

Shire of Lake Grace

Ordinary Council Meeting

# Minutes

27 September 2017



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## **SHIRE OF LAKE GRACE**

Minutes of the Ordinary Meeting of Council held in the Council Chambers, 1 Bishop Street, Lake Grace, WA on Wednesday 27 September 2017.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President opened the meeting at 3.14 pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 PRESENT**

Cr JF De Landgraftt	Shire President
Cr SG Hunt	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr DS Clarke	
Cr RA Lloyd	
Cr AD Marshall	
Cr MG Stanton	
Cr AJ Walker	

#### **In Attendance**

Ms D Gobbart	Chief Executive Officer
Ms L Gray	Deputy Chief Executive Officer

#### **Observers/Visitors**

Nil

#### **2.2 APOLOGIES**

Nil

#### **2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

Cr De Landgraftt has been granted leave of absence from Saturday 30 September 2017 to Wednesday 11 October 2017 inclusive.

### **3.0 PUBLIC QUESTION TIME**

Nil

#### **4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

##### **4.1 CRS LLOYD AND ARMSTRONG**

Applications for Leave of Absence were received in writing from Councillors Lloyd and Armstrong.

##### Resolution

###### **RESOLUTION 12606**

Moved Cr Chappell  
Seconded Cr Stanton

That leave of absence be granted to:

1. Cr Lloyd for the period Monday 2 October 2017 to Tuesday 10 October 2017 inclusive; and,
2. Cr Armstrong for the period Thursday 28 September 2017 to Tuesday 3 October 2017 inclusive.

**CARRIED 9/0**

#### **5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS**

##### **5.1 ORDINARY MEETING – 22 AUGUST 2017**

##### Resolution

###### **RESOLUTION 12607**

Moved Cr Stanton  
Seconded Cr Armstrong

That the minutes of the Ordinary Meeting of Council held on 22 August 2017 be confirmed as a true and accurate record.

**CARRIED 9/0**

#### **6.0 DECLARATIONS OF INTEREST**

##### **6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60A**

Nil

##### **6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B**

Nil

**6.3        DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATIONS 1996 SECTION 34C**

Nil

**7.0        NOTICES OF URGENT BUSINESS**

Nil

**8.0        MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil

**9.0        PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

Nil

**10.0       MEMBERS' REPORTS**

**10.1       CR ARMSTRONG**

**Friday 1 September to Friday 8 September**

Preparation for and attended the Newdegate Machinery Field Days.

**Friday 22 September**

Attended the Budget Workshop.

**September (On and Off)**

Assisting the new gardening contractor Warren Shalders, at various times at the Newdegate Sports Ovals with reticulation repairs/problems.

**10.2       CR CHAPPELL**

**Monday 4 September**

Attended the late Maurice Nolan's funeral.

**Tuesday 5 September**

Travelled to Newdegate and met up with Cr Lloyd to select the Shire's Art Acquisition Prize, then checked out the retaining wall at the back of the units in Collier Street.

**Wednesday 6 September – Thursday 7 September**

Attended the Newdegate Machinery Field Days.

**Friday 8 September**

Attended the late Cal King's funeral.

**Sunday 10 September**

Attended the Lake Grace Regional Art Space opening of Landscape from within, their annual community exhibition.

**Monday 11 September**

Travelled to Albany with Cr Clarke for the start of the WA Regional Tourism Conference and attended two workshops; the first on Websites, SEO/SEM and Google Analytics, and the second on Content Marketing, then attended the evening Cocktail Function.

**Tuesday 12 September**

Attended the opening of the Conference for WA Regional Tourism with many interesting speakers throughout the day, then that evening attended the Conference Dinner.

**Wednesday 13 September**

Attended the Tours and Learn Activity at the WA Regional Tourism Conference where we took a coach to the Albany's Historic Whaling Station, then the Busy Blue Bus depot, and finished up at Albany's National Anzac Centre and back to Centennial Stadium to close the Conference.

