

Shire of Lake Grace

Lake Grace Library Resource &
Community Resource Centre
Management Committee

Minutes

9 October 2024

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SHIRE OF LAKE GRACE

Agenda for the Lake Grace Community Library & Community Resource Centre Management Committee Meeting to be held at the Lake Grace Community Library, School Place, Lake Grace WA on Wednesday 9 October 2024.

1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS

The Chairperson opened the meeting at 11:02am.

2.0 RECORD OF ATTENDANCE / APOLOGIES

2.1 PRESENT

| | |
|-----------------|---|
| Kerrienne Mills | Principal, Lake Grace District High School |
| Michelle Lay | School Administrator, Lake Grace District High School |
| Aimee Turnbull | Community Economic Development Officer, Shire of Lake Grace |
| Cr Roz Lloyd | Councillor, Shire of Lake Grace, Council Representative |
| Ollie Farrelly | Community Representative |
| Lois Dickins | Library Co-ordinator |

In Attendance

2.2 APOLOGIES

Cr Debrah Clarke
Suzanne Reeves

3.0 CONFIRMATION OF PREVIOUS MEETINGS

3.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE CENTRE MANAGEMENT COMMITTEE MEETING

RESOLUTION 20249

Moved: Aimee Turnbull Seconded: Michelle Lay

That the minutes of the Lake Grace Library Resource and Community Resource Centre Management Committee Meeting held on 14 August 2024 be confirmed as a true and accurate record.

CARRIED 5/0

4.0 MEMBERS REPORTS

4.1 LAKE GRACE LIBRARY REPORT

Requested VDX books are still steady. The Shire purchased padded bags for postage. The Shire and the Post Office have made an arrangement for me to do my own postage at the Post Office.

I'm playing catch-up with the Library Exchange, Accessioning and displays.

Pier Johnston, Junior Science teacher, has removed the students work from the library pin-up board. She decided that the work would get a lot more views being displayed on the Plaza community board. Pier said she did let families know of the display in the library via the newsletter, school stream and the students.

The library has Book Fair starting on Tuesday 22 October 2024.
The Book Fair will only be open when I'm in attendance which is 15 hours a week.

Statistics since the last meeting:

| | | |
|-----------|-------------------|-----|
| Aug 2024 | Issues & Renewals | 381 |
| Sept 2024 | Issues & Renewals | 384 |

5.0 MATTERS FOR CONSIDERATION

5.1 LIBRARY CHAIRS

Progress on budget/grant funding to purchase chairs.
Past DCEO Chris has left an update for the new DCEO on the new library chairs.
The meeting suggested getting 12 chairs and Aimee will follow this up.

5.2 AUTOMATIC DOOR

Progress on proposal to supply and fit an automatic door.
The Shire are still unable to get anyone from a company to come out and give a quote.

5.3 LIBRARY CO-ORDINATOR & COMMUNITY LIBRARY HOURS

Follow up on community response to advertised opening hours, is there enough coverage? Refer to Agreement.
Table next meeting.

6.0 OTHER BUSINESS

Water usage and account split up. Shire pays 33%
Table next meeting.

7.0 DATE OF THE NEXT MEETING

7.1 LAKE GRACE LIBRARY RESOURCE AND COMMUNITY RESOURCE COMMITTEE MEETING

The next Lake Grace Library Resource and Community Resource Centre Management Committee Meeting is scheduled to take place on Wednesday 5 March 2025, commencing at 11.00am at the Lake Grace Community Library, School Place, Lake Grace WA.

The suggested 2025 meeting dates for the Lake Grace Community Library and Community Resource Centre Management Committee are:

Wednesday 5 March 2025, Wednesday 14 May 2025, Wednesday 6 August 2025, and Wednesday 15 October 2025. (Subject to change)

8.0 CLOSURE

There being no further business to discuss, the Chairperson closed the meeting at 11:28am.