

Shire of Lake Grace

# Ordinary Council Meeting

# Minutes

24 July 2013



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## **SHIRE OF LAKE GRACE**

Minutes of the Ordinary Meeting of Council to be held at the Council Chambers, 1 Bishop Street Lake Grace WA on Wednesday 24 July 2013.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President opened the meeting at 2.00pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 PRESENT**

Cr Armstrong	Shire President
Cr IG Chamberlain	Deputy Shire President
Cr R Chappell	
Cr OP Farrelly	
Cr JF De Landgrafft	
Cr SG Hunt	
Cr WA Newman	
Cr DP Sinclair	
Mr GK Simpson	Acting Chief Executive Officer
Mr J Bingham	Manager Corporate Services
Mr M Harrop	Manager Infrastructure Services
Mrs L Holben	Manager Community Services
Mrs J Bennett	Executive Assistant
Mrs Danielle Robertson	Lake Grace Community Resource Centre
Mr Royce Taylor	Chair, Lake Grace Sporting Pavilion Redevelopment Committee ( <i>entered the meeting at 2.06pm</i> )

#### **2.2 APOLOGIES**

None.

#### **2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

##### **Cr Walker**

As per motion 11629 at the 22 May 2013 Ordinary Meeting, Cr Walker has approved leave of absence from 10 July-10 August 2013.

### **3.0 PUBLIC QUESTION TIME**

#### **3.1 MRS DANIELLE ROBERTSON**

Mrs Robertson advised she was present at the meeting on behalf of the Lake Grace Community Resource Centre.

##### **Question 1**

The proposal from the Lake Grace Community Resource Centre regarding an item to be included in the Agenda for the July Meeting for the provision of a Club Development Officer (CDO):

- A. Why wasn't the item included?
- B. No formal response was received, only a phone call and why is this issue being put on hold until the pavilion is finished when the communities in the Shire have indicated they will utilise the service?

**Reply**

***The Acting CEO replied that it was not included in the agenda as budget preparations and discussions are currently taking place and at this stage no staff increase or increases in services are proposed.***

***The Manager Community Services further commented that she has spoken to the Department of Sport & Recreation (DSR) and is aware of the benefits a Club Development Officer would provide. She is also aware of the additional financial obligations a CDO would have on the Shire. In the past local sports groups have indicated they would be interested in contributing dollars towards such a person who could work with local clubs. This however is only an idea at this stage and it would be 9-12 months before any considerations could be made.***

Cr Farrelly queried the financial imposts of a CDO.

***The Manager Community Services replied that it is her understanding from the DSR that the cost of the overheads attributed to such a position would need to be borne by the Shire and the person would need to be a local government employee. She has conversed with the Community Resource Centre Coordinator regarding the overheads.***

Mrs Robertson commented that the DSR is looking to CRC's to provide the service to communities, applications open in September and the CRC is looking to the Shire to support such an application.

The President commented that budget discussions are happening at this point and encouraged Mrs Robertson to keep talking to the Manager Community Services and the CEO regarding a CDO as Council is not involved in those discussions.

**Question**

What is the \$160,000 in reserve for the pavilion upgrade?

**Reply**

***The Acting CEO replied that the \$160,000 included in the figures is the contribution from the Lake Grace Recreation Improvement Trust. It has been included as the contribution would come into the Shire's books and be part of the project expenditure.***

2.12pm

*Mrs Robertson & Mr Taylor left the meeting.*

#### **4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

##### **4.1 CR NEWMAN**

###### Background

Cr Newman has submitted an application in writing for leave of absence from 22 September 2013 to 28 October 2013 for an overseas trip.

During the period Cr Newman will be absent for both the September 2013 and October 2013 Ordinary Meetings of Council.

###### Voting Requirements

Simple majority required.

###### Recommendation/Resolution

#### **MOTION 11647**

Moved Cr Farrelly  
Seconded Cr Hunt

That Cr Newman be granted leave of absence for the period 22 September to 28 October 2013.

**MOTION CARRIED 7/0**

#### **5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS**

##### **5.1 ORDINARY MEETING – 26 JUNE 2013**

###### Resolution

#### **MOTION 11648**

Moved Cr Hunt  
Seconded Cr Sinclair

That the minutes of the Ordinary Meeting of Council held on the 26 June 2013 be confirmed as a true and accurate record.

**MOTION CARRIED 8/0**

#### **6.0 DECLARATIONS OF INTEREST**

##### **6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A**

None

**6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995  
SECTION 5.60B**

Cr Chamberlain & Cr Newman both declared a Proximity Interest in Agenda Item 12.3 – Proposed Light Industrial Subdivision on Reserve 20531 Newdegate Ravensthorpe Rd, Newdegate in that they have an interest in the adjoining land across the road as Company Directors.

**MOTION 11649**

Moved Cr Sinclair  
Seconded Cr De Landgraft

That both Cr Chamberlain and Cr Newman remain in the room for Item 12.3 and take part in any discussion, but not participate in the debate or vote on the matter.

**MOTION CARRIED 6/0**

**6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION  
SECTION 34C**

None

**7.0 NOTICES OF URGENT BUSINESS**

Nil

**8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil

**9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**10.0 MEMBERS' REPORTS**

**10.1 CR CHAPPELL**

Cr Chappell reported attendance during June at the following:

- 1st July 2013 - attended the monthly meeting of the Lake Grace Development Association.
- 2nd July 2013 - Shire of Lake Grace Audit Committee Meeting at which the recent audit report was discussed, there are a few small items for staff to tick off on. Of consequence in the report was the need for local governments to now prepare a plant and equipment list so as to comply with the new fair value requirements.
- 2 July 2013 - attended the Lake Grace Regional Health Advisory Group Meeting held at the hospital. Amanda Milton and Deb Clarke reported

attending two meetings in Narrogin as the Lake Grace representatives, the first meeting was not a success but at the second meeting they felt things were getting somewhere.