**Friday 22 September**

Attended the Shire of Lake Grace's Budget Workshop.

**10.3 CR CLARKE**

**Thursday 27 July**

Attended the Telecommunications Summit in Kukerin.

**Friday 4 August**

Attended the Lake Grace Liberal Party Annual General Meeting.

**Thursday 10 August**

Attended the Local Emergency Management Committee meeting.

**Saturday 12 August**

Attended the St John Ambulance annual dinner.

**Sunday 13 August**

Attended the Re-dedication and painting of the Women of the Salt Country Mural in Lake Grace.

**Tuesday 15 August**

Attended the Men's Shed – How can we do it better? and then attended the Lake Grace Library Resource and Community Resource Centre Management Committee meeting.

**Monday 4 September**

Attended the late Maurice Nolan's funeral.

**Tuesday 5 September**

Attended the Lake Grace Regional Health Advisory Council meeting.

**Wednesday 6 September**

Attended the Newdegate Machinery Field Days.

**Monday 11 September – Wednesday 13 September**

Attended the WA Regional Tourism Conference in Albany.

**Tuesday 19 September**

Attended the WIFE meeting in Lake Grace and attended the Lake Grace Visitor Centre meeting.

**Friday 22 September**

Attended the Budget Workshop.

**10.4 CR HUNT**

**Friday 22 September 2017**

Attended the Manager Infrastructure Services interviews and attended the Budget Workshop.



**10.5**      **CR LLOYD**

**Friday 25 August**

Attended the Newdegate Primary School Faction Athletics Carnival.

**Monday 4 September**

Attended the late Maurice Nolan's funeral.

**Tuesday 5 September**

Met with Cr Chappell at the Newdegate Machinery Field Days site to select the Shire's Art Acquisition Prize for 2017.

**Wednesday 6 September - Thursday 7 September**

Attended the Newdegate Machinery Field Days.

**Saturday 9 September**

Attended the Ongerup Football Association grand final for football and hockey.

**Thursday 21 September**

Attended the "Couch to Coolgardie" (two women from Victoria talked to Newdegate school children about their walking the Holland Track/Way).

**Friday 22 September**

Attended the Budget Workshop.

**10.6**      **CR MARSHALL**

**Friday 15 September**

Attended the Lake Grace District High School Faction Carnival.

**Saturday 16 September**

Attended the Lake Grace Pingrup Football Club Winter Sports Windup.

**Friday 22 September**

Attended the Budget Workshop.

**10.7**      **CR STANTON**

**Monday 4 September**

Attended the late Maurice Nolan's funeral.

**Wednesday 6 September and Thursday 7 September**

Attended the Newdegate Machinery Field Days.

**Friday 8 September**

Attended the late Cal King's funeral.

**22 September**

Attended the Budget Workshop.

**10.8**      **CR WALKER**

**Thursday 7 September**

Attended the second day of the Newdegate Machinery Field Days.

**Friday 22 September**

Attended the Budget Workshop.

**10.9      CR DE LANDGRAFFT**

**Friday 1 September**

Attended the Central Country Zone Meeting via teleconference.

**Wednesday 6 September - Thursday 7 September**

Attended the Newdegate Machinery Field Days.

**Friday 22 September**

Attended the Manager Infrastructure Services interviews and attended the Budget Workshop.

