

Shire of Lake Grace



Ordinary Council Meeting

# Minutes

23 July 2014

---

**Disclaimer**

No responsibility whatsoever is implied or accepted by the Shire of Lake Grace for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff. The Shire of Lake Grace disclaims any liability for any loss whatsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's and or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for license, any statement or limitation or approval made by a member or officer of the Shire of Lake Grace during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Lake Grace. The Shire of Lake Grace warns that anyone who has an application lodged with the Shire of Lake Grace must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application and any conditions attaching to the decision made by the Shire of Lake Grace in respect of the application.

---

# CONTENTS

<b>CONTENTS</b> .....	<b>3</b>
<b>1.0 OPENING &amp; ANNOUNCEMENT OF VISITORS</b> .....	<b>101</b>
<b>2.0 ATTENDANCE RECORD</b> .....	<b>101</b>
2.1 PRESENT .....	101
2.2 APOLOGIES .....	101
2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED .....	101
<b>3.0 PUBLIC QUESTION TIME</b> .....	<b>101</b>
<b>4.0 APPLICATIONS FOR LEAVE OF ABSENCE</b> .....	<b>101</b>
4.1 CRS WALKER, CLARKE & CHAPPELL .....	101
<b>5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS</b> .....	<b>102</b>
5.1 ORDINARY MEETING – 25 JUNE 2014.....	102
<b>6.0 DECLARATIONS OF INTEREST</b> .....	<b>102</b>
6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A .....	102
6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B ... .....	102
6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C.. .....	102
<b>7.0 NOTICES OF URGENT BUSINESS</b> .....	<b>102</b>
7.1 LAKE GRACE SWIMMING POOL – APPLICATION FOR FUNDING .....	102
<b>8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED</b> .....	<b>102</b>
<b>9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS</b> .....	<b>102</b>
<b>10.0 MEMBERS’ REPORTS</b> .....	<b>103</b>
10.1 CR CLARKE .....	103
10.2 CR CHAPPELL .....	103
10.3 CR HUNT.....	104
10.4 CR STANTON .....	104
10.5 CR DE LANDGRAFFT.....	104
10.6 CR ARMSTRONG .....	104
10.7 CR WALKER .....	105

<b>11.0</b>	<b>MATTERS FOR CONSIDERATION – WORKS &amp; SERVICES .....</b>	<b>201</b>
<b>12.0</b>	<b>MATTERS FOR CONSIDERATION – PLANNING .....</b>	<b>301</b>
12.1	PROPOSED AMENDMENT NO.3 – SHIRE OF LAKE GRACE LOCAL PLANNING SCHEME NO.4 – REZONING OF PORTION OF CROWN RESERVE 20531 NEWDEGATE RAVENSTHORPE ROAD, NEWDEGATE FOR LIGHT INDUSTRIAL PURPOSES.....	301
<b>13.0</b>	<b>MATTERS FOR CONSIDERATION – HEALTH &amp; BUILDING .....</b>	<b>401</b>
<b>14.0</b>	<b>MATTERS FOR CONSIDERATION – FINANCE .....</b>	<b>501</b>
14.1	ACCOUNTS FOR PAYMENT – JUNE 2014 .....	501
14.2	INTERIM FINANCIAL STATEMENTS – JUNE 2014 .....	503
14.3	WA TREASURY CORPORATION – LOCAL GOVERNMENT MASTER LOAN AGREEMENT.....	505
<b>15.0</b>	<b>MATTERS FOR CONSIDERATION – COMMUNITY SERVICES.....</b>	<b>601</b>
15.1	SHIRE OF LAKE GRACE 2014-2019 DISABILITY INCLUSION PLAN.....	601
15.2	BUSHFIRE ADVISORY COMMITTEE – APPOINTMENT OF FIRE CONTROL OFFICERS.....	603
<b>16.0</b>	<b>MATTERS FOR CONSIDERATION - ADMINISTRATION.....</b>	<b>701</b>
16.1	BROOKFIELD RAIL INTERFACE AGREEMENT – PUBLIC ROAD AND RAIL CROSSING AT GRADE INTERSECTIONS.....	701
16.2	WA LOCAL GOVERNMENT ASSOCIATION – 2014 ANNUAL GENERAL MEETING .....	703
<b>17.0</b>	<b>INFORMATION BULLETIN .....</b>	<b>801</b>
17.1	INFORMATION BULLETIN REPORT – JULY 2014 .....	801
<b>18.0</b>	<b>URGENT BUSINESS BY DECISION OF THE MEETING.....</b>	<b>901</b>
18.1	LAKE GRACE SWIMMING POOL – APPLICATION FOR FUNDING .....	901
<b>19.0</b>	<b>SCHEDULING OF MEETING .....</b>	<b>902</b>
19.1	AUGUST 2014 ORDINARY MEETING .....	902
<b>20.0</b>	<b>CONFIDENTIAL BUSINESS – AS PER LOCAL GOVERNMENT ACT S5.23 (2).....</b>	<b>903</b>
20.1	CHIEF EXECUTIVE OFFICER – ANNUAL REVIEW.....	903
<b>21.0</b>	<b>CLOSURE .....</b>	<b>904</b>
<b>22.0</b>	<b>CERTIFICATION.....</b>	<b>904</b>

## **SHIRE OF LAKE GRACE**

Minutes of the Ordinary Meeting of Council held at Council Chambers, 1 Bishop St Lake Grace WA on Wednesday 23 July 2014.

### **1.0 OPENING & ANNOUNCEMENT OF VISITORS**

The Shire President opened the meeting at 2.00 pm.

### **2.0 ATTENDANCE RECORD**

#### **2.1 PRESENT**

Cr AJ Walker	Shire President
Cr JF De Landgraft	Deputy Shire President
Cr LW Armstrong	
Cr R Chappell	
Cr DS Clarke	
Cr SG Hunt	
Cr MG Stanton	
Mr N Hale	Chief Executive Officer
Mr M Harrop	Manager Infrastructure Services
Ms L Holben	Manager Community Services
Mrs J Bennett	Executive Assistant

#### **2.2 APOLOGIES**

Cr DP Sinclair

#### **2.3 LEAVE OF ABSENCE PREVIOUSLY GRANTED**

##### **CR MARSHALL**

Motion 11836 June 2014 – Cr Marshall granted leave of absence from 20 July to 4 August 2014.

