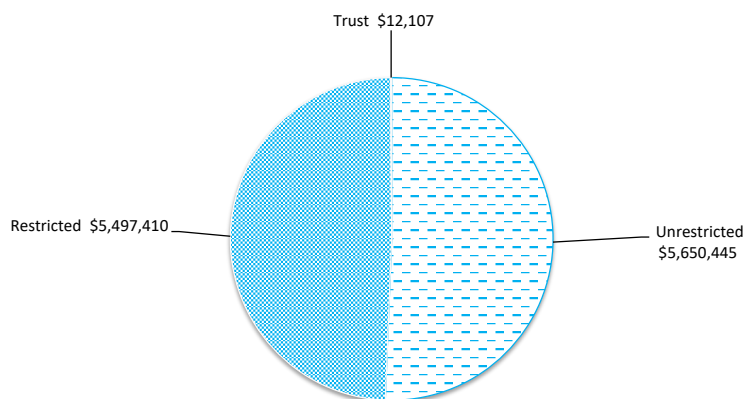
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024**

4 RESERVE ACCOUNTS

Reserve name	Budget	Budget	Budget	Budget	Budget	Actual	Actual	Actual	Actual	Actual YTD
	Opening Balance	Interest Earned	Transfers In (+)	Transfers Out (-)	Closing Balance	Opening Balance	Interest Earned	Transfers In (+)	Transfers Out (-)	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Restricted by Legislation										
Lake Grace Sewerage Reserve	1,409,139	56,366	100,000		1,565,505	1,409,139	46,840			1,455,979
Restricted by Council										
Leave Reserve	345,676	13,827			359,503	345,676	11,492			357,168
Emergency Services Reserve	28,254	1,130			29,384	28,254	939			29,193
Housing Reserve	761,842	30,474	400,000		1,192,316	761,842	25,324			787,166
Swimming Pool Reserve	489,692	19,588	175,834		685,114	489,692	16,277			505,969
Land Development Reserve	127,834	5,113	135,000		267,947	127,834	4,249			132,083
Plant Reserve	725,099	29,004	200,000		954,103	725,099	24,102			749,201
Recreation Reserve	227,708	9,108			236,816	227,708	7,569			235,277
Works & Services Reserve	393,868	15,755			409,623	393,868	13,092			406,960
Newedgate Hall Reserve	58,023	2,321			60,344	58,023	1,929			59,952
Lake Grace TV Reserve	31,338	1,253			32,591	31,338	1,042			32,380
Varley Sullage Reserve	1,734	69			1,803	1,734	58			1,792
Newedgate Sports Dam Reserve	27,841	1,114			28,955	27,841	925			28,766
Newedgate Stadium Floor Reser	25,119	1,005	100,000		126,124	25,119	835			25,954
Community Water Supplies Reser	12,467	499			12,966	12,467	414			12,881
Office Furniture & Equipment Re	13,851	554			14,405	13,851	460			14,311
Essential Medical Reserve	575,664	23,027			598,691	575,664	19,135			594,799
History Book Reserve	10,886	435			11,321	10,886	362			11,248
AIM Hospital Museum Reserve	6,057	242			6,299	6,057	201			6,258
	5,272,093	210,884	1,110,834	0	6,593,811	5,272,093	175,245	0	0	5,447,338

5 CAPITAL ACQUISITIONS

Capital acquisitions	Adopted		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land - freehold land	132,550	124,210	32,550	(91,660)
Buildings - non-specialised	85,250	78,108	18,809	(59,299)
Buildings - specialised	1,520,200	1,393,354	401,496	(991,858)
Furniture and equipment	140,500	128,775	45,909	(82,866)
Plant and equipment	924,500	847,386	691,472	(155,914)
Acquisition of property, plant and equipment	2,803,000	2,571,833	1,190,236	(1,381,597)
Infrastructure - roads	4,219,182	3,866,923	3,073,057	(793,866)
Infrastructure - parks, gardens, recreation facilities	1,417,266	1,299,119	1,140,463	(158,656)
Infrastructure - urban infrastructure	578,835	530,551	122,315	(408,236)
Acquisition of infrastructure	6,215,283	5,696,593	4,335,835	(4,123,952)
Total capital acquisitions	9,018,283	8,268,426	5,526,071	(5,505,549)
Capital Acquisitions Funded By:				
Capital grants and contributions	3,278,542	2,825,988	2,154,163	(671,825)
Other (disposals & C/Fwd)	875,200	852,200	852,185	(15)
Reserve accounts				
Lake Grace Sewerage Reserve	0	56,366	0	(56,366)
Leave Reserve	0	13,827	0	(13,827)
Emergency Services Reserve	0	1,130	0	(1,130)
Housing Reserve	0	30,474	0	(30,474)
Swimming Pool Reserve	0	19,588	0	(19,588)
Land Development Reserve	0	5,113	0	(5,113)
Plant Reserve	0	29,004	0	(29,004)
Recreation Reserve	0	9,108	0	(9,108)
Works & Services Reserve	0	15,755	0	(15,755)
Newedgate Hall Reserve	0	2,321	0	(2,321)
Lake Grace TV Reserve	0	1,253	0	(1,253)
Varley Sullage Reserve	0	69	0	(69)
Newedgate Sports Dam Reserve	0	1,114	0	(1,114)
Newedgate Stadium Floor Reserve	0	1,005	0	(1,005)
Community Water Supplies Reserve	0	499	0	(499)
Office Furniture & Equipment Reserve	0	554	0	(554)
Essential Medical Reserve	0	23,027	0	(23,027)
History Book Reserve	0	435	0	(435)
AIM Hospital Museum Reserve	0	242	0	(242)
Contribution - operations	4,864,541	4,379,354	2,519,723	(1,859,631)
Capital funding total	9,018,283	8,268,426	5,526,071	(2,742,355)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

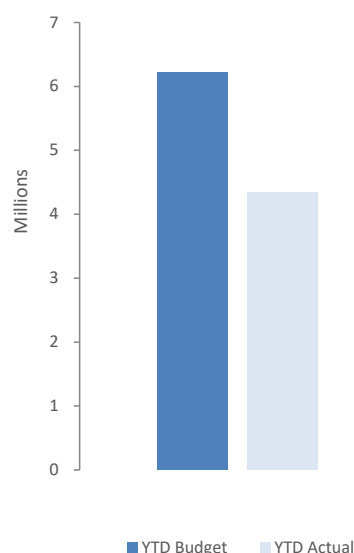
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

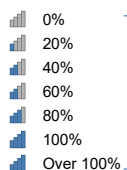
Payments for Capital Acquisitions



5 CAPITAL ACQUISITIONS - DETAILED

Capital expenditure total

Level of completion indicators



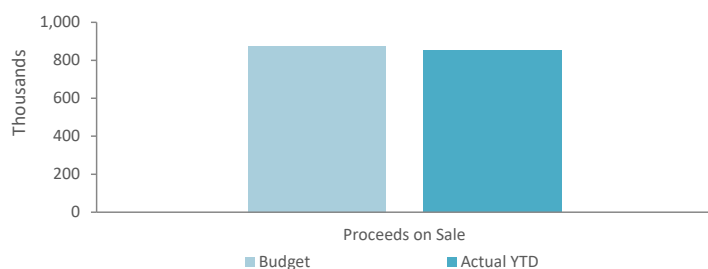
Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