**11.0 MATTERS FOR CONSIDERATION – INFRASTRUCTURE SERVICES**

*No matters for consideration.*

<b>12.0 MATTERS FOR CONSIDERATION – PLANNING</b>
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**12.1 APPLICATION FOR AMENDMENT TO APPROVED SITE DEVELOPMENT PLAN – ADDITIONS TO EXISTING WINERY – LOT 97 (NO.6321) KULIN-LAKE GRACE ROAD, NORTH LAKE GRACE ('WALKERS HILL VINEYARD')**

**Applicant:** Jared & Tania Bray (Landowners)  
**File No.** 0453  
**Attachments:** Plans 1 & 2  
**Author:** Mr Joe Douglas (Urban & Rural Perspectives)  
 Town Planning Consultant  
**Disclosure of Interest:** Nil  
**Date of Report:** 11 September 2017  
**Senior Officer:** Ms Denise Gobbart

  
 Chief Executive Officer

Summary

This report recommends that an application submitted by Jared & Tania Bray (Landowners) seeking Council's formal approval to an amended site development plan for the existing winery on Lot 97 (No.6321) Kulin-Lake Grace Road, North Lake Grace be supported.

Background

In June 2017 Council granted retrospective development approval for various unauthorised construction works, the establishment of additional uses and the placement/construction of new ablution facilities in support of an existing winery (i.e. 'Walkers Hill Vineyard') on Lot 97 (No.6321) Kulin-Lake Grace, Road, North Lake Grace.

Following subsequent discussions with the Shire's building surveyor, the applicants' have decided to relocate the proposed new ablution facilities on the land to a more suitable location due to unfavourable soil conditions for effluent disposal in the original approved location south of the function centre building (i.e. structure 'H' on the original approved site development plan) (see Plan 1 – Original Approved Site Development Plan).

As can be seen on the amended site development plan submitted in support of this latest application the proposed 18m<sup>2</sup> second hand transportable and new 7m<sup>2</sup> timber framed, zincalume clad disabled ablution buildings (i.e. structures 'J' on the site plan) are now proposed to be sited on the northern side of the function centre building (see Plan 2 – Amended Site Development Plan).

Council should note under the terms of the amended site development plan the applicants' are also seeking approval for the following:

- i) construction of a new disabled parking bay immediately west of the relocated ablution facilities to ensure compliance with the relevant Australian Standard; and
- ii) relocation of a large capacity water storage tank from the north to the south side of the function centre building to accommodate the relocated ablution facilities.

Comment

Sub-clause 77(1) of the Deemed Provisions contained within the *Planning and Development (Local Planning Schemes) Regulations 2015* that automatically applies to all local planning schemes throughout the State enables an owner of land in respect of which development approval has been granted to make an application to the relevant local government requesting approval to

amend any aspect of the development approved which, if amended, would not substantially change the development approved.

Sub-clause 77(4) of the Deemed Provisions enables a local government to determine an application made under sub-clause 77(1) by either:

- a) approving the application without conditions; or
- b) approving the application with conditions; or
- c) refusing the application.

The reporting officer has concluded following assessment of the latest application received for Lot 97 that relocation of the disabled ablution buildings, construction of a new disabled parking bay and relocation of the large capacity water storage tank as proposed will not substantially change the development previously approved by Council in June 2017. As such it is recommended the application be approved without conditions.

Legal Implications

Planning and Development Act 2005

Planning and Development (Local Planning Schemes) Regulations 2015

Shire of Lake Grace Local Planning Scheme No.4

Policy Implications

Nil

Consultation

Community consultation not required.

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Simple majority required.

Recommendation/Resolution

**RESOLUTION 12608**

Moved Cr Walker

Seconded Cr Hunt

1. That the application submitted by Jared & Tania Bray (Landowners) seeking Council's approval to an amended site development plan for the existing approved winery and associated uses on Lot 97 (No.6321) Kulin-Lake Grace Road, North Lake Grace to allow for the relocation of the disabled ablution buildings, construction of a new disabled parking bay and relocation of the large capacity water storage tank as proposed be approved without conditions.
2. That the 'Notice of Determination' to be prepared by the Shire Administration in respect of this latest application include the following advice notes to the Applicants' for the purpose of clarification:
  - i) The conditions and advice notes contained in the original development approval notice issued by the Shire of Lake Grace and dated 28 June 2017 are still applicable to the winery and all associated development and uses on Lot 97 (i.e. this approval does not extinguish the Applicants' obligations under that original development approval).
  - ii) Failure to comply with any of the conditions of the original development approval for Lot 97 dated 28 June 2017 constitutes an offence under the provisions of the *Planning and Development Act 2005* and the Shire of Lake Grace Local Planning Scheme No.4 and may result in legal action being initiated by the local government.
  - iii) If the applicants/landowners are aggrieved by this determination there is a right of review by the State Administrative Tribunal in accordance with the *Planning and Development Act 2005* Part 14. An application must be submitted within 28 days of the determination.