### **3.0 PUBLIC QUESTION TIME**

No members of the public present.

### **4.0 APPLICATIONS FOR LEAVE OF ABSENCE**

#### **4.1 CRS WALKER, CLARKE & CHAPPELL**

##### **MOTION 11851**

Moved Cr Hunt  
Seconded Cr De Landgraft

That the following leave of absences are approved:

- Cr Walker – 1 August 2014 to 15 August 2014
- Cr Clarke – 27 July 2014 to 2 August 2014
- Cr Chappell – 25 August to 14 September 2014

**MOTION CARRIED 7/0**

**5.0 MINUTES OF PREVIOUS COUNCIL MEETINGS****5.1 ORDINARY MEETING – 25 JUNE 2014**Resolution**MOTION 11852**

Moved Cr Armstrong  
Seconded Cr Stanton

That the minutes of the Ordinary Meeting of Council held on the 25 June 2014 be confirmed as a true and accurate record.

**MOTION CARRIED 7/0**

**6.0 DECLARATIONS OF INTEREST****6.1 DECLARATIONS OF FINANCIAL INTEREST – LOCAL GOVERNMENT ACT SECTION 5.60A****6.2 DECLARATIONS OF PROXIMITY INTEREST – LOCAL GOVERNMENT ACT 1995 SECTION 5.60B****6.3 DECLARATIONS OF IMPARTIALITY INTEREST – ADMINISTRATION REGULATION SECTION 34C**

*Cr Chappell declared an interest of impartiality in Item 15.2 in that he chaired the Bushfire Advisory Committee meeting and is nominated as a Fire Control Officer.*

**7.0 NOTICES OF URGENT BUSINESS****7.1 LAKE GRACE SWIMMING POOL – APPLICATION FOR FUNDING**

The Shire President advised that he wished to raise the matter of the grant funding submission for the Lake Grace Swimming Pool and its budget implications. The matter will be raised and discussed at the appropriate time during this meeting.

**8.0 MOTIONS OF WHICH NOTICE HAS BEEN RECEIVED**

Nil

**9.0 PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS**

None

**10.0 MEMBERS' REPORTS****10.1 CR CLARKE**

During the past month I have attended the following:

**3 July 2014**

I missed the Library meeting due to a change of date.

**8 July 2014**

I attended the 4WDL meeting at Williams with the CEO and EA.

**9 July 2014**

I attended the road tour for the western end of the Shire as well as the visit to Pingaring and see the recent work in the town of Lake Grace.

I missed the first budget meeting due to an invitation to Narrogin Hospital and the visit of 4 State ministers regarding SIHI. However I was briefed by the CEO the following week.

**16 July 2014**

I attended the Notebook lesson and the following budget meeting.

**18 July 2014**

I attended the meeting at the Lake Grace Hospital regarding the refurbishments.

I must say that it was the most positive meeting that I have had with any of the SIHI staff to date and that it would appear that we will get about 70% of what we asked for through our letters presentations and the signage.

There appears to be an acceptance that there will be more work done in the future in the way or ensuites to all of the Wards as well as another 4 rooms for Aged Care.

**10.2 CR CHAPPELL****Wednesday 2 July 2014:**

Attended the Lake King Progress Association meeting with Manager of Community Service Lee Holben, also in attendance was Cr De Landgraft.

Unfortunately they did not have a quorum so we had an informal discussion instead.

**Friday 4 July 2014:**

Went to Mukinbudin to attend the Rural Water Council meeting, it was hosted by the Mukinbudin Shire.

We did a short tour of their town having a look at the Shire run Caravan Park, their \$1.6 million pool upgrade, their newly completed housing blocks that are now for sale and their completed 'All Age Units'.

At the meeting guest speaker was Minister for Water Hon Mia Davies MLA.

A copy of the minutes and reports are in the attachment information bulletin.

**Wednesday 9 July 2014:**

Bus tour with fellow councillors of Pingaring and part of the western end of the Shire then a budget session.

**Wednesday 16 July 2014:**

Attended our second budget session meeting.

**Friday 1 July 2014:**

Attended a meeting as part of the Lake Grace Health Advisory Group at the Lake Grace Medical Centre in regards to the announcement to the upgrade to the Lake Grace Hospital.

Also in attendance as part of the Advisory Group was Cr. Clarke, Amanda Milton and Mary Naisbitt, along with Cr. Walker and the CEO Neville Hale.

**10.3 CR HUNT**

**9 & 16 July 2014**

Attended Budget Workshops and Road Tour.

**23 July 2014**

Attended the Audit Committee Meeting.

**10.4 CR STANTON**

**30 June 2014**

Attended the Sports Day at Newdegate and checked out the new rendering and outdoor gym equipment at the Newdegate Sports Ground.

**12 July 2014**

Attended the Sports Day at Varley.

**9 & 16 July 2014**

Attended Budget Workshops

**1 July 2014**

Attended meeting at the Lake Grace CRC regarding 2014 late night trading.

**10.5 CR DE LANDGRAFFT**

**2 July 2014**

Attended the Lake King Progress Association Meeting.

**9 & 16 July 2014**

Attended Budget Workshops and Road Trip

**10.6 CR ARMSTRONG**

Attended a Field Day Committee Meeting last week, and a Cropping Committee Meeting last night at which discussion centred on ownership of the Research Station.

At this stage the community are keen to move forward with looking at ownership of the Research Station and would put their hands up if it hit the market.

At this point in time with no mechanic or auto electrician available in Newdegate, the Committee are looking at utilising the community cropping funds to provide free housing for these tradespeople and also looking long term at funding to retain 3 teachers at the



school. Once the enrolments drop to below 50 the staffing level will drop from the current 3 teachers to 2 teachers.

Cr Armstrong also reported that the Newdegate Swimming Pool works are not progressing well due to a lot of onsite problems.

**10.7 CR WALKER**

**27 June 2014**

Attended the Central Country Zone Meeting at Wagin with the CEO.

**Guest Speakers:**

Denise Smythe, RDA Youth Connections Manager. Denise works with children who are at risk i.e. not completing schooling.

It is felt that local government needs to take on an active role for youth as the Federal Youth Connections Program has been closed by engaging local business and trades re Traineeships and Apprenticeships and through the strategic planning process include these strategies within Shire Community Strategic Plans.