Account Description	Adopted		Variance	
	Budget	YTD Budget	YTD Actual	(Under)/Over
	\$	\$	\$	\$
Land				0
E137260 Lake Grace Residential Land	32,550	32,550	32,550	0
E137350 Lake Grace Industrial Land	100,000	91,660	0	91660
Buildings - Non Speialised				0
E091910 (9199101) Ceo Residence Cap Exp	34,000	31,153	0	31153
E091960 (9196044) 6 Banksia Pl Capital	17,500	16,033	18,809	-2776
E091960 (9196114) 3 Clark Ave Capital	18,750	17,177	0	17177
E091970 (9197094) 65A Bennett St Capital	15,000	13,745	0	13745
Buildings - Speialised				0
E042549 (4205024) Admin Office Building - Cap Exp	67,500	61,874	21,600	40274
E077502 (893CAP) 8 Wattle Drive	30,000	27,498	9,293	18205
E077503 (825CAP) Lake Grace Medical Centre - Cap Exp	42,500	38,955	0	38955
E083101 (8300102) Relocate Toy Library To Daycare Centre	70,890	64,976	0	64976
E107102 (1071024) Varley Public Toilets - Cap Exp	66,982	61,371	58,719	2652
E111007 (LGPHCAP) Lake Grace Public Hall	160,000	146,656	57,353	89303
E111007 (LGVHCAP) Lake Grace Lakes Village Hall	40,000	36,664	0	36664
E113152 (113014) Lake King Sports Pavilion Cap Ex	410,000	375,806	0	375806
E113152 (113006) Lake Grace Sports Pavilion Capital Exp	25,000	22,911	0	22911
E113152 (113007) Varley Sports Pavilion Cap Ex	45,000	41,243	25,168	16075
E113154 (1131542) Newdegate Hockey Shed Replacement Cap Exp	148,000	135,653	148,455	-12802
E115420 (LIBLKCA) Lake King Library	25,000	22,911	21,718	1193
E117041 (1170014) Aim Building Capital	60,507	55,436	16,775	38661
E117042 (1170084) Rsl Hall Capex	30,000	27,498	0	27498
E132500 (1325014) Visitor Centre Improvements Cap Exp	73,821	67,663	0	67663
E132502 (1322051) Lk Tractor Musuem Shed	65,000	59,583	42,415	17168
E132502 (1322052) Newdegate Musuem Shed	160,000	146,656	0	146656
Furniture & Equipment				0
E113178 (1131781) Lg Football Electronic Score Board	40,000	36,664	0	36664
E112521 (1125211) Lake Grace Pool - Reinstall Diving Board & Net	50,000	45,830	0	45830
E112521 (1125212) Lake Grace Swimming Pool Blankets & Roller	50,500	46,281	45,909	372
Plant & Equipment				0
E042550 (LG75CAP) Mis Vehicle	65,000	59,575	65,467	-5892
E053550 (053551) Lg & Ngt Digital Speed Signs	32,000	29,324	23,529	5795
E053550 (53552) Lg & Ngt Town Cctv	100,000	91,660	0	91660
E051174 (511733) Fast Fill Trailers - Dfes Grant	22,500	20,620	22,500	-1880
E123059 (PL28CAP) Skid Steer Plant Trailer	60,000	54,996	0	54996
E123059 (PL29CAP) Backhoe	210,000	192,486	236,000	-43514
E123059 (PL34CAP) Builders 4Wd Ute	60,000	54,996	52,645	2351
E123059 (PL35CAP) Mobile Traffic Light Trailer	30,000	27,498	0	27498
E123059 (PL36CAP) Lg Community Bus	260,000	238,316	248,915	-10599
E132504 (1325041) Lg & Ngt Digital Display Sign	85,000	77,915	42,417	35498
Infrastructure - Roads				0
E121200 Roadworks Capital Renewal 23/24	4,219,182	3,866,923	3,073,057	793866
Parks, Gardens, Recreation Facilities				0
E113175 (113036) Lighting For Newdegate Hockey Field Cap Exp	95,000	87,073	88,327	-1254
E113175 (113037) Lake Grace Football Field Lighting Upgrade Cap Exp	51,000	46,743	35,054	11689
E113175 (113051) Newdegate Adult Gym Cap Exp	24,000	21,998	25,846	-3848
E113175 (113055) Jam Patch New Bbq & Picnic Shelters Cap Exp	76,000	69,662	4,656	65006
E113175 (113066) Visitors Centre Park	28,000	25,663	27,821	-2158
E113175 (113067) Newdegate Street Bin Upgrade	40,415	37,049	40,415	-3366
E113175 (113069) Lg Rec Ground Path Shelter	15,000	13,745	1,388	12357
E113175 (113070) Lighting Install Lg & Lk Pg	40,000	36,664	0	36664
E113175 (113071) Padley Park Stormwater Capture (Cwsp)	40,000	36,664	17,900	18764
E113175 (113072) Lg Bowling Club Lights	90,000	82,494	66,310	16184
E113175 (1132935) Uat Lake Grace All Abilities Playground Cap Exp	55,000	50,417	0	50417
E113293 (113201) Construction Lg Community All Abilities Playground Cap Exp	712,851	653,444	812,853	-159409
E113293 (113202) Lg All Ages Playground Fence Cap Exp	10,000	9,166	17,293	-8127
E113293 (113203) Lake Grace Pump Track	140,000	128,337	2,600	125737
Sewerage				0
Urban Infrastructure				0
E104501 (1040502) Drainage Upgrades Dykes Road	16,000	14,663	15,000	-337
E107259 (113061) Lake King Cemetery New Fence	50,000	45,830	0	45830
E107260 Lake Grace Cemetery Roadway Reseal Bitumen	50,000	45,830	46,219	-389
E121312 (121302) Lake Grace Footpaths Cap Exp	25,000	22,911	0	22911
E121312 (121303) Newdegate Footpath Cap Exp	150,000	137,490	0	137490
E121704 (1217041) Lg Depot - New Fuel Storage	60,764	55,704	60,764	-5060
E136501 (136007) Bruniche Dam Revitalisation (Cwsp)	75,000	68,741	333	68408
E136501 (136008) Dempster Rock Dam Revitalisation (Cwsp)	12,071	11,058	0	11058
E136501 (136009) Dam At Newdegate	140,000	128,324	0	128324
				0
	9,018,283	8,268,426	5,526,071	2,742,355

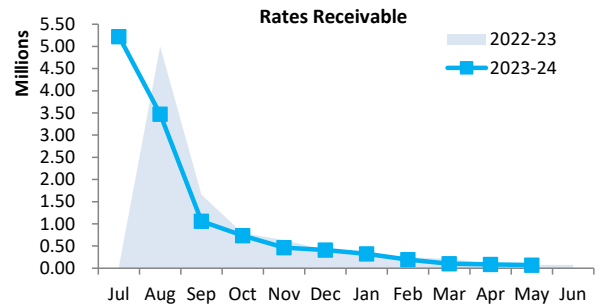
6 DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book		Profit	(Loss)	Net Book		Profit	(Loss)
		Value	Proceeds			Value	Proceeds		
\$	\$	\$	\$	\$	\$	\$	\$		
Land									
1574	Lot 12 on Deposited Plan 57312 Lake Grace	309,465	400,000	90,535	0	309,546	400,000	90,454	0
5011	7 Quondong Ct - VACANT LAND	45,000	35,000	0	(10,000)	45,000	34,868	0	(10,132)
5005	6 Quondong Ct - VACANT LAND	34,700	34,700	0	0	45,000	34,963	0	(10,037)
5012	5 Quondong Ct - VACANT LAND	32,000	32,000	0	0	40,000	31,818	0	(8,182)
5006	8 Quondong Ct - VACANT LAND	31,800	31,800	0	0	45,000	31,818	0	(13,182)
5010	10 Quondong Ct - VACANT LAND	29,091	29,091	0	0	45,000	29,091	0	(15,909)
Plant and equipment									
166	CEO Toyota Landcruiser - PLVU50	82,406	90,909	8,503	0	81,384	79,091	0	(2,293)
182	MIS Toyota Prado - PLVU51	56,567	48,000	0	(8,567)	56,582	54,000	0	(2,582)
1121	John Deere Backhoe - PBAH03	8,665	20,000	11,335	0	19,087	25,516	6,429	0
1422	Isuzu Light Tradeback Truck - PTCK16	28,347	40,000	11,653	0	28,751	29,262	511	0
1284	Mitsubishi Rosa Delux Bus - PCB02	21,953	20,000	0	(1,953)			0	0
1408	LG Depot - Volvo Loader - PLOD06	32,210	25,000	0	(7,210)	23,307	16,586	0	(6,721)
1409	LG Depot - Coastmac Loader Trailer PTR24	2,760	3,000	240	0			0	0
1193	Volvo L60E Wheel Loader - PLOD05	68,134	40,000	0	(28,134)	48,971	70,956	21,985	0
1230	HINO Tip Truck P&G Maintenance - PTCK03	20,495	13,400	0	(7,095)	12,420	10,840	0	(1,580)
1216	Honda Motor Bike PLM03	1,000	1,000	0	0	522	3,376	2,854	0
	Electronic Fuel System/Tank - On The								
1023	Fuel Truck	3,000	3,000	0	0	2,100	0	0	(2,100)
1118	John Deere 541 Forklift Attachment	200	200	0	0	118	0	0	(118)
1226	Vehicle Mounted Fogger Ss400F	100	100	0	0	83	0	0	(83)
1320	Kevrek Crane - Mechanic'S Ute	500	500	0	0	436	0	0	(436)
1441	Fogger Synafog Typhoon	6,500	6,500	0	0	6,322	0	0	(6,322)
278	Gantry	1,000	1,000	0	0	1,025	0	0	(1,025)
		815,893	875,200	122,266	(62,959)	810,654	852,185	122,233	(80,702)



7 RECEIVABLES

Rates receivable	30 June 2023	31 May 2024
	\$	\$
Opening arrears previous years	75,681	75,681
Levied this year	4,993,932	5,146,845
Less - collections to date	(4,993,932)	(5,150,476)
Gross rates collectable	75,681	72,050
Net rates collectable	75,681	72,050
% Collected	98.5%	98.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(450)	76,920	1,777	398	2,512	81,157
Percentage	(0.6%)	94.8%	2.2%	0.5%	3.1%	
Balance per trial balance						
Trade receivables	(450)	76,920	1,777	398	2,512	81,157
Total receivables general outstanding						81,157

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods and services performed in the ordinary course of business.