- 5th July 2013 - Attended along with Cr Armstrong, the Rural Water Council Meeting held at the Shire of Dumbleyung Council Chambers. It was pleasant only to have to drive the hour and fifteen minutes to Dumbleyung.

#### **10.2 CR CHAMBERLAIN**

- Reported attendance by invitation to the Australia Day Council of WA – Great Australians Breakfast held in Fraser's Restaurant last week. Speakers at the event were 2013 Australian of the Year Ita Buttrose and 2013 Young Australian of the Year Akram Azimi. The major sponsor of the event was the Chamber of Minerals and Energy WA.

#### **10.3 CR HUNT**

- Reported attendance at the Audit Committee Meeting on 2 July 2013.

#### **10.4 CR NEWMAN**

- Advised that along with CBH the Field Day Committee has put the Railway Station Building relocation and proposed shed project off until after this year's Field Day events.

#### **10.5 CR ARMSTRONG**

- Reported attendance at the Rural Water Council Meeting and the various budget sessions.

**11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES**

*No items for consideration.*

**12.0 MATTERS FOR CONSIDERATION – PLANNING****12.1 PLANNING APPLICATION – PROPOSED ADDITIONAL SINGLE HOUSE – 363 LADYMAN RD LAKE KING**

<b>Applicant:</b>	Mr Thomas Capper (Landowner)
<b>File No.</b>	0456
<b>Attachments:</b>	Plans 1 to 7
<b>Author:</b>	Mr Joe Douglas & Mr Carlo Famiano (Urban & Rural Perspectives) Town Planning Consultants
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 July 2013
<b>Senior Officer:</b>	Mr Graeme Simpson Acting Chief Executive Officer

Summary

This report recommends that a planning application submitted by Mr Thomas Capper (Landowner) to construct an additional single house on Lot 2720 (No.363) Ladyman Road, Lake King be approved subject to conditions.

Background

The applicant is seeking Council's planning approval to construct an additional single detached transportable house on Lot 2720 (No.363) Ladyman Road, Lake King.

Lot 2720 is located approximately 7.2 kilometres south-east of the Lake King townsite. The land is irregular in shape, comprises a total area of approximately 1,433.09 hectares and has access to Ladyman Road which dissects the land in a north-south direction (see Plans 1 & 2).

Lot 2720 has been extensively cleared, is currently used for broadacre agricultural purposes (i.e. cropping & grazing) and contains some scattered stands of native vegetation throughout. The land also contains a number of physical improvements associated with its current rural use including an existing single detached dwelling, sheds, dams, grain storage silos, water storage tanks, internal access tracks and boundary fencing (see Plan 3).

Under the terms of the information and plans submitted in support of the application the following is proposed:

- i) Placement of a 252m<sup>2</sup> second hand transportable four (4) bedroom, two (2) bathroom dwelling on concrete blocks approximately 500mm above the natural ground level;
- ii) The dwelling is a steel framed, weatherboard structure (i.e. white coloured external walls) with a zincalume roof;
- iii) The dwelling has a wall height of 2.4 metres and a ridge height of approximately 4.5 metres;
- iv) The dwelling will have a setback of approximately 50 metres from the land's frontage to Ladyman Road and a 50 metre setback from the land's northern boundary;
- v) Vehicle access to/from the dwelling will be provided via existing gravel roads within the property which currently provide two wheel drive access to Ladyman Road;

- vi) Water supply for the dwelling will be provided via existing and proposed water storage tanks (i.e. 76,000 litre); and
- vii) Effluent disposal will be undertaken on-site using septic tanks and leach drains constructed in accordance with the relevant health standards and regulations.

#### Comment

#### **Current Zoning & Land Use Permissibility**

Lot 2720 is classified 'General Agriculture' zone under the Shire of Lake Grace's current operative Local Planning Scheme No.4 (LPS No.4).

A key objective of the land's current 'General Agriculture' zoning classification is to ensure the continuation of broad hectare farming as the principle land use within the district, protect the rural landscape/character, control the fragmentation of agricultural land through further subdivision and consider non-rural uses where they can be shown to be of a benefit to the district.

Clause 5.10.1 of LPS No.4 states that land classified 'General Agriculture' zone shall generally be restricted so as to contain no more than one (1) single house per lot. Council may however consider granting approval for the construction of an additional dwelling(s) under the following circumstances:

- i) Where the landowner clearly demonstrates that the development is required for farm management or tourist development purposes;*
- ii) The additional dwelling(s) will only accommodate a family member, workers employed for agricultural activities on that lot or tourists;*
- iii) The additional dwelling(s) are clustered in one location so as to avoid future subdivision pressure and minimise constraints on adjoining uses; and*
- iv) All essential services to the additional dwelling(s) from the lot boundary (including access roads) are to be shared with any existing dwelling(s) where practicable.*

The applicant has provided a written submission in support of the application advising as follows:

- The additional dwelling will provide accommodation for a family member of the occupants of the principle dwelling on the land who is actively involved and employed as part of the existing broadacre agricultural activities undertaken on the property;
- The additional dwelling will be located within 400 metres of the existing single detached dwelling on the land; and
- The additional dwelling will share many of the existing established essential services provided for the existing single detached dwelling on the property.

In light of the above information the reporting officers' have formed the view that the proposed additional single house on Lot 2720 is consistent Clause 5.10.1 of LPS No.4 and may therefore be supported by Council.

#### **LPS No.4 Development Standards & Requirements**

LPS No.4 does not contain any specific standards governing the development and use of land classified 'General Agricultural' zone for the purpose of an additional single house. As such the application has been assessed with due regard for the general development standards contained in LPS No.4 including those that apply specifically to all land classified 'General Agricultural' zone.

Having regard for the information submitted in support of the application the reporting officers' have concluded that the proposal satisfies the various general development standards prescribed by LPS No.4 (i.e. minimum dwelling standards, boundary setbacks, compatibility of land usage, site characteristics, water supply and waste disposal) and may therefore be supported by Council.