Viv Read, Acting Executive Director, Department of Agriculture, Ag Resource Risk Management, spoke on the topic of the likelihood of the State Government forming Regional Biosecurity Groups and the introduction of a levy through the Department of Lands. Concerns were raised in relation to the potential effect on local government. The Office of State Revenue would raise the rate through the UV rate in the dollar, to be matched by Treasury (State Government).

Atilla Menschelyi, Regional Manager, Department of Housing spoke on concerns raised by Wickpin and Wagin regarding the Department's relocation policy and the effect on smaller country towns that may not have the facilities or capability to deal with the associated social, mental and other specific needs these relocations bring with them. Legislative change is required to allow information to be released to help Police, Ambulance Volunteers etc e.g. information on criminal records, mental health, violence and dysfunctionality.

**9 & 16 July 2014**

Road tour of the western end of the Shire and Budget Workshops.

**18 July 2014**

Attended a presentation by the WA Country Health Service on the proposed refurbishment of the Lake Grace Hospital. Schematic plans were presented and the anticipated scope of works discussed. WACHS anticipate advertising the tender in Oct 2014, to be awarded by January 2015 and commencement of works in February 2015.

It was a valuable community engagement session and further input was given to WACHS to enable the best possible outcome.

**11.0 MATTERS FOR CONSIDERATION – WORKS & SERVICES**

*No items for consideration*

<b>12.0 MATTERS FOR CONSIDERATION – PLANNING</b>
--

**12.1 PROPOSED AMENDMENT NO.3 – SHIRE OF LAKE GRACE LOCAL PLANNING SCHEME NO.4 – REZONING OF PORTION OF CROWN RESERVE 20531 NEWDEGATE RAVENSTHORPE ROAD, NEWDEGATE FOR LIGHT INDUSTRIAL PURPOSES**

<b>Applicant:</b>	Shire of Lake Grace
<b>File No.</b>	0370 & 0726
<b>Attachments:</b>	Plans 1 to 7 & Attachments 1& 2
<b>Author:</b>	Mr Joe Douglas & Mr Carlo Famiano Urban & Rural Perspectives -Town Planning Consultants
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 July 2014
<b>Senior Officer:</b>	Mr Neville Hale Chief Executive Officer

Summary

This report recommends that Council resolve to finally adopt proposed Amendment No.3 to the Shire of Lake Grace Local Planning Scheme No.4 without modification, execute the scheme amendment documents as required under the *Town Planning Regulations 1967* and submit the documentation to the Western Australian Planning Commission (WAPC) seeking the Hon. Minister for Planning's final approval.

Background & Comment

The Shire of Lake Grace has been undertaking various tasks to progress the rezoning and subdivision development of portion of Reserve 20531 Newdegate-Ravensthorpe Road, Newdegate for light and service industry type purposes to address the current shortage of land of this type in the Newdegate townsite.

The latest Subdivision Guide Plan prepared in support of the project proposes the creation of six (6) new industrial lots ranging in size from 2,650m<sup>2</sup> to 3,744m<sup>2</sup> along the land's frontage to Newdegate-Ravensthorpe Road with all vehicle access to be facilitated by a new ten (10) metre wide controlled accessway (see Plans 1 to 5).

At its Ordinary Meeting held on 18 December 2013 Council resolved, pursuant to section 75 of the *Planning and Development Act 2005*, to amend Local Planning Scheme No.4 (LPS No.4) by:

1. Reclassifying the northern portion of Reserve 20531 Newdegate-Ravensthorpe Road, Newdegate comprising an area of approximately 20,967m<sup>2</sup> from 'Conservation' reserve to 'General Industry' zone; and
2. Modifying the Scheme Map accordingly.

In accordance with the specific requirements of Section 81 of the *Planning and Development Act 2005* the Shire's administration referred the proposed amendment to the Environmental Protection Authority (EPA) for processing and

environmental clearance under Section 48A of the *Environmental Protection Act 1986*. The EPA, following internal review of the proposal, subsequently advised that the overall environmental impact of the scheme amendment proposal would not be severe enough to warrant assessment and confirmed the issuance of environmental clearance.

Following environmental clearance by the EPA the proposed amendment was advertised for public comment for the minimum required period of forty two (42) days concluding on 27 June 2014. This process included appropriate notices in the West Australian Newspaper, correspondence to all relevant service authorities and public display of the amendment documentation at the Shire's administration centre and the Perth office of the Western Australian Planning Commission (WAPC).

Under the terms of the *Town Planning Regulations 1967* Council is now required to consider all submissions received in respect of the proposed amendment and determine whether or not the amendment should be adopted with or without modification.

At the conclusion of public advertising a total of six (6) submissions had been received by the Shire, all of which were from government agencies. A summary of the submissions received is provided in the attached Schedule of Submissions (see Attachment 1).

A detailed review of the submissions received during public advertising has revealed that the government agencies that provided a response are all generally supportive of and have no objections to the scheme amendment proposal.

Notwithstanding the broad level of support, Main Roads Western Australia (MRWA) and Western Power have identified a number of matters that will require consideration as part of the future proposed subdivision development of the land. These matters are briefly discussed below:

### **Main Roads WA**

MRWA has confirmed that while it is generally supportive of the scheme amendment proposal and future subdivision of the subject land for light industrial purposes, it provided the following advice regarding the design layout shown on the latest Subdivision Guide Plan prepared in support of the project:

- i) MRWA is keen to preserve the Newdegate-Ravensthorpe Road road reserve area immediately abutting the subject land to allow for construction of the proposed Newdegate bypass road at some point in the future; and
- ii) MRWA does not therefore support construction of a new 10 metre wide controlled accessway within the Newdegate-Ravensthorpe Road road reserve area as proposed to provide vehicular access to all new lots within the subdivision (see Plan 4).

In light of the above advice the reporting offices prepared an amended Subdivision Guide Plan by deleting the controlled accessway in its entirety and

formulated two (2) alternative access scenarios for consideration by MRWA. The details of each option are shown on the attached Plans 6 & 7 and summarised as follows:

**Access Option 1** - The construction of six (6) new individual driveway crossovers from the front boundary of the subdivision area to the Newdegate–Ravensthorpe Road road carriageway to provide practical access to each lot with each crossover comprising a maximum width of six (6) metres; or

**Access Option 2** - The construction of three (3) new centrally located ten (10) metre wide shared driveway crossovers from the front boundary of the subdivision area to the Newdegate–Ravensthorpe Road road carriageway to keep the total number of crossovers required to service the proposed subdivision to a bare minimum.