**CARRIED 9/0**

**13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING**

*No matters for consideration.*

<b>14.0 MATTERS FOR CONSIDERATION – FINANCE</b>
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**14.1 ACCOUNTS FOR PAYMENT – AUGUST 2017**

**Applicant:** Internal Report  
**File No.** 0277  
**Attachments:** List of Creditors  
**Author:** Ms Kairi Nigol

**Disclosure of Interest:** Nil  
**Date of Report:**  
**Senior Officer:** Ms Linda Gray

  
 Finance Coordinator

  
 Deputy Chief Executive Officer

Summary

For Council to ratify expenditures incurred for the month of August 2017.

Background

List of payments for the month of August 2017 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12  
 Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

Policy 3.6 - Authorised Use of Credit Card/Fuel Cards  
 Policy 3.7 - Purchasing Policy

Consultation

N/A

Financial Implications

The list of creditors paid for the month of August 2017 from the Municipal and Trust Account  
 Total \$862,761.03.



Strategic Implications*Shire of Lake Grace Strategic Community Plan 2017-2027*

Leadership – Strong governance and leadership, demonstrating fair and equitable community values.

Outcomes 4.2 An efficient and effective organisation

- 4.2.1. Maintain accountability and financial responsibility through effective planning
- 4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

Recommendation/Resolution**RESOLUTION 12609**

Moved Cr Lloyd

Seconded Cr Chappell

That Council ratify the list of payments totalling \$862,761.03 as presented for the month of August 2017 incorporating:

- Trust Account Cheques:	1358 - 1362	\$	860.00
- Electronic Funds Transfer:	EFT17183 – EFT17321	\$	601,704.95
- Municipal Account Cheques:	36612 - 36620	\$	40,485.90
- Direct Debits:	DD7125.1 – DD7125.7	\$	95,158.24
	DD7130.1 – DD7130.2		
	DD7147.1 – DD7147.6		
	DD7164.1 – DD7164.6		
	DD7170.1 – DD7170.7		
	DD7177.1		
	DD7182.1 – DD7182.23		
- Electronic Funds Transfer:	Payroll Net Pay	\$	124,551.94

**CARRIED 9/0**

**14.2      FINANCIAL STATEMENTS – AUGUST 2017**

**Applicant:** Shire of Lake Grace  
**File No.** 0275  
**Attachments:** 1. Financial Reports August 2017  
 2. Bank Reconciliations August 2017  
**Author:** Ms Linda Gray  
**Disclosure of Interest:** Nil  
**Date of Report:**  
**Senior Officer:** Ms Denise Gobbart

  
 Deputy Chief Executive Officer

  
 Chief Executive Officer

**Summary**

Consideration of the financial statements for the month ending 31 August 2017.

**Background**

The following financial reports to 31 August 2017 are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Capital Road Works
- Operating Revenue and Expenditure Graphs
- Bank Reconciliations

**Comment**

N/A

**Legal Implications**

*Local Government Act 1995*

Section 6.4      Financial report

- (1) A local government is to prepare an annual financial report for the preceding financial year and such other financial reports as are prescribed.
- (2) The financial report is to —
  - (a) be prepared and presented in the manner and form prescribed; and
  - (b) contain the prescribed information.