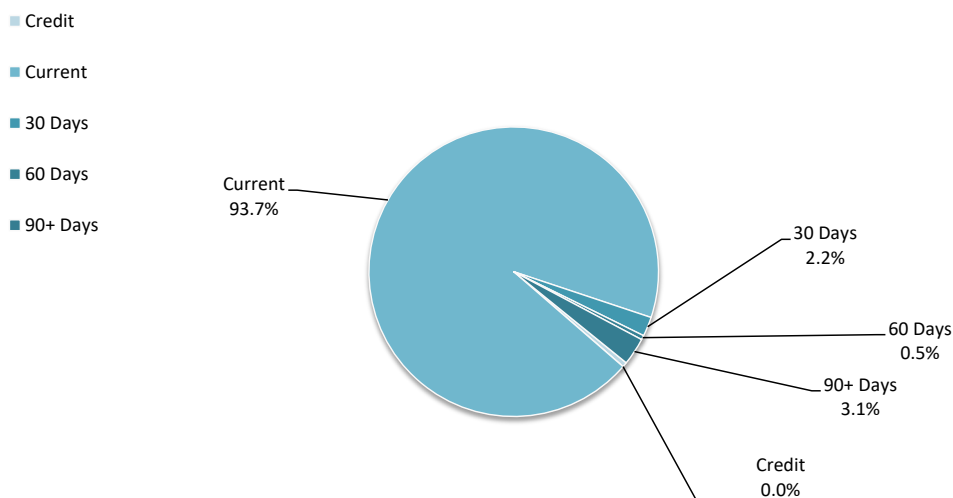
Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.

Accounts Receivable (non-rates)



8 OTHER CURRENT ASSETS

Other current assets	Opening Balance 1 July 2023	Asset Increase	Asset Reduction	Closing Balance 31 May 2024
	\$	\$	\$	\$
Inventory				
Stock on Hand - Fuel	6,545	154,594	(129,870)	31,269
Total other current assets	6,545	154,594	(129,870)	31,269
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

9 PAYABLES

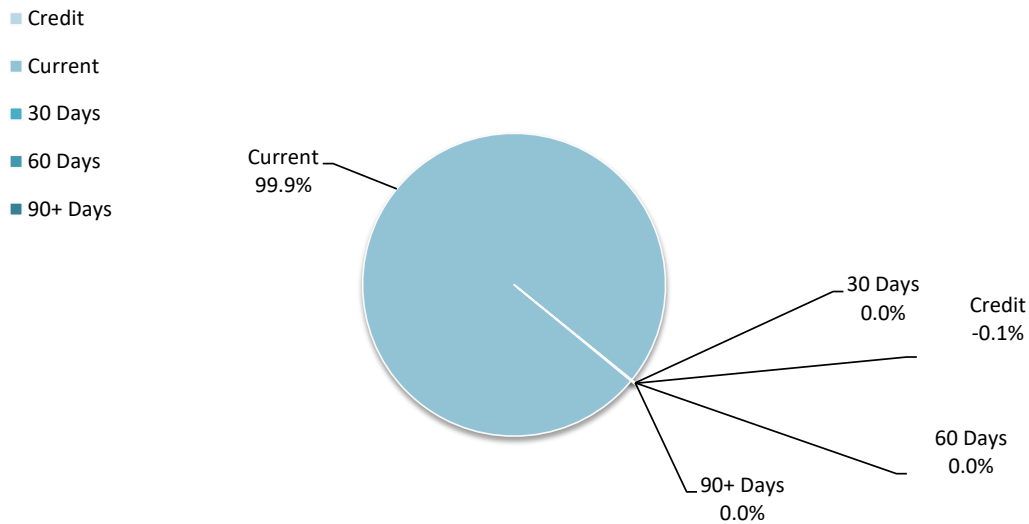
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(312)	225,064	0	0	0	224,752
Percentage	-0.1%	100.1%	0.0%	0.0%	0.0%	
Balance per trial balance						
Sundry creditors	(312)	230,645	0	0	0	230,333
ESL Levied & Prepaid rates		(1,038)				(1,038)
Liabilities held for Others - Prepaid Rates		7,229				7,229
Trust Fund Liability		12,107				12,107
Total payables general outstanding						248,631

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.

Aged Payables



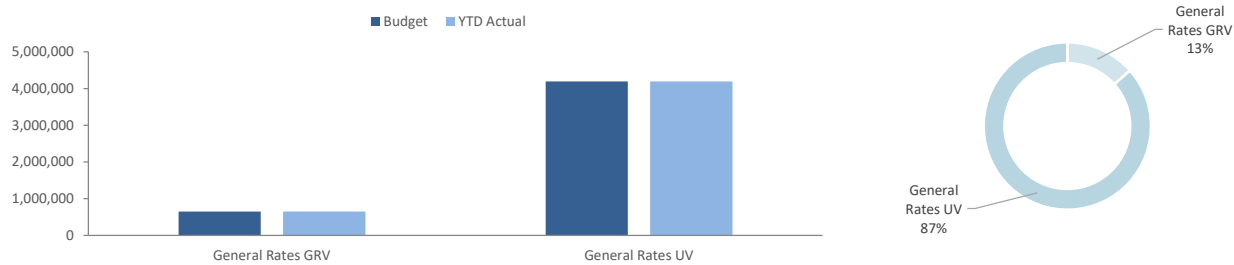
10 RATE REVENUE

General rate revenue

RATE TYPE	Rate in \$ (cents)	Number of Properties	Rateable Value	Budget			YTD Actual		
				Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$	Rate Revenue \$	Reassessed Rate Revenue \$	Total Revenue \$
Gross rental value									
General Rates GRV	0.1447	388	4,468,791	646,840	1,000	647,840	646,840	5,554	652,394
Unimproved value									
General Rates UV	0.0086	567	487,526,507	4,192,728	1,000	4,193,728	4,192,062	2,608	4,194,670
Sub-Total		955	491,995,298	4,839,568	2,000	4,841,568	4,838,902	8,162	4,847,064
Minimum payment									
Minimum Payment \$									
Gross rental value									
General Rates GRV	530	38	39,564	20,140		20,140	20,140		20,140
Unimproved value									
General Rates UV	540	89	1,367,316	48,060		48,060	46,980		46,980
Sub-total		127	1,406,880	68,200	0	68,200	67,120	0	67,120
Amount from general rates						4,909,768			4,914,184
Ex-gratia rates									89,755
Total general rates						4,999,523			5,003,939
Specified area rates									
Rate in \$ (cents)									
Sewerage - GRV				141,659		141,659	142,906		142,906
Total specified area rates			0	141,659	0	141,659	142,906	0	142,906
Total						5,141,182			5,146,845

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



11 BORROWINGS

Repayments - borrowings

Information on borrowings	Loan No.	New Loans			Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2023	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Office Refurbishment	L181	197,657	0	0	(20,069)	(20,069)	177,588	177,588	(8,783)	(12,570)
Staff Housing & CEO's Residence	L204	379,144	0	0	(49,101)	(49,101)	330,043	330,043	(5,306)	(5,857)
Lake Grace Pool	L173	0	0	0	0	0	0	0	(12)	(12)
LG Sports Pavillion	L182	86,394	0	0	(19,623)	(19,623)	66,771	66,771	(4,029)	(5,842)
LG Precinct	L198	24,216	0	0	(24,216)	(24,216)	-0	0	(1,002)	(1,097)
Roadworks & Plant	L196	0	0	0	0	0	0	0	(166)	(166)
LG Residential Land	L189	96,954	0	0	(5,667)	(5,667)	91,287	91,287	(3,629)	(3,645)
Purchase & Develop Industrial Lan	L203	429,379	0	0	(58,607)	(58,606)	370,772	370,773	(7,921)	(9,285)
Total		1,213,744	0	0	(177,282)	(177,282)	1,036,462	1,036,462	(30,848)	(38,474)
Current borrowings		177,282					0			
Non-current borrowings		1,036,462					1,036,462			
		1,213,744					1,036,462			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