Details and plans of the alternative proposed access options outlined above were forwarded to MRWA's Wheatbelt Region Office in Narrogin for review and comment. By written correspondence dated 26<sup>th</sup> June 2014 MRWA advised as follows:

- i) MRWA would prefer to limit the number of crossovers onto its road networks. As such Option 1 proposing individual crossovers for each lot (i.e. six crossovers) is not supported; and
- ii) The Option 2 plan indicating the provision of shared crossovers (i.e. a total of 3 crossovers shared between 6 lots) is supported subject to MRWA being consulted during the civil design stage of the subdivision development works.

### **Western Power**

Whilst Western Power raised no objection to the scheme amendment proposal it did confirm the presence of electricity supply infrastructure within Reserve 20531 and advised as follows:

- i) Any development and subdivision of the land shall be designed and constructed to protect the existing infrastructure from potential land use conflicts; and
- ii) No subdivision or development including drainage, filling, fencing, storage or parking will be permitted within any Western Power easements across the land without the prior approval of Western Power.

In light of the above advice the reporting officers recently prepared and submitted a 'Dial Before You Dig' enquiry with the relevant authority. The results of that enquiry confirmed there is no above or below ground electricity supply infrastructure located within that portion of Reserve 20531 proposed to be rezoned and subdivided for industrial purposes. As such it is concluded that the proposed rezoning and subdivision of the relevant portion of Reserve 20531 will not have any adverse impacts on any existing Western Power infrastructure.

## **Conclusion**

Given the outcomes from public advertising it is recommended that Council now resolve to finally adopt the proposed amendment without modification and submit the relevant documentation to the WAPC seeking the Honourable Minister for Planning's final approval.

## Legal Implications

- Shire of Lake Grace Local Planning Scheme No.4
- Planning and Development Act 2005 (as amended)
- Town Planning Regulations 1967 (as amended)
- Environmental Protection Act 1986
- Land Administration Act 1997
- Land Administration Regulations 1998

## Policy Implications

Nil

## Consultation

Community consultation completed in accordance with the specific requirements of the *Town Planning Regulations 1967*.

## Financial Implications

The total cost to rezone portion of Reserve 20531 for industrial purposes as proposed is estimated to be in the order of \$8,000 to \$10,000 excluding GST. It is understood that a suitable allowance has been made in Council's current and forthcoming budgets to progress a suitable rezoning amendment to Local Planning Scheme No.4.

## Strategic Implications

The need for suitably located and serviced land in the Newdegate townsite for light/service industry type land uses has been well documented in previous reports considered by Council over the last 17 years. The proposed amendment will assist in providing much needed light/service industrial lots for the Newdegate townsite and is consistent with the strategic direction for future development in the Newdegate townsite prescribed in the Shire's current Local Planning Strategy.

## Voting Requirements

Simple majority required.

Recommendations/Resolution

**MOTION 11853**

Moved Cr Armstrong  
Seconded Cr Clarke

That Council:

1. Note all of the submissions received in respect of Amendment No.3 to the Shire of Lake Grace Local Planning Scheme No.4 as this relates to the proposed rezoning of a 20,967m<sup>2</sup> portion of Reserve 20531 Newdegate-Ravensthorpe Road, Newdegate from 'Conservation' reserve to 'General Industry' zone.
2. Adopt Amendment No.3 to the Shire of Lake Grace Local Planning Scheme No.4 without modification and advise the Western Australian Planning Commission that no modifications to the scheme amendment proposal are recommended or required to reflect the content of the submissions received during public advertising.
3. Endorse three (3) copies of the documentation prepared in respect of Amendment No.3 by affixing the Shire's common seal and authorising the Shire President and Chief Executive Officer to sign the amendment documentation accordingly; and
4. Authorise the Shire Administration to submit the endorsed documentation prepared in respect of Amendment No.3 to the Western Australian Planning Commission seeking the Hon. Minister for Planning's final approval.

**MOTION CARRIED 7/0**

**13.0 MATTERS FOR CONSIDERATION – HEALTH & BUILDING**

*No items for consideration.*



**14.0 MATTERS FOR CONSIDERATION – FINANCE**

**14.1 ACCOUNTS FOR PAYMENT – JUNE 2014**

**Applicant:** Shire of Lake Grace  
**File No.** 0277  
**Attachments:** List of Creditors  
**Author:** Mrs Lynda Trawinski  
Finance Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 10 July 2014  
**Senior Officer:** Mr John Bingham  
Manager Corporate Services

Summary

For Council to ratify expenditures incurred for the month of June 2014.

Background

List of payments for the month June 2014 through the Municipal and Trust accounts are attached.

Comment

In accordance with the requirements of the Local Government Act 1995, a list of creditors is to be completed for each month showing:

- (a) The payee's name
- (b) The amount of the payment
- (c) Sufficient information to identify the transaction
- (d) The date of payment

The attached list meets the requirements of the Financial Management Regulations.

Legal Implications

Local Government (Financial Management) Regulations 1996 – Reg 12  
Local Government (Financial Management) Regulations 1996 – Reg 13

Policy Implications

N/A

Consultation

N/A

Financial Implications

The list of creditors paid for the month of June 2014 from the Municipal and Trust Account Total \$782,861.78.

Strategic Implications

*Shire of Lake Grace Strategic Community Plan*

- EC1.3 Ensure the Shire's capital investment program is cost effective and financially sustainable.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11854**

Moved Cr Chappell  
Seconded Cr Clarke

That Council ratify the list of payments totalling \$782,861.78 as presented for the month of June 2014 incorporating:

- Trust Account Cheques:	778	\$	150.00
- Electronic Funds Transfer:	EFT 12633 to EFT 12825	\$	643,753.10
- Municipal Account Cheques:	35502 to 35535	\$	115,781.20
- Direct Debits:	DD5127.1 to DD5127.11	\$	23,177.48

**MOTION CARRIED 7/0**

## 14.2 **INTERIM FINANCIAL STATEMENTS – JUNE 2014**

<b>Applicant:</b>	Shire of Lake Grace
<b>File No.</b>	0275
<b>Attachments:</b>	Interim Financial Reports
<b>Author:</b>	Mrs Lee-Anne Trevenen Coordinator Finance & Administration
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	8 July 2014
<b>Senior Officer:</b>	Mr John Bingham Manager Corporate Services

### Summary

Consideration of the interim financial statements for the month ending 30 June 2014.