- (3) By 30 September following each financial year or such extended time as the Minister allows, a local government is to submit to its auditor —
- (a) the accounts of the local government, balanced up to the last day of the preceding financial year; and
  - (b) the annual financial report of the local government for the preceding financial year.

*Local Government (Financial Management) Regulations 1996*

Regulation 34 Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

**committed assets** means revenue unspent but set aside under the annual budget for a specific purpose.

- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
  - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
  - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
  - (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be —
  - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

Policy Implications

Nil

Consultation

N/A

Financial Implications

Nil

Strategic Implications

*Shire of Lake Grace Strategic Community Plan 2017 – 2027*

Leadership – Strong governance and leadership, demonstrating fair and equitable community values.

Outcome 4.2 An efficient and effective organisation

- 4.2.1 Maintain accountability and financial responsibility through effective planning
- 4.2.2 Comply with statutory and legislative requirements

Voting Requirements

Simple majority required.

Recommendation/Resolution

**RESOLUTION 12610**

Moved Cr Stanton  
Seconded Cr Hunt

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Statements of Financial Activity for the period ended 31 August 2017.

**CARRIED 9/0**

<b>15.0 MATTERS FOR CONSIDERATION – COMMUNITY SERVICES</b>
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**15.1 LAKE KING PLAYGROUP'S REQUEST FOR THE SHIRE OF LAKE GRACE TO BE THE PROPONENT OF A GRANT APPLICATION ON THEIR BEHALF TO LOTTERYWEST FOR AN OUTDOOR COMMUNITY SPACES GRANT**

**Applicant:** Lake King Playgroup  
**File No.** 0754  
**Attachments:** Proposal & Draft Plan  
**Author:** Ms Linda Gray

**Disclosure of Interest:** Nil  
**Date of Report:** 18 September 2017  
**Senior Officer:** Ms Denise Gobbart

  
 Deputy Chief Executive Officer  
  
 Chief Executive Officer

Summary

For Council to approve the Lake King Playgroup's request for the Shire of Lake Grace to be the proponent of an outdoor community spaces grant application to Lotterywest in 2017.

Background

The Lake King Playgroup is a not-for-profit community group passionate about ensuring that Lake King has a playground that will not only allow children to test their potential in regard to play and engagement with each other, but that will also allow parents to come together for their own well-being. The Shire of Lake Grace owns the facilities; the Lake King Memorial Hall, the Lake King Pavilion and the playground. The land is owned by the State Government. A management order was issued in 2007 to the Shire of Lake Grace for 21 years; Reserve 20321 for the purpose of recreation and hall site.

Comment

The present playground's equipment is old, requiring extensive maintenance and/or replacement by the Shire of Lake Grace and play is limited to younger children. The Lake King Playgroup's plan is to equip it with up to date, easily maintained equipment that will appeal to all ages. Their intention is to develop the area so that it links both the Lake King Memorial Hall and the Lake King Pavilion, and creates a community hub that will be utilised by families at both facilities.

An upgrade of the playground will meet the needs of the community as the numbers of children within the area have increased; with playgroup having 20 children, aged between 0 – 4 years, and the Lake King Primary School having doubled its student numbers since 2011.

The high cost of new equipment (\$40,000 - \$50,000), the Shire of Lake Grace's responsibility for the facilities and the Lake King Playgroup's lack of incorporation, as well as advice from Lotterywest, has resulted in a request from the Lake King Playgroup for the Shire to be the proponent of the grant application. A formal design and budget will be completed as part of the grant application, but at this stage the Lake King Playgroup are only seeking approval from the Council to be the proponent of their application, which will be approximately \$60,000 - \$65,000.

### Legal Implications

Nil

### Policy Implications

Shire of Lake Grace Policies:

- Policy 1.12 – Community Engagement – The purpose of this policy is to ensure that residents of the Shire of Lake Grace have the maximum opportunity to contribute to their own social, economic and community well-being as well as good governance through information, consultation, and active participation in the development of major programs, projects and events throughout the Shire.
- Policy 7.9 – Asset Management – The Shire of Lake Grace is committed to determining the Level of Service required for infrastructure assets in a collaborative manner with asset stakeholders.