Notwithstanding the above conclusions it is significant to note that Clause 5.21 of LPS No.4 contains a number of provisions applicable to the development and use of transportable dwellings or structures on any land within the Shire. The clause specifically states that such buildings are not permitted unless:

- i) In the opinion of the local government such a dwelling or building is in a satisfactory condition and will not detrimentally affect the amenity of the area; and*
- ii) The sub-floor area of the building is enclosed with brick, stone, vermin battens or by other means acceptable to the local government and, where the building is considered to be exposed or visually prominent, the local government may require satisfactory landscaping measures to be carried out.*

The applicant has provided photographs of the dwelling in support of the application (see Plan 7). Following a review of the photographs, the reporting officers have formed the view that the dwelling is in a satisfactory condition and will not have a detrimental impact upon the amenity and/or character of the immediate locality provided the sub-floor area is suitably treated. It is therefore recommended that Council impose a suitable condition on any planning approval issued requiring the sub-floor area around the periphery of the dwelling to be enclosed in accordance with the specific requirements of LPS No.4.

### **Conclusion**

It is concluded from a detailed assessment of the application that the proposal to develop an additional single house on Lot 2720 (No.363) Ladyman Road, Lake King is unlikely to have a negative impact on the general amenity, character, functionality and safety of the immediate locality and may therefore be approved by Council subject to the imposition of a number of conditions to ensure that the development proceeds in a proper and orderly manner and complies with the specific requirements of the Shire of Lake Grace Local Planning Scheme No.4.

### Legal Implications

Planning and Development Act 2005  
Shire of Lake Grace Local Planning Scheme No.4

### Policy Implications

Council Policy 6.3 - Relocated Dwellings and Second Hand Transportable Dwellings  
The provisions of Policy 6.3 relevant to this development are covered in LPS No.4. and the bond does not apply in this instance.

### Consultation

Community consultation not required.

### Financial Implications

As the bond of \$5,000 attached to Policy 6.3 does not apply in this instance given the land's location and current zoning, the payment of a reduced bond may be appropriate.

It is therefore suggested a refundable bond of \$2,000 is paid prior to the issuance of a building licence.

Strategic Implications

Nil

Recommendation

That the application for planning approval submitted by Mr Thomas Capper (Landowner) to construct an additional single detached transportable dwelling on Lot 2720 (No.363) Ladyman Road, Lake King be approved in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

1. All on-site vehicle access ways associated with the additional single dwelling shall be constructed and maintained to the specifications and satisfaction of the Shire of Lake Grace.
2. A suitable capacity water supply shall be provided to the additional single dwelling for both domestic consumption and fire fighting purposes to the specifications and satisfaction of the Department of Health and Department of Fire and Emergency Services.
3. The additional single dwelling shall be provided with an adequate on-site effluent disposal system constructed and maintained to the specifications and satisfaction of the Shire of Lake Grace and Department of Health.
4. All stormwater generated by the additional single dwelling shall be managed and disposed of to the specifications and satisfaction of the Shire of Lake Grace.
5. The additional single dwelling shall not be used other than as accommodation for dependant member(s) of the family of the occupier(s) of the principal dwelling on the land unless otherwise approved by Council.
6. Prior to the issuance of a building permit for the additional single dwelling the applicant is required to enter into an agreement to the satisfaction of the Shire of Lake Grace to construct the dwelling to an acceptable standard of presentation as determined by the Shire within twelve (12) months of issuance of a building permit.
7. A refundable cash bond of \$2,000.00 shall be paid to the Shire of Lake Grace prior to the issuance of a building permit to ensure that the additional single dwelling is completed in accordance with the agreement entered into with the Shire of Lake Grace.
8. The sub-floor area of the additional single dwelling shall be enclosed with brick, stone, vermin battens or other means acceptable to the Shire of Lake Grace.

**Advice Notes**

1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall

be carried out without the further approval of the Shire of Lake Grace having first been sought and obtained.

2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
3. The additional single dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
4. Approval of the additional single dwelling on Lot 2720 (No.363) Ladyman Road, Lake King shall not be construed as a basis for the local government's support for the future possible subdivision of the land.
5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
6. No construction works shall commence on the land prior to 7am without the Shire's written approval.
7. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.

Voting Requirements

Simple majority required.

Resolution

**MOTION 11650**

Moved Cr Sinclair  
Seconded Cr De Landgraft

That the application for planning approval submitted by Mr Thomas Capper (Landowner) to construct an additional single detached transportable dwelling on Lot 2720 (No.363) Ladyman Road, Lake King be approved in accordance with the details of the information and plans submitted in support of the application subject to compliance with the following conditions and advice notes:

1. All on-site vehicle access ways associated with the additional single dwelling shall be constructed and maintained to the specifications and satisfaction of the Shire of Lake Grace
2. A suitable capacity water supply shall be provided to the additional single dwelling for both domestic consumption and fire fighting purposes to the specifications and satisfaction of the Department of Health and Department of Fire and Emergency Services.
3. The additional single dwelling shall be provided with an adequate on-site effluent disposal system constructed and maintained to the specifications and satisfaction of the Shire of Lake Grace and Department of Health.

**MOTION 11650 continued**

4. All stormwater generated by the additional single dwelling shall be managed and disposed of to the specifications and satisfaction of the Shire of Lake Grace.
5. The additional single dwelling shall not be used other than as accommodation for dependant member(s) of the family of the occupier(s) of the principal dwelling on the land unless otherwise approved by Council.
6. Prior to the issuance of a building permit for the additional single dwelling the applicant is required to enter into an agreement to the satisfaction of the Shire of Lake Grace to construct the dwelling to an acceptable standard of presentation as determined by the Shire within twelve (12) months of issuance of a building permit.

