

Shire of Lake Grace

Newdegate Swimming Pool  
Management Committee

# Unconfirmed MINUTES

Tuesday 12 November 2024

Meeting Commencing at 9:32 am

---

## **Disclaimer**

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

## **Acknowledgement of Country to be read by the Chairperson**

I wish to acknowledge the traditional Custodians of the land on which we meet today, and pay my respects.

I extend that respect to Aboriginal and Torres Strait Islander peoples here today.



---

**CONTENTS**

**CONTENTS ..... 2**

**1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS ..... 3**

**2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE ..... 3**

**3.0 CONFIRMATION OF MINUTES ..... 4**

3.1 NEWDEGATE SWIMMING POOL MANAGEMENT COMMITTEE MEETING 14 May 2024 ... 4

**4.0 REPORTS ..... 4**

4.1 NEWDEGATE SWIMMING POOL REPORT ..... 4

**5.0 MATTERS FOR CONSIDERATION ..... 5**

**6.0 OTHER BUSINESS ..... 5**

**7.0 DATE OF NEXT MEETING ..... 6**

**8.0 CLOSURE ..... 6**

## **SHIRE OF LAKE GRACE**

Minutes of the Newdegate Swimming Pool Management Committee Meeting held at the Newdegate Community Library, Mitchell Street, Newdegate on Tuesday 12 November 2024.

### **OBJECTIVES OF THE COMMITTEE**

*Subject to directions of the Minister and the Shire and subject to the Licence and of these Rules the objectives are;*

- 1) *to advise on the management and control of the Facilities by the Parties according to the terms of the Agreement;*
- 2) *to develop community awareness of the potential of the Facilities;*
- 3) *to promote communication between the Minister, the Shire and users of the Facilities, including booking guidelines and procedures;*
- 4) *to make recommendations to the Shire and the Minister on:*
  - a) *the conditions of hire;*
  - b) *hire charges;*
  - c) *staffing and maintenance;*
  - d) *the settlement and disputes involving management procedures; and*
  - e) *the standard of the Facilities.*

### **1.0 DECLARATION OF OPENING & ANNOUNCEMENT OF VISITORS**

The Chairperson opened the meeting at 9.32 am.

### **2.0 RECORD OF ATTENDANCE / APOLOGIES / LEAVE OF ABSENCE**

#### **Present**

Judy Garlick	Principal	DoE Representative
Jasmine Offer		DoE Representative
Len Armstrong	President	Shire of Lake Grace
Roz Lloyd	Councillor	Shire of Lake Grace
Alan George	Chief Executive Officer	Shire of Lake Grace

#### **Apologies**

Rochelle Walker

#### **Observers/Visitors**

Nil

### 3.0 CONFIRMATION OF MINUTES

#### 3.1 NEWDEGATE SWIMMING POOL MANAGEMENT COMMITTEE MEETING 14 May 2024

##### Recommendation/Resolution

**Moved** Len Armstrong  
**Seconded** Jasmine Offer

That the minutes of the Newdegate Swimming Pool Management Committee Meeting on 14<sup>th</sup> May 2024 be confirmed as a true and accurate record.

**CARRIED 5/0**

### 4.0 REPORTS

#### 4.1 NEWDEGATE SWIMMING POOL REPORT

##### **Principal's Report:**

The pool surface is not smooth and impervious and therefore not up to Standard of Practice for Health and needs to be resurfaced. Charlie from Paragon Construction (who completed the equipotential bonding requirements) was contacted to submit a quote for doing core samples but requires the pool to be emptied for this process.

Peter Frantom organised the electrical bonding completion and Rob Tagliaferri is responsible for the organisation of the possible resurfacing. DoE is now fully aware that the Health Department is involved. Rowan Gilbert is the senior architect from H & H Architects.

All the Shared Facility agreements are in the process of being re-written to conform to the new Health Guidelines. Royal Life is working alongside the DoE to ensure these pools/facilities conform to the rules of Group 1,2, or 3 Swimming Pools.

John East (RLSWA) checked the bonding and the signage – 'No diving' signs are required both at the shallow end and the sides of the main pool. These are to be painted with gloss paint using stencils borrowed from Brookton Pool. John East also confirmed the depth signage as installed by Paragon. Bridget has painted these signs using stencils from Brookton Swimming Pool. There is a new electrical loop in the concrete, covered with selastic, around the main pool, to the small pool, then into the main switch board in the pump room and the main switchboard.

The grab rails on the blocks are now all compliant. Only two were changed (lanes 2 & 5). There are new lane rope anchors and a new rail into the Toddlers' pool. They have pop riveted the joins on the drain boards.

John Heerey (Pure Water Pools) is coming to the annual servicing of the pump and will replace components (flanges) in the pump room as necessary.

Solenoid replacements addressed by 4 Rivers Plumbing – Ravensthorpe through BMW (DoE) as the gardener is not permitted to modify or change electrical components.

“With respect to the required pool resurfacing, Stage 2 of the project, I can advise the following:

- on 23 July, 2024 representatives from the Department’s Infrastructure division met with the Department of Health (Health) to discuss the potential closure order
- Health have provided an undertaking to allow the pool to re-open for the upcoming summer season on the condition that the Department provide evidence of planned works, estimated timelines, and regular project updates (an official Department letter and accompanying information was sent to Health on 31 July, 2024 confirming this undertaking)
- during this time the Shire and the school will continue to test and maintain pool water quality, Health have advised a non-compliance detection will result in closure (in accordance with standard practice)
- the Department is proceeding to have ‘like-for-like’ pool resurfacing undertaken (there is no existing funding). Infrastructure – Delivery and Maintenance are currently attempting to seek required funding through the mid-year review due to cost pressures
- at this stage, the project cost has been determined at \$1.18 million with works planned to commence at the end of the 2024/2025 summer season. This is again dependent upon contractor suitability and availability.

I am able to answer queries regarding the electrical bonding of the site whilst queries concerning Stage 2 of the project should be directed to Ty Vandertogt.” Peter Frantom 9/8/2024

Brendon Gerrard (Health Officer) checking water quality and water samples Tuesday 5/11 in readiness for opening the pool. Still waiting for confirmation.

In-Term Swimming Lessons – Lake King 18<sup>th</sup> November to 22<sup>nd</sup> December and Newdegate 25<sup>th</sup> November to 29<sup>th</sup> November 2024, providing the pool is approved and open. Bridget Michell is running these lessons.

## **5.0 MATTERS FOR CONSIDERATION**

Continue to follow up with DoE representatives in regard to resurfacing required.

Shire will replace turf with ‘cool’ turf – this is on hold until pool repairs are completed.

## **6.0 OTHER BUSINESS**

Pool Blankets – are these going to be used. Lake King Progress Association have suggested they want their money back if they are not being utilised.

Pool Resurfacing Project – the chlorine gases off in a couple of days so water could be used for small oval (put in school water tanks), stock water (Beau Waddell – cattle?? Sheep farmers??

To refill – give advanced notice to Water Corporation in Narrogin/Northam.

**7.0 DATE OF NEXT MEETING**

The next Newdegate Swimming Pool Management Committee Meeting is scheduled to take place in March/April 2025 at the Newdegate Community Library, Mitchell Street, Newdegate commencing at 9:30 am.

**8.0 CLOSURE**

There being no further business, the Chairperson closed the meeting at 10.03 am.