### Consultation

Internal: Denise Gobbart Chief Executive Officer  
Linda Gray Deputy Chief Executive Officer

External: Lake King Playgroup  
Lotterywest

### Financial Implications

If successful the funding will impact on the 2018/2019 Financial Year as Lotterywest's drawdowns are in arrears – at the successful completion of the project. The application will be for \$60,000 - \$65,000, with potential financial support from Lake King Playgroup, the Lake King Progress Association and the community fundraising. Lotterywest do not tend to partially fund a project, so it would be expected that the application if successful would be for the full amount.

### Strategic Implications

*Shire of Lake Grace Strategic Community Plan 2017 – 2027*

Social – A valued, healthy and inclusive community and life-style.

- Outcome 2.1 An engaged, supportive and inclusive community
- 2.1.1 Community services and infrastructure meeting the needs of the district
  - 2.1.2 Maintain and support the growth of education, childcare, youth and aged services
  - 2.1.3 Actively promote and support community events and activities within the district
- Outcome 2.2 A healthy and safe community
- 2.2.1 Maintain and enhance sport and recreation facilities

### Voting Requirements

Simple majority required.

Recommendation/Resolution

**RESOLUTION 12611**

Moved Cr Chappell  
Seconded Cr Stanton

That Council, approve the request from the Lake King Playgroup for the Shire of Lake Grace to be the proponent for a grant application to Lotterywest for a 2017 Outdoor Community Spaces grant.

**CARRIED 9/0**

**16.0 MATTERS FOR CONSIDERATION - ADMINISTRATION**

*No matters for consideration.*



## 17.0 INFORMATION BULLETIN

### 17.1 INFORMATION BULLETIN REPORT – SEPTEMBER 2017

**Applicant:** Executive Services  
**File No.** N/A  
**Attachments:** Information Bulletin (*under separate cover*)  
**Author:** Mrs Lee-Anne Trevenen

  
Administration Coordinator

**Disclosure of Interest:** Nil  
**Date of Report:**  
**Senior Officer:** Ms Denise Gobbart

  
Chief Executive Officer

#### Summary

The purpose of the Information Bulletin is to keep Elected Members informed on matters of interest and importance to Council.

#### Background

The Information Bulletin Reports deal with monthly standing items and other information of a strategic nature relevant to Council.

***Note: The Information Bulletin is an internal management document; therefore attachments are not for public information.***

Copies of other relevant Councillor information are distributed via email.

#### Comment

This month's (September 2017) Information Bulletin Report has been emailed to Councillors.

The September 2017 Information Bulletin attachment includes:

#### **Reports**

1. Council Status Report – August 2017
2. Infrastructure Services Report – August 2017
3. Monthly Schedules – August 2017
4. Outstanding Rates Report – August 2017
5. Environmental Health Officer Report – August 2017

#### **Circulars & Newsletters**

6. Department of Local Government, Sport and Cultural Industries – Circular 13/2017
7. Department of Local Government, Sport and Cultural Industries – Circular 14/2017
8. WALGA Info Page CDS Discussion Paper. Ref 01-006-02-0008 - 28 August\_2017
9. WALGA Info Page Conservation of Threatened Species. Ref 05-014-01-0002
10. WALGA Info Page Street Lighting Ref 05-001-03-0014
11. Hon. David Templeman MLA Ministerial Circular 06-2017 Regional Subsidiaries
12. Media Release - Rundle MLA & de Grussa MLC - Labor Attempts to Kill Off R4R in Roe
13. Media Release - Rundle MLA & de Grussa MLC - Nationals Welcome Stadium, TAFE Funding but Lament Fuel Card Cuts
14. Media Release - de Grussa MLC - Nationals WA Slam DFES Commissioner's Parting Comments