**Advice Notes**

1. The development is to be completed within a period of two (2) years from the date of this approval. If the development is not completed within this period the approval will lapse and be of no further effect. Where an approval has lapsed, no development shall be carried out without the further approval of the Shire of Lake Grace having first been sought and obtained.
2. A completed building permit application must be submitted to and approved by the Shire's Building Surveyor prior to the commencement of any construction on the land.
3. The additional single dwelling is required to comply in all respects with the National Construction Code of Australia. Plans and specifications which reflect these requirements are required to be submitted with the building permit application.
4. Approval of the additional single dwelling on Lot 2720 (No.363) Ladyman Road, Lake King shall not be construed as a basis for the local government's support for the future possible subdivision of the land.
5. The noise generated by any activities on-site including machinery motors or vehicles shall not exceed the levels as set out under the Environmental (Noise) Regulations 1997.
6. Failure to comply with any of the conditions of this planning approval constitutes an offence under the provisions of the Planning and Development Act 2005 and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.

**MOTION CARRIED 8/0*****Reason for Change:******Council considered the requirement for a bond, the restriction on commencement of construction time and the enclosing of the sub floor area to be unnecessary.***

## 12.2 **PROPOSED RE-VESTING OF CROWN RESERVE 19243 – LOT 50 CNR FRANCIS & WILLOCK ST NEWDGATE**

<b>Applicant:</b>	Department of Lands
<b>File No.</b>	0354
<b>Attachments:</b>	Plans 8 to 11
<b>Authors:</b>	Messrs Joe Douglas & Carlo Famiano (Urban & Rural Perspectives) Town Planning Consultants
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 July 2013
<b>Senior Officer:</b>	Mr Graeme Simpson Acting Chief Executive Officer

### Summary

This report recommends that Council resolve to accept a new Management Order proposed to be issued in favour of the Shire of Lake Grace for Reserve 19423 being Lot 50 corner Waddell and Francis Streets, Newdegate for 'Conservation' and 'Recreation' purposes.

### Background & Comment

The Department of Lands has written to the Shire seeking formal written confirmation of the Lake Grace Shire Council's preparedness to accept the proposed re-vesting and associated management order over the land comprising Reserve 19423 being Lot 50 corner Waddell and Francis Streets, Newdegate.

The subject land is located in the north-western segment of the Newdegate townsite and comprises a total area of approximately 1.69 hectares. The land has direct frontage to the unconstructed portions of Francis, Willcock and Angwin Streets with all vehicle access currently derived via informal, unformed tracks through this part of the Newdegate townsite.

The land is a 'C' class Crown Reserve owned by the State of Western Australia and currently vested in the Commissioner for Police for the purposes of a 'Police Station'. Despite its current vesting and dedicated purpose, the land remains undeveloped and is characterised by a significant amount of native vegetation, informal access tracks and drainage lines constructed and maintained by the Shire to help manage stormwater flows through the Newdegate townsite during extreme rainfall events.

The WA Police Department has advised the Department of Lands that Reserve 19423 is surplus to its current and future operational requirements and has therefore agreed to relinquish its interest in the land to the Shire of Lake Grace.

All of the land comprising Reserve 19243 was originally classified 'Public Purposes' reserve in the Shire of Lake Grace's previous Town Planning Scheme No.3 in recognition of the land's proposed development and use by the WA Police Department for the purposes of a police station which dates back to February 1927.

During formulation of the Shire's now current operative Local Planning Scheme No.4 (LPS No.4) the Shire received written advice from the Department of Lands & the WA Police Department confirming that the land comprising Reserve 19423 was unlikely to be developed for the original intended purpose (i.e. a police station).

As a direct consequence of that advice and the findings of a flora investigation undertaken in September 2001 by Ms Anne Coates – Consulting Botanist which confirmed that much of the land within the immediate locality including Reserve 19423 contains a number of declared and priority flora species, Council decided to change the reserve classification of the land in its proposed new local planning scheme from ‘Public Purposes’ to mostly ‘Conservation’ with a small section also classified ‘Recreation’ to provide for the future proposed expansion of the Newdegate Sporting Precinct.

Council’s decision to classify most of the land comprising Reserve 19423 as ‘Conservation’ reserve was also done as part of an ‘offset’ agreement with the Environmental Protection Authority to allow for the clearing of additional land in other parts of the Shire where the existing on-site vegetation was not as significant as that within and adjacent to Reserve 19423 and could be cleared without any significant impacts to accommodate future development. As can be seen from this background information the reclassification of the land in LPS No.4 was well founded and based on advice received from those parties with a vested interest in the land.

The proposed re-vesting of Reserve 19423 through the issuance of a new management order in favour of the Shire of Lake Grace is a logical progression of past dealings with the land and affords opportunity for Council to assume formal control of the future development, use and management of the land for the purposes specifically identified in the Shire’s Local Planning Strategy and Local Planning Scheme No.4. It is for these reasons that the reporting officer recommends that Council agree to the proposal and advise the Department of Lands accordingly.

#### Legal Implications

Planning and Development Act 2005  
Shire of Lake Grace Local Planning Scheme No.4  
Land Administration Act 1997  
Land Administration Regulations 1998

#### Policy Implications

Nil

#### Consultation

Community consultation is not required. The future development and use of the land for both ‘Conservation’ and ‘Recreation’ purposes was widely advertised for public comment for the minimum required period of ninety (90) days during formulation and adoption of the Shire of Lake Grace Local Planning Strategy and Local Planning Scheme No.4.

#### Financial Implications

If Council agrees to accept the proposed re-vesting and associated management order over Reserve 19423, all costs associated with the ongoing management and maintenance of the land in its current undeveloped form will become the Shire’s responsibility. The total estimated cost of these responsibilities has not been determined as part of this report however it is not expected to be exorbitant and could be absorbed in the budget allowance made for the management and maintenance of other Crown reserves currently vested in the Shire for a variety of purposes.

Strategic Implications

Shire of Lake Grace Local Planning Strategy

Council's acceptance of the re-vesting and associated management order over Reserve 19423 will create certainty for the future development and use of a strategically important parcel of land in the centre of the Newdegate townsite for the long term benefit of the local community.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11651**

Moved Cr Chamberlain  
Seconded Cr De Landgraft

That Council resolve to advise the Department of Lands of the Shire of Lake Grace's agreement to accept a new Management Order for Reserve 19423 being Lot 50 corner Waddell and Francis Streets, Newdegate for 'Conservation' and 'Recreation' purposes and authorise the Chief Executive Officer and/or Shire President to sign and seal any documentation submitted by the Department of Lands to formalise the agreement.