12 OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2023	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 31 May 2024
		\$	\$	\$	\$	\$
Other current liabilities						
Other liabilities						
Capital grant/contributions liabilities		0	0	2,012,441	(2,012,441)	0
Total other liabilities		0	0	2,012,441	(2,012,441)	0
Employee Related Provisions						
Provision for annual leave		214,445	0	0	(8,114)	206,331
Provision for long service leave		176,592	0	0	(2,235)	174,357
Total Provisions		391,037	0	0	(10,349)	380,688
Total other current liabilities		391,037	0	2,012,441	(2,022,790)	380,688
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 14

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

13 GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent grant, subsidies and contributions liability					Grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability (As revenue)	Liability	Current Liability	Adopted Budget	YTD Budget	YTD Revenue
	1 July 2023			31 May 2024	31 May 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Grants and subsidies								
Grant - DFES LGGGS Operating	0	0	0	0	0	86,795	86,795	86,795
Grants - Senior Activities	0	0	0	0	0	1,000	1,000	1,818
Grants - Youth Activities	0	0	0	0	0	1,000	1,000	4,000
Direct Grant - MRWA	0	0	0	0	0	394,420	394,420	394,420
Skeleton Weed Program Grant	0	0	0	0	0	140,000	140,000	140,000
Grants Commission - General	0	0	0	0	0	88,871	88,871	88,871
Grants Commission - Roads	0	0	0	0	0	79,391	79,391	79,391
Grant - DFES Op Exp	0	0	0	0	0	0	0	7,500
Reversal of Grant Funding Claim for Interpretation Plan for Lake Grace Hospital	0	0	0	0	0	0	0	(10,890)
	0	0	0	0	0	791,477	791,477	791,905
Contributions								
ESL Administration Fee	0	0	0	0	0	4,000	4,000	4,000
Lake Grace Rec Council Affiliation Fees	0	0	0	0	0	13,000	13,000	8,987
Contributions - Other Culture	0	0	0	0	0	1,000	1,000	2,488
Lake King Pavilion / Oval - Hire Fees	0	0	0	0	0	500	500	0
Contributions - Street Lighting	0	0	0	0	0	10,000	10,000	10,033
AIM Contributions	0	0	0	0	0	200	176	1,451
Other Contributions	0	0	0	0	0	6,000	6,000	6,000
Public Halls Contributions	0	0	0	0	0	0	0	228
State Library of WA - TDI Grant 2023/24	0	0	0	0	0	0	0	5,000
	0	0	0	0	0	34,700	34,676	38,187
TOTALS	0	0	0	0	0	826,177	826,153	830,092

14 CAPITAL GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Capital grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Adopted Budget	YTD	YTD Revenue
	1 July 2023		(As revenue)	31 May 2024	31 May 2024	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Capital grants and subsidies								
Grant - DFES Cap Exp	0	0	0	0	0	22,500	22,500	22,500
Local Roads & Community Program	0	0	0	0	0	15,000	13,750	0
Drought & Community	0	100,000	(100,000)	0	0	203,489	186,510	100,000
Local Roads & Community Program - Public Halls, Civic Ce	0	375,460	(375,460)	0	0	867,234	794,909	375,460
Local Roads & Community Program - Swimming Pools	0	0	0	0	0	10,000	9,166	0
Roads to Recovery	0	689,779	(689,779)	0	0	855,924	784,536	689,779
Regional Road Group	0	309,468	(309,468)	0	0	480,000	439,968	400,680
Local Roads & Community Program	0	537,734	(537,734)	0	0	496,395	454,989	537,734
Local Roads & Community Program	0	0	0	0	0	100,000	91,660	0
	0	2,012,441	(2,012,441)	0	0	3,050,542	2,797,988	2,126,153
Capital contributions								
Grants & Contributions - Other Rec & Sport	0	0	0	0	0	228,000	28,000	28,010
	0	0	0	0	0	228,000	28,000	28,010
TOTALS	0	2,012,441	(2,012,441)	0	0	3,278,542	2,825,988	2,154,163

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024**

15 TRUST FUND

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening	Amount	Amount	Closing
	Balance			Received
	1 July 2023			31 May 2024
	\$	\$	\$	\$
Standpipe bonds	11,138	1,071	(102)	12,107
	11,138	1,071	(102)	12,107

**SHIRE OF LAKE GRACE
SUPPLEMENTARY INFORMATION
FOR THE PERIOD ENDED 31 MAY 2024**

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
Budget adoption						(0)
1210520 - Winchcombe Rd SLK 5.00-10.80	13752	Capital expenses		24,000		24,000
113051 - Newdegate Adult Gym	13752	Capital expenses			(24,000)	(0)
I030301 - Grants Commission - General	13836	Operating Revenue		87,036		87,036
I030302 - Grants Commission - Road Funds	13836	Operating Revenue		81,226		168,262
I113183 - Contribution towards the Lake Grace All Abilities Playground	13836	Operating Revenue		28,000		196,262
I107410 - Cemetery Fees And Charges	13836	Operating Revenue			(5,000)	191,262
I136110 - Sale Of Gravel	13836	Operating Revenue			(3,000)	188,262
I160210 - Interest On Investment Municipal	13836	Operating Revenue		215,560		403,822
I160215 - Interest On Investment Reserve	13836	Operating Revenue		25,802		429,624
I123910 - Vehicles sold at higher than predicted price	13836	Operating Revenue		19,000		448,624
I137915 - Sale of Industrial land - Acquisition at the end of 22/23 FY affected written down value, thus reducing of Profit on sale of land	13836	Operating Revenue			(52,600)	396,024
E144030 - Plant - Internal Repair Wages - missed during budget	13836	Operating Expenses			(25,000)	371,024
E113180 - Labour Overheads (Employee Costs) - LG Parks & Gardens	13836	Operating Expenses			(54,900)	316,124
113004 - Lake Grace Parks & Gardens Mtc	13836	Operating Expenses			(35,327)	280,797
E138036 - LG Skeleton Weed - LG Admin Fee	13836	Operating Expenses			(2,000)	278,797
E042029 - Savings on Consultancy Charges	13836	Operating Expenses		27,000		305,797
E042280 - Asset Valuer Pro by APV Valuers and Asset Management	13836	Operating Expenses			(27,000)	278,797
E042280 - Increase in Revaluation cost - AssetVal	13836	Operating Expenses			(10,000)	268,797
E042029 - Consultancy fee - updating awards in Altus Payroll	13836	Operating Expenses			(30,000)	238,797
E121990 - Depreciation increase due to Asset revaluation in 22/23 FY	13836	Non Cash Item	(4,434,000)			238,797
E126990 - Depreciation increase due to Asset revaluation in 22/23 FY	13836	Non Cash Item	(173,000)			238,797
E144050 - Plant - Insurances & Licenses	13836	Operating Expenses		8,000		246,797
E077019 - New doctors contract	13836	Operating Expenses			(28,500)	218,297
I083210 - Local Roads & Community Program (Education & Welfare) - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(25,569)	192,728
I111414 - Local Roads & Community Program (Recreation & Culture) - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(599,576)	(406,848)
I112520 - Local Roads & Community Program (Swimming Pool) - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(40,000)	(446,848)
I134413 - Drought & Community Program - estimated jobs completion moved, grant receival 24/25 FY	13836	Capital Revenue			(400,000)	(846,848)
I137910 - Proceeds - sale of 6, 5, 8 & 10 Quondong Ct not budgeted for	13836	Capital Revenue		127,591		(719,257)
I123115 - Proceeds - vehicles sold at higher than estimated price	13836	Capital Revenue		60,700		(658,557)
E137260 - Purchase of 84 Bennett St	13836	Capital Expenses			(32,550)	(691,107)
1322051 - Lk Tractor Musuem Shed - drop budget to \$65,000 works were completed underbudget hence had savings to re allocate	13836	Capital Expenses		55,000		(636,107)
1131542 - Newdegate Hockey Shed Replacement - increase budget to \$148,000 money is from Phase 3 projects that come in under budget	13836	Capital Expenses			(79,000)	(715,107)
1325014 - Visitor Centre Improvements - Increase budget to \$73,821 money is to install a toilet block at the visitor centre for public use	13836	Capital Expenses			(43,821)	(758,928)
LGVHCAP - Increase budget to \$40,000 - Lake Grace Lakes Village Hall install generator and changeover switch	13836	Capital Expenses			(15,000)	(773,928)