### Background

Presented are the financial statements for the month ending 30 June 2014.

Note the figures reported are interim only and do not represent end of year figures.

The full year figures for 2013/14 will be finalised upon completion of the annual audit.

The following interim financial reports are included for your information:

- Monthly Statement of Financial Activity
- Financial Activity Variances
- Significant Accounting Policies
- Statement of Objective
- Acquisition of Assets
- Disposal of Assets
- Information on Borrowings
- Reserves
- Net Current Assets
- Rating Information
- Trust Funds
- Operating Statement by Programme
- Balance Sheet
- Financial Ratios
- Bank Reconciliation
- Capital Road Works
- Operating Revenue & Expenditure Graphs

### Comment

Nil

Legal Implications

Local Government Act 1995 – section 6.4

Local Government (Financial Management) Regulations 1996

Policy Implications

N/A

Consultation

Nil

Financial Implications

Nil

Strategic Implications

*Shire of Lake Grace Strategic Community Plan*

- EC1.3 Ensure the Shire's capital investment program is cost effective and financially sustainable.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11855**

Moved Cr Armstrong  
Seconded Cr Clarke

That Council in accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996* receives the Interim Statement of Financial activity for the period ended 30 June 2014 as attached.

**MOTION CARRIED 7/0**

### 14.3 **WA TREASURY CORPORATION – LOCAL GOVERNMENT MASTER LOAN AGREEMENT**

<b>Applicant:</b>	Western Australian Treasury Corporation
<b>File No.</b>	0283
<b>Attachments:</b>	Master Lending Agreement
<b>Author:</b>	Mr John Bingham Manager of Corporate Services Manager of Corporate Services
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 July 2014
<b>Senior Officer:</b>	Mr Neville Hale Chief Executive Officer

#### Summary

This report is a recommendation to Council that the Shire of Lake Grace enters into a Master Lending Agreement with the Western Australian Treasury Corporation (WATC) and to approve the affixation of the Common Seal of the Shire of Lake Grace to the WATC Master Lending Agreement.

#### Background

When previously borrowing funds from the Western Australian Treasury Corporation, the Shire of Lake Grace has been required to enter into individual loan agreements. These individual agreements would then require execution of the common seal each time borrowings were sought and approved.

The Master Lending Agreement will facilitate future borrowings under this one Agreement thereby removing the need for individual loan agreements being executed each time under seal.

#### Comment

Any borrowing under the Local Government Master Lending Agreement will be subject to WATC's credit approval policy at the time of the application, and the release of funds will be subject to the issuance of a firm rate quote by WATC and its acceptance by an authorised signatory of the Shire of Lake Grace.

The General Financial Management obligations imposed on Chief Executive Officers under the Local Government Act 1995 and the Local Government (Financial Management) Regulations 1996 are to be complied with at all times.

Future borrowings to be subject to all necessary approvals, authorisations and consents that are necessary in respect to each advance/loan.

#### Legal Implications

*Local Government Act 1995*

Part 6 Subdivision 3 – Borrowings 6.20(1) Power to Borrow

Local Government (Financial Management) Regulations 1996

#### Policy Implications

Shire Policy 1.11 - Use of the Common Seal

Consultation

Internal – Senior Management

External – Western Australian Treasury Corporation

Financial Implications

Nil

Strategic Implications

Shire of Lake Grace Strategic Community Plan 2023

- EC1.3 Ensure the Shire's capital investment program is cost effective and financially sustainable.

Voting Requirements

Absolute majority (5) required.

Recommendation/Resolution

**MOTION 11856**

Moved Cr Chappell  
Seconded Cr Clarke

That Council:

1. Enters into a Master Lending Agreement with Western Australian Treasury Corporation as per the document tabled at this meeting;
2. Approves the affixation of the Common Seal of the Shire of Lake Grace to the said Master Lending Agreement in the presence of the President and the Chief Executive Officer, each of whom shall sign the document to attest the affixation of the Common Seal thereto; and,
3. Authorises the Chief Executive Officer to sign schedule documents under the Master Lending Agreement and/or to give instructions thereunder on behalf of the Shire of Lake Grace.

**MOTION CARRIED BY ABSOLUTE MAJORITY 7/0**

**15.0 MATTERS FOR CONSIDERATION – COMMUNITY SERVICES****15.1 SHIRE OF LAKE GRACE 2014-2019 DISABILITY INCLUSION PLAN**

<b>Applicant:</b>	Shire of Lake Grace
<b>File No.</b>	0217
<b>Attachments:</b>	2014-2019 Disability Access and Inclusion Plan
<b>Author:</b>	Ms Lee Holben Manager Community Services
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	07 July 2014
<b>Senior Officer:</b>	Mr Neville Hale Chief Executive Officer

**Summary**

For Council to adopt its 2014-2019 Disability Access and Inclusion Plan (DAIP) as required under the *Disability Services Act 1993*, and the *Disability Services Regulations 2004*, as amended.

**Background**

The Shire of Lake Grace Disability Access and Inclusion Plan was first adopted in 1995.

The Disability Services Act and associated Regulations require the plan to be reviewed every five years and that a current DAIP to be made available on the website.

Council, at its May 2014 Ordinary Meeting was informed of the amendments as required by the *Disability Services Amendment Regulations 2013* and its impact on the Shire's DAIP. Council agreed (Motion 11827) to advertise the Shire's amended 2014-2019 DAIP inviting residents to make comment.

The Plan was advertised during May and June 2014 through the Community News in Lake Grace, Newdegate and Varley as well as being available on the Shire of Lake Grace website.

**Comment**

The Plan ensures that the needs of persons with disability, their families and carers are addressed with respect to the facilities, functions and services provided by Council.

In accordance with the Disability Services Amendment Regulations 2013, the plan has been reviewed and meets the new *Disability Service Act Regulations 2004*.

Legal Implications

*Disability Services Act 1993*

*Disability Services Regulations 2004.*

The Disability Services Amendment Regulations 2013.

Policy Implications

N/A

Consultation

Internal: Senior Management Team.

Financial Implications

The 2014-2019 Disability Access and Inclusion Plan will have financial implications to Council for each year until the expiration of the plan.

Costs are varied depending on the work carried out yearly by Council.

Strategic Implications

*Shire of Lake Grace Strategic Community Plan*

- S3 Maintain and improve social/community infrastructure to support community wellbeing.