**MOTION CARRIED 8/0**

### 12.3 **PROPOSED LIGHT INDUSTRIAL SUBDIVISION ON RESERVE 20531 NEWDEGATE RAVENSTHORPE ROAD, NEWDEGATE**

*Crs Chamberlain & Newman declared interests of proximity in that they have an interest in the adjoining land across the road as Company Directors - refer Motion No 11649,p104 at Item 6.1.*

**Applicant:** Acting Chief Executive Officer  
**File No.** 0360  
**Attachments:** Plan 12  
**Authors:** Mr Graeme Simpson  
 Acting Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 16 July 2013  
**Senior Officer:** Mr Graeme Simpson  
 Acting Chief Executive Officer

#### Summary

This report has been compiled to inform Council of the outcome of the visit of Landcorp Officers to review the past activities to provide light industrial land in Newdegate.

#### Background

Mr David McFarran, Business Manager of Landcorp came down to Newdegate and met with the Newdegate Councillors and the Acting CEO on site.

It was generally agreed that the existing site on the Lake Grace Newdegate Road has been degraded and is now not considered viable for redevelopment.

The land adjacent to Lake Burkett, being portion of Reserve 20531 is preferred by the Ward Councillors for the light industrial site and was cautiously supported by Landcorp Officers.

#### Comment

There are many issues to be resolved, namely:

1. The preferred site is currently zoned for conservation and will need evidence of community support before re-zoning will be successful.
2. There has been previous calls for an environmental study to be undertaken of the proposed site because of its previous use and its close proximity to Lake Burkett.
3. An application needs to be submitted to Landcorp requesting that it support the proposal and arrange for provision of at least 4 lots to be created.
4. The gravel pit site on the Lake Grace Newdegate Road is currently zoned general industry. The community and Council may prefer to compile an omnibus amendment to the Local Planning Scheme No 4 and rezone the land from general industry to recreation so as to preserve the water scheme infrastructure located underground and running through the site.
5. The site that is under consideration needs cleaning up irrespective of whether it remains as a conservation area or changed to light industrial. Preliminary cleaning up has commenced by the Shire staff.
6. Native title clearance may be required for the land within Crown Reserve 20531.

7. The pristine bushland on the North West side of the Co-operative Bulk Handling site and currently zoned for conservation could be included in the omnibus amendment and be designated as an 'A' class reserve.
8. The site adjacent to Lake Burkett was previously a sports oval and general purpose area making it unsuitable for conservation.

Legal Implications

Amendments to the Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

Shire Policy 1.12 Community Engagement needs to be followed in respect to the change in zoning that will be required to amend Local Planning Scheme No 4.

Consultation

Local community consultation and other statutory nominated people may have to be consulted.

Financial Implications

To be determined after negotiations with Landcorp have been held.

Strategic Implications

The change of strategic direction by Council will be contrary to the Shire's Local Planning Strategy but may be justified if it provides an opportunity to address the shortage of light industrial land in Newdegate which has been a long standing issue.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11652**

Moved Cr Farrelly  
Seconded Cr Sinclair

That Council:

1. Submit a formal request to Landcorp for it to consider assisting the Shire to have light industrial land created on Reserve 20531 on the Newdegate Ravensthorpe Road.
2. Request Urban & Rural Perspectives, Town Planners and Building Designers to advise on the likely cost of preparing an omnibus amendment to the Local Planning Scheme No 4 to change the zoning on Reserve 20531 to light industrial and to change the zoning on Reserves 29080 and 39314 to Recreation.

**MOTION CARRIED 6/0**

**13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING**

*No items for consideration.*

**14.0 MATTERS FOR CONSIDERATION – FINANCE**

**14.1 ACCOUNTS FOR PAYMENT – JUNE 2013**

**Applicant:** Shire of Lake Grace  
**File No.** 0277  
**Attachments:** List of Creditors  
**Author:** Ms Tracie Buntrock  
Customer Services Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 12 July 2013  
**Senior Officer:** Mr John Bingham  
Manager of Corporate Services

Summary

For Council to ratify expenditures incurred for the month of June 2013

Background

List of payments for the month June 2013 through the Municipal and Trust accounts are attached

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12

Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of June 2013 from the Municipal Account Total \$628,787.33

Strategic Implications

*Shire of Lake Grace Strategic Plan*

*7. Organisational Excellence*

*7.1 Develop systems compliant with various statutes, regulations and policies.*

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11653**

Moved Cr Chappell  
Seconded Cr Newman

That Council ratify the list of payments totalling \$628,787.33 as presented for the month of June 2013 incorporating:

- Direct Debits DD4548.1 to DD4570.1
- Municipal Account Cheques 35121 to 35147
- Electronic Funds Transfers EFT11084 to EFT11240

**MOTION CARRIED 8/0**

## 14.2 **INTERIM FINANCIAL STATEMENTS – JUNE 2013**

**Applicant:** Corporate Services Section  
**File No.** 0275  
**Attachments:** Financial Reports  
**Author:** Ms Heather Bell  
Senior Finance Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 17 July 2013  
**Senior Officer:** Mr John Bingham  
Manager Corporate Services

### Summary

Consideration of the interim financial statements for the period ending 30 June 2013.

### Background & Comment

Presented are the financial statements for the month ending 30 June 2013.

Note the figures reported are interim figures only and do not represent end of year figures.

The full year figures for 2012/13 will be finalised upon completion of the annual audit.

The following financial reports are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Capital Road Works, Operating Revenue & Expenditure Graphs
- Bank Reconciliations

### Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

*Shire of Lake Grace Strategic Plan*

*7: Organisational Excellence*

*7.1: Develop systems to ensure compliance with various statutes, regulations and policies.*

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11654**

Moved Cr Hunt  
Seconded Cr Chappell

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statement of Financial activity for the period ended 30 June 2013.