16 BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Description	Council Resolution	Classification	Non Cash Adjustment \$	Increase in Available Cash \$	Decrease in Available Cash \$	Amended Budget Running Balance \$
4205024 - Increase budget to \$67,500 - Admin Office Building install generator and changeover switch	13836	Capital Expenses			(42,500)	(816,428)
B25CAP - Allocate budget of \$42,500 - Lake Grace Medical Centre install generator and changeover switch	13836	Capital Expenses			(42,500)	(858,928)
LGPHCAP - Lake Grace Public Hall - budget reduction to \$160,000 over budgeted initially, spent \$49k so far	13836	Capital Expenses		140,000		(718,928)
8300102 - Additional cost to job - Relocate Toy Library to Daycare Centre	13836	Capital Expenses			(30,321)	(749,249)
1325041 - Reduce budget to \$85,000 - Lg & Ngt Digital Display Sign	13836	Capital Expenses		15,000		(734,249)
1210522 - Reduce budget and income from R2R - Burngup Rd Slk 0.0-4.0 works come in under budget job is R2R funded	13836	Capital Expenses		81,579		(652,670)
1210524 - Increase budget to \$543,793 - Biddy Camm Rd Slk 58.32-62.83	13836	Capital Expenses			(118,425)	(771,095)
1210521 - Savings - Hatters Hill Rd Slk 22.1-27.1	13836	Capital Expenses		24,332		(746,763)
1210516 - Savings - Magenta Rd Slk 49.68-51.68	13836	Capital Expenses		20,514		(726,249)
113201 - All Abilities Playground - community contribution	13836	Capital Expenses			(28,000)	(754,249)
1132935 - UAT Lake Grace All Abilities Playground - put a budget of \$55,000 savings within the same grant needed to be spent on a job already nominated and the spending to be spent as part of the playground works, savings from Lake King tractor Museum job	13836	Capital Expenses			(55,000)	(809,249)
113201 - Construction Lg Community All Abilities Playground - increase budget to \$576,876 money is from projects that come in under budget that has to be spent in same phase	13836	Capital Expenses			(154,000)	(963,249)
113055 - Savings on Jam Patch New Bbq & Picnic Shelters savings from the bbq and shelter as come in under budget, savings from this grant allocated to another project within the grant	13836	Capital Expenses		124,000		(839,249)
1217041 - Reduce budget to \$60,764 - Lg Depot - New Fuel Storage	13836	Capital Expenses		19,236		(820,013)
113067 - Reduce budget to \$40,415 - Newdegate Street Bin Upgrade	13836	Capital Expenses		9,585		(810,428)
1161140 - Remove job Lake Grace Rv Park - Funds allocated to office, Lakes Village and medical centre generator projects	13836	Capital Expenses		100,000		(710,428)
1040502 - Savings \$30,000 - Drainage Upgrades Dykes Road savings are due to change in scope of works project will be included in 24/25 annual budget	13836	Capital Expenses		30,000		(680,428)
113203 - Lake Grace Pump Track - budget increase to \$140,000 quote received is \$120,000 plus gst extra money is needed for minor landscaping works	13836	Capital Expenses			(20,000)	(700,428)
1325031 - LG Lookout Upgrade - remove budget to be completed 24/25	13836	Capital Expenses		100,000		(600,428)
113048 - Lake Grace Sporting Complex Entry - remove budget to be completed 24/25	13836	Capital Expenses		150,000		(450,428)
113066 - Visitors Centre Park	13836	Capital Expenses			(8,000)	(458,428)
			(4,607,000)	1,573,161	(2,031,589)	(458,428)

Municipal Bank Statement

Summary:

G/L Account (as at Month End)
1A0011010 Municipal Bank Account MUN

Statement No 66
Statement Date 31/05/2024

Opening Balance	6,601,246.12
Deposits	\$474,837.22
Payments	-1,261,056.35
Fees	-42,629.13
Adjustments	-134,559.65
Closing Balance	5,637,838.21

Opening Balance	6,599,847.17
<u>Reconciled Items</u>	
Deposits	474,869.47
Payments	-1,261,056.35
Fees	-42,629.13
Adjustments	-134,559.65
Closing Balance	5,636,871.51

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	966.70
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	966.70
Total - To agree with GL	5,637,838.21

Municipal Account - Reconciliation to 31/05/2024

G/L Account (as at Month End):

<u>Fees:</u>	
Dept of Transport	-\$53,603.05
Bank Fees	-\$367.73
LESS: Interest Received	\$11,341.65
	-\$42,629.13

<u>Adjustments</u>	
Payroll	-\$134,159.65
Payroll Rent Deduction	-\$400.00
	-\$134,559.65

<u>Unreconciled Items:</u>	\$966.70
-----------------------------------	-----------------

<u>Outstanding Deposits</u>	
Cash/Chq 31/05/24	\$966.70
	\$966.70

<u>Outstanding Payments</u>	
	\$0.00
	\$0.00

ENTERED

By Victoria Fasano - SFO I&R at 9:17 am, Jun 06, 2024

APPROVED

By Tegan Hall - MCS at 9:26 am, Jun 06, 2024

Trust Bank Statement

Summary:

G/L Account (as at Month End)
1A0013050 Trust Fund Cash At Bank MUN

Statement No 66
Statement Date 31/05/2024

Opening Balance	11,953.90
Deposits	\$153.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

Opening Balance	11,953.90
<u>Reconciled Items</u>	
Deposits	153.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Closing Balance	12,106.90

The Bank Statement balances to the General Ledger

<u>Unreconciled Items</u>	
Deposits	0.00
Payments	0.00
Fees	0.00
Adjustments	0.00
Unreconciled Closing Balance	0.00
Total - To agree with GL	12,106.90

ENTERED

By Victoria Fasano - SFO I&R at 6:17 pm, Jun 04, 2024

APPROVED

By Tegan Hall - MCS at 9:49 am, Jun 06, 2024

Shire of Lake Grace



Reserve Bank Statement

Reserve No	Reserve Account Name		Balance
11	Emergency Services Reserve Bank	\$	29,193.26
12	Housing Reserve Bank	\$	787,165.08
13	Swimming Pool (Lake Grace) Reserve Bank	\$	505,970.21
14	Land Development Reserve Bank	\$	132,083.56
15	Leave Reserve Bank	\$	357,167.88
16	Plant Replacement Reserve Bank	\$	749,201.37
17	Recreation Reserve Bank	\$	235,276.65
18	Works & Services Reserve Bank	\$	406,959.87
19	Newdegate Hall Reserve Bank	\$	59,951.90
20	Lake Grace TV Reserve Bank	\$	32,378.82
23	Varley Sullage Reserve Bank	\$	1,790.96
31	Lake Grace Sewerage Scheme Reserve Bank	\$	1,455,978.97
35	Newdegate Sports Dam Reserve Bank	\$	28,766.54
36	Newdegate Stadium Floor Reserve Bank	\$	25,954.81
37	Community Water Supply Reserve Bank	\$	12,881.43
40	Office Furniture & Equipment Reserve Bank	\$	14,311.24
42	History Book Reserve Bank	\$	11,248.20
43	Essential Medical Services Reserve Bank	\$	594,798.86
44	AIM Hospital Museum Reserve	\$	6,258.15
			<u>\$ 5,447,337.76</u>