Voting Requirements

Simple majority required

Recommendation/Resolution

**MOTION 11857**

Moved Cr Chappell  
Seconded Cr De Landgraft

That Council adopt the Shire of Lake Grace 2014-2019 Disability Access and Inclusion Plan and lodges the DAIP with the Disability Services Commission.

**MOTION CARRIED 7/0**



**15.2 BUSHFIRE ADVISORY COMMITTEE – APPOINTMENT OF FIRE CONTROL OFFICERS**

*Cr Chappell declared an interest of impartiality in Item 15.2 in that he chaired the Bushfire Advisory Committee meeting and is nominated as a Fire Control Officer.*

**Applicant:** Shire of Lake Grace Bushfire Advisory Committee  
**File No.** 0177  
**Attachments:** Nil  
**Author:** Mr Marcus Owen  
Community Emergency Services Manager  
**Disclosure of Interest:** Nil  
**Date of Report:** 16 July 2014  
**Senior Officer:** Mr Neville Hale  
Chief Executive Officer

Summary

The purpose of this report is for Council to appoint the nominated Bushfire Control Officers for the 2014/2015 season.

Background

At the Annual General Meeting of the Shire of Lake Grace Bushfire Advisory Committee, held on 8 April 2014, the Fire Control Officers as listed in the Recommendation were nominated as Fire Control Officers for the 2014/2015 fire season.

These nominations are now required to be endorsed by Council.

Comment

It is a requirement that the Shire's Bushfire Control Officers are gazetted through the Government Gazette publication once Council has ratified the appointments for the 2014/2015 season.

Legal Implications

Bush Fire Act 1954  
Shire of Lake Grace Bush Fire Local Laws

Policy Implications

Nil

Consultation

Shire of Lake Grace Bushfire Advisory Committee

Financial Implications

Gazettal of Fire Control Officers

Strategic Implications

Shire of Lake Grace Strategic Community Plan  
Environment 3. Manage and protect the natural environment,  
3.4 Maintain effective bushfire control and management through support and resourcing of bushfire brigades and volunteers.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11858**

Moved Cr Stanton  
 Seconded Cr Clarke

That Council:

1. Appoints the following Bushfire Control Officers for the 2014/2015 season.

<b>Chief Fire Control Officer</b>	Brad Watson
<b>Deputy Chief Fire Control Officer– Lake Grace</b>	Doug Dunham
<b>Deputy Chief Fire Control Officer – Newdegate</b>	Wes Hall
<b>Deputy Chief Fire Control Officer – Lake King</b>	Richard Metcalf

**Fire Weather Officers**

<b>Lake Grace</b>	Doug Dunham
<b>Newdegate</b>	Wes Hall
<b>Varley</b>	Steven Davies
<b>Mt Madden</b>	Lindsay Brownley
<b>Lake King</b>	Richard Metcalf

**Deputy Fire Weather Officers**

<b>Lake Grace</b>	Brad Watson
<b>Newdegate</b>	Ian Lloyd
	Bill Lloyd
<b>Varley</b>	Craig Newman
<b>Lake King</b>	Hugh Roberts
<b>Mt Madden</b>	Bernie Giles

**Harvest Ban – CBH Advisory Officers**

<b>Mt Madden</b>	Lindsay Brownley
<b>Lake King</b>	Jason Sugg
<b>Varley</b>	Steven Davies
<b>Newdegate</b>	Bill Lloyd
<b>Buniche</b>	Tim Lloyd
<b>Lake Grace</b>	Scott Strevett
<b>Kuender</b>	Terry Smith
<b>Dunn Rock</b>	Bernie Giles

**Fire Control Officers**

**Permit Issuing FCO's with Two Way Radios**

<b>North Lake Grace</b>	Doug Dunham (Base)
	Brad Watson
	Leon Morgan
	Glen Willcocks
	Evan Wyatt
	Greg Carruthers

**Non Permit Issuing FCO without Two Way Radio**

<b>North Lake Grace</b>	Ross Chappell
-------------------------	---------------

**MOTION 11858 continued**

**Permit Issuing FCO's with Two Way Radios**

<b>South Lake Grace</b>	Scott Strevett (Base) Kevin Naisbitt Cameron Slarke
<b>North Newdegate</b>	Barry Ness (Base) Ron Shalders Craig Shalders Ian Lloyd Bill Lloyd John Dunkeld Tim Lloyd Greg Dunkeld Pete Walker
<b>South Newdegate</b>	Geoff Cugley Matt Cugley Simon Cugley Wes Hall Peter Kennedy Syd Walker Geoff Richardson
<b>Lake King/Varley</b>	Stephen (Ben) Hyde Jason Sugg Arthur Sugg (Base) Jorg Brinkmann Craig Newman Steven Davies Richard Metcalf (Base) Hugh Roberts
<b>Mt Madden/Dunn Rock</b>	Bernie Giles David Roberts Lindsay Brownley Peter Newman Rhys De Landgraftt
<b>Newdegate Town</b>	David Tonkin
<b>Lake Grace Town</b>	Marcus Owen
<b>Lake King Town</b>	Ross Dunkeld
<b>Varley Town</b>	Stephen (Ben) Hyde & Brent Hyde

**DUAL FIRE CONTROL OFFICERS FOR THE SHIRE OF LAKE GRACE**

Representatives from the Shire of Lake Grace to be appointed as Dual Fire Control Officers for the following Shires for the 2014/2015 Bush Fire Season:

<b>Ravensthorpe &amp; Jerramungup</b>	Bernie Giles
<b>Kondinin</b>	Hugh Roberts
<b>Kulin</b>	Doug Dunham Evan Wyatt Steven Davies
<b>Dumbleyung</b>	Kevin Naisbitt Leon Morgan
<b>Kent</b>	Leon Morgan
<b>Esperance</b>	Richard Metcalf

**MOTION 11858 continued**

1. Authorise the following persons to issue clover and proclaimed plant burning permits during the 2014/2015 season in conjunction with the closest available Fire Control Officer to the person making the application.
  - Chief Fire Control Officer
  - Deputy Chief Fire Control Officers
  - Chief Executive Officer
  - Manager Corporate Services
  
2. Authorise the following persons to supply information relating to harvest bans for general radio broadcasting during the 2014/2015 season.
  - Chief Executive Officer
  - Chief Bush Fire Control Officer
  - Manager Corporate Services
  - Deputy Chief Bush Fire Control Officers
  - Base Radio Operators and their Spouses
  - Community Emergency Services Manager

**MOTION CARRIED 7/0**

<b>16.0 MATTERS FOR CONSIDERATION - ADMINISTRATION</b>
--

**16.1 BROOKFIELD RAIL INTERFACE AGREEMENT – PUBLIC ROAD AND RAIL CROSSING AT GRADE INTERSECTIONS**

<b>Applicant:</b>	Brookfield Rail Pty Ltd
<b>File No.</b>	0448
<b>Attachments:</b>	Interface Agreement
<b>Author:</b>	Mr Neville Hale Chief Executive Officer
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	14 July 2014
<b>Senior Officer:</b>	Mr Neville Hale Chief Executive Officer

Summary

The purpose of this report is for Council to endorse an Interface Agreement V2.1 between the Shire, Main Roads Western Australia and Brookfield Rail Pty Ltd.