**MOTION CARRIED 8/0**

### 14.3 **REGIONAL DEVELOPMENT AUSTRALIA FUND – ROUND FIVE FUNDING ALLOCATION**

<b>Applicant:</b>	Lake Grace Sporting Pavilion Upgrade Project
<b>File No.</b>	0208
<b>Attachments:</b>	1. RDA Wheatbelt WA Media Release 2. Lake Grace Sports Pavilion Redevelopment Fact Sheet No 3
<b>Author:</b>	Mr Graeme Simpson Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 July 2013
<b>Senior Officer:</b>	Mr Graeme Simpson Acting Chief Executive Officer

#### Summary

The Regional Development Australia Fund (RDAF) has announced a new funding round number 5 as an allocative funding round. The Shire of Lake Grace has been allocated \$82,783.00.

#### Background & Comment

The allocation invites applications to be submitted by Monday 22 July 2013. Assessment of grant applications will be on a rolling basis and Funding Agreements must be executed within 6 months of the approval.

The Minister for Regional Development and Local Government (Hon Anthony Albanese) has written that the RADF Round 5 grants are for:

- Local community infrastructure development such as sporting and cultural infrastructure, libraries, airports and renewable energy initiatives.
- Giving local governments the opportunity to build new community infrastructure and renew existing infrastructure
- Providing a boost for “shovel-ready” projects in communities.

Councillors will recall that the Pavilion Project had to be divided into a three (3) stage development being:

**Stage 1** – Newly constructed change rooms and toilets, entrance way, store, multi purpose meeting room and extension to the function room.

**Stage 2** – Proposed ARC/multi purpose room on the southern end of the building.

**Stage 3** – Refurbishing of change rooms, kitchen and bar area.

The proposal is for the grant to be expended on refurbishing the existing kitchen because it will be the focal point of the enlarged function room and will complement the new construction.

Consideration has also been given to constructing Stage 2 (ARC Multipurpose Room) but an earlier cost estimate put the figure at \$170,000 which was far too high to consider, even as an empty shell. It would also not meet the criterion of providing community benefit.

#### Legal Implications

The Shire must meet the requirements of the Building Code of Australia and have independent assessments for:

- Assessment of architectural sketches for BCA compliance
- Energy efficiency compliance report
- Preparation of submission to FESA (Shire to submit)
- Review of working drawings and specification for BCA
- Variations to certificate of design compliance
- Certificate of construction compliance

There may also be travel costs for an onsite inspection or for meetings to be held in Lake Grace as well as FESA review fees.

#### Policy Implications

Nil

#### Consultation

Mr Royce Taylor, Chairman of the Lake Grace Sporting Pavilion Upgrade Committee has been informed of the allocation of grant money and has given support for the proposed refurbishment of the kitchen area.

#### Financial Implications

The Pavilion redevelopment project was the subject of the specific Community Fact Sheet No 3 and mention was made of the fact that staff would continue to pursue grant funding to enable future elements of the design to be completed.

The RDAF grant will be of great assistance and community benefit if used on the kitchen upgrade. This will be a SARs budget project.

If the application for the allocated grant is not successful then the Shire will only receive the basic right grant of \$30,000.

#### Strategic Implications

The project has been given a high priority rating by Council and the kitchen refurbishment will meet the advertised strategies to bring the project to completion.

#### Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11655**

Moved Cr Farrelly  
Seconded Cr Chappell

That Council:

1. Allocate the Regional Development Australia Fund No 5 grant of \$82,783.00 to the Lake Grace Sports Pavilion Redevelopment Project for the purpose of upgrading the existing kitchen in the function area which is to be enlarged by the new construction on the northern end.
2. Endorse the application for \$82,783.00 from the RDAF No 5 funding round.

**MOTION CARRIED 8/0**

<b>15.0 MATTERS FOR CONSIDERATION – ADMINISTRATION</b>
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**15.1 WA LOCAL GOVERNMENT ASSOCIATION – 2013 AGM**

<b>Applicant:</b>	WA Local Government Association
<b>File No.</b>	0029
<b>Attachments:</b>	Items 5.1 to 5.12 -WALGA 2013 AGM Agenda
<b>Author:</b>	Mr Graeme Simpson Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 July 2013
<b>Senior Officer:</b>	Mr Graeme Simpson Acting Chief Executive Officer

Summary

This report has been prepared to provide direction to Council's voting delegates for the Annual General Meeting of the WA Local Government Association (WALGA) to be held on Wednesday 7 August 2013 at the Perth Convention Exhibition Centre.

Background

WALGA has released its agenda for the Annual General Meeting to be held on 7 August 2013.

There are twelve (12) items on the agenda for decision at the Annual General Meeting.

The registered voting delegates for the Shire of Lake Grace are:

**Voting Delegates**

Cr Armstrong Shire President  
Cr Sinclair

**Voting Proxies**

Cr De Landgraft  
Cr Hunt

Comment

The background information on each item is contained within the attachment and comment is as follows:

**Item 5.1 – Association Constitution – Impacts of Amalgamations**

**Recommendation** - That Shire Delegates vote to support the proposed changes to the Association Constitution.

**Item 5.2 – Proposed Amendments to the WALGA Constitution**

**Recommendation** – That Shire Delegates vote to support the proposed changes to the Association Constitution.

**Item 5.3 – Election of Shire Presidents and Mayors**

The author of this report has had extensive experience under both systems and both systems can work extremely well, depending upon the individuals involved. The method of electing the Mayor or President by the community causes greater interest in the community and the voting percentages at local elections are much higher in the years of Mayoral elections.

**Recommendation** – That Shire delegates oppose the proposition to amend the Local Government Act for the purpose of imposing mandatory requirement for all Mayors and Presidents to be elected by the community.

**Item 5.4 – Proposed Local Government Act Amendment – Exemption from Liability**

**Recommendation** – That Shire delegates support the proposal for WALGA to prepare a position paper to gain Local Governments an exemption from liability in specific circumstances.