Bank Balance

31/05/2024

Term Deposit CBA	\$5,167,175.99
Reserve Acc	\$280,161.77
	<u>\$5,447,337.76</u>

Variance \$0.00

ENTERED

By Victoria Fasano - SFO I&R at 11:59 am, Jun 05, 2024

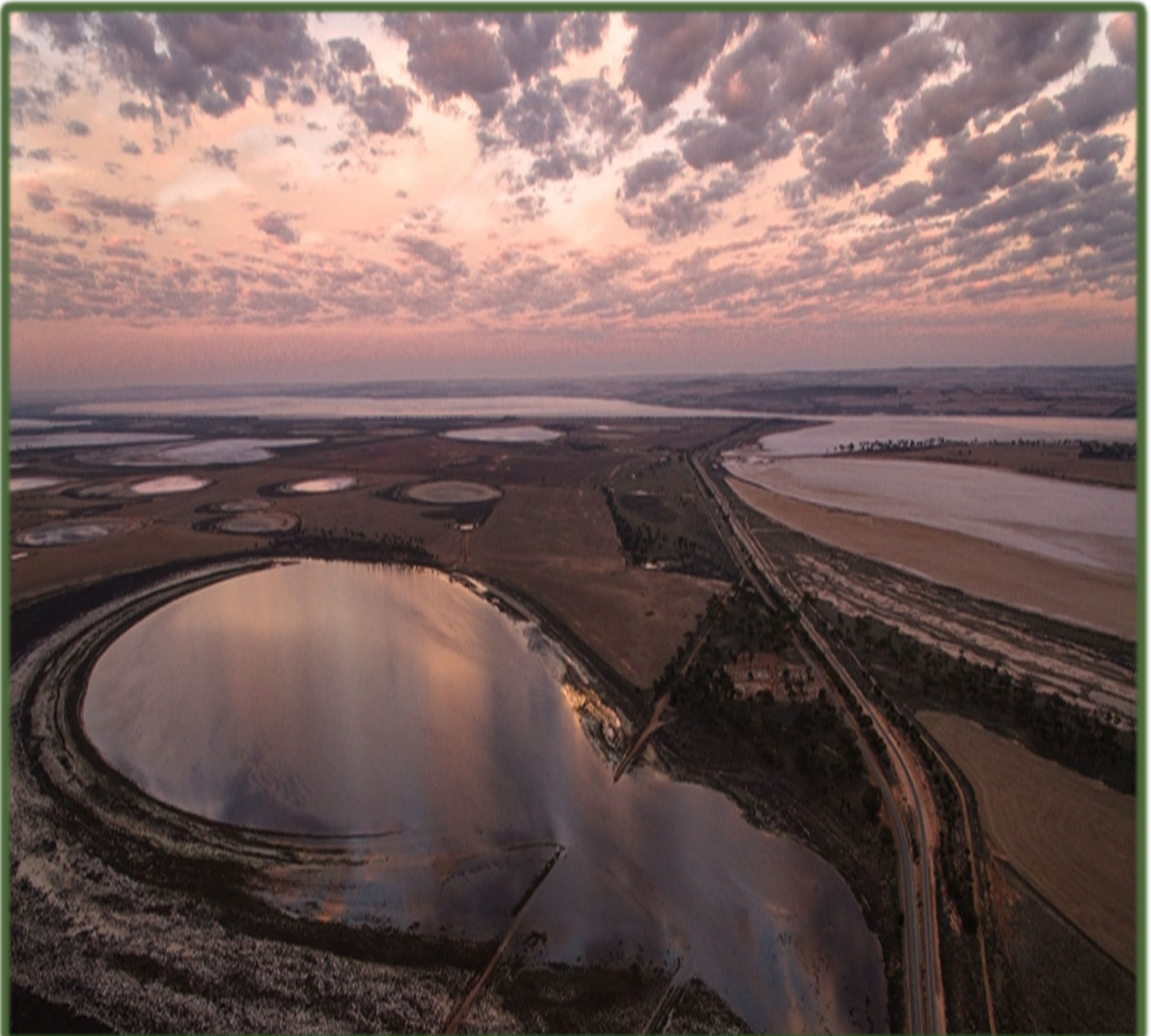
APPROVED

By Tegan Hall - MCS at 9:18 am, Jun 06, 2024

Reserves Fund Statement

OCM 26 June 2024

Attachment to Item 14.5.3



CORPORATE BUSINESS PLAN 2024 - 2028

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Our Vision:

“A safe, inclusive and growing community embracing opportunity”

Our Aspirations:

- rich in spirit;
- surrounded by nature; and
- valuing our heritage

Integrated Planning and Reporting Framework

All local governments are required to prepare a Plan for the Future for their district under Section 5.56(1) of the *Local Government Act 1995*. This Corporate Business Plan 2025 – 2028, together with the Strategic Community Plan 2023-2033, constitutes the Shire of Lake Grace’s Plan for the Future (the Plan) and has been prepared to achieve compliance with the Local Government (Administration) Regulations 1996.

Under *Local Government (Administration) Regulations 1996* Regulation 19DA (3), a Corporate Business Plan is to:

- a) *set out, consistent with any relevant priorities included in the Strategic Community Plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and*
- b) *govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and*
- c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

In the preparation of the annual budget the local government is to have regard to the contents of the Plan in terms of Section 6.2(2) of the *Local Government Act 1995*.

Development of the Plan has also been influenced by the Department of Local Government, Sport and Cultural Industries Framework and Guidelines for Integrated Planning and Reporting.

Strategic Community Plan

The Shire of Lake Grace community has a strong involvement and voice in the development of the Strategic Community Plan. In January 2023, the community were invited to share their vision, aspirations and objectives for the future of the Shire of Lake Grace, and the Plan has subsequently been reviewed and updated to reflect the community aspirations.

This information provided a valuable insight into the key issues and aspirations, as held by the local community. Importantly for Council, these views have helped establish clear priorities and shaped the visions, values, objectives and strategies contained within the Strategic Community Plan “Aspire 2033.” The following four key strategic objectives are defined within the Plan.

- **Economic:** A prosperous agricultural based economy, supporting diversification of industry;
- **Social:** A valued, healthy and inclusive community and life-style;
- **Environment:** Protect and enhance our natural and built environment; and
- **Leadership:** Strong governance and leadership, demonstrating fair and equitable community values.

How the Plan will be used

Corporate Business Plan

Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan. Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of our Corporate Business Plan. The Corporate Business Plan then converts the Strategic Community Plan into action through the adoption of an Annual Budget.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the following strategic documents.

Asset Management Plan

The Shire has developed an initial Asset Management Plan for major asset classes in accordance with Council's Asset Management Policy. The Asset Management Plan forms a component of an overall Asset Management Strategy which addresses the Shire's current processes and sets out the steps required to continuously improve the management of Shire controlled assets.

Capital renewal estimates contained within the Asset Management Plan have been included to the extent the financial and workforce resources are available to enable the renewals to occur.

Workforce Plan

The Workforce Plan provides the workforce management and resource strategies necessary to deliver the objectives, outcomes and strategies of the Shire's Strategic Community Plan.

Workforce issues have been considered during the development of this Corporate Business Plan and the financial impacts of the Plan captured within the Long-Term Financial Plan. A combination of workforce and financial constraints has influenced the prioritisation of actions within this Plan.

Long Term Financial Plan

The Shire of Lake Grace is planning for a positive and sustainable future. The Shire seeks to maintain, and where possible, improve service levels into the future while maintaining a healthy financial position.

During the development of this Corporate Business Plan, the Long-Term Financial Plan was considered to ensure integration with this Plan, resulting in an update to the capital works program. A review of the Long-Term Financial Plan commenced in June 2024 detailed results of capital works program updates will be prepared for future reporting and planning.

Capital Program

A number of additional actions are forecast to be undertaken during the life of the Plan, which result in additional capital expenditure. The additional activities are summarised below along with an indication of the forecast capital expenditure extracted from the Long-Term Financial Plan.

Strategy	Action Ref	Action	2024-25 \$	2025-26 \$	2026-27 \$	2027-28 \$
Enhance and maintain transport network	1.1.1.1	Maintain, renew and upgrade infrastructure in line with the Asset Management Plans	3,853,000	3,921,864	4,263,627	4,384,916
Maintain and provide water infrastructure and lobby to support drought-proofing and water-harvesting initiatives	1.1.4.1 1.1.4.2 1.1.4.3	Maintain standpipes and associated infrastructure Investigate funding opportunities for drought proofing options Lobby Water Corporation for the retention of Agriculture Area dams	0	0	0	100,000
Support local business and promote further investment in the district	1.2.2.1 1.2.2.2	Enable suitable land availability for commercial/industrial development Encourage 'buy local' culture within the district	200,000	300,000	300,000	0
Investigate and support housing market opportunities	1.2.3.1	Engage with key stakeholders locally and regionally	1,250,000	1,550,000	1,050,000	0
Maintain and enhance tourism related infrastructure and attractions	1.3.2.1 1.3.2.2 1.3.2.3	Continue to maintain local heritage assets Support Astrotourism program implementation Maintain and enhance local attractions in line with asset management plan	0	150,000	200,000	0
Continue to provide and maintain visitor support services	1.3.3.1	Continue funding the Visitor Centre operations	0	0	0	100,000
Provide an effective waste management service	3.2.3.1	Continue to provide an effective waste management service	50,000	50,000	150,000	50,000
Maintain and enhance services and infrastructure that meets the needs of the community	2.1.1.1	Maintain and renew infrastructure in line with Asset Management Plans	230,000	3,730,000	430,000	530,000
Maintain and support the growth of education, childcare, youth and aged services	2.1.1.2	Promote community housing availability	0	200,000	200,000	0
Improve access to sport, leisure and recreation facilities, services and programs	2.2.1.1	Maintain and renew sport and recreation infrastructure in line with Asset Management Plans	0	150,000	0	0
Grand Total	2.2.1.2	Investigate opportunities to increase accessibility to all facilities	5,583,000	10,051,864	6,593,627	5,164,916





Service Delivery

The Shire of Lake Grace delivers services to its community in line with its vision, values and the four key strategic objectives set out within the Strategic Community Plan.