Background

The Interface Agreement outlines the responsibilities of the parties in relation to the identification and assessment of risk to safety associated with road and rail interfaces as required by the Rail Safety Act 2010.

The document lists twenty six (26) rail and road interfaces within the Shire that are covered by this agreement

Over the past twelve months, with the assistance of WALGA, local governments within this region have sought clarification and advice on the Interface Agreement. A meeting convened by WALGA was held on 11 April 2014 between local governments within the Wheatbelt South region, Brookfield Rail Pty Ltd and MRWA that resulted in a number of clarifications and minor changes to the document particularly in regard to procedures and maintenance cost.

Comment

The new Interface Agreement clearly outlines the Shire's responsibilities in relation to any works required in and around railway lines and road crossovers as shown on Appendix B – Areas of demarcation.

The Shire is responsible for the cost of all maintenance on its managed roads that intersect with rail crossings.

The area of 3 metres either side of the railway track is the responsibility of local government but the work must be undertaken by Brookfield Rail employees or person(s) with appropriate track access licence.

Whilst this arrangement could result in higher than usual cost, works cannot be carried out on the interface area until an agreement on cost of works is approved by all parties concerned.

Legal Implications

Rail Safety Act 2010  
Rail Safety Regulations 2011  
Road Traffic Act 1974

Policy Implications

N/A

Consultation

External: Brookfield Rail Pty Ltd  
WALGA  
Main Roads WA  
Local Governments within Wheatbelt South Region

Financial Implications

No direct cost over and above maintenance works as required from time to time.

Strategic Implications

*Shire of Lake Grace Strategic Community Plan*

- Civic Leadership – CI 1 – leadership, good governance,

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11859**

Moved Cr Clarke  
Seconded Cr De Landgraft

That Council:

1. Endorse the Interface Agreement (Rail Safety Act) V2.1 of 20 June 2014 – Public Road and Rail Crossing at Grade Interfaces between Brookfield Rail Pty Ltd, the Commissioner of Main Roads and the Shire of Lake Grace; and,
2. Authorise the Chief Executive Officer to execute the document on its behalf.

**MOTION CARRIED 7/0**

**16.2 WA LOCAL GOVERNMENT ASSOCIATION – 2014 ANNUAL GENERAL MEETING**

**Applicant:** WA Local Government Association  
**File No.** 0029  
**Attachments:** Items 4.1 to 4.5  
**Author:** Mr Neville Hale  
Chief Executive Officer  
**Disclosure of Interest:** Nil  
**Date of Report:** 14 July 2014  
**Senior Officer:** Mr Neville Hale  
Chief Executive Officer

Summary

For Council to give direction to its voting delegates for the Annual General Meeting of the WA Local Government Association (WALGA) to be held on Wednesday, 6 August 2014 at the Perth Convention Centre

Background

WALGA has released its agenda for the upcoming Annual General Meeting to be held on 6 August 2014.

There are five (5) items on the agenda for decision at the AGM.

The registered voting delegates for the Shire of Lake Grace are:

**Voting Delegates**

Cr Andrew Walker  
Cr Jeanette DeLandgraft

**Voting Proxies**

Cr Dean Sinclair  
Cr Stephen Hunt

Cr Walker has indicated that he will be an apology for the AGM.

Comment

The background information on each item is contained within the attachment and comment is as follows:

**Item 4.1 ESL Administration Fees Paid to Local Governments**

**Recommendation** – That Shire delegates vote to support the review of the ESL funding pool and associated increase to the ESL administration fee.

**Item 4.2 Implications of Structural Reform**

**Recommendation** – Support,

The case for reform has yet to be definitively established and Professor Dollery is well credentialed to comment on the merits of reform.

#### **Item 4.3 Bushfire Management – Support Vehicles**

##### **Recommendation - Support**

With increased professionalism being expected in regards to risk management and procedures, the use of support vehicles such as command and control centres is becoming more prevalent and in some cases, essential.

#### **Item 4.4 Contaminated Sites – Auditing Requirements**

##### **Recommendation – Support**

The cost of contaminated site auditing and clearance (use of consultants) has become a major impost on local government and any means of mitigating these costs would be welcome.

#### **Item 4.5 Review of Section 6.28 of the Local Government Act 1995 – Valuation of Land**

##### **Recommendation – Support**

As indicated in the attached Agenda information, the use of alternative land valuation has been raised previously and would provide local government with a useful option in determining appropriate rating of property.

##### Legal Implications

Voting in accordance with WALGA Constitution

##### Policy Implications

Nil

##### Consultation

Nil

##### Financial Implications

There is a provision in the 2013/14 budget for attendance at the AGM by elected members and staff.

##### Strategic Implications

Strategic Community Plan – Civic Leadership

- CI 1 Elected members provide visionary leadership

##### Voting Requirements

Simple majority required.



Recommendation/Resolution

**MOTION 11860**

Moved Cr Stanton  
Seconded Cr Clarke

That Council instructs its voting delegates to support the motions put forward for items 4.1, 4.2, 4.3, 4.4 and 4.5 in the Agenda for the 2014 Annual General Meeting of the WA Local Government Association.

**MOTION CARRIED 7/0**

<b>17.0 INFORMATION BULLETIN</b>
----------------------------------

**17.1 INFORMATION BULLETIN REPORT – JULY 2014**

<b>Applicant:</b>	Executive Services
<b>File No.</b>	N/A
<b>Attachments:</b>	1 to 6 <i>(provided for Councillors information under separate cover)</i>
<b>Author:</b>	Mrs Jeanette Bennett Executive Assistant
<b>Disclosure of Interest:</b>	Nil
<b>Date of Report:</b>	15 July 2014
<b>Senior Officer:</b>	Mr Neville Hale Chief Executive Officer

Summary

The purpose of this report is to keep Elected Members informed on matters of interest and importance to Council.