**Item 5.5 - Impact of Climate Change**

**Recommendation** – That Shire Delegates support the proposal for WALGA to seek a more coordinated approach by all levels of government to address climate change.

**Item 5.6 – Proposed Local Government Act Amendment – Council Controlled Organisations**

**Recommendation** – That Shire Delegates vote to support the WALGA proposal to amend the Local Government Act in relation to Council Controlled Organisations.

**Item 5.7 – Effects of Structural Reform on WALGA**

**Recommendation** – That Shire Delegates vote to support the call for discussion on the implications to WALGA if the amalgamation of metropolitan local governments goes ahead.

**Item 5.8- Eradication of Cotton Bush**

**Recommendation** – That Shire Delegates vote to support the call for the State Government to allocate resources needed to adequately address weed and pest control in the State.

**Item 5.9 – Political Advertising**

**Recommendation** – That Shire Delegates vote to support WALGA's proposal to prepare a position paper to obtain certainty in respect to local laws and planning requirements in relation to political advertising.

### **Item 5.10 – Rate Exemptions**

**Comments** – The author of this report considers it highly unlikely that rate exemption status for not for profit organisations will be removed but there needs to be action taken in respect to independent living units on charitable purposes land. There are bound to be alternative proposals put to the meeting.

**Recommendation** – That Shire Delegates vote to support changes to the Local Government Act to limit rate exemptions.

### **Item 5.11 – Weed Management and Administration of the Biodiversity in Agriculture Management Act.**

**Recommendation** – That Shire Delegates vote to support the proposal for WALGA to lobby the Minister and his Department of Agriculture and Food on the management of invasive species of plants.

### **Item 5.12 – Presidential Public Comments**

**Comments** – The author of this report is well aware that there will be opposing views held by office bearers of the WA Local Government Association but in extremely controversial situations the President should exercise extreme caution and clarify when it is his personal opinion and when it is WALGA policy.

**Recommendation** – That Shire Delegates not support a public censure motion and if the opportunity arises support an action for the matter to be considered by the State Council.

#### **Legal Implications**

Voting on the proposed motions will be in accordance with WALGA'S Constitution.

#### **Policy Implications**

Nil

#### **Consultation**

Nil

#### **Financial Implications**

There is allocation in the 2013/14 budget for attendance at the AGM by elected members and staff.

#### **Strategic Implications**

*Shire of Lake Grace Strategic Plan*

*Focus 6 Leadership - Provide a visionary and proactive approach to leadership at an operational and strategic level.*

*6.1 Develop and implement through collaboration with other local, state and federal government agencies, resource sharing and regional service delivery.*

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11656**

Moved Cr Newman  
Seconded Cr Chappell

That Council:

1. Supports the motions put forward for Items 5.1, 5.2 and 5.4, 5.5, 5.6, 5.7, 5.8, 5.9 and 5.11.
2. Instructs the Delegates not to support the published motion and use their discretion for items 5.3 and 5.12.
3. Endorses as the voting delegates at the 2013 WALGA AGM the Shire President Cr Armstrong and Cr Sinclair.
4. Endorses as the voting delegate proxies Cr Newman and Cr Hunt.

**MOTION CARRIED 8/0**

**15.2      CHIEF EXECUTIVE OFFICER – APPOINTMENT AND CONTRACT**

**MOTION 11657**

Moved Cr Chamberlain  
Seconded Cr De Landgraftt

That Council close the meeting to the public at this time, being 2.55pm, to discuss the incoming Chief Executive Officer's contract.

**MOTION CARRIED 8/0**

2.55pm    *Mr Harrop, Mr Bingham, Mrs Holben and Mrs Bennett left the meeting.*

**MOTION 11658**

Moved Cr Chappell  
Seconded Cr De Landgraftt

That Council re-open the meeting to the public at this time, being 3.07pm.

**MOTION CARRIED 8/0**

3.07pm    *Mr Harrop, Mr Bingham, Mrs Holben and Mrs Bennett re-entered the meeting.*

<b>Applicant:</b>	Council
<b>File No.</b>	0012
<b>Attachments:</b>	Contract ( <i>under separate cover</i> )
<b>Author:</b>	Mr Graeme Simpson Acting Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	16 July 2013
<b>Senior Officer:</b>	Mr Graeme Simpson Acting Chief Executive Officer

Summary

For Council to confirm the appointment and signing of the contract for the new Chief Executive Officer, Mr Neville Hale.

Background

The President and Councillors in attendance at the employment interview resolved to make an in-principle offer of employment for the position of Chief Executive Officer to Mr Neville Hale.

The offer was based on a three (3) year negotiated contract with a commencement date of 2 September 2013.

Mr Hale has accepted the position and contractual arrangements have been agreed upon. The final contract document is attached to the agenda papers under separate cover.

Comment

There are three sections of the *Local Government Act 1995* (the Act) that have direct application to the appointment of a CEO.

Section 5.36(2)(a) & (b) of the Act provides that a local government is not to employ a person to fill the position of CEO unless council believes that the person is suitably qualified for the position and is satisfied with the provisions of the proposed employment contract.

Section 5.39 contains certain provisions for the contracts of CEOs. Section 5.40 requires that all employees are to be selected in accordance with the principles of merit and equity.

With regard to CEO remuneration, amendments to section 5.39(7) of the Act now provide for a CEO's remuneration to be determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975*.

In accordance with section 5.39(7) of the *Local Government Act 1995*, Mr Hales' employment contract is based on a package of \$182,494, inclusive of a cash component, private use of a motor vehicle, superannuation, accommodation and utilities.

Legal Implications

*Local Government Act 1995*, section 5.36 – local government employees

*Local Government Act 1995*, section 5.39 – contracts for CEO and senior employees

*Local Government Act 1995*, section 5.40 – Principles affecting employment by local governments

*Salaries and Allowances Act 1975* – section 7A (*Local Government Amendment Bill 2011*)

Policy Implications

Council Policy 1.11- Use of the Common Seal

Consultation

N/A

Financial Implications

As indicated, the cost of the CEO contract is \$182,494 and includes a cash component of \$150,000, 14.25% superannuation, full private use of a motor vehicle and rent free accommodation.