Each of the four objectives has several outcomes the Shire seeks to achieve over the 10+ years of the Strategic Community Plan. For each objective, one or more desired outcomes have been defined along with strategies to achieve these outcomes.

The outcomes were developed after considering the community engagement process and other external factors such as the available plans published by other government agencies.

The table below summarises the desired outcomes under each of the four key themes and strategic objectives.

	<h2>ECONOMIC</h2> <p><i>A prosperous agricultural based economy, supporting diversification of industry</i></p>	<p>Outcome 1.1 An innovative, productive agriculture industry</p> <p>Outcome 1.2 A diverse and prosperous economy</p> <p>Outcome 1.3 An attractive destination for visitors</p>
	<h2>SOCIAL</h2> <p><i>A valued, healthy and inclusive community and life-style</i></p>	<p>Outcome 2.1 An engaged, supportive and inclusive community</p> <p>Outcome 2.2 A healthy and safe community</p>
	<h2>ENVIRONMENT</h2> <p><i>Protect and enhance our natural and built environment</i></p>	<p>Outcome 3.1 A well maintained attractive built environment servicing the needs of the community</p> <p>Outcome 3.2 A natural environment for the benefit and enjoyment of current and future generations</p>
	<h2>LEADERSHIP</h2> <p><i>Strong governance and leadership, demonstrating fair and equitable community values</i></p>	<p>Outcome 4.1 A strategically focused, unified Council functioning efficiently</p> <p>Outcome 4.2 An efficient and effective organisation</p>

The tables on the following pages detail the strategies developed to achieve these desired outcomes, and the strategic performance indicators to provide an indication of whether the Shire is meeting the objectives will be monitored and reported. As the Shire strives to achieve these outcomes, the community will be kept informed of the progress through means of the Annual Report.



Economic Objective

A prosperous agricultural based economy, supporting diversification of industry

The following outcomes and strategies have been identified to achieve this objective.

Outcome 1.1 An innovative, productive agriculture industry

Strategy	Action No.	Actions	20/25	25/26	26/27	27/28	2028 Onwards
Enhance and maintain transport network	1.1.1.1	Maintain, renew and upgrade infrastructure in line with the Asset Management Plans.	■	■	■	■	➔
Improve flood mitigation for transport infrastructure	1.1.2.1	Investigate design improvements to enhance flood mitigation for transport infrastructure	■	■	■	■	➔
	1.1.2.2	Implement flood mitigation study results (Lake Grace) in design for transport infrastructure where appropriate	■	■	■	■	➔
Support and promote the agricultural productivity of the district	1.1.3.1	Maintain, renew and upgrade transport infrastructure in line with industry requirements	■	■	■	■	➔
	1.1.3.2	Support and promote local industry field days	■	■	■	■	➔
	1.1.3.3	Enable expansion of local industry (land release)	■	■	■	■	■
Maintain and provide water infrastructure and lobby to support drought-proofing and water-harvesting initiatives	1.1.4.1	Maintain standpipes and associated infrastructure	■	■	■	■	➔
	1.1.4.2	Investigate funding opportunities for drought proofing options	■	■	■	■	➔
	1.1.4.3	Lobby Water Corporation for the retention of Agriculture Area dams	■	■	■	■	➔
Liaise with key stakeholders for the improvement of the agricultural industry	1.1.5.1	Continue liaising with CBH, DPIRD and the Newdegate Machinery Field Days Committee	■	■	■	■	➔
Develop, implement and maintain a gravel strategy	1.1.6.1	Liaise with local landholders	■	■	■	■	➔



Economic Objective

A prosperous agricultural based economy, supporting diversification of industry

Outcome 1.2 A diverse and prosperous economy

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Advocate for improved communications and support infrastructure	1.2.1.1	Advocate for improved and enhanced telecommunications service levels	■	■	■	■	→
	1.2.1.2	Lobby for elimination of communication black spots	■	■	■	■	→
Support local business and promote further investment in the district	1.2.2.1	Enable suitable land availability for commercial/industrial development	■	■	→	→	→
	1.2.2.2	Encourage 'buy local' culture within the district	■	■	■	■	→
Investigate and support housing market opportunities	1.2.3.1	Engage with key stakeholders locally and regionally	■	■	■	■	→

Outcome 1.3 An attractive destination for visitors

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Promote and develop tourism as part of a regional approach	1.3.1.1	Continue involvement with ROE Tourism and 4WDL (VROC) group to promote the region	■	■	■	■	→
	1.3.1.2	Implementation of new branding project as relating to tourism and promotion	■	■	■	■	→
Maintain and enhance local iconic attractions and infrastructure	1.3.2.1	Continue to maintain local heritage assets	■	■	■	■	→
	1.3.2.2	Support Astrotourism program implementation	■	■	■	■	→
	1.3.2.3	Maintain and enhance local attractions in line with asset management plan	■	■	■	■	→
Continue to provide and maintain visitor support services	1.3.3.1	Continue funding the Visitor Centre operations	■	■	■	■	→



Social Objective

A valued, healthy and inclusive community and life-style

The following outcomes and strategies have been identified to achieve this objective.

Outcome 2.1 An engaged, supportive and inclusive community

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Maintain and enhance services and infrastructure that meets the needs of the community	2.1.1.1	Maintain and renew infrastructure in line with Asset Management Plans	■	■	■	■	→
	2.1.1.2	Promote community housing availability	■	■	■	■	→
Maintain and support the growth of education, childcare, youth and aged services	2.1.2.1	Encourage a healthy lifestyle through a range of participation opportunities for youth, seniors and others	■	■	■	■	→
	2.1.2.2	Continue provision and maintenance of Independent Living	■	■	■	■	→
Actively promote and support local events and activities for the community	2.1.3.1	Continued support of Newdegate Machinery Field Days event	■	■	■	■	→
	2.1.3.2	Provision of community grants program in line with annual budget	■	■	■	■	→
	2.1.3.3	Actively promote and support events and activities with a high level of local content	■	■	■	■	→
	2.1.3.4	Actively seek external funding to provide support for local events and activities	■	■	■	■	→



Social Objective

A valued, healthy and inclusive community and life-style

Outcome 2.2 A healthy and safe community

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Improve access to sport, leisure and recreation facilities, services and programs	2.2.1.1	Maintain and renew sport and recreation infrastructure in line with Asset Management Plans	■	■	■	■	→
	2.2.1.2	Investigate opportunities to increase accessibility to all facilities	■	■	■	■	→
Provide and advocate for medical and health services	2.2.2.1	Meet regularly with the local health service providers to ensure current health service provisions are meeting the needs of the community	■	■	■	■	→
	2.2.2.2	Advocate to related service providers and government agencies for the growth of services including health and education	■	■	■	■	→
Support provision of emergency services and encourage community volunteers	2.2.3.1	Continue to support and resource bush fire brigades and volunteers through the community emergency services managers program	■	■	■	■	→
	2.2.3.2	Continue active involvement with LEMC	■	■	■	■	→
	2.2.3.3	Support community leadership and governance training through relevant organisations.	■	■	■	■	→



Environment Objective

Protect and enhance our natural and built environment

The following outcomes and strategies have been identified to achieve this objective.