15. Media Release - Rundle MLA de Grussa MLC - Regional Aged Care Top of McGowan's Hit List
16. Media Release Peter Rundle MLA Media Release Budget Paper Roe. cleaned
17. LG Professionals Information Circular Review of Local Government Act Consultation with Members

### **Minutes**

18. Regional Health Notes from the Lake Grace meeting 4th August 2017 previous to the AGM
19. Lake Grace Regional Health Advisory Council Meeting Notes
20. Lake Grace Library & Community Resource Management Committee Minutes August 2017
21. CCZ Minutes Meeting Friday 1 September 2017 BHW Final.
22. Varley Progress General Meeting Minutes June 2017

### **Letters/Flyers**

23. Shire of Lake Grace Animals, Environment and Nuisance Local Law 2016
24. Enterprising Communities flyer
25. Media release - Camp Quality wesCarpade 2017
26. Sustainable Health Review. Public Forums email

### Legal Implications

Nil

### Policy Implications

Nil

### Consultation

N/A

### Financial Implications

Nil

### Strategic Implications

*Shire of Lake Grace Strategic Community Plan 2017 – 2027*

Leadership – Strong governance and leadership, demonstrating fair and equitable community values.

Outcome 4.1 A strategically focused, unified Council functioning efficiently

- 4.1.1 Provide informed leadership on behalf of the community
- 4.1.2 Promote and advocate for the community and district
- 4.1.3 Provide strategic leadership and governance

Outcome 4.2 An efficient and effective organisation

- 4.2.1 Maintain accountability and financial responsibility through effective planning
- 4.2.2 Comply with statutory and legislative requirements

### Voting Requirements

Simple majority required.

Recommendation/Resolution

**RESOLUTION 12612**

Moved Cr Lloyd  
Seconded Cr Hunt

That Council accepts the Information Bulletin report.

**CARRIED 9/0**

**18.0 URGENT BUSINESS BY DECISION OF THE MEETING**

Nil

**19.0 SCHEDULING OF MEETING****19.1 OCTOBER 2017 ORDINARY MEETING**

The next Ordinary Meeting of Council is scheduled to take place on Wednesday 25 October 2017, commencing at 3.00 pm at the Council Chambers, 1 Bishop Street, Lake Grace.

**20.0 CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2)**Resolution**RESOLUTION 12613**

Moved Cr Chappell  
Seconded Cr Walker

That Council meet behind closed doors at 3.23 pm in accordance with section 3.7 of the Shire of Lake Grace Standing Orders Local Law 2015, and Section 5.23(2)(c) of the Local Government Act 1995.

**CARRIED 9/0**

*This item and any attachments are confidential in accordance with Section 5.23(2)(c) of the Local Government Act 1995 as it contains “a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting”.*

**20.1 DISPOSAL OF PLANT – HINO TRUCK ASSET CODE 1317**Resolution**RESOLUTION 12614**

Moved Cr Stanton  
Seconded Cr Hunt

That Council,

1. revise the reserve price for the 2009 Hino truck, LG003, Asset Code 1317, out for public auction, to \$xxxxxx; and,
2. agree the reserve price as stated above remain confidential, until the vehicle has been sold.

**CARRIED BY ABSOLUTE MAJORITY 9/0**

Resolution

**RESOLUTION 12615**

Moved Cr Chappell  
Seconded Cr Marshall

That Council move out from behind closed doors at 3.31 pm.

**CARRIED 9/0**

*Having opened the meeting to the public, the President read aloud the decisions of the Council.*

**21.0 CLOSURE**

There being no further business, the Shire President closed the meeting at 3.32 pm.

**22.0 CERTIFICATION**

I, \_\_\_\_\_, certify that the minutes of the meeting held on the 27 September 2017 as shown were confirmed as a true record at the meeting held on the 25 October 2017.

\_\_\_\_\_  
Shire President

\_\_\_\_\_  
Date