Strategic Implications

N/A

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11659**

Moved Cr Hunt  
Seconded Cr Farrelly

That:

1. Council confirm the appointment of Mr Neville Hale to the position of Chief Executive Officer, and the signing of a three (3) year contract commencing 2 September 2013 to be recompensed by way of an employment package valued at \$182,494.00 per annum under agreed terms and conditions specified in the contract of employment.
2. In accordance with Council Policy 1.11, the use of the common seal is approved for the contract of employment.

**MOTION CARRIED 8/0**

<b>16.0 INFORMATION BULLETIN</b>
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**16.1 INFORMATION BULLETIN REPORT – JULY 2013**

<b>Applicant:</b>	Executive Services
<b>File No.</b>	N/A
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Council Meeting Status Report</li> <li>2. Minutes – Shire Audit Committee</li> <li>3. Minutes – WALGA Central Country Zone</li> <li>4. Minutes – Australian Rural Road Group</li> <li>5. Minutes – 4WD VROC</li> <li>6. Minutes – Roe Tourism Association</li> <li>7. Report – Shire Facebook Page Statistics</li> <li>8. Letter - ALGA</li> <li>9. Letter – Dept of Sport &amp; Recreation</li> </ol>
<b>Author:</b>	Mrs Jeanette Bennett Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	17 July 2013
<b>Senior Officer:</b>	Mr Graeme Simpson Acting Chief Executive Officer

Summary

The purpose of this report is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Report deals with monthly standing items and other information of a strategic nature relevant to Council.

A copy of other relevant Councillor information is distributed via email and the weekly mail-out.

Comment**Integrated Planning Update**

This is to provide Council with information on the status of the various main elements of the Shire's Integrated Planning process as per the Integrated Planning and Reporting Framework 2011.

Element	Status & Comments
<b>Strategic Plan</b> <b>Community</b>	<p>Completed and Adopted at the November 2012 Meeting.</p> <p>Staff have worked on prioritising desired outcomes from the Community Strategic Plan into financial years to 2023, so it can translate into practical project data for costing. The next step is for Council to decide which projects are priorities and timeline them over 10years. The information can then be integrated to form the Corporate Business Plan.</p> <p><b>Responsibility of: Chief Executive Officer &amp; Council</b></p>

<b>Corporate Business Plan</b> Due to Department of Local Government by 30 June 2013.	To be developed from the Shire's existing Strategic Plan and the Strategic Community Plan.  <b>Responsibility of: Chief Executive Officer &amp; Council</b>
<b>Workforce Plan</b> Due to Department of Local Government by 30 June 2013.	Current organisational profile nearing completion. This process is being carried out in-house including a survey to staff and engaging with staff regarding the purpose of Workforce Planning. Meetings are scheduled regularly to track progress. Completion of this is reliant on the finalising of the Corporate Business Plan.  <b>Responsibility of: Manager Community Services, Coordinator Finance &amp; Administration, Executive Assistant</b>
<b>Asset Management Plan</b>	The Shire's Asset Management Plan was received by Council at the June 2013 Meeting. This process, though ongoing, is completed in terms of meeting the Department's 30 June 2013 deadline.  <b>Responsibility of: Manager Infrastructure Services</b>
<b>Long Term Financial Plan</b> Due to Department of Local Government by 30 June 2013.	Core Business (Bruce Lorrimer) is working on the draft plan that will integrate to align with the Strategic Community Plan, the Corporate Business Plan and the Workforce Plan. The Corporate Business Plan requires completion for this to be finalised.  <b>Responsibility of: Manager Corporate Services</b>

The information at attachment includes:

**1. Council Status Report**

Provides a list of Council resolutions and tracks their progress.

**2. Minutes – Shire Audit Committee**

Minutes of the Audit Committee Meeting held 2 July 2013.

**3. Minutes – WALGA Central Country Zone**

Minutes of the Central Country Zone Meeting 28 June 2013.

**4. Minutes – Australian Rural Road Group AGM**

Minutes of the Australian Rural Road Group Meeting held in Canberra on 19 June 2013.

**5. Minutes – 4WD VROC**

Minutes of the 4WD VROC Meetings held June and July 2013.

**6. Minutes – Roe Tourism Association**

Minutes of the Roe Tourism Association held in Narembeen on 17 June 2013.

**7. Report – Shire Facebook Page Statistics**

A report of the activity on the Shire's Facebook page.

**8. Letter – ALGA**

Letter from the Australian Local Government Association regarding the ALGA's election document – A 10 Point Plan for Resourcing Community Priorities.

The 10 Point Plan document was emailed to Councillors.

**9. Letter – Department of Sport & Recreation**

A letter from DSR re Sport4All, a state government initiative to increase the number of children at community sport and recreation clubs.

Legal Implications

Nil

Policy Implications

Nil

Consultation

N/A

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Plan

Voting Requirements

Simple majority required.

Voting Requirements

Simple majority required.

Officer's Recommendation/Resolution

**MOTION 11660**

Moved Cr Chappell  
Seconded Cr De Landgraft

That Council accepts the Information Bulletin report.

**MOTION CARRIED 8/0**

**17.0 URGENT BUSINESS BY DECISION OF THE MEETING**

None

**18.0 SCHEDULING OF MEETING**

**18.1 AUGUST 2013 ORDINARY MEETING**

**Motion 11543 November 2012 states:**

An Ordinary Meeting of Council will be held on Wednesday 28 August 2013 commencing at 2:00pm at Council Chambers, 1 Bishop St Lake Grace WA.

**19.0 CONFIDENTIAL BUSINESS – as per Local Government Act s5.23 (2)**

None

**20.0 CLOSURE**

There being no further business, the Shire President closed the meeting at 3.10pm.

**21.0 CERTIFICATION**

I Leonard William Armstrong certify that the minutes of the meeting held on the 24 July 2013 as shown were confirmed as a true record at the meeting held on the 28 August 2013.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date