Outcome 3.1 A well maintained attractive built environment servicing the needs of the community

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Prioritise investment to maintain, improve or renew public places and facilities	3.1.1.1	Maintain, rationalise, improve or renew buildings and community infrastructure in line with Asset Management Plan	■	■	■	■	→
	3.1.1.2	Implement energy conservation and energy efficient practices	■	■	■	■	→
	3.1.2.3	Continue to maintain local heritage assets in line with Asset Management Plan	■	■	■	■	→

Outcome 3.2 A natural environment for the benefit and enjoyment of current and future generations

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Manage and preserve the natural environment	3.2.1.1	Collaborate with other local governments to provide natural resource management services	■	■	■	■	→
	3.2.1.2	Implement energy conservation and energy efficient practices	■	■	■	■	→
	3.2.1.3	Utilise waterwise plants on Shire reserves	■	■	■	■	→
	3.2.1.4	Continue verge side clearing in accordance with accepted environmental practices	■	■	■	■	→
Support pest and weed control within the district	3.2.2.1	Continue involvement with the Eastern Wheatbelt Biosecurity Group	■	■	■	■	→
	3.2.2.2	Maximise external funding for pest and weed control	■	■	■	■	→
Provide an effective waste management service	3.2.3.1	Continue to provide an effective waste management service	■	■	■	■	→
	3.2.3.2	Ongoing support for the DrumMuster program	■	■	■	■	→



Leadership Objective

Strong governance and leadership, demonstrating fair and equitable community values

The following outcomes and strategies have been identified to achieve this objective.

Outcome 4.1 A strategically focused, unified Council functioning efficiently

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Provide informed leadership on behalf of the community	4.1.1.1	Ongoing training and development for elected members	■	■	■	■	→
Promote and advocate for the community and district	4.1.2.1	Actively promoting and advocating on behalf of the community	■	■	■	■	→
	4.1.2.2	Participation with key stakeholders and committees	■	■	■	■	→
Provide strategic leadership and governance	4.1.3.1	Support and implement the IPR framework	■	■	■	■	→
Provide timely communications on all Council activities to community	4.1.3.2	Ongoing engagement with community stakeholders	■	■	■	■	→





Outcome 4.2 An efficient and effective organisation

Strategy	Action No.	Actions	24/25	25/26	26/27	27/28	2028 Onwards
Maintain accountability and financial responsibility through effective planning	4.2.1.1	Maintain accountability and financial responsibility through effective planning	■	■	■	■	→
Comply with statutory and legislative requirements	4.2.2.1	Seek high level of compliance in organisational practices	■	■	■	■	→
Provide a positive and safe workplace	4.2.3.1	Continue to provide a safe and positive workplace, ensuring OHS and mitigating risks	■	■	■	■	→
	4.2.3.2	Support training and development for employees	■	■	■	■	→
Establish and maintain community endorsed levels of service across all functions of council	4.2.3.3	Maintain accountability through regular reporting	■	■	■	■	→

Measuring Success



The intended outcome of this Plan is to align the community’s visions and aspirations for the future of the Shire of Lake Grace to the Shire’s objectives. Success will be measured by both quantifiable and non-quantifiable outcomes.


Strategic performance indicators provide an indication of whether the Shire is meeting the objectives and will be monitored and reported. The strategic performance indicators and desired trend for each objective are provided in the table below

 <p>Population statistics <i>(stable / increasing population base)</i></p> <hr/> <p>No. of development approvals <i>(increase)</i></p> <hr/> <p>Assessed vacancy rates (business and residential) <i>(decrease)</i></p> <hr/> <p>No. of building approvals <i>(increase)</i></p> <hr/> <p>Visitor statistics <i>(increase)</i></p> <hr/>	 <p>Social media activity <i>(increase posts and engagement rate)</i></p> <hr/> <p>Provision of Doctor services <i>(maintain ongoing service)</i></p> <hr/> <p>Crime statistics <i>(maintain low crime rate)</i></p> <hr/> <p>Recreation facilities usage rates <i>(increase in usage)</i></p> <hr/>	 <p>Statutory asset management ratios <i>(maintain healthy ratios)</i></p> <hr/> <p>Compliance with waste management regulations <i>(maintain compliance)</i></p> <hr/>	 <p>Statutory financial ratios <i>(maintain healthy ratios)</i></p> <hr/> <p>Employee retention rates <i>(maintain / increase)</i></p> <hr/> <p>Integrated planning and reporting status <i>(implementation of strategies and actions in accordance with Corporate Business Plan)</i></p> <hr/>
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Services and Facilities

Services and facilities provided by the Shire have been linked with the relevant strategy in the Plan as set out below. The table provides a connection between the services and facilities and the desired outcomes and community vision for the Shire of Lake Grace.

 SHIRE SERVICES		 COMMUNITY FACILITIES	
	Strategic Reference		Strategic Reference
Building control	3.1.1 3.1.2 4.2.2	Airstrips	1.1.1 2.1.1 3.1.1
Bush fire services	2.2.3 3.2.1	Appearance of town centres	1.3.2 2.2.2 3.1.1
Community consultation / engagement	2.1.3 4.1.1 4.1.2 4.1.3	Cemeteries	2.1.1
Customer service	2.1.1 4.1.1 4.2.3	Community / town halls	2.1.1 3.1.1
Economic development	1.1.3 1.1.5 1.2.2 1.3.1	Community housing	1.2.1 2.1.1 4.1.2
Emergency water supply	1.1.4 3.1.1	Employee housing	3.1.1 4.2.3
Environmental initiatives	3.2.1 3.2.2 3.2.3	Heritage assets	3.1.2
Festival / event management	2.1.3	Independent living units	2.1.2 2.2.2
Financial management	4.1.3 4.2.1	Libraries	2.1.1 2.1.2
General garbage collection	3.2.3	Parks / gardens / ovals	2.1.1 2.2.1
Health administration / inspection	2.1.1 4.2.2	Public toilets	1.3.2 2.1.1
Landscaping	2.1.1 3.1.1 3.2.1	Reserves / public open spaces	1.3.2 3.2.1 4.1.2
Long term planning	4.1.3 4.2.1	Roads / verges / footpaths	1.1.1 2.1.1
Maintenance – other infrastructure	2.1.1 2.2.1	Sewerage and drainage	1.1.1 1.1.2 3.2.3
Maintenance – roads	1.1.1	Sport / recreation facilities	2.1.1 2.2.1
Medical services	2.1.1 2.2.2	Street lighting	1.1.1 2.1.1
Pest control	3.2.2	Swimming pool	2.1.1 2.2.1
Ranger services	3.2.2	Visitor centre	1.3.1 1.3.2 1.3.3
Recycling	3.2.3		
Regional collaboration/advocacy	1.1.5 1.3.1 4.1.2		
Support for volunteers	2.2.3		
Tourism management	1.3.1 1.3.2		
Town planning	3.1.1 3.2.1		
Waste management	3.2.3		

 COMMUNITY SUPPORT & SERVICES		
	Strategic Reference	
ARC fitness	2.1.3 2.2.1 2.2.2	
Club development	2.2.1 2.2.3	
Disability access and inclusion	2.1.1	
Seniors services	2.1.2 2.1.3 2.2.2	
Support groups	2.2.3	
Youth services	2.1.1 2.1.2 2.1.3 2.2.1	

Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Lake Grace operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

The external and internal factors identified and considered during the preparation of this Corporate Business Plan are set out below:

External Factors
Increasing community expectations in relation to service levels and service delivery.
Rapid changes in information technology changing the service delivery environment.
Increased compliance requirements due to Government Policy and Legislation.
Cost shifting by Federal and State Governments.
Reducing external funding for infrastructure and operations.
Increasing population and economic development resulting in greater pressure on the natural environment and its resources.
Resource development and the associated social impacts.
Increasing community expectations and regulations in relation to waste management.
Government responses in relation to social services.
Climate change and subsequent response.

Internal Factors
Objectives and strategies contained in Council's current Strategic Community Plan.
Timing and actions contained in Council's Corporate Business Plan.
Organisational size, structure, activities and location.
Human resourcing levels and staff retention.
Current organisational strategy and culture.
Financial capacity of the Shire.
Allocation of resources to achieve strategic outcomes.
Maintenance of corporate records.
Current organisational systems and processes.

References and Acknowledgements

Reference to the following documents or sources was made during the preparation of the Plan:

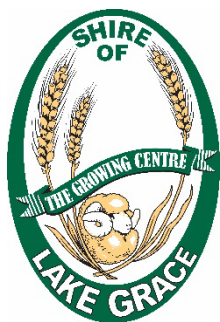
- Strategic Community Plan 2023 - 2033;
- Council website: www.lakegrace.wa.gov.au;
- Shire of Lake Grace Annual Financial Report 2022-2023
- Shire of Lake Grace Strategic Resource Plan 2021 - 2036; and

Review of the Plan

In accordance with statutory requirements, the Corporate Business Plan is reviewed and updated annually to assess the progress of projects and realign the Plan's actions and priorities based on current information and available funding.

Document Management

Status: Draft
Date of
Adoption:



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Shire of Lake Grace

26 June 2024

Ordinary Council Meeting

INFORMATION BULLETIN

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