Background

The Information Bulletin Report deals with monthly standing items and other information of a strategic nature relevant to Council. The Information Bulletin is an internal management document; therefore attachments are not for public information.

Copies of other relevant Councillor information are distributed via email.

Comment

The information at attachment includes:

**A. Reports**

1. Council Status Report.
2. 2014 Infrastructure Services Report
3. Newdegate Library Report

**B. Letters**

1. Hon T Waldron MLA – LG Amendment (Regional Subsidiaries) Bill 2014

**C. Minutes**

6. 4WDL Minutes 8 July 2014
7. Central Country Zone Meeting 27 June 2014
8. Roe Tourism Association Minutes 16 June 2014
9. Rural Water Council Minutes 4 July 2014

Legal Implications

Nil

Policy Implications

Nil

Consultation

Nil

Financial Implications

Nil

Strategic Implications

*Shire of Lake Grace Strategic Community Plan*

Voting Requirements

Simple majority required.

Voting Requirements

Simple majority required.

Recommendation/Resolution

**MOTION 11861**

Moved Cr Chappell  
Seconded Cr De Landgraft

That Council accepts the Information Bulletin report.

**MOTION CARRIED 7/0**

2.57 pm      *Mrs Bennett left the meeting and returned at 3.00 pm.*

2.59 pm      *Mr Harrop left the meeting and returned at 3.04 pm.*

**18.0 URGENT BUSINESS BY DECISION OF THE MEETING**

**18.1 LAKE GRACE SWIMMING POOL – APPLICATION FOR FUNDING**

Background

During the 16 July 2014 Budget Workshop, whilst working through the Lake Grace Specified Area Rates budget, the matter of the \$30,000 Royalties for Regions grant funds available for country local government owned and operated swimming pools was raised. The funding is available through the Department of Sport and Recreation and a grant application is required.

Discussion at the workshop centred around best use of the available funding with the following possible projects put forward:

- Refurbishment of both the Girls and Boys change rooms
- Swimming Pool Cover

Council now has the opportunity to formally discuss the matter and formalise its position by prioritising the projects which will in turn provide direction for staff and enable the funding application to be prepared and submitted to the Department of Sport and Recreation.

**MOTION 11862**

Moved Cr Chappell  
Seconded Cr De Landgraft

That Council, under Item 16.1 of the Standing Orders Local Law, suspend Standing Orders at this time being 2.58 pm to discuss the priorities for the funding application to the Dept of Sport and Recreation regarding the Lake Grace Swimming Pool.

**MOTION CARRIED 7/0**

3.07 pm

*Ms Holben left the meeting and returned at 3.08 pm.*

**MOTION 11863**

Moved Cr Stanton  
Seconded Cr Chappell

That the meeting be adjourned, the time being 3.10 pm for afternoon tea and inspection of the Lake Grace Swimming Pool facility.

**MOTION CARRIED 7/0**

**MOTION 11864**

Moved Cr Chappell  
Seconded Cr De Landgraftt

That the meeting be reconvened, the time being 3.38 pm with all those previously present in attendance.

**MOTION CARRIED 7/0**

**MOTION 11865**

Moved Cr Chappell  
Seconded Cr Hunt

That Standing Orders resume, the time being 3.39 pm.

**MOTION CARRIED 7/0**

**MOTION 11866**

Moved Cr Chappell  
Seconded Cr De Landgraftt

1. The works at the Lake Grace Swimming Pool be prioritised as follows:
  - 1) Girls / Ladies Change Rooms upgrade and refurbishment.
  - 2) Boys / Mens Change Rooms upgrade and refurbishment.
  - 3) Swimming Pool Cover.
2. That Staff make application to the Department of Sport and Recreation for the \$30,000 Royalties for Regions grant for the Lake Grace Swimming Pool with the current round of funding to be utilised for the Girls /Ladies Change Rooms upgrade and refurbishment.

**MOTION CARRIED 7/0**

**19.0 SCHEDULING OF MEETING**

**19.1 AUGUST 2014 ORDINARY MEETING**

**Motion 11711 November 2013 states:**

An Ordinary Meeting of Council will be held on Wednesday 27 August 2014 commencing at 2:00 pm at Council Chambers, 1 Bishop St Lake Grace WA.

**20.0 CONFIDENTIAL BUSINESS – as per Local Government Act s5.23 (2)**

*The President advised that the proposed items regarding the appointments to the Manager Infrastructure and Manager Corporate Services positions have been delayed.*

**MOTION 11867**

Moved Cr Hunt  
Seconded Cr Clarke

That Council close the meeting to the public at this time, being 3.42 pm, to consider the Chief Executive Officers Annual Review.

**MOTION CARRIED 7/0**

3.42 pm *Mr Harrop, Ms Holben and Mrs Bennett left the meeting.*

**20.1 CHIEF EXECUTIVE OFFICER – ANNUAL REVIEW**

*Item emailed to Councillors*

3.50 pm *Mr Hale left the meeting.*

**MOTION 11868**

Moved Cr Hunt  
Seconded Cr Armstrong

That Council re-open the meeting to the public at this time, being 4.18 pm.

**MOTION CARRIED**

4.19 pm *Mr Hale, Mr Harrop, Ms Holben and Mrs Bennett re-entered the meeting.*

*The Shire President advised that the following resolution was made whilst the meeting was closed to the public.*

**MOTION 11869**

Moved Cr De Landgraftt  
Seconded Cr Chappell

That Council appoint:

1. Crs Walker and De Landgraftt; and,
2. In accordance with clause 5.3.1. of the Contract of Employment, engage Anne Lake Consultancy as facilitator;

to undertake the annual performance appraisal of Chief Executive Officer Mr Neville Hale and report back to Council for determination.

**MOTION CARRIED 7/0**

**21.0 CLOSURE**

There being no further business, the Shire President closed the meeting at 4.23 pm.

**22.0 CERTIFICATION**

I Andrew James Walker certify that the minutes of the meeting held on the 23 July 2014 as shown were confirmed as a true record at the meeting held on the 27 August 2014.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date